

**SPLITZ SUPPORT SERVICE**  
(A COMPANY LIMITED BY GUARANTEE)

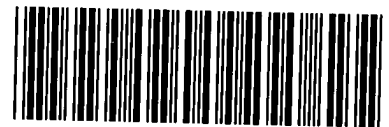
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2019**

Company Number: 03360057

Charity Number: 1064764

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**For the year ended 31 March 2019**

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**Splitz Support Service  
Report of the Trustees  
For the year ended 31 March 2019**

The trustees are pleased to present their annual report for the year ending 31 March 2019, which is prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### **Chair's Report**

Splitz works within a very challenging environment, where demand for our services is increasing, and the funding available is diminishing. We are not alone in this, as most of the charitable sector is encountering these pressures.

Splitz prides itself on putting our beneficiaries first, and the quality of the service we offer is excellent. So in the context of continuing financial challenges we have focused our work this year on consolidation and review. We have reviewed our strategy, and have agreed a new corporate plan. This sets out our direction of travel for the next 5 years. We are aiming to consolidate our organisation after considerable change last year, and to develop our service model even further, making "The Splitz Way" a series of standards, expectations and a by-word for effective, excellent services. In this way our beneficiaries, commissioners and funders can see the work we do and the standards to which we deliver.

We are also developing the quality of governance. Splitz is run by a team of volunteer trustees who are committed to ensuring that the charity is well run. We have begun a programme of board effectiveness work, which will focus on compliance with the Charity Governance Code, to develop our skills, and enhance our accountability to our beneficiaries. The Board has developed its focus on risk, and we established a Risk Committee during the year. This committee is responsible for monitoring our risk map and reporting to Board on any significant changes. They also review our key policies according to our agreed timetable, recommending all changes to Board for approval. This Committee also has the responsibility to review progress of the Corporate Plan actions.

Our staff and team of volunteers continue to deliver an incredible level of service, going above and beyond to support their service users. Their dedication, persistence, resilience and creativity is extraordinary, and the outcomes are simply amazing. In a very busy, pressured environment they work with very challenging cases, and deliver life changing services. This year we had almost 8,000 referrals, and carried out 140,000 support sessions. Their work is truly inspiring, and I am proud to be part of such a great organisation that makes a difference every day to so many adults and children. On behalf of the Board I would like to express my thanks to them.

**Ann Cornelius**  
**Chair**

**Splitz Support Service  
Report of the Trustees  
For the year ended 31 March 2019**

## **Our Purposes and Activities**

Our charity's purposes are set out in the objects contained in the company's Articles of Association. The main objects include:

- Relieve the needs of children and adults who are in need of care and protection
- Relieve the needs of adults where those needs arise as a result of them experiencing domestic violence, separation or divorce

The aims of our charity are to work with victims, children and perpetrators of domestic abuse; support those who are parenting alone; and work to encourage healthy relationships. Our aims fully reflect the purposes that the charity was set up to further.

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months and assesses the success of each key activity and the benefits they have brought to those groups of people we are established to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set. To enhance this review we produce an Equality Monitoring report showing demographic and biographical details of the team and service users.

In shaping our objectives for the year and planning our activities, the trustees have considered Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity'. Our main objectives for the year continued to be promoting healthy relationships, preventing family crises and relieving the needs of those affected. The strategies we use to meet these objectives include:

- Providing a range of services that promote healthy relationships and prevent family crises.
- Focusing on encouraging healthy relationships, and the impact on family, friends and the wider community.
- Working towards applying national standards of service.
- Working in partnership with other agencies to ensure the widest range of services is available to best match the needs of the community.
- Promoting awareness of healthy relationships, to reduce the likelihood of young people engaging in harmful behaviour.

Our main activities and the groups we aim to help are described below. Our main charitable activities consist of the services we provide and are undertaken to further our charitable purposes for the public benefit.

Putting these strategies into action we have four major areas of activity which are: domestic abuse outreach work; support for children and young people affected by domestic abuse; programmes for perpetrators to help them change their harmful behaviour; and mentoring/befriending services to help people move on. Our services described below focus very much on the safety of those affected by domestic abuse.

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## **Domestic Abuse Outreach**

Support to adults (aged over 16) affected by domestic abuse is delivered by our dedicated, skilled and qualified staff. Our services are delivered to the highest quality standards, are trauma informed and include a single point access, assessment and triage service, high risk outreach service (independent domestic violence advisers - IDVA), specialist Young People's IDVAs and a range of support for those assessed as medium risk including whole family support we deliver these services in Devon and Wiltshire. Although they are funded from different sources in each area the services are all delivered using a broadly similar model. The main aim in each case is to reduce risk, improve safety and meet needs to enable people to live free from fear.

To ensure that we offer the support that is best for each individual and family we assess risk and needs. Risk is assessed at the earliest opportunity and then continuously monitored (every 6 weeks or following an incident) using the national risk assessment tool, DASH (Domestic Abuse, Stalking and Honour based violence). We understand that domestic abuse rarely occurs in isolation and many who use our services experience a range of complex needs. By accessing support for our service users from other professionals we are able to provide more holistic support. We seek regular feedback including satisfaction levels.

In all cases the aim is to reduce the risk and impact of risk and help the individuals and their family recover from abuse and move towards achieving and sustaining independence. Our recovery services include structured groups for female survivors (Pattern Changing, Making Changes etc.). Structured group work often leads to participants forming their own local peer support groups.

### Devon

In Devon we manage the commissioned domestic abuse and sexual violence services, on behalf of Devon County Council, operating under the banner of the LEESAR Partnership. The LEESAR Partnership includes our own Leading Lights accredited domestic abuse service, as well as managing subcontracting arrangements for the Court IDVA service, Therapeutic Family Recovery for discreet areas and the Sexual Violence Helpline.

