

REGISTERED COMPANY NUMBER: 3324790 (England and Wales)
REGISTERED CHARITY NUMBER: 1068903

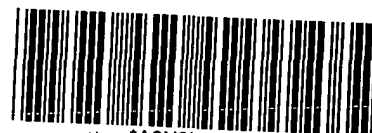
**Report of the Trustees and Unaudited Financial Statements
for the Year Ended 31 March 2014**

for

Bradford Environmental Action Trust

**Sunderland Driver
Chartered Accountants
Orchard House
Aire Valley Business Centre
Keighley
West Yorkshire
BD21 3DU**

FRIDAY



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COMPANIES HOUSE

Bradford Environmental Action Trust (Registration Number: 3324790)

**Report of the Trustees
for the Year Ended 31 March 2014**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number

3324790 (England and Wales)

Registered Charity Number

1068903

Registered Office

198a Keighley Road
Frizinghall
Bradford
West Yorkshire
BD9 4JZ

Trustees

A J Silver
M Silver
I Tunio
K Barber
R Dillon

Independent Examiner

R Greenwood ACA
Sunderland Driver
Chartered Accountants
Orchard House
Aire Valley Business Centre
Keighley
West Yorkshire
BD21 3DU

Bankers

CAF Bank Limited
25 Kings Hill Avenue
West Malling
Kent
ME19 4JQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Trust is governed by its memorandum and articles of association. The Board of Trustees is responsible for the governance and strategic direction of the charity. The Board meets once a month and at any other such times as necessary. The day-to-day responsibility for service delivery lies with the Project Managers.

Bradford Environmental Action Trust (Registration Number: 3324790)

**Report of the Trustees
for the Year Ended 31 March 2014**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

New trustees are elected from the membership at the Annual General Meeting. The trustees are recruited and appointed on the basis of their relevant skills and experience, which it is felt, can be used for the benefit of the charity; they must also have an interest in and knowledge of the local environment.

Induction and training of new trustees

Training and induction of new trustees is undertaken on an informal and ongoing basis via discussions with existing directors, attendance at board meetings etc. Training is offered to new board members when it is available.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate our exposure to the major risks.

OBJECTIVES AND ACTIVITIES

Objectives and aims

As laid out in the memorandum and articles of association, the simple goal of BEAT is to work towards a healthy sustainable environment, which improves the quality of life of all people in the Bradford District.

Volunteers

Volunteers have played a huge part in the successes of the Trust, as board members and in service delivery.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Trust ran several projects during the financial year 2013/2014 with the aim of improving and enhancing the environment.

Forest of Bradford 2013-2014

Funding

For the period April 2013 - March 2014 our main funding streams were:

- Environment Commissioning Fund: Administered by Council's Adult/Community Services Department (£17,646) this provided salary and some overhead costs for one member of staff on two days/week. The funding provided was to work with volunteer groups, schools and businesses in planting and management of existing woodlands, identifying urban and rural planting opportunities and to ensure a minimum number of hectares of new woodland and metres of hedgerow were planted.
- Yorkshire Wildlife Trust, Wet Woodland Project: An extension from June 2013 to March 2014 to involve volunteers in tree planting/flood mitigation and water quality improvement measures in the Upper Aire region (£6000) covers one day/week of staff time.
- Contracts: Work carried out for a number of customers this year including Bradford Council, Parish Councils, White Rose Forest, The Woodland Trust and a number of private landowners (planting schemes) this has brought in £9557.
- Belle Vue Girls' School provided us with £4000 to spend on Stoney Ridge Plantation. The funding was to improve the facilities of the site for school environmental study visits. Work included building a composting toilet and creating a new pond.

Bradford Environmental Action Trust (Registration Number: 3324790)

**Report of the Trustees
for the Year Ended 31 March 2014**

ACHIEVEMENT AND PERFORMANCE

Volunteer Involvement

We continue to run a regular weekend volunteer day each Saturday between November and March and all year round Wednesday and Friday. Numbers of volunteers have remained steady at around 700. This figure includes schools, businesses, community groups and individuals. We have cemented our relationship with a number of businesses who work with us once or twice a year including Lloyds Bank, Santander, Yorkshire Water and Hallmark.

Tree Planting/Woodland Management

This year we reached a milestone in our project by reaching the 500,000 trees planted since 1997 when FOB began. Our winter total of 28,000 was reached through several funding sources including Forestry Commission, Woodland Trust, Big Tree Fund and several donations from individuals. We continue to carry out the bulk of this work in the Bradford district but also carry out some contract planting further afield. We had several large schemes this year including 8,000 trees at Dewsbury Country Park (second year running) and 8,000 at Harrogate for White Rose Forest.

