Registration number 03372027 (England and Wales)

### **DOYLE HOUSE MANAGEMENT COMPANY LIMITED**

(A COMPANY LIMITED BY GUARANTEE)

### **DIRECTORS' REPORT AND FINANCIAL STATEMENTS** FOR THE YEAR ENDED 24 DECEMBER 2012



**COMPANIES HOUSE** 

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## DOYLE HOUSE MANAGEMENT COMPANY LIMITED COMPANY INFORMATION

**Directors** 

G Clarke

M J E Milne

Company secretary Willmotts (Ealing) Limited

Registered office

12 Blacks Road

London W6 9EU

**Auditors** 

Harmer Slater Limited

Statutory Auditor Salatin House 19 Cedar Road

Sutton Surrey SM2 5DA

## DOYLE HOUSE MANAGEMENT COMPANY LIMITED DIRECTORS' REPORT FOR THE YEAR ENDED 24 DECEMBER 2012

The directors present their report and the audited financial statements for the year ended 24 December 2012

### Principal activity

The principal activity of the company is the management of the flats at 46 Trinity Church Road, Barnes, London, SW13 8ED on a non profit making basis

### Directors of the company

The directors who held office during the year and up to the date of signing these financial statements were as follows

G Clarke

M J E Milne

### Disclosure of information to the auditors

Each director has taken steps that they ought to have taken as a director in order to make themselves aware of any relevant audit information (as defined by section 418 of the Companies Act 2006) and to establish that the company's auditors are aware of that information. The directors confirm that there is no relevant information that they know of and which they know the auditors are unaware.

### Small company provisions

The Directors' Report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

Approved by the Board on 29 April 2013 and signed on its behalf by

For and on behalf of Willmotts (Ealing) Limited Company secretary

## DOYLE HOUSE MANAGEMENT COMPANY LIMITED STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to

- · select suitable accounting policies and apply them consistently,
- · make judgements and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DOYLE HOUSE MANAGEMENT COMPANY LIMITED

We have audited the financial statements of Doyle House Management Company Limited for the year ended 24 December 2012, set out on pages 6 to 10. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed

### Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities (set out on page 3), the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on the financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 24 December 2012 and of its surplus for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DOYLE HOUSE MANAGEMENT COMPANY LIMITED

### (CONTINUED)

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- · the financial statements are not in agreement with the accounting records and returns, or
- · certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the directors were not entitled to prepare the financial statements and the Directors' Report in accordance with the small companies regime

Timothy Stater (Senior Statutory Auditor)

For and on behalf of Harmer Slater Limited Statutory Auditors

Salatin House 19 Cedar Road SM2 5DA

29 April 2013

## DOYLE HOUSE MANAGEMENT COMPANY LIMITED REVENUE ACCOUNT FOR THE YEAR ENDED 24 DECEMBER 2012

	Note	2012 £	2011 £
Service charge income		29,032	27,432
Service charge expenses		(29,032)	(29,943)
Service charge deficit		-	(2,511)
Reserve fund income		13,000	13,000
Operating surplus	2	13,000	10,489
Other interest receivable and similar income		23	24
Surplus on ordinary activities before taxation		13,023	10,513
Tax on surplus or deficit on ordinary activities	4	(5)	(5)
Surplus for the financial year		13,018	10,508

## DOYLE HOUSE MANAGEMENT COMPANY LIMITED (REGISTRATION NUMBER: 03372027) BALANCE SHEET AT 24 DECEMBER 2012

	Note	2012 £	2011 £
Fixed assets			
Tangible fixed assets	5	1	1
Current assets			
Debtors	6	4,036	2,763
Cash at bank and in hand		82,948	71,827
		86,984	74,590
Creditors: Amounts falling due within one year	7	(3,960)	(4,584)
Net current assets		83,024	70,006
Net assets		83,025	70,007
Capital and reserves			
Revenue account	9	83,025	70,007

The financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved and authorised for issue by the Board on 29 April 2013 and signed on its behalf by

Director

M J E Milne Director

## DOYLE HOUSE MANAGEMENT COMPANY LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 24 DECEMBER 2012

### 1 ACCOUNTING POLICIES

### Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

### **Departures from Companies Act requirements**

The financial statements depart from the standard format of the Companies Act 2006 in that the Profit and Loss Account has been replaced by a Revenue Account. This departure, as permitted by s396 of the Companies Act 2006, has arisen because the directors consider that this presentation is more appropriate given the nature of the company's activity. The result for the year is unaffected by the accounting treatment adopted.

#### Service charge income

Service charge income represents variable service charges receivable from the lessees for the year

### Tangible fixed assets

Tangible fixed assets comprises the Freehold property at 46 Trinity Church Road, Barnes, London, SW13 8ED which is stated at a nominal value of £1

Asset class

Depreciation method and rate

Land and Buildings

Not depreciated

### 2 OPERATING (DEFICIT)/ SURPLUS

Operating surplus is stated after charging

	2012 £	2011 £
Auditor's remuneration - The audit of the company's annual accounts	1,650	1,650

### 3 DIRECTORS' REMUNERATION

No remuneration was paid to the directors during the year (2011 nil)

# DOYLE HOUSE MANAGEMENT COMPANY LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 24 DECEMBER 2012 (CONTINUED)

### 4 TAXATION

	Tax on surplus on ordinary activities		
		2012 £	2011 £
		-	•
	Income tax on interest received	5	5
	The company acts as trustee in respect of funds held to manage 46 income is subject to income tax at the rate of tax of 20% (2010/11 - 20		oad Investment
	No liability to UK corporation tax arose on activities for the year ended year ended 24 December 2011	d 24 December	2012 nor for the
5	TANGIBLE FIXED ASSETS		
			Land and buildings £
	Cost		
	At 25 December 2011 and 31 December 2012	_	1
	Net book value		
	At 24 December 2012	_	1
	At 24 December 2011	_	1
6	DEBTORS		
		2012 £	2011 £
	Accrued service charge contribution	1,232	432
	Prepaid expenses	2,804	2,331
		4,036	2,763

# DOYLE HOUSE MANAGEMENT COMPANY LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 24 DECEMBER 2012 (CONTINUED)

### 7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2012 £	2011 £
Trade creditors	5	362
Service charge receipts in advance	1,127	50
Accruals	2,828	4,172
	3,960	4,584

### **8 COMPANY STATUS**

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

### 9 RESERVES

		General Reserve
	£	£
At 25 December 2011		70,007
Service charge deficit	(1,232)	
Service charge deficit to be recharged	1,232	
Reserve fund contribution	13,000	
Gross interest received	23	
Tax on interest received	(5)	
		13,018
At 24 December 2012	=	83,025