

**UNIVERSITY of NOTTINGHAM TEACHING SERVICES LIMITED**  
(Registered Number 03350515)

**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

**31 JULY 2002**



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# **University of Nottingham Teaching Services Limited**

## **Directors' Report for the Year Ended 31 July 2002**

The Directors present their report and the audited financial statements of the Company for the year ended 31 July 2002.

### ***Principal Activities and Business Review***

The activity of the Company is to provide teaching services on behalf of the University to staff and external organisations.

### ***Results for the Year***

The Company made a loss of £146,000 during the year (£142,000 loss in 2001).

The Directors do not recommend the payment of a dividend. The Company has been notified that its immediate parent, the University of Nottingham, has resolved to provide such financial support as is required to enable the Company to fulfil its obligations and commitments as they fall due.

### ***Directors***

The Directors of the Company who served during the 12 month period were as follows:

D A Beeby

D J Blackie

### ***Directors' Interests***

There is no interest of the Directors and their families in the share capital of the Company.

### ***Statement of Directors' Responsibilities***

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those financial statements, the Directors are required to:

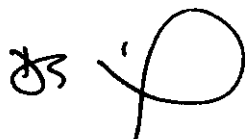
- ◆ Select suitable accounting policies and then apply them consistently;
- ◆ Make judgements and estimates that are reasonable and prudent;
- ◆ State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- ◆ Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### ***Auditors***

A resolution to reappoint PricewaterhouseCoopers as auditors of the Company will be proposed at the Annual General Meeting of the shareholders.

D J Blackie  
Company Secretary



Dated: 13 NOVEMBER 2002

## **Independent Auditors' Report to the members of UN Teaching Services Limited**

We have audited the financial statements on pages 5 to 9.

### ***Respective responsibilities of directors and auditors***

The directors' responsibilities for preparing the annual report and the financial statements, in accordance with applicable United Kingdom law and accounting standards are set out in the statement of directors' responsibilities on page 4.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards issued by the Auditing Practices Board.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions is not disclosed.

We read the other information contained in the annual report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

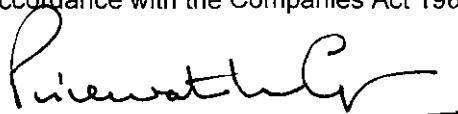
### ***Basis of audit opinion***

We conducted our audit in accordance with auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### ***Opinion***

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31 July 2002 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



**PricewaterhouseCoopers**  
Chartered Accountants and Registered Auditors  
Nottingham

Date

13/11/02

**UNIVERSITY of NOTTINGHAM TEACHING SERVICES LIMITED**

**PROFIT AND LOSS ACCOUNT  
FOR THE 12 MONTHS ENDED 31 JULY 2002**

	NOTE	2001/02 £000	2000/01 £000
TURNOVER		0	0
COST OF SALES		0	0
GROSS PROFIT		<u>0</u>	<u>0</u>
Administrative expenses		(146)	(142)
OPERATING (LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	2	<u>(146)</u>	<u>(142)</u>
Tax on profit on ordinary activities	5	0	0
(LOSS)/PROFIT FOR THE PERIOD	9	<u>(146)</u>	<u>(142)</u>
(LOSS)/PROFIT BROUGHT FORWARD		(280)	(138)
(LOSS)/PROFIT CARRIED FORWARD		<u>(426)</u>	<u>(280)</u>

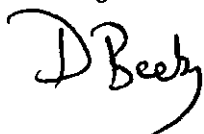
All recognised gains and losses in the year are included in the profit and loss account.

The above results arose from continuing operations.

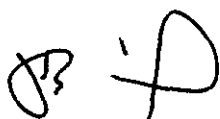
**UNIVERSITY of NOTTINGHAM TEACHING SERVICES LIMITED**  
**BALANCE SHEET**  
**AS AT 31 JULY 2002**

	NOTE	£000	2002 £000	£000	2001 £000
<b>CURRENT ASSETS</b>					
Debtors	6	0		9	
Bank		4		11	
<b>CURRENT LIABILITIES</b>					
Creditors - Amounts falling due within one year	7	<u>(430)</u>		<u>(300)</u>	
<b>NET CURRENT LIABILITIES</b>			(426)		(280)
<b>NET LIABILITIES</b>			<u>(426)</u>		<u>(280)</u>
<b>CAPITAL AND RESERVES</b>					
Called up Share Capital	8	0		0	
Profit and Loss Account		(426)		(280)	
	9	<u>(426)</u>		<u>(280)</u>	

