Report of the Directors and

**Financial Statements** 

for the Year Ended 30 September 2005

for

Nationwide Building Services Group Limited

ASS MAKS

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# Company Information for the Year Ended 30 September 2005

**DIRECTORS**: C B Waples

C A Sykes J D Quigley J P Ralph

SECRETARY: C A Sykes

REGISTERED OFFICE: Nationwide House

1-3 Catteshall Mill Catteshall Road Godalming Surrey GU7 1NJ

REGISTERED NUMBER: 3409815 (England and Wales)

AUDITORS: Roffe Swayne

Registered Auditors & Chartered Accountants Ashcombe Court Woolsack Way Godalming, Surrey

GU7 1LQ

### Report of the Directors for the Year Ended 30 September 2005

The directors present their report with the financial statements of the company for the year ended 30 September 2005.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the installation and maintenance of building utility equipment.

#### **REVIEW OF BUSINESS**

The results for the year and financial position of the company are as shown in the annexed financial statements.

The company enjoyed another successful year and the directors remain confident of future prospects.

On 29 April 2005 the entire issued share capital of the company was acquired by Nationwide FM Limited.

#### **DIVIDENDS**

During the year an interim dividend of £31,175 was distributed to shareholders. A final dividend of £43,632 is proposed.

#### **DIRECTORS**

The directors during the year under review were:

J C Slater	- resigned 29.4.05
D A Spensley	- resigned 29.4.05
C B Waples	-
C A Sykes	- appointed 29.4.05
J D Quigley	- appointed 29.4.05
J P Raiph	- appointed 29.4.05

The beneficial interests of the directors holding office on 30 September 2005 in the issued share capital of the company were as follows:

1.10.04

A Ordinary £1 shares	30.9.05	or date of appointment if later
C B Waples	-	285
C A Sykes	-	-
J D Quigley	-	-
J P Ralph	-	-

#### **CHARITABLE CONTRIBUTIONS**

During the year the company made charitable donations totalling £3,878 (2004 - £3,653).

#### **EMPLOYEE INVOLVEMENT**

The directors view the enrolment and motivation of everyone in the company as critical to the success of the business. Significant levels of training and development assist in helping people contribute to the company's continuing growth and profitability.

#### **DISABLED PERSONS**

The company gives every consideration to applications for employment from disabled persons where the requirements of the job can be adequately covered by a handicapped or disabled person. With regard to existing disabled employees and those who have become disabled during the year, the company has continued to examine ways and means of providing continuing employment under normal terms and conditions and to provide training, career development and promotion wherever appropriate.

### Report of the Directors for the Year Ended 30 September 2005

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will
  continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 234ZA of the Companies Act 1985) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### **AUDITORS**

The auditors, Roffe Swayne, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

ON BEHALE OF THE BOARD:

C A Sykes - Secretary

Date: 19m Jac 2005

#### Report of the Independent Auditors to the Shareholders of Nationwide Building Services Group Limited

We have audited the financial statements of Nationwide Building Services Group Limited for the year ended 30 September 2005 on pages five to fifteen. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described on page three the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 September 2005 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Roffe Swayne
Registered Auditors &
Chartered Accountants
Ashcombe Court
Woolsack Way
Godalming, Surrey
GU7 1LQ

loffe Swayne

Date: 29 June 2000

### Profit and Loss Account for the Year Ended 30 September 2005

		2005	2004
	Notes	£	as restated £
TURNOVER	2	24,686,481	18,062,479
Cost of sales		18,969,406	13,468,567
GROSS PROFIT		5,717,075	4,593,912
Administrative expenses		4,695,887	3,899,098
OPERATING PROFIT	4	1,021,188	694,814
Interest payable and similar charges	5	95,814	23,309
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		925,374	671,505
Tax on profit on ordinary activities	6	306,592	213,199
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		618,782	458,306
Dividends	7	74,807	26,250
RETAINED PROFIT FOR THE YEAR		543,975	432,056

#### **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the current year or previous year.

# Statement of Total Recognised Gains and Losses for the Year Ended 30 September 2005

		2005	2004
		£	as restated £
		2	2
PROFIT FOR THE FINANCIAL	YEAR	618,782	458,306
TOTAL DECOCNICED CAINS A	ND LOSSES	<del></del> _	<del>-</del>
TOTAL RECOGNISED GAINS A RELATING TO THE YEAR	IND FO22E2	618,782	458,306
NELATINO TO THE TEAK		5 - 5,1 - 5	=====
	Note		
Prior year adjustment	8	143,446	
		<del></del>	
TOTAL GAINS AND LOSSES R	ECOGNISED		
SINCE LAST ANNUAL REPOR	Г	762,228	

