**COMPANY REGISTRATION NUMBER 3303376** 

# CGMS LIMITED ABBREVIATED FINANCIAL STATEMENTS

# 31ST DECEMBER 2010

TUESDAY



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12/04/2011 COMPANIES HOUSE

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DALY, HOGGETT & CO.

Chartered Accountants & Statutory Auditor
5-11 Mortimer Street
London
W1T 3HS

# ABBREVIATED ACCOUNTS

# YEAR ENDED 31ST DECEMBER 2010

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#### THE DIRECTORS' REPORT

#### YEAR ENDED 31ST DECEMBER 2010

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31st December 2010

#### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activities of the company during the year were those of planning and environmental consultancy

Having made the necessary sacrifices and cost savings at the onset of the recession, in 2010 as we emerged from recession, the business was better balanced in terms of the relationship between cost and revenue. The business has been fortunate to be broadly based and not over exposed to any particular property sector and we have been able to adapt to new markets as they emerged such as energy and waste

Whilst we did suffer from further unenforced staff reductions at the start of 2010 as a consequence of the destabilising effects of redundancies in the preceding year, we have now replaced many of those positions and continue to recruit selectively where we see a business opportunity in line with market improvements

The structure of the company has changed since the onset of recession and is now far more London centric as a reflection of the regional offices still facing difficult, but improving market conditions

Our borrowings have been reduced and cash flow has improved and we continue to make cost savings wherever possible We have now reinstated the company pension scheme which was frozen at the onset of recession and terms and conditions of employment have been restored to staff contracts. There was a continued freeze on general salary levels in 2010

We are gratified that the end result of our collective endeavours has returned the company to profitability at a level which offsets the preceding year's loss and enables us to restore dividend payments to ordinary shareholders. Once again the Board would like to thank all staff for their continued support and commitment in ensuing that we have returned to profitability as soon as was practicable. We look forward to 2011 reinforcing that continued profitability

#### RESULTS AND DIVIDENDS

The trading results for the year and the company's financial position at the end of the year are shown in the attached financial statements

The directors have not recommended a dividend

#### THE DIRECTORS AND THEIR INTERESTS IN SHARES OF THE COMPANY

The directors who served the company during the year were as follows

P CHADWICK K GOODWIN E MORTIMER J STOCKDALE

# DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006 They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

## THE DIRECTORS' REPORT (continued)

# YEAR ENDED 31ST DECEMBER 2010

In so far as the directors are aware

- there is no relevant audit information of which the company's auditor is unaware, and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

Registered office 5 · 11 Mortimer Street London W1T 3HS Signed by order of the directors

Kain R kum

KEVIN ROY GOODWIN Company Secretary

Approved by the directors on 6 Pm 2011

## INDEPENDENT AUDITOR'S REPORT TO CGMS LIMITED

#### UNDER SECTION 449 OF THE COMPANIES ACT 2006

We have examined the abbreviated accounts, together with the financial statements of CgMs Limited for the year ended 31st December 2010 prepared under Section 396 of the Companies Act 2006

This report is made solely to the company, in accordance with Section 449 of the Companies Act 2006. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company for our work, for this report, or for the opinions we have formed

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

The directors are responsible for preparing the abbreviated accounts in accordance with Section 445 of the Companies Act 2006. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts to the Registrar of Companies and whether the abbreviated accounts have been properly prepared in accordance with the regulations made under that section and to report our opinion to you

#### BASIS OF OPINION

We conducted our work in accordance with Bulletin 2008/4 issued by the Auditing Practices Board. In accordance with that Bulletin we have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared.

## OPINION

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 445(3) of the Companies Act 2006, and the abbreviated accounts have been properly prepared in accordance with the regulations made under that section

DJ BANK

DAVID BARTLETT, FCA (Senior Statutory Auditor) For and on behalf of DALY, HOGGETT & CO Chartered Accountants & Statutory Auditor

5-11 Mortimer Street London W1T 3HS

11 Desl

2011

# ABBREVIATED PROFIT AND LOSS ACCOUNT

# YEAR ENDED 31ST DECEMBER 2010

	Note	2010 £	2009 £
TURNOVER	Note	9,495,423	9,273,116
Cost of Sales and Other operating income		6,932,203	6,678,878
Administrative expenses		2,389,254	2,708,982
OPERATING PROFIT/(LOSS)	2	173,966	(114,744)
Interest receivable Interest payable and similar charges	4	93 (22,926)	179 (27,965)
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION		151,133	(142,530)
Tax on profit/(loss) on ordinary activities	5	44,109	(23,795)
PROFIT/(LOSS) FOR THE FINANCIAL YEAR		107,024	(118,735)

All of the activities of the company are classed as continuing

The company has no recognised gains or losses other than the results for the year as set out above

The notes on pages 6 to 10 form part of these abbreviated accounts.

