



JORDANS

21 St Thomas Street Bristol BS1 6JS
Telephone: 0117 923 0600 Fax: 0117 923 0063

225

Please complete in typescript,
or in bold black capitals

Change of accounting reference date

Company Number **3449262**

Company Name in Full

E.L.M. SECRETARIAL SERVICES LIMITED

* F 2 2 5 C C 4 0 *

NOTES

You may use this form to change the accounting date relating to either the current or the immediately previous accounting period.

- You may not change a period for which the accounts are already overdue.
- You may not extend a period beyond 18 months unless the company is subject to an administration order.
- You may not extend periods more than once in five years unless:
 - the company is subject to an administration order, or
 - you have the specific approval of the Secretary of State, (please enclose a copy), or
 - you are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area.
 - the form is being submitted by an overseas company.

The accounting reference period ending

Day	Month	Year
31	10	98

is shortened/extended† so as to end on

Day	Month	Year
31	03	99

Subsequent periods will end on the same day and month in future years.

If extending more than once in five years, please indicate in the box the number of the provision listed in note c. on which you are relying.

Signed

Date

23.12.97

† Please delete as appropriate

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

† a director / secretary / administrator / administrative receiver / receiver and manager / receiver (Scotland) / person authorised on behalf of an overseas company

MR GEORGE MICHAEL

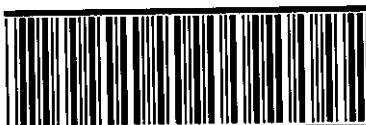
128 STONE LANE, WESTBURY ON TRYM,

BRISTOL, BS9 3RS

Tel 0117 9629282

DX number

DX exchange



A12 *ANGIS2FU* 378
COMPANIES HOUSE 30/12/97

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF4 3UZ DX 33050 Cardiff
for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

for companies registered in Scotland

DX 235 Edinburgh