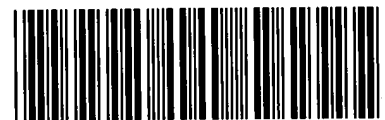


THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD
(A Company Limited by Guarantee)

REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2018

REGISTERED NUMBER: 03448089

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THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

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THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

TRUSTEE AND COMPANY INFORMATION

Trustee Directors: J W Blackie
B T McGregor
H A Kirkbride
Sir Joseph G Pilling
Mrs D O Hartill
Miss J M Hogg (Resigned 13 March 2018)

Company Secretary: A Rhodes

Registered Office: Upper Wensleydale Community Office
The Neukin
Hawes
North Yorkshire
DL8 3RA

Bankers: HSBC
Market Place
Settle
North Yorkshire
BD24 9EN

Accountants: O'Reilly Chartered Accountants
Kiln Hill
Market Place
Hawes
North Yorkshire
DL8 3RA

Company Number: 03448089

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

REPORT FOR THE YEAR ENDED 31ST MARCH 2018

REPORT OF THE TRUSTEES

The Upper Dales Community Partnership (UDCP) Ltd is a company limited by guarantee and registered in England and Wales numbered 03448089 incorporated on 10th October 1997. The address of the company is Upper Wensleydale Community Office, The Neukin, Market Place, Hawes, North Yorkshire, DL8 3RA.

The Directors of the company are collectively referred to as the Trustees. The Trustees, named on page 1, served during the period of the accounts. One-third of the Trustees are required to retire from office at each Annual General Meeting, and appointments or re-appointments of persons as Trustees shall be confirmed by ordinary resolution of the association on the recommendation of the Trustees.

The objects of the company are to further the interests of residents, businesses and visitors to the Upper Dales of North Yorkshire and to establish and operate an Upper Wensleydale Community Office. The powers available to the company to further these objects include, amongst others, the right to acquire, alter, improve or dispose of property and to raise funds and invite and receive contributions, including applications for grants from various other authorities and charities. Also, to establish support or co-operate with charities or other bodies operating in furtherance of the objects or similar purpose.

The Trustees administer the company without fees or remuneration except in so far as any Trustee is instructed by the company to act in the capacity of their normal course of business.

The company continued to receive funding under the service agreements with the following organisations:-

- Richmondshire District Council
- North Yorkshire Police Authority
- Hawes Community Library (via North Yorkshire County Council)
- Hawes and High Abbotside Parish Council

It has also received amounts under grants from:

- North Yorkshire County Council
- Richmondshire District Council

It has also received subsidy and contract payment for its community transport operation, The Little White Bus, from:

- North Yorkshire County Council

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

REPORT FOR THE YEAR ENDED 31ST MARCH 2018

REPORT OF THE TRUSTEES (Continued) ...

In addition, contract payments, fee income and commissions have also been received in respect of the Post Offices which the company operates in Hawes, Askrigg and Bainbridge, and for hosting the Upper Dales Sorting Office. This income comes from:

- The Post Office
- Royal Mail

In addition, past grant funding may also have included elements relating to capital expenditure, resulting in funding not being received evenly over the life of the grants. Where appropriate, prepaid service income has been deferred to be released over the life of the agreements concerned. In addition, where grant income has been received in support of capital expenditure amounts have been deferred to be released over the expected life of the assets concerned.

The company continued to provide a range of services to residents, businesses, visitors and the communities at large in the Upper Dales; in particular acting as an Information centre, Internet Café, Library, Police Community office, main and branch Post Office, Sorting Office, local Parish / District / County Council office, and Community Transport bookings office. Facilities to pay bills and accounts to these service providers are available, and the company also made its facilities available, from time to time, to other organisations.

The company continues to work closely with the various local authorities and councils, and maintains contact with various other local and national agencies.

The company operates the Hawes Post Office, branch Post Offices in Askrigg and Bainbridge, and hosts, in rented premises, the Upper Dales Sorting Office for Royal Mail.

The company operates The Little White Bus – the Upper Dales Community Minibus Service. The Little White Bus is contracted by North Yorkshire County Council to operate scheduled local bus services, demand responsive services, community transport; including trips to nearby market towns and visitor attractions, and home to school transport services. These services are operated using drivers employed by the company on a part time basis and a large team of volunteers. In the year ended 31st March 2018 the service carried approximately 60,000 passengers using 10 minibuses and a 4x4 Land Rover. The majority of these vehicles are loaned to the company by North Yorkshire County Council.

In pursuit of the UDCP objects and mission statement on 1st November 2017 the company took over the lease of the Dale Head Garage in Hawes. The Dale Head Garage sells unleaded petrol and diesel to residents, visitors and passers-by 7 days a week providing an absolutely essential service to the local communities and a key component facility supporting the local economy.