## ABBREVIATED BALANCE SHEET

## 31ST DECEMBER 2010

			2010		2009
	Note	£	£	£	£
FIXED ASSETS					
Intangible assets	6		37,200		74,400
Tangible assets	7		40,450		91,949
			77,650		166,349
CURRENT ASSETS			7.,000		200,010
Stocks	8	288,274		340,501	
Debtors	9	1,885,496		1,606,798	
Cash at bank		141,518		117,968	
		2,315,288		2,065,267	
CREDITORS: Amounts falling due					
within one year	10	1,848,408		1,799,110	
NET CURRENT ASSETS			466,880		266,157
TOTAL ASSETS LESS CURREN	T LIABI	LITIES	544,530		432,506
CAPITAL AND RESERVES					
Called-up equity share capital	12		115,000		114,000
Share premium account	13		22,000		18,000
Capital Redemption Reserve	14		139,000		139,000
Profit and loss account	15		268,530		161,506
SHAREHOLDERS' FUNDS	16		544,530		432,506

These abbreviated financial statements have been prepared in accordance with the special provisions for medium-sized companies under section 445(3) of the Companies Act 2006

These abbreviated accounts were approved by the directors and authorised for issue on 2011, and are signed on their behalf by

E MORTIMER

Company Registration Number 3303376

#### NOTES TO THE ABBREVIATED ACCOUNTS

#### YEAR ENDED 31ST DECEMBER 2010

#### ACCOUNTING POLICIES

#### (a) Basis of accounting

The financial statements have been prepared under the historical cost convention

#### (b) Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the company is small

#### (c) Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax

#### (d) Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Goodwill

5 Years Straight Line

#### (e) Fixed assets

All fixed assets are initially recorded at cost

#### (f) Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Leasehold Property Improvements	6 Years Straight Line
Plant & Machinery	3 Years Straight Line
Fixtures & Fittings	5 Years Straight Line
Computer Equipment	3 Years Straight Line

## (g) Work in progress

Work in progress is valued on the basis of direct costs plus attributable overheads based on normal level of activity Provision is made for any foreseeable losses where appropriate. No element of profit is included in the valuation of work in progress

## (h) Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

#### (1) Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### (j) Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more, tax

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date

#### (k) Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

# NOTES TO THE ABBREVIATED ACCOUNTS

# YEAR ENDED 31ST DECEMBER 2010

# 2 OPERATING PROFIT/(LOSS)

Total current tax

3

Operating profit/(loss) is stated after charging/(crediting)

oporating productions is stated after charging (creating)		
	2010	2009
	£	£
Directors' remuneration		<del>-</del>
Amortisation of intangible assets	37,200	37,200
Depreciation of owned fixed assets	52,025	87,839
Profit on disposal of fixed assets Auditor's remuneration	(4,009)	_
- as auditor	19 000	12 000
- as auditor Operating lease costs	12,000	12,000
- Plant and equipment	111,463	102,468
- Motor vehicles	40,927	47,907
PARTICULARS OF EMPLOYEES		
The average number of staff employed by the company de	uring the financial year amounted to	
	2010	2009
	No	No
Number of staff	70	86
The aggregate payroll costs of the above were		
	2010	2009
***	£	£
Wages and salaries	3,478,882	4,226,793
Social security costs	388,908	439,221
Other pension costs		133,707
	3,867,790	4,799,721
INTEREST PAYABLE AND SIMILAR CHARGES		
	2010	2009
Interest seveble on healthouseurs	£	£ 21,531
Interest payable on bank borrowing Other similar charges payable	22,926	6,434
Other shintar charges payable		0,404
	22,926	27,965
TAXATION ON ORDINARY ACTIVITIES		
(a) Analysis of charge in the year		
	9010	0000
	2010 £	2009 £
Current tax-		å
UK Corporation tax based on the results for the year at		
22 93% (2009 - 28%)	44,109	(23,645)
Over/under provision in prior year	-	(150)

44,109

(23,795)

# NOTES TO THE ABBREVIATED ACCOUNTS

## YEAR ENDED 31ST DECEMBER 2010

# 5 TAXATION ON ORDINARY ACTIVITIES (continued)

# (b) Factors affecting current tax charge

The tax assessed on the profit/(loss) on ordinary activities for the year is higher than the standard rate of corporation tax in the UK of 22 93% (2009 - 28%)

