

Report of the Directors and Financial Statements for the year ended

31st March 2009

THURSDAY



D4 28/01/2010

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**COMPANIES HOUSE** 

## **COMPANY INFORMATION**

## **DIRECTORS**

MISS S.J. ASH MISS L.J. HEATH

## **SECRETARY**

MR. P.W. SILVER

## **COMPANY NUMBER**

3356834

## **REGISTERED OFFICE**

SHERATON HOUSE 15-19 GREAT CHAPEL STREET SOHO LONDON W1F 8FN.

## **BANKERS**

NATIONAL WESTMINSTER BANK PLC P.O. BOX 113 CAVELL HOUSE 2A CHARING CROSS ROAD LONDON. WC2H 0PD.

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## DIRECTORS' REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2009

The director presents his report and the company's unaudited accounts for the year ended 31st March 2009.

## PRINCIPAL ACTIVITIES

The principal activity of the company continued to be that of public relations.

## **DIRECTOR AND HIS INTEREST**

The directors, who has held office since 1<sup>st</sup> April 2003 and their interest in the shares of the company was:

	Ordinary share	es of £1 each
	31st March 2009	1 <sup>st</sup> April 2008
Miss S.J. Ash	90	90
Miss L.J. Heath	10	10

#### **EXEMPTION STATEMENT**

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board

MISS S.J. ASH

**DIRECTOR** 

26<sup>TH</sup> JANUARY 2010

## BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2009

				2009		2008	
	NOTE	S	£	4	£		£
FIXED ASSETS Tangible Assets	3			30887			33394
CURRENT ASSETS Stock Debtors Cash at Bank and in Hand	5	2106 _526 2632	<u>78</u>		- 319047 <u>108702</u> 427749		
<b>CREDITORS:</b> amounts falling due within one year.	6	2665	84		362142		
NET CURRENT ASSETS			(	_3305	)	<u>6</u>	<u>5607</u>
TOTAL ASSETS LESS CURRENT LIABIL	ITIES			27582		. 9	9001
PROVISIONS FOR LIABILITIES AND CHARGES	7			-			-
				27582		9	9001
CAPITAL AND RESERVES Called up Share Capital Profit and Loss Account EQUITY SHAREHOLDERS FUNDS	8			100 _27482 _27582		_	100 <u>8901</u> 9001

In preparing these accounts:

- (a) The director is of the opinion that the company is entitled to the exemption from audit conferred by Section 249A(1) of the Companies Act 1985; and
- (b) no notice has been deposited under Section 249B(2) of the Companies Act 1985; and
- (c) the director acknowledges his responsibilities for:
  - (i) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
  - (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

The accounts were approved by the Board on: 26th January 2010.

MHSS S.J. ASH DIRECTOR.

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2009

	NOTES 2009 £			2008 £
Sales		866599		958340
Cost of Sales		255196		395415
Gross Profit		611403		562925
Administration Expenses Other Operating income		667871		516271
Operating Profit/(Loss)	2	( 56468	)	46654
Interest Receivable Interest Payable		1294		1978
Profit on Ordinary Activities befo Taxation	re	( 55174	)	48632
Tax on Profit on Ordinary Activities	3	( 10255	)	10255
Profit on Ordinary Activities after Taxation	-	( 44919	)	38377
Dividends		26500		40615
Retained Profit/(Loss) for the Fina	ancial Year	(71419	)	( 2238 )
Retained Profit Brought Forward		98901		101139
Retained Profit Carried Forward		27482		98901

## NOTES FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2009

## 1 Accounting Policies

## Accounting convention

The accounts are prepared under the historical cost convention.

#### Turnover

Turnover represents amounts receivable for goods and services stated net of VAT.

## Depreciation

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset evenly over its expected useful life, as follows:

Office Equipment	15% on written down value
Equipment	15% on written down value
Fixtures & Fittings	15% on written down value

#### Stocks

Stocks including work in progress are valued at the lower of cost and net realisable value.

Cost incurred in bringing each product to its present location and condition:

Raw Materials	- purchase cost on a first in first out basis

Work in progress and

finished goods	- cost of direct materials and labour plus attributable
	overheads based on the normal level of activity

Net realisable value is based on estimated selling price less further costs expected to be incurred to completion and disposal.

## 2. Operating profit/(loss)

	2009	2008
	£	£
Operating profit/(loss) is stated after chargi	ing:	
Depreciation of tangible fixed assets	5450	5893
Director's emoluments	33804	92472

Tax on profit/(loss) on ordinary activities

3.

## NOTES FORMING PART OF THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED $31^{\rm ST}$ MARCH 2009.

	UK corporation tax at 21	% (2008 20%)	<b>£</b> -		£ 10255
	Current tax charge				
4.	Tangible assets	Office Equipment	Equipment	Fixtures & Fittings	Total
	Cost	£	£	£	£
	At 1 April 2008 Additions in the year	26552 2943 ——	51477	11408	89437 2943
	At 31 March 2009	29495	51477	11408	92380
	Depreciation At 1 April 2008 Charge for the year	13958 2331	38200 1991	3885 1128	56043 5450
	At 31 March 2009	16289	40191	5013	61493
	Net book value At 31 March 2009 At 31 March 2008	13206	11286	6395 ————————————————————————————————————	30887
5.	<b>Debtors</b> Trade debtors		2009 £ 158420		2008 £ 302891
	Other debtors		<u>52181</u> 210601		<u>16156</u> 319047

2009

2008

# NOTES FORMING PART OF THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED $31^{\rm ST}$ MARCH 2009

6.	Creditors: amounts falling due within one year	2009	2008
		£	£
	Trade Creditors	68723	153220
	Taxation and social security	93882	87003
	Other creditors	100979	100974
	Accrued Expenses	<u> 3000</u>	20945
		266584	362142
7.	Called Up Share capital		
		£	£
	100 Ordinary shares of £1 each	100	100
	,		
	Allotted, called up and fully paid		
	100 Ordinary shares for £1 each	100	100