Working with the commissioners and IRISi, we have set up a 2 year domestic abuse and sexual violence pilot scheme working within GP surgeries across large parts of Devon and in Torbay. The scheme offers all members of staff working in GP surgeries training in recognising abuse and in making appropriate referrals. Each surgery has its own Advocate Educator (AE), who is also both a qualified IDVA and Independent Sexual Violence Adviser (ISVA). The AE acts both as the trainer as well as the support worker for the victim. The Young People's IDVA service was a new addition following the commissioning process. Currently the service only operates in South and West Devon, as it was unclear what the demand would be. Early indications are that the role has proven to be invaluable in gaining engagement from young people, with engagement rates moving from 25% to 75%.

Places of Safety and Refuge are outside of the scope of our commissioned contract, but by collaborating with the 8 district councils and the Housing Options team we currently manage two Places of Safety in the county.

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For the year ended 31 March 2019**

Gloucestershire

The Independent Stalking Advocate Caseworker (ISAC) is funded through by the Hollie Gazzard Trust and our reserves. The ISAC is the key link between the victim and the police and wider criminal justice system through the Stalking Clinic, one of the few in operation across England.

Wiltshire

The Wiltshire adult and child victim domestic abuse support service was recommissioned in 2018 and included accommodation services, behaviour change interventions and specialist sexual violence support services. Splitz were commissioned to deliver these services, known collectively as the Phoenix Service, partnering with GreenSquare and Salisbury Refuge. The Phoenix service supports men and women, children and families at all risk levels across Wiltshire and adult and child victims of sexual abuse across Wiltshire and Swindon.

Devon

The children's and young people's safeguarding team came to an end as there was no continuation of funding from Devon County Council, as the requirement for the new contract was for recovery services. However, we have continued to raise funds through local grant sources and working with schools and other children and young people's professionals have developed a range of toolkits and short courses, which we deliver in schools. Operation Encompass came to Devon and the majority of schools in the county have signed up for this project. Run by the police, the police inform partner schools first thing in the morning where they (the police) have been called to an incident at one of the pupil's households the night before or over the weekend. The schools are then able to offer support to the child. Our Devon team have been very involved in this project, by developing toolkits and then training all of the partner schools. We also offer continuing support for the schools via a professional helpline.

Voluntary Perpetrator Programmes (DVPP)

These were delivered in Wiltshire funded by the Big Lottery, Gloucestershire funded by County Council and Bristol as part of the Reprovide pilot in partnership with Bristol University. In Gloucestershire and Wiltshire Splitz provide an integrated women's safety service (WSS). This involves working with the (ex)partner to measure safety and help the family understand how the modules are likely to impact on the perpetrator as they progress through the programme. In Bristol this service is provided by the commissioned service, Next Link.

The main programme with perpetrators consists of 25 weekly 2hr sessions, with one-to-one monitoring meetings throughout. Motivation to attend such a long programme is measured during the comprehensive pre-group assessment. While some men fail to complete the programme it is not always a lack of motivation. Some have shown enormous reserves of determination making a huge effort to get to the groups.

We offer a follow on group (RPG – relapse prevention group) that meets monthly to help men stay on track and share experiences on how they have successfully achieved this. From July 2018 the Gloucestershire DVPP provision was recommissioned to include 1-2-1 behaviour change support and short term healthy relationship group programmes. The Wiltshire DVPP closed in December 2018 as the 3 year funding arrangement with the Big Lottery ended however the military DVPP delivered in partnership with

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Spurgeons continues through to 2019.

The Devon (DVPP) Behaviour Change programme goes from strength to strength, offering support, advocacy and challenge to high risk serial perpetrators of domestic abuse. Although embedded within the Integrated Offender Management (IOM) team, our referrals come via the MARAC and each case is assessed by the MARAC and then by the IOM Operations Group to ensure that working with the perpetrator will not pose a greater risk to the victim. The Behaviour Change IDVA works closely with her IDVA counterpart, who works closely with the victim. For 9 months we also embedded a Team Manager within the newly commissioned drug and alcohol service. Her role was to train every member of staff to recognise both a victim and a perpetrator of domestic abuse and to offer the staff guidance in how to work with these individuals safely.

### **Mentoring and Befriending Services**

Thanks to funding from Wiltshire Council through the Phoenix service we continue to deliver this service to the Investing in Volunteers standards and also delighted to continue to hold the Approved Provider Standard for the Mentoring and Befriending Foundation. Adults who have completed structured support may still require a limited amount of support to help them with the final part of their journey. We have a Buddy Scheme in Wiltshire that offers low level mentoring and befriending support. This service is delivered by volunteers, some of who were service users.

### **Employment services**

Building Bridges Wiltshire is funded by the Big Lottery and European Social funds to help people overcome their barriers to employment and education in Wiltshire and Swindon, with Splitz providing support to vulnerable women. Support is personalised to individual needs and strengths.

### **Our Volunteers**

Splitz is very involved in the community and relies on voluntary help. Besides the Buddies, we have volunteers assisting with group work, events and admin enabling us to engage more widely as well as helping lower costs. Some volunteers may have benefited from receiving our services, and many go on to find paid employment or return to full-time education. We sincerely thank all of our volunteers for their loyal support and excellent service.

### **Achievements and Performance**

We spent 69,000 hours delivering 140,000 support sessions. Support sessions include direct face-to-face time as well as other activities directly in support of our service users (e.g. attending meetings with other agencies).

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**Report of the Trustees**  
**For the year ended 31 March 2019**

Project	Location	Referrals	New starts	Cases closed	Needs met	Satisfaction	Impact
<b>DA Outreach;</b> including IDVA, helpdesk and workshops	Devon	4831	3199	-	77%	99%	Ongoing work with commissioners has meant that outcomes data has not been set up yet.
	Wilts	2150	1907	1733	87%	91%	Ongoing work with commissioners have meant that outcomes data has not been set up yet.
<b>Young People's Services;</b> including workshops	Devon	308	190	-	83%	-	75% engage with support
	Wilts	216	189	154	88%	-	Ongoing work with commissioners has meant that outcomes data has not been set up yet.
<b>Perpetrator Programmes;</b> including women's safety service	Gloucs	97	77	50	87%	81%	90% reduced harmful behaviour
	Gloucs 1-2-1	11	5	1	-	-	90% reduced harmful behaviour. No satisfaction data as new service (Jan 19)
	Wilts	41	50	82	79%	-	94% reduced their abusive behaviour (corroborated by ex/partners)
	Wilts 1-2-1	59	51	40	82%	90%	Reduction in harmful behaviour (self-reported) 68%
	Devon 1-2-1	62	62	-			Only 8% of perpetrators reoffended (target <18%)
<b>Mentoring &amp; Befriending</b>	Wilts	71	65	75	96%	95%	93% less isolated 94% increased confidence 90% more involved in local community

### Fundraising

During the year Splitz contracted with a self-employed fundraiser. No funds raised are paid in commission to any person or organisation. All funds raised by the Splitz team, or on behalf of Splitz, are for the sole use of Splitz Support Service in delivering its charitable benefit. We may allocate the funds to a specific project or piece of work with the agreement of the donor. However, unsolicited donations or small donations with no restricted purpose will often be allocated to the crisis fund for that geographical area, and used for the direct benefit of our service users.