	2010	2009
	£	£
Profit/(loss) on ordinary activities before taxation	151,133	(142,530)
Profit/(loss) on ordinary activities by rate of tax	34,655	(39,908)
Expenses not deductible for tax purposes	2,941	7,330
Depreciation for period in excess of capital allowances	6,513	8,933
Adjustment to tax charge in respect of previous periods	-	(150)
		<del></del>
Total current tax (note 5(a))	44,109	(23,795)

## 6 INTANGIBLE FIXED ASSETS

	Goodwill £
COST	
At 1st January 2010 and 31st December 2010	485,000
AMORTISATION	
At 1st January 2010	410,600
Charge for the year	37,200
At 31st December 2010	447,800
NET BOOK VALUE	
At 31st December 2010	37,200
At 31st December 2009	74.400

## 7. TANGIBLE FIXED ASSETS

	Leasehold Property Improvements £	Plant & Machinery £	Fixtures & Fittings £	Equipment £	Total £
COST		A= .A=		202.40	50.055
At 1 January 2010	120,937	67,491	277,490	268,437	734,355
Additions				526	526
At 31 December 2010	120,937	67,491	277,490	268,963	734,881
DEPRECIATION					
At 1 January 2010	102,915	62,594	224,366	252,531	642,406
Charge for the year	14,289	4,376	20,741	12,619	52,025
At 31 December 2010	117,204	66,970	245,107	265,150	694,431
NET BOOK VALUE					
At 31 December 2010	3,733	<u>521</u>	32,383	3,813	40,450
At 31 December 2009	18,022	4,897	53,124	15,906	91,949

# NOTES TO THE ABBREVIATED ACCOUNTS

# YEAR ENDED 31ST DECEMBER 2010

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	Work in progress	2010 £ 288,274	2009 £ 340,501
9.	DEBTORS		
	Trade debtors Corporation tax repayable Other debtors Prepayments and accrued income	2010 £ 1,675,031 - 31,498 178,967 1,885,496	2009 £ 1,378,623 16,281 35,676 176,218 1,606,798
10	CREDITORS: Amounts falling due within one ye	ear	
	Overdrafts Trade creditors Amounts owed to group undertakings Corporation tax PAYE and social security VAT Other creditors Accruals and deferred income	2010 £ 147,779 934,595 66,268 44,109 136,044 108,248 17,043 394,322	2009 £ 504,551 733,564 40,999 - 116,402 239,992 9,627 153,975
		1,848,408	1,799,110

The bank overdraft has been secured by the company

# 11. COMMITMENTS UNDER OPERATING LEASES

At 31st December 2010 the company had annual commitments under non-cancellable operating leases as set out below

	Operating leases which expire Within 1 year Within 2 to 5 years	Land and buildings £  31,248 279,900 311,148	2010 Other Items £ 32,049 202,987 235,036	Land and buildings £	2009 Other Items £ 1,927 227,352 229,279
12	SHARE CAPITAL				
	Authorised share capital				
	225,000 Ordinary shares of £1 each 150,000 Undesignated shares of £1 each		2010 £ 225,000 150,000 375,000		2009 £ 225,000 150,000 375,000
	Allotted, called up and fully paid				
	115,000 Ordinary shares (2009 - 114,000) of	No	2010 £	No	2009 £
	£1 each	115,000	115,000	114,000	114,000

# NOTES TO THE ABBREVIATED ACCOUNTS

# YEAR ENDED 31ST DECEMBER 2010

## 13. SHARE PREMIUM ACCOUNT

	Balance brought forward Premium on shares issued in the year Balance carried forward	2010 £ 18,000 4,000 22,000	2009 £ 18,000  18,000
14	CAPITAL REDEMPTION RESERVE		
		2010	2009 £
	Capital redemption reserve	£ 139,000	139,000
15	PROFIT AND LOSS ACCOUNT		
		2010 £	2009 £
	Balance brought forward	161,506	280,241
	Profit/(loss) for the financial year	107,024	(118,735)
	Balance carried forward	268,530	161,506

# 16 RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2010		2009	
	£	£	£	£
Profit/(Loss) for the financial year		107,024		(118,735)
New equity share capital subscribed	1,000		_	
Premium on new share capital subscribed	4,000		_	
			<del></del>	
		5,000		_
Net addition/(reduction) to shareholders'				
funds		112,024		(118,735)
Opening shareholders' funds		432,506		551,241
Closing shareholders' funds		544,530		432,506

# 17 ULTIMATE PARENT COMPANY

The company's ultimate holding company is CgMs Holdings Limited, a company incorporated in England and Wales