

# **Suffolk ACRE Trading Ltd**

## **Directors' Report and Financial Statements**

**Year Ended  
31 March 1999**

**Suffolk ACRE Trading Ltd**

A limited company registered in England No ~~1~~3332778

Registered office :- Orchard House, 31-37 St Helen's Street, Ipswich, IP4 JL

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*7 October 1999*



**SUFFOLK ACRE TRADING LTD**  
**Directors report and financial statements**  
**Year ended 31 March 1999**

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**SUFFOLK ACRE TRADING LTD**  
**Directors report and financial statements**  
**Year ended 31 March 1999**

**Directors' report**

The directors present their annual report and the audited financial statements for the year ended 31 March 1999.

**Principal activities**

The company is the wholly owned subsidiary of Suffolk ACRE Ltd, a registered charity. Its principal activity is to carry on the trade of insurance broker, operating the Suffolk ACRE voluntary insurance scheme for village halls and other village groups, to carry out the Suffolk Childcare Initiative, and to carry on other trades for the purpose of raising funds for the charitable purposes of the parent company.

**Business review**

The insurance scheme has shown steady expansion over the year but commissions received during the year were lower than 1998 due to the late receipt of renewals for 1999. 'The A to Z of Fundraising' sales are continuing at a steady rate.

With effect from 1 April 1998, the Suffolk Out of School Childcare Initiative was delivered by the company. This activity was previously carried out by the holding company, but changes in the nature of the contract under which the project was funded made it necessary for this to be treated as a trading operation rather than charitable activity. The substantial operating profit for the year largely derives from this activity.

**Future developments**

It is anticipated that the insurance scheme will continue to expand and book sales will continue. The Childcare project will continue as a trading activity and a contract has been entered into to secure funding for 1999/2000

**Results**

The profit for the year ended 31 March 1999 was £103,578 and there was a payment of £103,578 to Suffolk ACRE Ltd under the Deed of Covenant.

**Directors and directors' interests**

The directors who held office during the year were as follows:-

Rachel Talbot	(resigned 7 April 1999)
David Cobbold	(resigned 4 June 1999)
Wilmot Gibson	(appointed 7 April 1999)
Paul Baker	(appointed 4 June 1999)

None of the directors who held office at the end of the financial year had any disclosable interest in the shares of the company

According to the register of directors' interests, no rights to subscribe for shares in or debentures of the company [or any other group company] were granted to any of the directors or their immediate families, or exercised by them, during the financial year

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**Political and charitable contributions**

The company made no political contributions during the year. Donations to UK charities under Deed of Covenant amounted to £ 103,578 (to Suffolk ACRE Ltd).

**Year 2000 issues**

Year 2000 issues have been considered. Internally, the necessary changes to hardware and software have been identified and arrangements put in hand for compliance before 2000. The total costs are not expected to be material.

Externally, the company is reliant upon a wide range of suppliers and utilities for the smooth running of its business. Any disruption to these will be addressed as it occurs and could have a material, but at present unquantifiable effect on cash flow and costs.

It is not possible to provide assurance that all risks have been identified nor that operations will not be adversely affected by this problem.

**Auditors**

In accordance with Section 385 of the Companies Act 1985, a resolution for the reappointment of Manning and Girling as auditors of the company is to be proposed at the forthcoming Annual General Meeting.

*By order of the board*



*Peter Dodd ATII*  
*Secretary*  
*10 September 1999*

*Registered Office*  
*Orchard House, St Helen's Street*  
*Ipswich, IP4 2JL*

**Statement of directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss for that period. In preparing those financial statements, the directors are required to:-

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

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**Report of the auditors to the members of Suffolk ACRE Trading Ltd**

We have audited the financial statements on pages 4 to 9, which have been prepared under the accounting policies set out on page 6.

**Respective responsibilities of directors and auditors**

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

**Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statement, whether caused by fraud or other irregularity or error.

In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Inherent uncertainty arising from the Year 2000 issue**

In forming our opinion, we have considered the adequacy of disclosures in the Directors' Report concerning the inherent risks and uncertainties of the effects of the Year 2000 problem. It is not possible to provide assurance that all risks have been identified nor that there will be no adverse effects on operations.

In view of the significance of this uncertainty, we consider that it should be drawn to your attention but our opinion is not qualified in this respect.

**Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 1999 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



13th September 1999

*Manning & Girling, Registered Auditor, 16A Falcon Street, Ipswich, Suffolk IP1 1SL*

## SUFFOLK ACRE TRADING LTD

### PROFIT AND LOSS ACCOUNT

For the year ended 31 March 1999

	Notes	1999 £	1998 £
Turnover	2	361,597	28,587
Cost of Sales		(337)	(395)
Gross Profit		<u>361,260</u>	<u>28,192</u>
Administrative expenses	3	(258,150)	(11,107)
Operating Profit		<u>103,110</u>	<u>17,085</u>
Interest receivable		468	800
Profit on ordinary activities		<u>103,578</u>	<u>17,884</u>
Deed of covenant to charity		(103,578)	(17,884)
Retained Profit for financial year		<u><u>0</u></u>	<u><u>0</u></u>

#### Continuing Operations

On 13 July 1998 the company entered into a contract for the delivery of the Out of School Childcare Initiative in Suffolk. This activity had previously been carried out by the holding company. No activities have been discontinued.