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

REPORT FOR THE YEAR ENDED 31ST MARCH 2018

REPORT OF THE TRUSTEES (Continued) ...

The Dale Head Community Garage, as it is now called, is the first community run filling station in England, and the UDCP initiative has received national recognition and publicity as a cutting-edge beacon, and exemplar for the sustainability of rural communities and rural economies elsewhere in the country.

In the first few months of its operation as covered by these accounts, sales were considerably up against the figures provided by the previous operator, largely as a result of the overwhelming support it has received from the local community both as advocates of the UDCP initiative and customers of the service.

The policy is to keep fuel prices as low as possible, reflecting the not-for-profit Social Enterprise status of the UDCP. In pursuit of this, the 5p a litre rebate the Dale Head Community Garage receives from HMRC to reflect the remote location of Hawes and the distance from the refineries that deliver the fuel for sale, and the additional cost of these deliveries due to this distance, is handed back in full in the low prices charged at the pumps.

The Dale Head Community Garage is only one of 14 filling stations in England that receive this 5p a litre rebate, and only one of two filling stations based in Northern England, demonstrating the deeply rural nature of the communities the UDCP serves here in the Upper Dales.

It is fair to say that the Upper Dales Community Partnership is very strongly supported by these local communities and there is a compelling and perceptible sense of ownership amongst both local residents and local businesses of the range of services it provides.

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company, and of the surplus or deficit for the financial year. In preparing these accounts, the Trustees are required to:-

- * Select suitable accounting policies and then apply them consistently.
- * Make judgements and estimates that are reasonable and prudent.
- * State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
- * Prepare accounts on the going concern basis unless it is inappropriate to presume the Company will continue trading.

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

INCOME AND EXPENDITURE ACCOUNT: YEAR ENDED 31ST MARCH 2018

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to ensure the accounts comply with the Companies Act 2006. They are also responsible for safe-keeping of the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

.....  John Blackie, Chairman

..... 08 April 2019 Date
On Behalf of the Trustees

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD
UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

INCOME AND EXPENDITURE ACCOUNT: YEAR ENDED 31ST MARCH 2018

	<u>2018</u>	<u>2017</u>
	<u>£</u>	<u>£</u>
INCOME		
Community Office Income– Note 3	34,680	49,065
Little White Bus Income – Note 4	281,543	232,856
Post Office Income – Note 5	19,652	30,646
Dale Head Garage – Note 6	372,169	-
Raynes Court – Note 7	18,127	-
Interest Received	4	7
	<u>726,175</u>	<u>312,574</u>
 LESS EXPENDITURE		
Staff Costs – Note 16	204,348	159,635
General and Administrative Expenses – Note 8	49,036	24,061
Little White Bus Expenses – Note 9	131,885	101,411
Post Office Expenses – Note 10	7,123	6,828
Dale Head Garage Expenses – Note 11	315,018	-
Raynes Court Expenses – Note 12	5,277	-
Depreciation of Equipment - Note 2	13,973	17,149
	<u>726,660</u>	<u>309,084</u>
	(485)	3,490
 Release of Capital Grant	<u>19,429</u>	<u>16,419</u>
 NET SURPLUS FOR THE YEAR	<u><u>£18,944</u></u>	<u><u>£19,909</u></u>

The Notes on pages 9-14 are to be read in conjunction with these accounts.

Movements on Reserves are shown at Note 13.

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

BALANCE SHEET AS AT 31ST MARCH 2018

	<u>2018</u>	<u>2017</u>
	<u>£</u>	<u>£</u>
FIXED ASSETS – Note 2		
Goodwill, Equipment and Motor Vehicles	69,918	51,448
OTHER ASSETS		
Stock	31,609	-
Debtors and Prepaid Expenses	35,788	28,297
VAT Account	3,618	34,790
Bank Balances: Current Account	5,907	11,388
Deposit Accounts	4,478	13,361
Dale Head Account	35,227	-
Bainbridge Community Account	50	6,698
Projects Account	50	4,515
Little White Bus Account	24,629	38,813
Post Office Account	5,369	3,973
Raynes Court Account	3,825	-
Cash in Hand	150	650
	<u>150,700</u>	<u>142,485</u>
	220,618	193,933
LESS LIABILITIES		
Creditors and Deferred Income	<u>67,816</u>	<u>60,075</u>
NET ASSETS AS AT 31 ST MARCH 2018	<u>£152,802</u>	<u>£133,858</u>
REPRESENTED BY – See Note 13		
General Reserve	152,802	133,858
	<u>£152,802</u>	<u>£133,858</u>
RESERVES AS AT 31 ST MARCH 2018	<u>£152,802</u>	<u>£133,858</u>

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

BALANCE SHEET AS AT 31ST MARCH 2018 (CONTINUED)

For the year ended 31st March 2018 the Trustees consider the Company was entitled to claim exemption from formal audit as conferred under Section 477 of the Companies Act 2006. No notice has been deposited under Section 476 in relation to its accounts for the year in question. The Trustees acknowledged the responsibility for ensuring that the Company keeps accounting records which comply with Section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company, and of its surplus or deficit for the period in accordance with the requirement of Section 394 and 395 of the Act, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the Company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provision of FRS102 Section 1A- small companies.

