

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD
(A Company Limited by Guarantee)

REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2012

REGISTERED NUMBER 03448089

FRIDAY



A109VUDU

A06

21/12/2012

#75

COMPANIES HOUSE

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

CONTENTS

Pages

1	Trustees and Company Information
2-3	Report of the Trustees
4-5	Balance Sheet
6	Income and Expenditure Account
7-10	Notes to the Accounts

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

TRUSTEE AND COMPANY INFORMATION

Trustee Directors	J W Blackie Dr P Annison B T McGregor H A Kirkbride Sir Joseph G Pilling (appointed from 1 3 12) Rev Ann Chapman (appointed from 1 3 12)
Company Secretary	A Rhodes
Registered Office	Upper Wensleydale Community Office The Neukin Hawes North Yorkshire DL8 3RA
Bankers	Barclays Bank Plc Market Place Hawes North Yorkshire DL8 3QY
Accountants	O'Reilly Chartered Accountants Kiln Hill Market Place Hawes North Yorkshire DL8 3RA
Company Number	03448089

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

REPORT FOR THE YEAR ENDED 31ST MARCH 2012

REPORT OF THE TRUSTEES

The Upper Wensleydale Community Partnership (UWCP) Ltd is a company limited by guarantee and registered in England and Wales numbered 03448089 incorporated on 10th October 1997. The address of the Company is Upper Wensleydale Community Office, The Neukin, Market Place, Hawes, North Yorkshire, DL8 3RA.

The Directors of the company are collectively referred to as the trustees. The Trustees, named on page 1, served during the period of the accounts. One-third of the Trustees are required to retire from office at each Annual General Meeting, and appointments or re-appointments of persons as Trustees shall be confirmed by ordinary resolution of the association on the recommendation of the Trustees.

The objects of the Company are to further the interests of residents, businesses and visitors to the Upper Dales of North Yorkshire and to establish and operate an Upper Wensleydale Community Office. The powers available to the Company to further these objects include, amongst others, the right to acquire, alter, improve or dispose of property and to raise funds and invite and receive contributions, including applications for grants from various other authorities and charities. Also, to establish support or co-operate with charities or other bodies operating in furtherance of the objects or similar purpose.

The Trustees administer the Company without fees or remuneration except in so far as any Trustee is instructed by the Company to act in the capacity of their normal course of business.

The Company continued to receive funding under the service agreements with the following organisations -

- Richmondshire District Council
- North Yorkshire Police
- Harrogate District Community Transport Ltd (Hawes Village Bus) – ceased May 2011
- Hawes Community Library

It has also received amounts under grants from

- North Yorkshire Learning Consortium
- North Yorkshire County Council

In addition, past grant funding may also have included elements relating to capital expenditure, resulting in funding not being received evenly over the life of the grants. Where appropriate, prepaid service income has been deferred to be released over the life of the agreements concerned. In addition, where grant income has been received in support of capital expenditure amounts have been deferred to be released over the expected life of the assets concerned.

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

REPORT FOR THE YEAR ENDED 31ST MARCH 2012

REPORT OF THE TRUSTEES (Continued)

The Company continued to provide a service to the businesses, residents and visitors in the local area, in particular acting as an information centre, meeting room, and offers bill paying facilities. The Company also made the facilities of the office available to other organisations.

The Company continues to work closely with the various local authorities and councils, and maintains contact with various other local and national agencies appropriate to facilities either obtained or proposed.

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company, and of the surplus or deficit for the financial year. In preparing these accounts, the Trustees are required to -

- * Select suitable accounting policies and then apply them consistently
- * Make judgements and estimates that are reasonable and prudent
- * State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts
- * Prepare accounts on the going concern basis unless it is inappropriate to presume the Company will continue trading

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to ensure the accounts comply with the Companies Act 2006. They are also responsible for safe-keeping of the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.