The Swartha Wood Project (FOB)

BEAT secured a grant of £49,800 from the Heritage Lottery Fund 'Your Heritage' programme in 2012 to run for 2 years ending in the summer of 2014.

During the period from April 2013 to March 2014, BEAT continued to work with volunteers and many other groups and organisations to fulfil the approved purposes of the grant. These were to investigate the industrial history of Silsden and to confirm, if possible, that Swartha Wood is ancient woodland according to the designation criteria.

Archaeological surveys were undertaken with the University of Bradford and two students used Swartha Wood as a case study for their undergraduate dissertations. Soil core analysis and dendrochronology was carried out by the University of Manchester. Other activities included a botanical survey, an archaeology club for school children, talks, guided walks and a woodland archaeology day. Further research revealed new information on the small scale industrial processes which occurred in Swartha Wood during the 17th and 18th century. Path repair and dry stone walling took place over this period. The funding covered 2 days/week of BEAT staff time along with the project expenses and a contribution to overheads.

Warmer Homes Healthy People (WHHP)

The WHHP was funded by the Department of Health and managed by Bradford Council. It is a large partnership project involving local public and voluntary sector organisations which aims to protect individuals and communities from the effects of severe winter weather due to cold housing. Due to massive demand for home energy visit over the winter 2012/13, BEAT received a further £5,500 funding from the partnership to deliver an additional 70 home energy visits between April and June 2013.

Bradford Environmental Action Trust (Registration Number: 3324790)

**Report of the Trustees
for the Year Ended 31 March 2014**

ACHIEVEMENT AND PERFORMANCE

Children's Services Energy Advice Project

Between July and December 2013 the Children's Services Department at Bradford Council funded us to deliver a programme of energy outreach work to families with children under 5 years old. Advice and support was delivered through 11 drop-in sessions at Children's Centres across the Bradford District and through 164 individual home energy checks. One key output of this project was helping 98 households to apply for the annual £135 Warm Home District payment, bringing in a total of £13,230 to these families.

Warm Homes Healthy People (WHHP) Project 2013/14

We again received funding through this partnership for winter 2013/14, delivering a total of 160 home energy visits.

The Real Nappy Project 2013-14

This project is still funded by Bradford MDC and through website and EBay sales. The target of distributing 1500 kits has been reached with 1570 having been sent to parents by 31/03/2014. Kits sent out are consistent and the Council are still happy with the way the project is going. The grant funding brought in this period was £6079.20 which pays for one staff member for 0.5 days per week as well as stock for kits, postage and office overheads.

Staff continued to send leaflets out to local community centres, health centres and doctors' surgeries as well as providing help and advice to all who need it. In this time period the project was advertised on maternity appointment cards which helped to increase the number of kits sent out.

The nappy sales continued to go well in this financial year though money taken was down marginally on last financial year with £10364.85 taken in 13-14 as opposed to £11848.36 in 12-13.

All sales profits go back into the nappy project and pay for 0.5 days per week of staff time as well as stock, postage, online selling fees (PayPal and EBay) and office overheads.

FINANCIAL REVIEW

Reserves Policy

BEAT will continue in its aim to build reserves of between three and six months expenditure of the trust. As at 31 March 2014 the trust had reserves that covered 3 months expenditure (2013: 3 months)

Principal Funding Sources

The financial year once again has shown funding coming to an end and new funds being sought.

Bradford Environmental Action Trust (Registration Number: 3324790)

**Report of the Trustees
for the Year Ended 31 March 2014**

FINANCIAL PLANS FOR THE FUTURE

Although BEAT has some funding secured into March 2015, grants are becoming increasingly difficult to find for all Voluntary Sector Organisations. Staff are therefore constantly looking for alternative income streams.

ON BEHALF OF THE BOARD

A handwritten signature in black ink, appearing to read 'A J Silver', written over a dotted line.

A J Silver – Trustee

11 December 2014

**Independent Examiner's Report to the Trustees of
Bradford Environmental Action Trust (Registration Number: 3324790)**

I report on the accounts for the year ended 31 March 2014 set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is required. I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England & Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

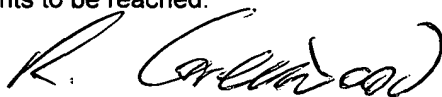
In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006, and
 - prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 394 and 305 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R Greenwood ACA
The Institute of Chartered Accountants in England & Wales
Sunderland Driver
Orchard House
Aire Valley Business Centre
Keighley
West Yorkshire
BD21 3DU



11 December 2014

Bradford Environmental Action Trust (Registration Number: 3324790)