The notes on pages 8-13 form part of the accounts.

The accounts were approved on behalf of the trustees by



..... John Blackie, Chairman



..... Date

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

NOTES TO THE ACCOUNTS: YEAR ENDED 31ST MARCH 2018

1) COMPANY INFORMATION

The Upper Dales Community Partnership(UDCP) Ltd is a private company limited by guarantee incorporated in England and Wales. The Registered office is Upper Wensleydale Community Office, The Neukin, Hawes, North Yorkshire, DL8 3RA.

COMPLIANCE WITH ACCOUNTING STANDARDS

The accounts have been prepared in accordance with the provisions of FRS102 Section 1A small entities. There were no material departures from the standard.

The financial statements are prepared in sterling, which is the functional currency of the company.

STATEMENT OF ACCOUNTING POLICIES

General

These accounts have been prepared under the historic cost convention and are in accordance with applicable accounting standards.

Goodwill Amortisation

Goodwill represents the excess of the cost of acquisition of businesses over the fair value of net assets acquired. It is initially recognised as an asset at cost and is subsequently measured at cost less accumulated amortisation and accumulated impairment losses. Goodwill is considered to have a finite useful life and is amortised on a systematic basis over its expected life, which is 10 years.

Depreciation

Depreciation is provided on equipment based on the estimated useful life of the assets and their anticipated residual value, and has been calculated at 25% per annum, on a reducing balance basis.

Deferred Income

Where appropriate, monies received in advance for agreed service provision have been treated as income deferred to the relevant service period. Further, where grant funding has been received that includes elements to support the purchase of fixed assets, it is considered appropriate to defer grant income equivalent to such expenditure and release this deferred income over the useful life of the assets concerned.

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

NOTES TO THE ACCOUNTS: YEAR ENDED 31ST MARCH 2018

2) FIXED ASSETS

	<u>Goodwill</u>	<u>Motor Vehicles</u>	<u>Equipment, Fixtures & Fittings</u>	<u>Total</u>
	£	£	£	£
COST				
Balance as at 31 st March 2017	-	70,092	31,459	101,551
Additions	30,000	-	2,443	32,443
Disposals	-	-	-	-
Balance as at 31 st March 2018	<u>£30,000</u>	<u>£70,092</u>	<u>£33,902</u>	<u>£133,994</u>
DEPRECIATION				
Accumulated Depreciation at 31 st March 2017	-	25,319	24,784	50,103
Charge for the Year	500	11,193	2,280	13,973
Disposals	-	-	-	-
Balance as at 31 st March 2018	<u>500</u>	<u>£36,512</u>	<u>£27,064</u>	<u>£64,076</u>
NET BOOK VALUE At 31st March 2018	<u>£29,500</u>	<u>£33,580</u>	<u>£6,838</u>	<u>£70,418</u>
NET BOOK VALUE At 31st March 2017	<u>-</u>	<u>£44,773</u>	<u>£6,675</u>	<u>£51,448</u>

	<u>2018</u>	<u>2017</u>
3) COMMUNITY OFFICE INCOME		
Income from Service Agreements	14,700	32,417
Till Sales	4,798	-
Other Sundry Receipts	2,367	3,281
Paypoint Commissions	115	(133)
Grant Income	12,700	13,500
	<u>£34,680</u>	<u>£49,065</u>
4) LITTLE WHITE BUS INCOME		
Grant Income	500	21,600
Fares and Contracts	275,993	209,179
Bus Running and Maintenance Costs Reimbursed	4,550	1,977
Other Receipts	500	100
	<u>£281,543</u>	<u>£232,856</u>

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

NOTES TO THE ACCOUNTS: YEAR ENDED 31ST MARCH 2018 Continued ...