J W Blackie, Chairman

18-12-12

Date

On Behalf of the Trustees

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE, HAWES,
NORTH YORKSHIRE

BALANCE SHEET AS AT 31ST MARCH 2012

	<u>2012</u>	<u>2011</u>
	£	£
FIXED ASSETS – Note 2		
Equipment	3,806	4,609
OTHER ASSETS		
Debtors and Prepaid Expenses	5,950	1,586
Bank Balances Current Account	1,538	10,800
Deposit Accounts	15,320	15,312
Paypoint Account	1,904	1,419
Bainbridge Community Account	6,698	6,698
Projects Account	7,272	6,042
Little White Bus Account	8,294	-
Cash in Hand	50	50
	<u>47,026</u>	<u>41,907</u>
	<u>50,832</u>	<u>46,516</u>
LESS LIABILITIES		
Creditors and Deferred Income	5,088	7,825
NET ASSETS AS AT 31 ST MARCH 2012	<u>£45,744</u>	<u>£38,691</u>
REPRESENTED BY – See Note 7		
General Reserve	45,744	38,691
RESERVES AS AT 31 ST MARCH 2012	<u>£45,744</u>	<u>£38,691</u>

Continued

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE, HAWES,
NORTH YORKSHIRE

BALANCE SHEET AS AT 31ST MARCH 2012 (CONTINUED)

For the year ended 31st March 2012 the Trustees consider the Company was entitled to claim exemption from formal audit as conferred under Section 477 of the Companies Act 2006. No notice has been deposited under Section 476 in relation to its accounts for the year in question. The Trustees acknowledged the responsibility for ensuring that the Company keeps accounting records which comply with Section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company, and of its surplus or deficit for the period in accordance with the requirement of Section 394 and 395 of the Act, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the Company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standards for Smaller Entities (effective April 2008).

The notes on pages 7-10 form part of the accounts.

The accounts were approved on behalf of the trustees by



J W Blackie, Chairman

18-12-12

Date

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE, HAWES,
NORTH YORKSHIRE

INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31ST MARCH 2012

	<u>2012</u>		<u>2011</u>
	£	£	£
INCOME			
Little White Bus Income – Note 4	33,588		-
Community Office Income – Note 3	33,086		32,970
Other Income	-		-
Interest Received	8		8
	<u>66,682</u>		<u>32,978</u>
 LESS EXPENDITURE			
Staff Costs – Note 10	39,515		21,468
General and Administrative Expenses – Note 5	8,874		6,662
Depreciation of Equipment	1,098		1,537
Little White Bus Expenses – Note 6	<u>10,142</u>		<u>-</u>
	59,629		29,667
 NET SURPLUS FOR THE YEAR	<u>£7,053</u>		<u>£3,311</u>

The Notes on pages 7-10 are to be read in conjunction with these accounts

Movements on Reserves are shown at Note 7

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE, HAWES,
NORTH YORKSHIRE

NOTES TO THE ACCOUNTS YEAR ENDED 31ST MARCH 2012

1) STATEMENT OF ACCOUNTING POLICIES

General

These accounts have been prepared under the historic cost convention and are in accordance with applicable accounting standards

Depreciation

Depreciation is provided on equipment based on the estimated useful life of the assets and their anticipated residual value, and has been calculated at 25% per annum, on a reducing balance basis

Deferred Income

Where appropriate, monies received in advance for agreed service provision have been treated as income deferred to the relevant service period. Further, where grant funding has been received that includes elements to support the purchase of fixed assets, it is considered appropriate to defer grant income equivalent to such expenditure and release this deferred income over the useful life of the assets concerned

2) FIXED ASSETS

	<u>Equipment, Fixtures & Fittings</u>	<u>Total</u>
	<u>£</u>	<u>£</u>
COST		
Balance as at 31 st March 2011	31,404	31,404
Additions	466	466
Disposals	(171)	(171)
Balance as at 31 st March 2012	<u>£31,699</u>	<u>£31,699</u>
DEPRECIATION		
Accumulated Depreciation at 31 st March 2011	26,795	26,795
Charge for the Year	1,269	1,269
Disposals	(171)	(171)
Balance as at 31 st March 2012	<u>£27,893</u>	<u>£27,893</u>
NET BOOK VALUE At 31 st March 2012	<u>£3,806</u>	<u>£3,806</u>
NET BOOK VALUE At 31 st March 2011	<u>£4,609</u>	<u>£4,609</u>