The financial statements on pages 5 to 9 were approved  
by the Board on 13 NOVEMBER 2002  
and signed on its behalf by:



Mr DA Beeby, Director



Mr DJ Blackie, Director

# UNIVERSITY of NOTTINGHAM TEACHING SERVICES LIMITED

## NOTES TO THE ACCOUNTS FOR THE 12 MONTHS ENDED 31 JULY 2002

### 1 ACCOUNTING POLICIES

The principal accounting policies adopted in preparation of the financial statements are set out below.

#### Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with the applicable accounting standards have been reviewed by the directors and are considered to be appropriate to the company's activities.

The company is a wholly-owned subsidiary of the University of Nottingham and is included in the consolidated financial statements of the University of Nottingham, which are publicly available. Consequently the company has taken advantage of the exemption from preparing a cash flow statement under the terms of Financial Reporting Standard 1 (revised 1996). The Company is also exempt under Financial Reporting Standard 8 from disclosing related party transactions written entities that are part of the University of Nottingham group.

### 2 OPERATING LOSS IS STATED AFTER CHARGING:

	2001/02 £	2000/01 £
Audit fee	<u>100</u>	<u>100</u>

### 3 STAFF COSTS

There was no one employed by the company (including directors) during the period.

The Directors receive no remuneration for their services to the Company.

### 4 DEED OF COVENANT

The Company has entered into a deed of covenant with its immediate parent, the University of Nottingham, whereby it pays the whole of any taxable profits under deed of covenant. The amount paid in the year was £ nil (2000/01 £ nil )

### 5 TAXATION

The Company has not recognised a tax asset on trading during the year. Any tax due would be at the rate of 20%.

**UNIVERSITY of NOTTINGHAM TEACHING SERVICES LIMITED**

**NOTES TO THE ACCOUNTS  
FOR THE 12 MONTHS ENDED 31 JULY 2002**

<b>6</b>	<b>DEBTORS</b>	<b>2001/02 £000</b>	<b>2000/01 £000</b>
	Amounts owed by group undertakings	0	9
		<u>0</u>	<u>9</u>
<b>7</b>	<b>CREDITORS - amounts falling due within one year</b>	<b>2001/02 £000</b>	<b>2000/01 £000</b>
	Amount owed to group undertakings	(430)	(300)
		<u>(430)</u>	<u>(300)</u>
<b>8</b>	<b>SHARE CAPITAL</b>	<b>2001/02 £</b>	<b>2000/01 £</b>
	Authorised: 100 ordinary shares of £1 each	100	100
	Issued and fully paid: 2 ordinary shares of £1 each	2	2
	The company is a wholly owned subsidiary of the University of Nottingham.		
<b>9</b>	<b>RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS FOR THE YEAR ENDING 31 JULY 2001</b>	<b>2001/02 £000</b>	<b>2000/01 £000</b>
	Retained (loss)/profit for the financial year	(280)	(142)
	Opening shareholders' funds	(146)	(138)
	Closing shareholders' funds	<u>(426)</u>	<u>(280)</u>

The Company has been notified that its immediate parent, the University of Nottingham, has resolved to provide such financial support as is required to enable the Company to fulfil its obligations and commitments as they fall due.



**UNIVERSITY of NOTTINGHAM TEACHING SERVICES LIMITED**

**NOTES TO THE ACCOUNTS  
FOR THE 12 MONTHS ENDED 31 JULY 2002**

**10 RELATED PARTY TRANSACTIONS**

The Company has taken advantage of the exemptions given by Financial Reporting Standard 8 whereby a subsidiary need not disclose transactions with other group companies.

There are no other Related Party Transactions.

**11 ULTIMATE PARENT UNDERTAKING**

The immediate and ultimate parent undertaking is the University of Nottingham. Copies of the consolidated financial statements of the University of Nottingham can be obtained from:

Mr M Wynne-Jones  
Director of Finance  
University of Nottingham  
Trent Building  
University Park  
Nottingham  
NG7 2RD