**Statement of Financial Activities
for the Year Ended 31 March 2014**

	Notes	Unrestricted Funds £	Restricted Funds £	2014 Total Funds £	2013 Total Funds £
INCOMING RESOURCES					
Incoming resources from general funds					
Voluntary income	2	3,264	60,373	63,637	71,228
Investment income	3	75	-	75	86
Incoming resources from charitable activities					
Charitable activity	4	-	104,150	104,150	182,598
Total incoming resources		3,339	164,523	167,862	253,912
RESOURCES EXPENDED					
Costs of generating funds					
Cost of generating voluntary income	5	-	195	195	419
Charitable activities					
Charitable activity	6	-	173,909	173,909	255,888
Governance costs	8	1,873	-	1,873	3,230
		1,873	174,104	175,977	259,537
NET (OUTGOING)/INCOMING RESOURCES		1,466	(9,581)	(8,115)	(5,625)
RECONCILIATION OF FUNDS					
Total funds brought forward		28,993	64,452	93,445	99,070
TOTAL FUNDS CARRIED FORWARD		30,459 =====	54,871 =====	85,330 =====	93,445 =====

The notes form part of these financial statements

Bradford Environmental Action Trust (Registration Number: 3324790)

**Balance Sheet
At 31 March 2014**

	Notes	Unrestricted Funds £	Restricted Funds £	2014 Total Funds £	2013 Total Funds £
FIXED ASSETS					
Tangible assets	12	-	8,923	8,923	11,562
CURRENT ASSETS					
Stocks	13	-	22,749	22,749	749
Debtors: amounts falling due within one year	14	-	6,715	6,715	14,452
Cash at bank and in hand		<u>30,459</u>	<u>18,101</u>	<u>48,560</u>	<u>70,275</u>
		30,459	47,565	78,024	85,476
CREDITORS					
Amounts falling due within one year	15	<u>(-)</u>	<u>(1,617)</u>	<u>(1,617)</u>	<u>(3,593)</u>
NET CURRENT ASSETS		<u>30,459</u>	<u>45,948</u>	<u>76,407</u>	<u>81,883</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>30,459</u>	<u>54,871</u>	<u>85,330</u>	<u>93,445</u>
NET ASSETS		<u>30,459</u> =====	<u>54,871</u> =====	<u>85,330</u> =====	<u>93,445</u> =====
FUNDS	17				
Unrestricted funds				30,459	28,993
Restricted funds				<u>54,871</u>	<u>64,452</u>
TOTAL FUNDS				<u>85,330</u> =====	<u>93,445</u> =====

The notes form part of these financial statements

Bradford Environmental Action Trust (Registration Number: 3324790)

**Balance Sheet - continued
At 31 March 2014**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2014.

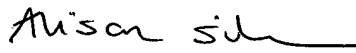
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2014 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 305 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Small Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 11 December 2014 and were signed on its behalf by:



A J Silver – Trustee



Tunio – Trustee

The notes form part of these financial statements

Bradford Environmental Action Trust (Registration Number: 3324790)

**Notes to the Financial Statements
for the Year Ended 31 March 2014**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Small Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	20% on reducing balance
Computer equipment	25% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Contributions payable for the year are charged in the Statement of Financial Activity.

2. VOLUNTARY INCOME	2014	2013
	£	£
Donations	13,764	24,398
Miscellaneous earned income	<u>49,873</u>	<u>46,830</u>
	63,637	71,228
	=====	=====

Bradford Environmental Action Trust (Registration Number: 3324790)

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2014**

3.	INVESTMENT INCOME		2014 £	2013 £
	Deposit account interest		75 =====	86 =====
4.	INCOMING RESOURCES FROM CHARITABLE ACTIVITIES			
	Grants	Activity Charitable activity	104,150 =====	182,598 =====
5.	COSTS OF GENERATING VOLUNTARY INCOME			
	Promotional costs		195 =====	419 =====
6.	CHARITABLE ACTIVITIES COSTS			
		Direct Costs	Support Costs (See Note 7)	Totals
		£	£	£
	Charitable activity	148,783 =====	25,126 =====	173,909 =====
7.	SUPPORT COSTS			
		Management	Other	Totals
		£	£	£
	Charitable activity	5,129 =====	19,997 =====	25,126 =====
8.	GOVERNANCE COSTS		2014 £	2013 £
	Accountancy		1,500	1,500
	Consultancy and professional fees		<u>373</u>	<u>1,730</u>
			1,873 =====	3,230 =====

Bradford Environmental Action Trust (Registration Number: 3324790)

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2014**

9. NET INCOMING/OUTGOING)RESOURCES

Net resources are stated after charging/(crediting):

	2014	2013
	£	£
Depreciation – owned assets	2,639	3,459
Other operating leases	-	1,500
	=====	=====

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2014 nor for the year ended 31 March 2013.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2014 nor for the year ended 31 March 2013.