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE, HAWES,
NORTH YORKSHIRE

NOTES TO THE ACCOUNTS YEAR ENDED 31ST MARCH 2012 Continued

	<u>2012</u>	<u>2011</u>
3) COMMUNITY OFFICE INCOME		
Project Income	1,600	550
Income from Service Agreements	29,504	27,745
Secretarial Services, Photocopying and Internet Access Charges	1,049	896
Other Sundry Receipts	489	126
Paypoint Commissions	221	158
North Yorkshire Skill Share Scheme	223	3,495
	<u>£33,086</u>	<u>£32,970</u>
4) LITTLE WHITE BUS INCOME		
Grant Income	2,050	-
Fares and Contracts	31,538	-
	<u>£33,588</u>	<u>-</u>
5) GENERAL AND ADMINISTRATIVE EXPENSES		
Library License Fee	1,006	482
Telephone	1,828	1,690
Printing, Postage, Stationery and Books	1,275	377
Secretarial Services and Project Production Expenses	-	1,189
Insurances	232	236
Repairs, Maintenance and Cleaning Supplies	195	-
Computer Maintenance and Software Licences	1,537	580
Legal and Professional Fees	1,074	1,164
Staff Training and Related Expenses	289	300
Travel and Subsistence	1,258	201
Sundry Expenses	180	30
Bank Charges and Interest	-	85
Room Hire	-	328
	<u>£8,874</u>	<u>£6,662</u>

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE, HAWES,
NORTH YORKSHIRE

NOTES TO THE ACCOUNTS YEAR ENDED 31ST MARCH 2012 Continued

	<u>2012</u>	<u>2011</u>
6) LITTLE WHITE BUS EXPENSES		
Sub Contract Driver and Cover	788	-
Fuel	6,099	-
Mobile Phone Expense	319	-
Advertising	2,190	-
Sundry Expenses	746	-
	<u>£10,142</u>	<u>-</u>

7) MOVEMENT ON RESERVES	<u>General</u>	<u>General</u>
	<u>Reserve</u>	<u>Reserve</u>
	<u>2012</u>	<u>2011</u>
Balances Brought Forward	38,691	35,380
Net Surplus of Income Over Expenditure for the Period	7,053	3,311
Funds and Reserves Carried Forward	<u>£45,744</u>	<u>£38,691</u>

8) TRUSTEES REMUNERATION AND EXPENSES

No members of the board nor any person connected with them has received or is due to receive any remuneration from the Company for the year in their capacity as a member of the board, nor has any reimbursement of expenses, other than those incurred specifically on company business, been made to any such person

However, in accordance with the Articles of Association of the Company, the Company has transacted business with members of the board or related persons in the normal course of the profession or business of such persons

9) ACCRUALS AND REPAYMENTS

Accruals have been made for expenses incurred before the accounting date, but where settlement has not been made, or for such expenditure as incurred after the accounting date but which is specific to the period prior to that date. No expenditure on major items outside the normal activities of the Company has been agreed or incurred since the accounting date. Credit has not been taken for income pledged or otherwise receivable that has not been received at the accounting date

THE UPPER WENSLEYDALE COMMUNITY PARTNERSHIP (UWCP) LTD

UPPER WENSLEYDALE COMMUNITY OFFICE, THE NEUKIN, MARKET PLACE,
HAWES, NORTH YORKSHIRE

NOTES TO THE ACCOUNTS YEAR ENDED 31ST MARCH 2012 Continued

10) PARTICULARS OF STAFF

The Company has employed various numbers of staff during the year, the maximum number employed at any time being one full time and four part time staff, including two part time drivers for the "Little White Bus" In addition, work has been undertaken on a voluntary basis by members of the board and other persons

	<u>2012</u>	<u>2011</u>
<u>Staff Costs</u>		
Wages and Salaries Community Office	26,601	20,458
Little White Bus	11,679	-
Social Security Costs/ Employers NIC Community Office	1,163	1,010
Little White Bus	72	-
	<u>£39,515</u>	<u>£21,468</u>

The Company does not operate a pension scheme Facilities are available for staff members to contribute to a stakeholder personal pension scheme, should they so wish