**Splitz Support Service  
Report of the Trustees  
For the year ended 31 March 2019**

**Accreditation**

Splitz has maintained national recognition for the quality of its governance, management and service delivery. External service accreditation includes SafeLives Leading Lights, Respect perpetrator programme standard, Mentoring and Befriending Approved Provider Standard, and Investing in Volunteers.

**Financial Review**

The charity maintains a healthy financial position. Income and expenditure are managed through strong fundraising strategies and stringent financial controls. Income has exceeded expectation with additional grant income, new contracts and contract extensions. As such we continue to hold an appropriate amount of deferred income, which is used to generate a small amount of interest. During the year we commissioned an external audit of our financial controls. This year we are focusing on implementing the recommendations to help us build on our finance systems and tighten our controls.

We ended the year with a surplus of £78,781. This surplus mainly consists of committed expenditure for ongoing projects in the year ending 31 March 2020.

**Reserves Policy and Going Concern**

Reserves are needed to cover unforeseen costs like redundancy payments should a service not be funded or temporary funding of services while new funds are sought, and to cover unplanned emergencies and other unforeseen expenditure. The trustees consider that the ideal level of reserves would be between £100,000 and £250,000. Splitz continued to hold £210,000 in a reserve fund and general free reserves of £34,479, the details of which are given in note 20 of the accounts.

The trustees have reviewed the charity's circumstances and consider that adequate resources continue to be available to fund our activities for the foreseeable future. The trustees are of the view that Splitz remains a going concern. However, the trustees are aware that the economic situation and stiffer demands for funds and contracts will provide a challenging environment in the year to come.

**Investment Powers and Policy**

Investments are made in accordance with the charity's Articles of Association and Investment Policy. Having considered the available options, the trustees decided to invest in commercial common investment funds (high interest bank accounts and short term deposit accounts). The trustees consider the overall return on investments and deposits to be disappointing.

**Plans for Future Periods**

Our intention is to continue to work with our partners to develop services in all areas to meet the growing gap left by the reduction in provision of statutory services, especially where the need has not reached critical point or where early intervention is proven to have long-term benefits for the individuals and the community.

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We will develop new services in the geographical areas where we already work and develop new programmes to compliment our existing services.

We plan to review and update our strategic plan and how we will raise funds. Board evaluation continues to be a priority and we will begin this process with an evaluation of current practice.

**Reference and Administrative Details**

Registered Office: Oak House  
Epsom Square  
White Horse Business Park  
Trowbridge  
BA14 0XG

Charity number: 1064764

Company number: 03360057

Banker CAFBank Limited  
Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

Auditor Fawcetts LLP  
Windover House  
St Ann Street  
Salisbury  
SP1 2DR

**Directors and Trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year-end were as follows:

Rebecca Ayres (appointed 31 October 2018)  
Ann Cornelius BSc Econ (Hons), CIHCM  
Alison Craddock  
Sue Eley (resigned 26 June 2018)  
Cindy Ervine LLB (Hons)  
Annette Foster BA (Hons)  
Stephen Foster BSc PhD FCA  
Mark Lake (resigned 12 April 2019)  
Peter Leach (appointed 25 July 2018)  
Alan MacKenzie

**Splitz Support Service  
Report of the Trustees  
For the year ended 31 March 2019**

**Company Secretary**

Louise Wilson FCMI

**Key Management Personnel**

Executive Director:	Fran Lewis MBE FRSA FCMI
Operations Manager:	Rachel Wetton BA (Hons) PGC Soc Pol
Devon Service Manager:	Chrissy Stower
Development Manager:	Jacqui Orchard CertEd MIPD MInstF

**Structure, Governance and Management**

**Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 25 April 1997 and re-registered as a charity on 9 October 1997, having previously been registered as the Single Parent Family Association in 1993. The company was established under a Memorandum of Association that established the objects and powers of the charitable company, and is governed under its Articles of Association. The memorandum and Articles of Association were reviewed in 2013 and redrawn to conform to the Charity Commission template. The trustees undertook a review of the charity's objects and recommended a minor amendment, which was approved in January 2017.

**Board Effectiveness**

A formal Board effectiveness process began with a self-assessment questionnaire completed by all trustees. The main outcome from the survey was a requirement for additional, specialist training with some trustees asking for courses on understanding charity accounts, charity law and public benefit. Training opportunities are being identified and opportunities being made available. The next stage will involve a detailed progress review including interviews with the Chair.

The Board continue to operate a risk sub-committee with responsibility for managing all forms of risk, including safeguarding, data protection, and cyber security, and a finance sub-committee with responsibility for scrutinising all financial matters.

A thorough review of our strategy was undertaken by the Board with input from senior managers and other staff. The strategy and first action plan were approved by the Board in January 2019. To help develop the strategy the Board approved the recruitment of a Development Manager, who was tasked with leading on many of the action plan. The Development Manager was appointed in March 2019. The Board will focus on monitoring the action plan in the forthcoming year.

The Board environment and culture of transparency and openness continue to lead the ethos and values of the Charity. The Board and its sub-committees receive papers in a timely manner, and trustees have access to information, support and advice from the Company Secretary throughout the year. At the Board meetings, sub-committee meetings and other opportunities arranged during the year, all relevant matters have been discussed openly and in detail.