#### Balance Sheet 30 September 2005

		200	5	2004 as resta	
	Notes	£	£	£	£
FIXED ASSETS	_		10 ==0		
Intangible assets	9		18,750		25,000
Tangible assets Investments	10 11		246,162 25,100		257,633 25,100
livestinents	11		25,100		23,100
			290,012		307,733
CURRENT ASSETS					
Stocks	12	590,375		484,601	
Debtors	13	8,102,676		5,521,664	
Cash at bank		99,153		8,192	
		8,792,204		6,014,457	
CREDITORS	4.4	7.054.393		4 000 006	
Amounts falling due within one year	14	7,054,382		4,823,986	
NET CURRENT ASSETS			1,737,822		1,190,471
TOTAL ASSETS LESS CURRENT LIABILITIES			2,027,834		1,498,204
PROVISIONS FOR LIABILITIES					
AND CHARGES	18		28,689		43,034
NET ASSETS			1,999,145		1,455,170
CAPITAL AND RESERVES					
Called up share capital	19		105,000		105,000
Share premium	20		4,500		4,500
Capital redemption reserve	20		40,000		40,000
Profit and loss account	20		1,849,645		1,305,670
SHAREHOLDERS' FUNDS	22		1,999,145		1,455,170
•	•				<del></del>

ON BEHALF OF THE BOARD:

J D Quigley Director

J P Ralph - Director

C A Sykes - Director

Approved by the Board on ..

### Notes to the Financial Statements for the Year Ended 30 September 2005

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention.

#### Exemption from preparing consolidated financial statements

The financial statements contain information about Nationwide Building Services Group Limited as an individual company and do not contain consolidated financial information as the parent of a group. The company is exempt under Section 228 of the Companies Act 1985 from the requirements to prepare consolidated financial statements as it and its subsidiary undertakings are included by full consolidation in the consolidated financial statements of its parent, Nationwide FM Limited, a company registered in the United Kingdom.

#### Turnover

Turnover represents the value of goods and services supplied to customers in the period exclusive of value added tax. During the year ended 30 September 2005 the company has revised its revenue recognition policy in respect of services provided to customers in line with the requirements of UITF 40. Accordingly, revenue is now recognised to the extent that the company has met its contractual obligations and earned the right to receive the revenue. Previously revenue on such work was recognised only on invoicing. A prior year adjustment has therefore been made, increasing turnover recognised in previous periods by £706,631 and the cost of sales by £563,185.

#### Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 2004, is being amortised evenly over its estimated useful life of four years.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property

- 2% on cost of freehold buildings

Plant and machinery

- 25% on cost - 25% on cost

Fixtures and fittings Motor vehicles

- 25% on cost

Computer equipment

- 20% to 50% on cost

#### Stocks

Work in progress is valued at the lower of cost and net realisable value.

Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

#### **Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

#### **Pensions**

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

#### Cash flow exemption

Exemption has been taken from preparing a cash flow statement in accordance with FRS 1 on the grounds that the company is a wholly owned subsidiary and its parent company produces consolidated accounts which are publicly available.

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## Notes to the Financial Statements - continued for the Year Ended 30 September 2005

#### 1. ACCOUNTING POLICIES - continued

#### Amounts recoverable on contracts

Long term contracts are assessed on a contract by contract basis and reflected in the profit and loss account by recording turnover and related costs as contract activity progresses.

The amount by which turnover exceeds payments on account is classified as amounts recoverable on contracts and included within debtors. Where payments on account exceed turnover the excess is included within creditors.

#### 2. TURNOVER

The turnover and profit before taxation are attributable to the one principal activity of the company.

#### 3. STAFF COSTS

	2005	2004
Wages and salaries	£ 7,257,075	as restated £ 5,964,586
Social security costs	774,795	654,950
Other pension costs	209,255	185,272
	8,241,125	6,804,808
The average monthly number of employees during the year was as follows:	2005	2004 as restated
Office and management	86	74
Production	190 	156
	276	230
		=====

#### 4. OPERATING PROFIT

Money purchase schemes

The operating profit is stated after charging/(crediting):

	2005	2004 as restated
	£	£
Hire of plant and machinery	18,295	13,249
Depreciation - owned assets	56,439	47,960
Profit on disposal of fixed assets	•	(43)
Goodwill amortisation	6,250	· -
Auditors' remuneration	11,650	9,700
Operating lease rentals - motor vehicles	235,845	202,348
Operating lease rentals - land and buildings	159,319	58,015
	=====	=====
Directors' emoluments	194,130	159,228
Directors' pension contributions to money purchase schemes	20,488	20,853
The number of directors to whom retirement benefits were accruing was as follow	vs:	====