11. STAFF COSTS

	2014	2013
	£	£
Wages and salaries	82,227	116,125
Social security costs	5,848	9,568
Other pension costs	3,581	4,972
Redundancies	-	9,681
	=====	=====
	91,656	140,346

The average monthly number of employees during the year was as follows:

	2014	2013
Administration	2	2
Project workers	<u>3</u>	<u>4</u>
	5	6
	===	==

No employees earned over £60,000 during the current or previous periods.

Bradford Environmental Action Trust (Registration Number: 3324790)

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2014**

12, TANGIBLE FIXED ASSETS	Fixtures & Fittings £	Computer Equipment £	Totals £
COST			
At 1 April 2013	10,200	23,326	33,526
	<hr/>	<hr/>	<hr/>
At 31 March 2014	10,200	23,326	33,526
	<hr/>	<hr/>	<hr/>
DEPRECIATION			
At 1 April 2013	7,684	14,280	21,964
Charge for year	<u>377</u>	<u>2,262</u>	<u>2,639</u>
At 31 March 2014	8,061	16,542	24,603
	<hr/>	<hr/>	<hr/>
NET BOOK VALUE			
At 31 March 2014	2,139	6,784	8,923
	=====	=====	=====
At 31 March 2013	2,516	9,046	11,562
	=====	=====	=====
 13. STOCKS			
	2014	2013	
	£	£	
For re-sale	2,240	749	
Work in Progress	<u>20,509</u>	<u>-</u>	
	22,749	749	
	=====	=====	
 14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
Trade debtors	6,715	14,452	
	=====	=====	
 15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
Social security and other taxes	1,617	2,093	
Accrued expenses	<u>-</u>	<u>1,500</u>	
	1,617	3,593	
	=====	=====	

Bradford Environmental Action Trust (Registration Number: 3324790)

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2014**

16. PENSION COMMITMENTS

The company operates a defined contribution pension scheme on behalf of certain employees. The total pensions costs charged to the statement of financial activities for the year was £3,581 (2013: £4972).

There were no outstanding or prepaid contributions as at 31 March 2014.

17. MOVEMENT IN FUNDS

	At 1.4.13	Net Movement	At 31.3.14
Unrestricted funds	28,993	1,466	30,459
Restricted funds	<u>64,452</u>	<u>(9,581)</u>	<u>54,871</u>
	93,445	(8,115)	85,330
	=====	=====	=====

Net movement in funds, included in the above are as follows:

	Incoming Resources £	Resources Expended £	Movement in Funds £
Unrestricted funds	5,777	4,311	1,466
Restricted funds	<u>162,085</u>	<u>171,666</u>	<u>(9,581)</u>
TOTAL FUNDS	167,862	175,977	(8,115)
	=====	=====	=====

18. RELATED PARTY DISCLOSURES

No trustee or other person related to the charity has any personal interest in any contract or transaction entered into by BEAT during the year.

Bradford Environmental Action Trust (Registration Number: 3324790)

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2014**

	2014	2013
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	13,764	24,398
Miscellaneous earned income	<u>49,873</u>	<u>46,830</u>
	63,637	71,228
Investment income		
Deposit account interest	75	86
Incoming resources from charitable activities		
Grants	<u>104,150</u>	<u>182,598</u>
Total incoming resources	167,862	253,912
RESOURCES EXPENDED		
Cost of generating voluntary income		
Promotional costs	<u>195</u>	<u>419</u>
	195	419
Charitable activities		
Wages	82,227	116,125
Social security	5,848	9,568
Pensions	3,581	4,972
Subscriptions	142	499
Travelling	10,355	10,441
Project costs	43,281	68,926
Volunteer costs	116	5
Fixtures and fittings	377	444
Computer equipment	2,262	3,015
Bank charges	<u>594</u>	<u>753</u>
	148,783	214,748
Governance costs		
Accountancy	1,500	1,500
Consultancy and professional fees	<u>373</u>	<u>1,730</u>
	1,873	3,230

This page does not form part of the statutory financial statements

Bradford Environmental Action Trust (Registration Number: 3324790)

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2014**

	2014 £	2013 £
SUPPORT COSTS		
Management		
Insurance	3,353	5,724
Training courses and meetings	1,282	2,191
Redundancy Costs	-	9,681
Bad Debts	<u>494</u>	<u>-</u>
	5,129	17,596
Other		
Rent and rates	11,486	11,937
Telephone	1,242	1,766
Postage and stationery	2,902	3,758
Sundries	<u>4,367</u>	<u>6,083</u>
	19,997	23,544
Total resources expended	<u>175,977</u>	<u>259,537</u>
Net (expenditure)	<u>(8,115)</u>	<u>(5,625)</u>

This page does not form part of the statutory financial statements