



COMPANIES HOUSE

Please complete in typescript,  
or in bold black capitals.

# 288a

## APPOINTMENT of director or secretary (NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

Company Number

3325331

Company Name in full

STATION GARAGE (DAGENHAM) LIMITED



\*F288A018\*

Date of appointment Day Month Year  
01 04 97

Date of Birth Day Month Year  
14 08 70

**Appointment form** Appointment as director ☒ as secretary ☐

Please mark the appropriate box. If appointment is as a director and secretary mark both boxes.

Notes on completion appear on reverse.

NAME \*Style / Title

MR

\*Honours etc

Forename(s)

BRADLEY

Surname

CALCUTT

Previous Forename(s)

Previous Surname(s)

Usual residential address

20 BURNWOOD AVENUE.

Post town

HORNCHURCH

Postcode

RH11 3SB

County / Region

ESSEX

Country

ENGLAND

†Nationality

BRITISH

†Business occupation

MOTOR TRADER

†Other directorships (additional space overleaf)

Consent signature

I consent to act as \*\* director / secretary of the above named company

*[Signature]*

Date 30-4-97

\* Voluntary details.  
† Directors only.

A director, secretary etc must sign the form below.

Signed

R.V. Calcutt

Date 30-4-97

\*\* Please delete as appropriate

(\*\*a director / secretary / administrator / administrative receiver / receiver manager / receiver)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should

DAVID OLDING & CO. 43 CASSIOBURY ROAD

WATHAMSTON, LONDON. E17 7SD

Tel 0181 923-9700.

DX number

DX exchange



A04 \*AHP1CVOC\* 326  
COMPANIES HOUSE 14/05/97  
COMPANIES HOUSE 03/03/97

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF4 3UZ DX 33050 Cardiff  
for companies registered in England and Wales or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

for companies registered in Scotland

DX 235 Edinburah

**Company Number**

† Directors only.

† Other directorships

**NOTES**

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except:

- for a married woman, the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

**Other directorships.**

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company.

# **BYRON MANSIONS MANAGEMENT LIMITED**

## **DIRECTORS' REPORT FOR THE YEAR ENDED 31ST MARCH 1997**

The Directors present their Report together with the Financial Statements for the year ended 31st March 1997.

**STATUS AND ACTIVITIES** - The Company is limited by guarantee and carries on the business of property management for the benefit of its members.

**RESULTS** - Full details of the results appear on page 2.

**DIRECTORS** - The Directors, all being members, during the period were as follows:

N.E. Wade  
H.C. Hand  
S.W. Willis  
D. Pearson - appointed 22nd August 1995

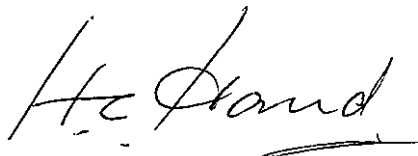
**DIRECTORS' RESPONSIBILITIES** - Company law requires the directors to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the company for that period. In preparing those financial statements, the director is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding the assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared taking advantage of special exemptions applicable to small companies. The members have elected to take advantage of the change in regulations exempting the need for the accounts to be audited.

BY ORDER OF THE BOARD



.....  
H.C. Hand

Date 12/5/97

SECRETARY

# **BYRON MANSIONS MANAGEMENT LIMITED**

## **PROFIT AND LOSS ACCOUNT for the Year Ended 31st MARCH 1997**

	<b>Note</b>	<b>1997</b>	<b>1996</b>
<b>INCOME RECEIVED</b>			
Rent Receivable		£1,205	£1,205
Management Fees		463	775
Interest Receivable		<u>163</u>	<u>169</u>
		<u>1,831</u>	<u>2,149</u>
<b>ADMINISTRATION EXPENSES</b>			
Gardening costs		326	423
Bank Charges		68	75
Sundry expenses		50	33
Accountancy		<u>353</u>	<u>353</u>
		<u>797</u>	<u>883</u>
<b>PROFIT ON ORDINARY BUSINESS BEFORE TAXATION</b>		1,035	1,265
<b>CORPORATION TAX on Interest Receivable</b>	2	=	=
<b>PROFIT ON ORDINARY BUSINESS AFTER TAXATION</b>		1,035	1,265
<b>GENERAL RESERVE, brought forward</b>		<u>2,614</u>	<u>1,348</u>
<b>GENERAL RESERVE, carried forward</b>		<u>£3,648</u>	<u>£2,614</u>

There were no recognised gains and losses for 1996 or 1997 other than those included in the profit and loss account.

