In accordance with Section 276 of the Companies Act 2006

AP03

Appointment of secretary



This form is part of the PROOF scheme. If your company is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on WebFiling.

You can use the WebFiling service to file this form online.

Please go to www.companieshouse gov uk

✓ What this form is for You may use this form to appoint an individual as a secretary What this form is P You cannot use this i appointing a corpora To do this, please usi AP04 'Appointment i secretary'



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03/06/2014 COMPANIES HOUSE

	secretary'	DMPANIES HOUSE		
1	Company details			
Company number	03349270	→ Filling in this form Please complete in typescript or in		
Company name in full	20 WEST CLIFFE GROVE MANAGEMENT	bold black capitals. All fields are mandatory unless		
	COMPANY LID	specified or indicated by *		
	Date of secretary's appointment			
Date of appointment	17 05 12/0/1/4			
3	New secretary's details			
Title*	MR	Please provide any previous names which have been used for business purposes in the past 20 years. Married women do not need to give		
Full forename(s)	LEE DAVID			
Surname	PULCAN			
Former name(s) •	N/A	former names unless previously use for business purposes.		
		Continue in section 6 if required		
4	New secretary's service address ❷			
	Please complete your service address below	Secretary's service address This is the address that will appear on the public record This does not have to be your usual residential address Please state 'The Company's		
Building name/number	6, SALTERGATE HILL COTTAGES			
Street	SKIPTON ROAD,			
	KILLINGHALL,	Registered Office' if your service address is recorded in the company's		
Post town	HARROGATE	register of secretaries as the company's registered office		
County/Region	NORTH YORKS.	If you provide your residential		
Postcode	H 6 3 2 B U	address here it will appear on the public record		
Country	ENGLAND			
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AP03 Appointment of secretary

5	Signatures					
	I consent to act as secretary of the above named company	of which organ of the SE the person signing has membership. Person authorised Under either section 270 or 274 of the Companies Act 2006				
New secretary's signature	Signature X					
Authorising signature	This form may be signed and authorised by Director Secretary, Person authorised Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor					
6	Additional former names (continued from Section 3)					
Former names 9		Additional former names Use this space to enter any additional names.				

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	LEE	PULC	AN	
Company name	20 W	ST C	LIFFE	GROVE
MANAGE	HENT	COMPA	any L	TD
Address 6, 5	ALTER	GATE	HILL	COTTAG
SKIP	TON R	OAP,		
KILLI	NGHAL	L,		
Post town HAR	ROGATA	<u>£</u>		
County/Region /	JO RTM	YOR	KS.	
Postcode	HG	. 3	2 6	3 U
Country	ENG	LAN	D	
DX		•		
Telephone	0775	51 6	5078	9

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed the date of appointment
- You have provided the service address
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have included all former names used for business purposes over the last 20 years.
- ☐ The new secretary has signed the form
- You have provided an authorising signature.

Important information

Please note that all information on this form will appear on the public record

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House,

Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N.R. Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk