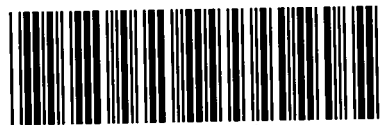


A & M OFFICE SERVICES LIMITED
ABBREVIATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2013

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A & M OFFICE SERVICES LIMITED

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A & M OFFICE SERVICES LIMITED

ABBREVIATED BALANCE SHEET AS AT 31 OCTOBER 2013

	Notes	£	2013 £	£	2012 £
Fixed assets					
Tangible assets	2		8,495		9,994
Investments	2		20,553		-
			<u>29,048</u>		<u>9,994</u>
Current assets					
Debtors		23,195		40,667	
Cash at bank and in hand		22,730		43,611	
		<u>45,925</u>		<u>84,278</u>	
Creditors: amounts falling due within one year		<u>(2,763)</u>		<u>(5,786)</u>	
Net current assets			<u>43,162</u>		<u>78,492</u>
Total assets less current liabilities			<u>72,210</u>		<u>88,486</u>
Capital and reserves					
Called up share capital	3		100		100
Profit and loss account			72,110		88,386
Shareholders' funds			<u>72,210</u>		<u>88,486</u>

For the financial year ended 31 October 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These abbreviated financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board for issue on 13 June 2014


M Bright
Director

Company Registration No. 03362205

A & M OFFICE SERVICES LIMITED

NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2013

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

1.3 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts. All services are invoiced at the end of the month to which they relate.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment 15% reducing balance

1.5 Investments

Fixed asset investments are stated at cost less provision for diminution in value.

2 Fixed assets

	Tangible assets	Investments	Total
	£	£	£
Cost			
At 1 November 2012	31,304	-	31,304
Additions	-	20,553	20,553
	<u>31,304</u>	<u>20,553</u>	<u>51,857</u>
At 31 October 2013	31,304	20,553	51,857
Depreciation			
At 1 November 2012	21,310	-	21,310
Charge for the year	1,499	-	1,499
	<u>22,809</u>	<u>-</u>	<u>22,809</u>
At 31 October 2013	22,809	-	22,809
Net book value			
At 31 October 2013	8,495	20,553	29,048
	<u>9,994</u>	<u>-</u>	<u>9,994</u>
At 31 October 2012	9,994	-	9,994

A & M OFFICE SERVICES LIMITED

NOTES TO THE ABBREVIATED ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2013

3	Share capital	2013	2012
		£	£
	Allotted, called up and fully paid		
	100 Ordinary shares of £1 each	100	100
		<u>100</u>	<u>100</u>