**Splitz Support Service  
Report of the Trustees  
For the year ended 31 March 2019**

### **Appointment of Trustees**

The management of the company is the responsibility of the Board of Trustees. Trustees are elected and co-opted under the terms of the Articles of Association. We aim to ensure our Board of Trustees reflects the widest possible range of skills, not only business and financial expertise but life experience too. Regular skills audits inform the recruitment of new trustees. A skills audit was included in the Board effectiveness review in January 2019.

Trustee vacancies are advertised on the Splitz Support Service website with an application process similar to that of our volunteer scheme. After an initial meeting with the Executive Director, they are then interviewed by the Chair. Potential trustees are then offered the opportunity to sit in on a Board meeting to observe. Pre-appointment vetting checks are conducted against the Disqualified Directors Register and the Individual Insolvency Register, plus a basic vetting check is carried out. Trustees are appointed by the Board of Trustees and serve for a term of three years, after which time they may offer themselves for reappointment. Trustees appointed during the year must stand for election at the next AGM.

### **Trustee Induction and Training**

A comprehensive induction programme exists for any newly appointed trustee. This was used when Peter Leach and Rebecca Ayres joined the Board during the year. Trustees receive an induction pack containing a variety of documents and forms for their attention. There were also meetings with various project leaders and visits to our other sites. The Chair maintains a register of trustee induction.

The Board engaged in knowledge development sessions during the year. Trustees also receive information and guidance from the Company Secretary on new developments affecting the Charity and the Company. To remain current on governance matters trustees are encouraged to sign up to various relevant bulletin services from the Charity Commission and Companies House. The Company Secretary is an affiliate member of the Institute of Chartered Secretaries and Administrators, receiving regular bulletins and advice on relevant matters.

### **Diversity**

The Board embraces diversity in its broadest sense, believing that a wide range of experience, background, perspective, skills and knowledge combine to contribute towards a high performing, effective Board, which is better able to support and direct the Charity. We are pleased to report that the percentage of women on the Board remains high at 62% (5 out of 8). The Board recognises other aspects of diversity and will continue to focus in the coming year on this important issue in its widest context.

**Splitz Support Service  
Report of the Trustees  
For the year ended 31 March 2019**

**Organisation**

A Board of Trustees administers the charity. The board normally meets monthly with finance and risk sub-committees meeting at least quarterly. An Executive Director is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Executive Director has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and service delivery related activity. Delegated authority is reviewed annually.

**Related Parties and Co-operation with Other Organisations**

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with a production company, contracted actor, performer or exhibitor must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

In Wiltshire the charity has a close working relationship with Salisbury Refuge and GreenSquare Group, a registered social landlord, which shares our passion for person-centred, holistic support. Through joint collaboration we have established domestic abuse services in Wiltshire for the benefit of all residents of the county. Wiltshire Council provides essential core funding for the services with additional funding coming from small local grants. The contract with Wiltshire Council is held by Splitz Support Service with some services sub-contracted to Salisbury Refuge and GreenSquare Group.

In Devon the charity has a close working relationship with the LEESAR Partnership, which includes Stop Abuse for Everyone (SAFE), North Devon Against Domestic Abuse (NDADA), and Devon Rape Crisis & Sexual Abuse Service (DRCSAS). Through joint collaboration we have established domestic abuse services in Devon for the benefit of all residents of the county. Devon County Council provides essential core funding for the services with additional funding coming from the Police and Crime Commissioners Office and North Devon District Council. The contract with Devon County Council is held by Splitz Support Service with some services sub-contracted to SAFE, NDADA and DRCSAS.

**Pay Policy for Senior Staff**

The Board of Trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis. All trustees give of their time freely and no director received remuneration in the year. Details of trustees' expenses and related party transactions are disclosed in note 10 and 23 to the accounts.

The pay of the senior staff is reviewed annually. Pay is not mapped to any national scale, but when pay is increased it is usually in line with the national cost of living increase or NJC increase as funds permit. A benchmarking exercise was conducted this year to compare our pay and conditions against a range of similar charities and businesses. In the main our pay and conditions compared favourably but it was decided to improve some terms and conditions to appeal to a wider market.

**Splitz Support Service  
Report of the Trustees  
For the year ended 31 March 2019**

**Risk Management**

Risk is reviewed annually, or when a change in local or national circumstances indicates it prudent to do so. The trustees have a risk management strategy, which comprises:

- A rolling programme of review of the principal risks and uncertainties that the charity faces;
- The establishment of policies, systems and procedures to mitigate those risks identified in the review; and
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

We have identified 28 risks grouped into 7 themes, based on a template from NCVO. Each risk is assessed on its likelihood and impact, generating a gross risk score. Each risk then identifies an effectiveness score for our countermeasures, resulting in a residual risk score.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is ensuring we have multiple funding streams, retaining our contracts and grants by maintaining strong positive relationships with our funders and achieving maximum public benefit.

Attention has also been focused on non-financial risks arising from poor service quality provided by staff and volunteers. These risks are managed by ensuring accreditation is up to date, having robust training plans for staff working in these areas, and monitoring feedback from a wide range of stakeholders.

**Trustees' Responsibilities in Relation to the Financial Statements**

The charity trustees (who are also the directors of Splitz Support Service for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**Splitz Support Service  
Report of the Trustees  
For the year ended 31 March 2019**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Statement as to Disclosure to our Auditors**

In so far as the trustees are aware at the time of approving our trustees' annual report:

- There is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware; and
- The trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

**Auditors**

A resolution to re-appoint Fawcetts LLP as auditors for the ensuing year will be proposed at the Annual General Meeting.

The financial statements were approved and authorised for issue by the Board of Trustees on 31 July 2019 and were signed on its behalf by:



Ann Cornelius  
Chair of Trustees

**Report of the Independent Auditors  
To the Members of  
Splitz Support Service**

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**Opinion**

We have audited the financial statements of Splitz Support Service (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The other information comprises the information included in the Report of the Trustees (including Strategic Report), other than the financial statements and our Report of the Auditors thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees, which includes the Report of the Directors and the Strategic Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and the Report of the Directors included within the Report of the Trustees have been prepared in accordance with applicable legal requirements.