	<u>2018</u>	<u>2017</u>
5) POST OFFICE INCOME		
Post Office Contract Income	23,189	30,211
VAT not recovered	(3,537)	-
Post Office Sales	-	435
	<u>£19,652</u>	<u>£30,646</u>
6) DALE HEAD GARAGE INCOME		
Sales	360,650	-
HMRC Fuel Rebate	11,519	-
	<u>£372,169</u>	<u>-</u>
7) RAYNES COURT INCOME		
Insurance Receipts	861	-
Rent Receipts	17,116	-
Maintenance Receipts	150	-
	<u>£18,127</u>	<u>-</u>
8) GENERAL AND ADMINISTRATIVE EXPENSES		
Library License Fee	-	4,071
Premises Costs	6,696	-
Telephone and pay point terminal	4,745	2,283
Printing, Postage, Stationery and Books	4,677	1,716
Cleaning Fees	-	-
Insurances	280	265
Repairs, Maintenance and Cleaning Supplies	1,330	690
Computer Maintenance and Software Licences	3,866	1,251
Legal and Professional Fees	4,461	7,060
Travel and Subsistence	284	114
Sundry Expenses	3,488	5,777
Bank Charges	8	106
Adverts	265	728
Equipment Lease	2,936	-
Youth Club Expenses	3,767	-
Stronger Community Grant Allocation	10,620	-
Upper Dales Community Land Trust Expense	979	-
Purchases for resale	634	-
	<u>£49,036</u>	<u>£24,061</u>

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

NOTES TO THE ACCOUNTS: YEAR ENDED 31ST MARCH 2018 Continued ...

	<u>2018</u>	<u>2017</u>
9) LITTLE WHITE BUS EXPENSES		
Vehicle Repairs and Maintenance	16,322	5,912
Sub Contract Driver and Cover	13,639	12,150
Vehicle Insurance and Licences	16,335	13,271
Fuel	64,427	52,850
Vehicle Hire	16,909	11,435
Mobile Phone Expense	505	463
Advertising	1,380	1,675
Sundry Expenses	2,368	3,655
	<u>£131,885</u>	<u>£101,411</u>
10) POST OFFICE EXPENSES		
Sorting Office Premises Costs	5,166	4,014
Sub-contract Staff	-	-
Purchases for Resale	-	682
Repairs, Maintenance and Consumables	-	-
Staff Training and Mentoring	-	150
Sorting Office and Van Cleaning	295	270
Telephone	735	597
Advertising	150	150
Travel and Subsistence	665	344
Printing, Postage and Stationery Costs	-	4
Sundry	-	617
Bank Charges	112	-
	<u>£7,123</u>	<u>£6,828</u>
11) DALE HEAD GARAGE EXPENSES		
Purchases for resale	300,542	-
Rent	8,333	-
Water	104	-
Insurance	530	-
Repairs & Maintenance	680	-
Legal & Professional Fees	1,774	-
Travel & Subsistence	60	-
Credit Card Fees	1,716	-
Sundry Expenses	1,279	-
	<u>£318,018</u>	<u>-</u>

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

NOTES TO THE ACCOUNTS: YEAR ENDED 31ST MARCH 2018 Continued ...

	<u>2018</u>	<u>2017</u>
12) RAYNES COURT EXPENSES		
Insurance	780	-
Electric	1,788	-
Rates	1,336	-
Advertising	667	-
Legal & Professional Fees	100	-
Repairs & Maintenance	606	-
	<u>£5,277</u>	<u>-</u>
13) MOVEMENT ON RESERVES		<u>General Reserve</u>
Balance as at 1 st April 2017		133,858
Surplus for the year ended 31 st March 2018		<u>18,944</u>
Balance at 31 st March 2018		<u>£152,802</u>

THE UPPER DALES COMMUNITY PARTNERSHIP (UDCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

NOTES TO THE ACCOUNTS: YEAR ENDED 31ST MARCH 2018 Continued ...

14) TRUSTEES REMUNERATION AND EXPENSES

Neither members of the board nor any person connected with them has received or is due to receive any remuneration from the Company for the year in their capacity as a member of the board, nor has any reimbursement of expenses, other than those incurred specifically on company business, been made to any such person.

However, in accordance with the Articles of Association of the Company, the Company has transacted business with members of the board or related persons in the normal course of the profession or business of such persons.

15) ACCRUALS AND REPAYMENTS

Accruals have been made for expenses incurred before the accounting date, but where settlement has not been made, or for such expenditure as incurred after the accounting date but which is specific to the period prior to that date. No expenditure on major items outside the normal activities of the Company has been agreed or incurred since the accounting date. Credit has not been taken for income pledged or otherwise receivable that has not been received at the accounting date.

16) PARTICULARS OF STAFF

The Company has employed various numbers of staff during the year, the maximum number employed at any time being three full time and twelve part time staff. In addition, work has been undertaken on a voluntary basis by members of the board and other persons.

	<u>2018</u>	<u>2017</u>
<u>Staff Costs</u>		
Wages and Salaries: Community Office	49,167	37,109
Little White Bus	101,574	94,449
Post Office	36,827	25,109
Dale Head Garage	11,249	-
Social Security Costs/ Employers NIC: Community Office	604	1,116
Little White Bus	2,322	1,393
Post Office	90	459
Dale Head Garage	897	-
Pension Costs	1,618	-
	<u>£204,348</u>	<u>£159,635</u>

The Company operates a defined contribution pension scheme.