2

#### Notes to the Financial Statements - continued for the Year Ended 30 September 2005

#### 5. INTEREST PAYABLE AND SIMILAR CHARGES

	2005	2004
		as restated
	£	£
Bank interest	95,814	23,309
	<del>===</del>	====

#### 6. **TAXATION**

### Analysis of the tax charge

The tax charge on the profit on ordinary activities for the year was as follows:	2005	2004 as restated
	£	£
Current tax: UK corporation tax Adjustment in respect of previous years	320,000 937	190,000 (1,169)
Total current tax	320,937	188,831
Deferred tax	(14,345)	24,368
Tax on profit on ordinary activities	306,592	213,199

UK corporation tax has been charged at 30% (2004 - 30%).

#### Factors affecting the tax charge

The tax assessed for the year is higher than the standard rate of corporation tax in the UK. The difference is explained below:

	2005	2004 as restated
Double and the second that he fore here	£	£
Profit on ordinary activities before tax	925,374	671,505 ————
Profit on ordinary activities		
multiplied by the standard rate of corporation tax		
in the UK of 30% (2004 - 30%)	277,612	201,452
Effects of:		
Under/(over) provision in prior years	937	(1,169)
Income/expenses not allowable for tax purposes	33,080	11,934
Excess of depreciation over capital allowances	3,410	(2,298)
Corporation tax marginal relief	(11,077)	(21,900)
Margins and rounding	2,630	812
UITF 40 -Prior year adjustment	14,345	_
Current tax charge	320,937	188,831
	<del>====</del>	

### Notes to the Financial Statements - continued for the Year Ended 30 September 2005

#### 7. **DIVIDENDS**

	2005	2004 as restated
For Woods area	£	£
Equity shares: A Ordinary shares of £1 each		
Interim	31,575	26,250
Final	43,232	
	74,807	26,250
	<del>=====</del>	

#### 8. PRIOR YEAR ADJUSTMENT

As explained in note 1 above, during the year ended 30 September 2005 the company has revised its revenue recognition policy in respect of services provided to customers in line with the requirements of UITF 40. Full details are shown in note 1 above.

#### 9. INTANGIBLE FIXED ASSETS

	Goodwill £
COST At 1 October 2004 and 30 September 2005	25,000
AMORTISATION Amortisation for year	6,250
At 30 September 2005	6,250
NET BOOK VALUE At 30 September 2005	18,750
At 30 September 2004	25,000

#### 10. TANGIBLE FIXED ASSETS

TANGIBLE FIXED ASSETS			
	Freehold	Plant and machinery	Fixtures and fittings
	property	•	
	£	£	£
COST			
At 1 October 2004	161,442	11,488	38,989
Additions	-	7,183	20,884
Disposals		(4,338)	(601)
At 30 September 2005	161,442	14,333	59,272
DEPRECIATION	<del></del>	<del></del>	<del></del> _
At 1 October 2004	6,525	10,526	25,941
Charge for year	3,229	1,716	8,947
Eliminated on disposal	-	(4,338)	(601)
At 30 September 2005	9,754	7,904	34,287
NET BOOK VALUE	<u></u> _		
At 30 September 2005	151,688	6,429	24,985
74 00 Coptember 2000	=======================================	=====	====
At 30 September 2004	154,917	962	13,048
·	<del></del>	====	====

### Notes to the Financial Statements - continued for the Year Ended 30 September 2005

#### 10. TANGIBLE FIXED ASSETS - continued

	Motor vehicles £	Computer equipment £	Totals £
COST	~	~	~
At 1 October 2004	27,112	212,695	451,726
Additions	-	16,901	44,968
Disposals	•	(41,755) ————	(46,694)
At 30 September 2005	27,112	187,841	450,000
DEPRECIATION			
At 1 October 2004	27,112	123,989	194,093
Charge for year	-	42,547	56,439
Eliminated on disposal	<del>-</del>	(41,755) ————	(46,694)
At 30 September 2005	27,112	124,781	203,838
NET BOOK VALUE			
At 30 September 2005	<del></del>	63,060	246,162
At 30 September 2004		88,706	257,633
	<del></del>		<del></del>
FIXED ASSET INVESTMENTS			
			Unlisted investments
			£
COST			
At 1 October 2004			
and 30 September 2005			25,100
NET BOOK VALUE			<del>_</del>
At 30 September 2005			25,100
At 30 September 2004			25,100
			=======================================

The company's investments at the balance sheet date in the share capital of companies include the following:

Falcon Mechanical Se	ervices Limited
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11.