**Report of the Independent Auditors (continued)**  
**To the Members of**  
**Splitz Support Service**

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**Matters on which we are required to report by exception**

In light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report or the Report of the Directors included within the Report of the Trustees.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also directors of the charitable company for the purposes of company law and trustees of the charity for the purposes of charity law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

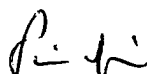
**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

**Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Simon Ellingham BA FCA DChA (Senior Statutory Auditor)  
for and on behalf of Fawcetts LLP, Chartered Accountants & Statutory Auditors  
Windover House, St Ann Street, Salisbury, SP1 2DR

Date: 20 August 2018

**Splitz Support Service**  
**Statement of Financial Activities**  
**(including the Income and Expenditure account)**

**For the year ended 31 March 2019**

Income and expenditure	Note	Unrestricted £	Restricted £	2019 Total £	2018 Total £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations and legacies	3	81,971	-	81,971	43,103
Charitable activities	4	2,304,410	368,046	2,672,456	2,425,765
Investment income	5	4,004	-	4,004	2,093
Other income	6	10,200	-	10,200	9,072
<b>Total income</b>		<b>2,400,585</b>	<b>368,046</b>	<b>2,768,631</b>	<b>2,480,033</b>
<b>EXPENDITURE ON:</b>					
Raising funds	7	4,400	-	4,400	25,700
Charitable activities	7	2,307,194	378,256	2,685,450	2,418,924
<b>Total expenditure</b>		<b>2,311,594</b>	<b>378,256</b>	<b>2,689,850</b>	<b>2,444,624</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>88,991</b>	<b>(10,210)</b>	<b>78,781</b>	<b>35,409</b>
Transfers between funds	19	-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>88,991</b>	<b>(10,210)</b>	<b>78,781</b>	<b>35,409</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		483,157	83,973	567,130	531,721
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>572,148</b>	<b>73,763</b>	<b>645,911</b>	<b>567,130</b>

The above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.

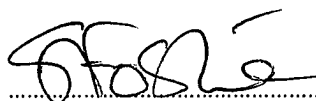
The notes form part of these financial statements

**Splitz Support Service  
Balance Sheet**

**As at 31 March 2019**

	Note	2019 £	2018 £
<b>Fixed assets</b>			
Tangible fixed assets	13	20,187	10,908
<b>Current assets</b>			
Debtors	14	298,694	329,912
Cash at bank and in hand		<u>738,548</u>	<u>672,936</u>
<b>Total current assets</b>		1,037,242	1,002,848
<b>Liabilities</b>			
Creditors: Amounts due within one year	15	<u>(389,352)</u>	<u>(431,126)</u>
<b>Net current assets</b>		<u>647,890</u>	<u>571,722</u>
<b>Total assets less current liabilities</b>		668,077	582,630
<b>Provisions for liabilities</b>	17	<u>(22,166)</u>	<u>(15,500)</u>
<b>NET ASSETS</b>		<u><u>645,911</u></u>	<u><u>567,130</u></u>
<b>Funds</b>			
Restricted income funds	19	73,763	83,973
Unrestricted funds	20	<u>572,148</u>	<u>483,157</u>
<b>TOTAL CHARITY FUNDS</b>		<u><u>645,911</u></u>	<u><u>567,130</u></u>

The financial statements were approved and authorised for issue by the Board of Trustees on 31 July 2019 and were signed on its behalf by:



**Stephen Foster BSc PhD FCA**  
Treasurer

Company registration number: 03360057

The notes form part of these financial statements

# Splitz Support Service

## Statement of Cash Flow For the year ended 31 March 2019

	Notes	2019 £	2018 £
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Net cash provided by/(used in) operating activities	a	77,072	(105,514)
Cash flows from investing activities:			
Purchase of tangible fixed assets		(15,464)	(10,459)
Interest received		4,004	2,093
Net cash provided by/(used in) investing activities		<u>(11,460)</u>	<u>(8,366)</u>
<b>CHANGE IN CASH AND CASH EQUIVALENTS FOR THE YEAR</b>		65,612	(113,880)
Cash and cash equivalents brought forward	b	672,936	786,816
<b>CASH AND CASH EQUIVALENTS CARRIED FORWARD AT 31 MARCH</b>	b	<u><u>738,548</u></u>	<u><u>672,936</u></u>

**a) Reconciliation of net income/(expenditure) to net cash flow from operating activities**

	2019 £	2018 £
Net income/(expenditure) for the year as per the Statement of Financial Activities	78,781	35,409
Adjusted for:		
Depreciation	6,185	5,813
Investment income	(4,004)	(2,093)
(Increase)/decrease in debtors	31,218	(263,476)
Increase/(decrease) in creditors	(41,774)	103,333
Increase/(decrease) in provisions	6,666	15,500
<b>Net cash (used in)/provided by operating activities</b>	<u><u>77,072</u></u>	<u><u>(105,514)</u></u>

**b) Analysis of cash and cash equivalents**

	2019 £	2018 £
Cash at bank and in hand	<u><u>738,548</u></u>	<u><u>672,936</u></u>

**Splitz Support Service**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2019**

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**1. Accounting policies**

**a) Basis of preparation of the accounts**

The financial statements have been prepared under the historical cost convention and in accordance with applicable Accounting Standards in the United Kingdom, the accounting regulations issued under the Companies Act 2006 and the Statement of Recommended Practice (SORP) FRS102 "Accounting and Reporting by Charities".

Splitz Support Services meets the definition of a public benefit entity under FRS 102.

These financial statements have been prepared on a going concern basis and are presented in Sterling (£) which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**b) Fund accounting**

Unrestricted funds are general funds that are available for use at the trustees' discretion in the furtherance of the objectives of the charity.

Designated funds are unrestricted funds which have been set aside by the trustees for specific future purposes or projects.

Restricted funds are those donated, or raised, for use in a particular area or for a specific purpose. The purposes and uses of the restricted funds are set out in the trustees report. Purchases of fixed assets with restricted funds are deemed to be satisfied once the purchase has taken place and therefore these restricted fund balances are released to unrestricted general funds unless the restriction is deemed to be on a permanent basis.