The notes on page 4 form part of these Financial Statements.

# BYRON MANSIONS MANAGEMENT LIMITED

## BALANCE SHEET AS AT 31ST MARCH 1997

	Note	1997	1996
<b>FIXED ASSETS</b>			
Tangible Assets- Freehold Property	4	£4,171	£4,171
<b>CURRENT ASSETS</b>			
Debtors	5	1,619	1,194
Cash at Bank and in Hand		<u>10,776</u>	<u>6,965</u>
		<u>12,394</u>	<u>8,159</u>
<b>CREDITORS</b> -amounts falling due within one year			
Loan accounts		6,808	6,808
Prepaid Rent and Service Charges		5,581	2,380
Accrued Expenses		<u>529</u>	<u>529</u>
		<u>12,917</u>	<u>9,716</u>
<b>Net Current Liabilities</b>		<u>(523)</u>	<u>(1,557)</u>
<b>Net Assets</b>		<u>£3,648</u>	<u>£2,614</u>
<b>CAPITAL AND RESERVES</b>			
General Reserve Fund	6	<u>£3,648</u>	<u>£2,614</u>

The directors have taken advantage, in the preparation of the financial statements, of special exemptions applicable to small Companies under Schedule 8 Part 1 of the Companies Act 1985 on the grounds that, in the opinion of the directors, the company qualifies as a small company and is entitled to make use of the special exemptions; and of the exemption conferred by section 249A(1) not to have these accounts audited and confirm that no notice has been deposited under section 249B(2) of the Companies Act 1985. The financial statements were approved by the board on 12 May 1997 and signed on its behalf.

The directors confirm that:

- The Company is entitled to exemption from audit for the year;
- No members holding 10% or more of the shares have requested an audit;
- They acknowledge their responsibility for;
- Ensuring that the Company keeps accounting records which comply with section 221, Companies Act 1985.

Preparing accounts which give a true and fair view of the state of affairs of the Company as at the financial year end and of its profit in accordance with the requirements of section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to accounts.

*N. E. Wade* N. E. WADE

*H. C. Hand* H. C. HAND

DIRECTORS

The notes on page 4 form part of these Financial Statements.

# **BYRON MANSIONS MANAGEMENT LIMITED**

## **NOTES ON THE FINANCIAL STATEMENTS**

### **1. ACCOUNTING POLICIES**

#### **1.1 Basis of accounting**

The Financial Statements are prepared under the historical cost convention and include the results of the company's operations which are described in the Directors' report and all of which are continuing.

The company has taken advantage of the exemption in Financial Reporting Standard No.1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

#### **1.2 Fixed Assets- Tangible assets**

Freehold Property - Represents the residual cost of the Freehold interest in property at Byron Mansions, Upminster.

### **2. CORPORATION TAX**

	<b>1997</b>	<b>1996</b>
Corporation Tax on Interest Receivable	-	-

### **3. DIRECTORS AND EMPLOYEES**

There are no employees and the Directors have rendered their services free of charge.

### **4. TANGIBLE ASSETS**

Freehold Property		
Cost at 31st March	4,171	4,171

No depreciation has been provided.

### **5. DEBTORS**

Rent and Service Charges due	1,619	1,194
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### **6. CAPITAL AND RESERVES**

The Company is limited by guarantee having no share capital.

### **7. MOVEMENT OF CAPITAL AND RESERVES**

Profit for the year	1,035	1,265
Opening Capital and Reserves	<u>2,614</u>	<u>1,348</u>
Closing shareholders' funds	<u>3,648</u>	<u>2,614</u>

### **8. CONTINGENCIES AND COMMITMENTS**

There are no contingent liabilities or capital commitments.