Nature of business: Dormant	a.		
Class of shares: Ordinary £1	% holding 100.00	2005	2024
Aggregate capital and reserves		2005 £ 	2004 £ 100
Nationwide Maintenance Limited Nature of business: Dormant	%		
Class of shares: Ordinary £1	holding 100.00		
Aggregate capital and reserves		2005 £ 24,997	2004 £ 24,997

## Notes to the Financial Statements - continued for the Year Ended 30 September 2005

12.	STOCKS		
		2005	2004 as restated
		£	£
	Work-in-progress	590,375	484,601
		<u>======</u>	
13.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2005	2004
			as restated
		£	£
	Trade debtors	4,621,654	4,125,339
	Amounts owed by group undertakings	1,958,159	-
	Amounts recoverable on contracts	1,135,499	878,413
	Prepayments and accrued income	387,364	517,912
		8,102,676	5,521,664
		<del></del>	
14.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2005	2004
			as restated
		£	£
	Bank loans and overdraft (see note 15)	2,156,572	1,179,151
	Trade creditors	2,701,196	1,955,042
	Amounts owed to group undertakings	25,100	25,100
	Tax	320,000	190,000
	Other taxes and social security	686,939	585,243
	Proposed dividends	<u>-</u>	10,575
	Other creditors	59,609	42,364
	Payments received on account	332,421	212,233
	Accrued and deferred income	772,545	624,278
		7,054,382	4,823,986
45			
15.	LOANS		
	An analysis of the maturity of loans is given below:	•	
		2005	2004
		£	as restated £
	Amounts falling due within one year or on demand:	<i>L</i> .	L
	Bank overdrafts	2,156,572	1,179,151
		=======================================	

### Notes to the Financial Statements - continued for the Year Ended 30 September 2005

#### 16. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year:

	Land and buildings		Other operating leases	
	2005	2004 as restated	2005	2004 as restated
Expiring:	£	£	£	£
Within one year	123,550	133,137	87,128	95,372
Between one and five years	72,500	105,350	127,518	326,098
	196,050	238,487	214,646	421,470
	<del></del>	_ <del></del> _		

#### 17. SECURED DEBTS

£1,873,071 of the bank overdraft balance is secured by a charge over the trade debtors of the company. The remaining bank overdraft balance is secured by a debenture over the assets of the company.

#### 18. PROVISIONS FOR LIABILITIES AND CHARGES

	2005	2004 as restated
	£	£
Deferred tax	28,689	43,034
	<del>===</del>	=======================================
		Deferred
		tax
		£
Balance at 1 October 2004		43,034
Transfer to corporation tax payable		(14,345)
		·
Balance at 30 September 2005		28,689

#### 19. CALLED UP SHARE CAPITAL

Authorised: Number:	Class:	Nominal value:	2005 £	2004 as restated £
150,000 20,000	A Ordinary B Ordinary	£1 £1	150,000 20,000 170,000	150,000 20,000 170,000
Allotted, issued Number:	d and fully paid: Class:	Nominal value:	2005 £	2004 as restated £
105,000	A Ordinary	£1	105,000	105,000

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### Notes to the Financial Statements - continued for the Year Ended 30 September 2005

#### 20. RESERVES

	Profit and loss account £	Share premium £	Capital redemption reserve	Totals £
At 1 October 2004 Prior year adjustment	1,162,224 143,446	4,500	40,000	1,206,724 143,446
Retained profit for the year	1,305,670 543,975			1,350,170 543,975
At 30 September 2005	1,849,645	4,500	40,000	1,894,145

#### 21. PENSION COMMITMENTS

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension charge represents contributions payable by the company to the fund and amounted to £209,255 (2004 - £185,272). Contributions totalling £49,638 (2004 - £42,737) were payable to the fund at the year end and were included in creditors.

#### 22. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2005	2004 as restated
	£	£
Profit for the financial year	618,782	458,306
Dividends	(74,807)	(26,250)
Net addition to shareholders' funds Opening shareholders' funds (originally £1,311,724 before	543,975	432,056
prior year adjustment of £143,446)	1,455,170	1,023,114
Closing shareholders' funds	1,999,145	1,455,170
Equity interests	1,999,145	1,455,170
	<del>====</del>	

#### 23. CONTROLLING PARTY

There is no overall controlling party.