All funds are reviewed annually and transfers between funds undertaken as determined by that review.

**c) Income**

Income is recognised in the Statement of Financial Activities when the charity is legally entitled to it, there is certainty of receipt and the amount can be quantified with reasonable accuracy.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

Income from charitable activities includes income as earned (i.e. as the related or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. Where contractual income is received in advance it is deferred and included in deferred income within creditors.

Investment income is recognised on a receivable basis. On-line shop income and income derived from events is recognised as earned.

**d) Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Expenditure on raising funds comprise the costs associated with attracting voluntary income.

Expenditure on charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Splitz Support Service**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2019**

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**1. Accounting policies (continued)**

The methods and principles for the allocation and apportionment of all costs between the different activity categories or resources set out above are:-

All costs allocated between expenditure categories of the SOFA on the basis designed to reflect the use of resources.

Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in the notes to the accounts.

**e) Donated goods and volunteer and other donated services**

Donated goods are recognised in different ways dependent on how they are used by the charity:

(i) on receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt;

(ii) the value of services provided by volunteers is not incorporated into these financial statements.

**f) Pension costs**

The charitable company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activities.

**g) Leasing and hire purchase commitments**

Rental payments under operating leases are charged as expenditure as incurred over the term of the lease.

**h) Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost and depreciated over their useful economic lives, less any estimated residual value, at the following rates:

Furniture and fittings	straight line over 5 years
Computer equipment	straight line over 3 years

**j) Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value .

Debtors are measured at their recoverable amount.

Creditors and provisions are recognised where the company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Splitz Support Service**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2019**

**2. Statement of financial activities - comparative balances as at 31 March 2018**  
(for 31 March 2019 please see page 16)

	Unrestricted £	Restricted £	2018 Total £
<b>INCOME AND ENDOWMENTS FROM:</b>			
Donations and legacies	43,103	-	43,103
Charitable activities	1,899,378	526,387	2,425,765
Investment Income	2,093	-	2,093
Other income	3,663	5,409	9,072
	<hr/>	<hr/>	<hr/>
<b>Total income</b>	<b>1,948,237</b>	<b>531,796</b>	<b>2,480,033</b>
<b>EXPENDITURE ON:</b>			
Raising funds	23,394	2,306	25,700
Charitable activities	1,854,350	564,574	2,418,924
	<hr/>	<hr/>	<hr/>
<b>Total expenditure</b>	<b>1,877,744</b>	<b>566,880</b>	<b>2,444,624</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>70,493</b>	<b>- 35,084</b>	<b>35,409</b>
Transfers between funds	-	-	-
	<hr/>	<hr/>	<hr/>
<b>NET MOVEMENT IN FUNDS</b>	<b>70,493</b>	<b>(35,084)</b>	<b>35,409</b>
<b>RECONCILIATION OF FUNDS:</b>			
Total funds brought forward	412,664	119,057	531,721
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>483,157</b>	<b>83,973</b>	<b>567,130</b>

**Splitz Support Service**  
**Notes to the Financial Statements**

**For the year ended 31 March 2019**

3. Donations and legacies	Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
Donations and gifts	81,971	-	81,971	43,103
	<u>81,971</u>	<u>-</u>	<u>81,971</u>	<u>43,103</u>
<i>2018 total</i>	<u>43,103</u>	<u>-</u>	<u>43,103</u>	

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

The charity received a software donation from Microsoft Philanthropies. The value of the software was £1,946 (2018: £37,247) and is recognised within incoming resources as a donations, and an equivalent charge included within computer costs.

4. Charitable activities	Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
Services provided under contract	477,775	-	477,775	1,277,896
Performance related grants	1,826,635	368,046	2,194,681	1,147,869
	<u>2,304,410</u>	<u>368,046</u>	<u>2,672,456</u>	<u>2,425,765</u>
<i>2018 total</i>	<u>1,899,378</u>	<u>526,387</u>	<u>2,425,765</u>	

Government grants: Income from government grants comprises performance related grants and service level agreements made by local authorities to fund the charity's activities. See notes 19 and 20 for more information and to the amount and source of these grants.

5. Investment income	Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
Interest receivable	4,004	-	4,004	2,093
	<u>4,004</u>	<u>-</u>	<u>4,004</u>	<u>2,093</u>
<i>2018 total</i>	<u>2,093</u>	<u>-</u>	<u>2,093</u>	

6. Other income	Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
Reimbursements	10,200	-	10,200	9,072
	<u>10,200</u>	<u>-</u>	<u>10,200</u>	<u>9,072</u>
<i>2018 total</i>	<u>3,663</u>	<u>5,409</u>	<u>9,072</u>	



**Splitz Support Service**  
**Notes to the Financial Statements**

**For the year ended 31 March 2019**

<b>7. Expenditure</b>	<b>Staff costs £</b>	<b>Other direct costs £</b>	<b>Support costs £</b>	<b>Total 2019 £</b>	<b>Total 2018 £</b>
<i><b>Raising funds</b></i>					
Fundraising agents	-	-	4,400	4,400	25,700
	<u>-</u>	<u>-</u>	<u>4,400</u>	<u>4,400</u>	<u>25,700</u>
<i><b>Charitable activities</b></i>					
Staff salaries and wages (note 9)	1,762,167	-	-	1,762,167	1,972,759
Training	34,549	-	-	34,549	35,443
Supervision/consultancy	14,943	-	-	14,943	15,151
Recruitment	4,112	-	-	4,112	1,948
Contracted services	-	420,599	-	420,599	-
Project costs	-	131,944	-	131,944	47,491
Travel costs	-	79,643	-	79,643	87,100
Telephone	-	42,143	-	42,143	48,416
Volunteer expenses	-	4,008	-	4,008	4,132
Rent, rates and utilities	-	-	94,914	94,914	69,451
Office costs	-	-	18,473	18,473	32,460
ICT	-	-	43,267	43,267	80,773
Insurance	-	-	4,857	4,857	4,141
Memberships	-	-	9,927	9,927	4,566
Audit and accountancy	-	-	11,954	11,954	6,054
Legal and professional	-	-	206	206	2,028
Trustee expenses	-	-	1,499	1,499	1,074
Bank charges and interest	-	-	60	60	60
Sundry expenses	-	-	-	-	64
Depreciation	-	-	6,185	6,185	5,813
	<u>1,815,771</u>	<u>678,337</u>	<u>191,342</u>	<u>2,685,450</u>	<u>2,418,924</u>
	<u>1,815,771</u>	<u>678,337</u>	<u>195,742</u>	<u>2,689,850</u>	<u>2,444,624</u>
<b>TOTAL 2018</b>	<b>2,029,867</b>	<b>219,599</b>	<b>195,158</b>	<b>2,444,624</b>	
<b>8. Net income/(expenditure)</b>				<b>Total 2019 £</b>	<b>Total 2018 £</b>
This is stated after charging:					
Depreciation				6,185	5,812
Operating leases				51,762	53,058
Auditors' remuneration:					
- audit				4,400	4,235
- non-audit				7,554	8,359