# SUFFOLK ACRE TRADING LTD

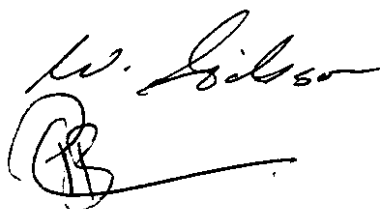
## BALANCE SHEET

At 31 March 1999

	Notes	1999 £	1998 £
<b>Fixed Assets</b>	<b>6</b>	<u>3,528</u>	<u>-</u>
<b>Current Assets</b>			
Stocks	7	4,354	4,692
Debtors	8	85,263	78
Cash at bank		52,181	74,603
		<u>141,798</u>	<u>79,373</u>
<b>Creditors: amounts falling due within one year</b>			
Creditors	9	<u>145,324</u>	<u>79,371</u>
<b>Total Assets less Current Liabilities</b>		<u>2</u>	<u>2</u>
<b>Creditors: amounts falling due after one year</b>			
		<u>-</u>	<u>-</u>
		<u>2</u>	<u>2</u>
<b>Capital and Reserves</b>			
Called up share capital	10	2	2
Profit and loss account	11	-	-
<b>Shareholders' Funds</b>		<u>2</u>	<u>2</u>

The financial statements on pages 4 to 8 were approved by the board of directors on 10 September 1999 and were signed on its behalf by:-

Directors

*W. Gibson*  


# **SUFFOLK ACRE TRADING LTD**

## **Notes to financial statements**

**Year ended 31 March 1999**

### **1. Accounting policies**

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### ***Basis of preparation***

The financial statements have been prepared in accordance with applicable accounting standards, and under the historical cost accounting rules.

Under Financial Reporting Standard 1 the company is exempt from the requirement to prepare a cash flow statement on the grounds of its size

As the company is a wholly owned subsidiary of Suffolk ACRE Ltd, the company has taken advantage of the exemption contained in FRS 8 and has therefore not disclosed transactions or balances with entities which form part of the group. The consolidated financial statements of Suffolk ACRE Ltd, within which this company is included, can be obtained from Orchard House, St Helen's Street, Ipswich IP4 2JL.

#### ***Fixed assets***

Tangible fixed assets are depreciated so as to write off their value over the expected useful life of each asset at the following rates:

Computer equipment	3 years
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#### ***Stocks***

Stocks are stated at the lower of cost and net realisable value. In determining the cost of raw materials, consumables and goods purchased for resale, the weighted average purchase price is used.

#### ***Taxation***

The charge for taxation would be based on the profit for the year and would take into account taxation deferred because of timing differences between the treatment of certain items for taxation and accounting purposes. Provision would be made for deferred tax only to the extent that it is probable that an actual liability will crystallise.

The directors do not believe that any such charges are required.

#### ***Turnover***

Turnover represents the amounts (excluding value added tax) derived from the provision of goods and services to customers.

#### ***Pensions***

The pension costs charge in the financial statements represents the contributions payable by the company during the year in accordance with SSAP24



# SUFFOLK ACRE TRADING LTD

## Notes to financial statements

Year ended 31 March 1999

### 2. Turnover

Turnover represents the insurance commissions received from the voluntary insurance scheme payments received under the contract for the delivery of the Out of School Childcare Initiative, and sales of publications.

Analysis of turnover by business:-

	1999	1998
	£	£
Out of School Childcare Initiative	338,948	
Insurance commission	21,743	27,199
Publication sales	906	1,388
	<u>361,597</u>	<u>28,587</u>

### 3. Administrative Expenses

	1999			1998	
	Continuing Operations				
	Existing	Acquired in year	Total	Continuing	Total
	£	£	£	£	£
Net operating expenses					
Administrative Expenses	34,158	223,992	258,150	11,108	11,108

Administrative expenses are stated after charging:-

	1999	1998
	£	£
Auditors remuneration	2117	588

Remuneration of the company's auditors for the provision of non-audit services to the company was £ Nil

### 4. Directors and Employees

	1999	1998
	£	£
Directors' remuneration	9502	6,249
Wages and salaries	69,365	-
Social security costs	7,066	556
Other pension costs	4,114	347

Average number of employees (including director)

Childcare	5	-
Insurance	1	1
Administration	1	-

**SUFFOLK ACRE TRADING LTD****Notes to financial statements****Year ended 31 March 1999****5. Taxation**

The company has no corporation tax liability on its results for the year.

**6. Fixed Assets - Tangible**

	<i>Computer Equipment</i> £	<i>Total</i> £
<b>Cost</b>		
As at March 1998	-	-
Additions	3736	3736
As at March 1999	<u>3736</u>	<u>3736</u>
<b>Depreciation</b>		
As at March 1998	-	-
Charge for year	208	208
As at March 1998	<u>208</u>	<u>208</u>
<b>Net Book Values</b>		
As at March 1999	<u>3528</u>	<u>3528</u>
As at March 1998	<u>-</u>	<u>-</u>

**7. Stocks**

	<b>1999</b> £	<b>1998</b> £
Publications ready for sale	4,354	4,692

**8. Debtors**

	<b>1999</b> £	<b>1998</b> £
Amounts owed by group undertakings	36,840	-
Sundry trade debtors	48,423	78
	<u>85,263</u>	<u>78</u>

**9. Creditors**

	<b>1999</b> £	<b>1998</b> £
Insurance Premiums Payable	64,918	67,853
Other Creditors	80,406	4,701
Amounts owed to group undertakings	-	6,817
	<u>145,324</u>	<u>79,371</u>