**Splitz Support Service**  
**Notes to the Financial Statements**

**For the year ended 31 March 2019**

<b>9. Staff costs and numbers</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Salaries and wages	1,591,132	1,779,812
Employer's national insurance and contributions	123,789	141,390
Employer's pension contributions	47,246	51,557
	<u>1,762,167</u>	<u>1,972,759</u>
 The average number of people employed, including part-time staff:	 <b>2019</b>	 <b>2018</b>
	<b>No.</b>	<b>No.</b>
	<u>87</u>	<u>100</u>

There were no employees whose annual remuneration was £60,000 or more.

The key management personnel of the charity are listed on page 9. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services was £137,220 (2018: £140,622).

**10. Trustees expenses and remuneration**

Trustees are not remunerated. Travel expenses totalling £1,499 were paid to 3 trustees in the year and were incurred in the course of their duties as trustee (2018: £1,074 to 3 trustees).

**11. Pension**

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. Contributions payable by the charity amounted to £47,246 (2018: £51,557). Included within the pension contributions are amounts paid after the year end of £7,099 (2018: £8,146).

**12. Taxation**

No taxation is payable by the company because it is a registered charity and its activities are classified as exempt.

**Splitz Support Service**  
**Notes to the Financial Statements**

**For the year ended 31 March 2019**

**13. Tangible fixed assets**

	<b>Fixtures &amp; fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2018	89,601	89,601
Additions	15,464	15,464
Disposals	-	-
At 31 March 2019	<u>105,065</u>	<u>105,065</u>
<b>Depreciation</b>		
At 1 April 2018	78,693	78,693
Charge for the year	6,185	6,185
Eliminated on disposals	-	-
At 31 March 2019	<u>84,878</u>	<u>84,878</u>
<b>Net book value</b>		
At 31 March 2019	<u>20,187</u>	<u>20,187</u>
At 31 March 2018	<u>10,908</u>	<u>10,908</u>

**14. Debtors**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Other debtors	264,337	311,594
Prepayments and accrued income	34,357	18,317
	<u>298,694</u>	<u>329,911</u>

**15. Creditors: amounts due within one year**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Trade creditors	20,274	30,822
Other taxation and social security	30,580	34,836
Deferred income (note 16)	301,741	341,164
Other creditors	7,192	8,804
Accruals	29,565	15,500
	<u>389,352</u>	<u>431,126</u>

**Splitz Support Service**  
**Notes to the Financial Statements**

**For the year ended 31 March 2019**

<b>16. Deferred income</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Total deferred income at 1 April	341,164	(232,693)
Amount received in year	296,872	341,164
Amount credited to the Statement of Financial Activities	(336,295)	232,693
	<u>301,741</u>	<u>341,164</u>
Total deferred income at 31 March	<u>301,741</u>	<u>341,164</u>

Deferred income consists of grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are to be met.

<b>17. Provisions for liabilities</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Dilapidations	10,666	4,000
Redundancy	11,500	11,500
	<u>22,166</u>	<u>15,500</u>

**18. Operating lease commitments**

As at 31 March the charity had total future minimum lease payments under non-cancellable operating leases are as follows:

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Less than 1 year	37,225	51,762
Between 2 and 5 years	88,900	17,500
In 5 years or more	44,450	-
	<u>170,575</u>	<u>69,262</u>

**Splitz Support Service**  
**Notes to the Financial Statements**

**For the year ended 31 March 2019**

**19. Statement of funds - restricted funds**

	Balance at 1.04.18 £	Incoming resources £	Outgoing resources £	Transfers to/(from) £	Balance at 31.03.19 £
<b>Restricted funds:</b>					
<b><i>Bristol</i></b>					
NHS Bristol Clinical Commissioning Group & Bristol City Council	(1,538)	76,058	(65,087)	-	9,433
<b><i>Devon</i></b>					
Exeter Board Grant	4,559	-	(4,559)	-	-
PCC Devon & Cornwall	-	40,000	(40,000)	-	-
North Devon Council	-	4,858	(4,858)	-	-
<b><i>Gloucester</i></b>					
OPCC Gloucestershire	8,734	30,922	(17,868)	-	21,788
Hollie Gazard Trust	4,747	-	(4,747)	-	-
Gloucestershire County Council	-	18,270	(18,270)	-	-
<b><i>Wiltshire</i></b>					
Big Lottery Fund	16,630	106,706	(123,336)	-	-
Spurgeons Childrens Charity & Wiltshire Community Foundation	7,262	34,174	(24,216)	-	17,220
The Henry Smith Charity	3,848	16,500	(20,348)	-	-
Community First	(2,303)	36,391	(35,316)	-	(1,228)
The Morrisons Foundation	15,484	-	(15,484)	-	-
The Noel Buxton Trust	3,845	-	-	-	3,845
The Belgrave Trust	7,963	-	-	-	7,963
Masonic Charitable Foundation	14,742	-	-	-	14,742
Wiltshire Community Foundation	-	4,167	(4,167)	-	-
	<u>83,973</u>	<u>368,046</u>	<u>(378,256)</u>	<u>-</u>	<u>73,763</u>

**Restricted funds:** these represent grants and donations received for specific purposes within each charitable location. The purpose of the larger grants/donations are detailed within the Trustees Report.

**Splitz Support Service**  
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**For the year ended 31 March 2019**

**20. Statement of funds - unrestricted funds**

	Balance at 1.04.18 £	Incoming resources £	Outgoing resources £	Transfers to/(from) £	Balance at 31.03.19 £
<b>Unrestricted funds:</b>					
Project/location designated					
Devon County Council	39,290	1,028,879	(977,313)	-	90,856
Devon Crisis Fund	3,011	1,686	(1,964)	-	2,733
Gloucestershire County Council	38,228	239,845	(266,789)	-	11,284
Gloucestershire Crisis Fund	5,214	-	(4,865)	-	349
Wiltshire Council	24,131	1,083,206	(992,875)	-	114,462
Wiltshire Crisis Fund	7,513	4,885	(4,554)	-	7,844
Future development fund	79,406	-	-	(21,578)	57,828
Contingency fund	42,313	-	-	-	42,313
Reserve fund	210,000	-	-	-	210,000
Unrestricted general funds	34,051	42,084	(63,234)	21,578	34,479
	<u>483,157</u>	<u>2,400,585</u>	<u>(2,311,594)</u>	<u>-</u>	<u>572,148</u>

**Project/location designated funds:** these have been set aside by the trustees for specific future purposes, projects or locations.

**Future development fund:** is a designated fund consisting of surplus monies set aside by the Board for approved projects and service development.

**Contingency fund:** is a designated fund consisting of surplus monies set aside by the Board to offset the impact of financial contingencies that may impact on the budget, and supporting existing projects that are between funders.

**Reserve fund:** is a designated fund to take care of existing financial commitments for up to six months in line with the trustees' financial reserves policy.

**Unrestricted general funds:** is available for the general use towards the furtherance of the objectives of the

**Splitz Support Service**  
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**21. Comparative statement of funds**

Comparative statement of funds for the year ended 31 March 2018:

	Balance at 1.04.17 £	Incoming resources £	Outgoing resources £	Transfers to/(from) £	Balance at 31.03.18 £
<b>Restricted funds:</b>					
<b>Bristol</b>					
NHS Bristol CCG	-	67,260	(68,798)	-	(1,538)
<b>Devon</b>					
Exeter Board Grant	-	5,177	(618)	-	4,559
PCC Devon & Cornwall	55,233	-	(55,233)	-	-
Pattern Changing Workshop	7,865	619	(8,484)	-	-
Devon County Council	485	89,616	(90,101)	-	-
<b>Gloucester</b>					
OPCC Gloucestershire	1,525	66,855	(59,646)	-	8,734
Hollie Gazard Trust	8,378	16,500	(20,131)	-	4,747
Gloucester Councils	-	10,600	(10,600)	-	-
<b>Wiltshire</b>					
Big Lottery Fund	5,376	128,177	(116,923)	-	16,630
Spurgeons Childrens Charity	-	20,978	(13,716)	-	7,262
The Henry Smith Charity	1,418	33,000	(30,570)	-	3,848
Community First	5,873	19,063	(27,239)	-	(2,303)
The Morrisons Foundation	-	21,582	(6,098)	-	15,484
The Noel Buxton Trust	-	4,869	(1,024)	-	3,845
The Belgrave Trust	9,150	47,500	(48,687)	-	7,963
Masonic Charitable Foundation	23,754	-	(9,012)	-	14,742
	<u>119,057</u>	<u>531,796</u>	<u>(566,880)</u>	<u>-</u>	<u>83,973</u>
<b>Unrestricted funds:</b>					
<b>Project/location designated funds:</b>					
Devon County Council	18,556	873,025	(852,291)	-	39,290
Devon Crisis Fund	2,594	765	(348)	-	3,011
Gloucestershire County Council	27,618	571,165	(560,555)	-	38,228
Gloucestershire Crisis Fund	4,637	577	-	-	5,214
Wiltshire Council	67,880	446,540	(490,289)	-	24,131
Wiltshire Crisis Fund	10,159	1,727	(4,373)	-	7,513
Future development fund	14,045	-	65,361	-	79,406
Contingency fund	17,313	-	25,000	-	42,313
Reserve fund	210,000	-	-	-	210,000
Unrestricted general funds	39,862	54,438	(60,249)	-	34,051
	<u>412,664</u>	<u>1,948,237</u>	<u>(1,877,744)</u>	<u>-</u>	<u>483,157</u>
	<u>531,721</u>	<u>2,480,033</u>	<u>(2,444,624)</u>	<u>-</u>	<u>567,130</u>

**Splitz Support Service**  
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**22. Analysis of net assets between funds**

	<b>Fixed assets</b>	<b>Net current</b>	<b>Provisions</b>	<b>Total</b>
	<b>£</b>	<b>assets</b>	<b>£</b>	<b>£</b>
		<b>£</b>		
Restricted funds	-	73,763	-	73,763
Unrestricted funds:	20,187	574,127	(22,166)	572,148
	<u>20,187</u>	<u>574,127</u>	<u>(22,166)</u>	<u>572,148</u>
<b>Net assets at the end of the year</b>	<u>20,187</u>	<u>647,890</u>	<u>(22,166)</u>	<u>645,911</u>

Comparative analysis of net assets between funds for the year ended 31 March 2018:

	<b>Fixed assets</b>	<b>Net current</b>	<b>Provisions</b>	<b>Total</b>
	<b>£</b>	<b>assets</b>	<b>£</b>	<b>£</b>
		<b>£</b>		
Restricted funds	-	83,973	-	83,973
Unrestricted funds	10,908	487,749	(15,500)	483,157
	<u>10,908</u>	<u>487,749</u>	<u>(15,500)</u>	<u>483,157</u>
<b>Net assets as at 31 March 2018</b>	<u>10,908</u>	<u>571,722</u>	<u>(15,500)</u>	<u>567,130</u>

**23. Related party transactions**

There are no related party transactions (2018: none).

**24. Status**

The charity is limited by guarantee and has no share capital.