

REGISTERED COMPANY NUMBER: 03301204 (England and Wales)
REGISTERED CHARITY NUMBER: 1062644

**Report of the Trustees and
Financial Statements for the Year Ended 31 March 2019
for
Flintshire Local Voluntary Council**



GARDNERS
CHARTERED ACCOUNTANTS

Flintshire Local Voluntary Council

**Contents of the Financial Statements
for the year ended 31 March 2019**

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Flintshire Local Voluntary Council

Report of the Trustees for the year ended 31 March 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Flintshire Local Voluntary Council (FLVC) is an umbrella organisation for voluntary and community groups in Flintshire.

FLVC is tasked by the Welsh Government to provide a wide range of services to the voluntary sector and is a member of the Third Sector Infrastructure Body, Third Sector Support Wales (TSSW) which combines the work of the national body, Wales Council for Voluntary Action and the nineteen County Voluntary Councils across Wales.

FLVC's vision is for a strong and effective voluntary and community sector involving and serving the people of Flintshire.

FLVC's mission is to support, develop and promote voluntary and community activity in Flintshire and to strengthen the capacity of voluntary and community groups to contribute to the quality of life of Flintshire people and communities.

FLVC works within the framework of agreed National Core Service Standards incorporated in the National Infrastructure Agreement and that form part of the TSSW Business Plan. The aim of the plan is to build a Wales that is prosperous and secure, healthy and active, ambitious and learning, and united and connected. Third Sector Support Wales has an impact measurement framework within four areas of work:

- Good governance
- Effective influence and strategic engagement
- Volunteering
- Sustainable funding

Flintshire Local Voluntary Council's Core Values (as stated within the Strategic Plan) are:

Quality - Delivering high quality services via a skilled, trained and motivated workforce

Responsibility - Responding to relevant policy and legislative change through regular consultation and engagement with all stakeholders

Partnership - Representing and empowering members and promoting the uniqueness and effectiveness of Third Sector support to our communities

Equality - Ensuring our practice reflects and responds to the diverse needs of the sector and the population of Flintshire

Flintshire Local Voluntary Council

Report of the Trustees for the year ended 31 March 2019

OBJECTIVES AND ACTIVITIES

Significant activities

As funding streams continue to be reduced, FLVC's staffing structure has been adapted accordingly. FLVC has continued to maintain its core services with funding that has come mainly from the public sector.

FLVC continues to provide a wide range of support services to a large number of voluntary and community groups, including funding advice, guidance on governance, training, information and practical services as well as representing the interests of the voluntary sector to public sector partners.

FLVC has operated Corlan, the Voluntary Centre, since 2008 to provide office space and meeting rooms for voluntary and community groups. FLVC initially agreed a minimum ten year lease of the Corlan building from May 2008. Upon the expiry of the initial term it has undertaken a review of its position as secondary Landlord of Corlan. Consequently, in August 2018 it served the appropriate notice to end its tenancy at Corlan and issued relevant notices to the sub-tenants. Further negotiations ensued between the primary landlord, FLVC and the other tenants. As a result of which, from the 1st March 2019, FLVC agreed a new tenancy for a sub section of Corlan. The impact of these changes and the crystallisation of the contractual dilapidation charges for Corlan were significant and are shown in the financial statements. However, FLVC trustees and staff will now be able to focus on the delivery of its operational objectives without the day to day management issues of the Corlan building itself.

FLVC continues to administer a number of grant funds which support local voluntary and community groups. The Youth Led Grant scheme, funded by the Welsh Government, is distributed by a group of young people with the support of FLVC. Flintshire Local Voluntary Council also administer the local authority's Community Chest Fund and support the distribution of funds through the Gwynt y Mor Community Project. In addition, this year FLVC have undertaken the administration of the Bryn Gwalia Bowling Club Fund for voluntary and community groups within a defined catchment area of the former Bowling Club.

Training

FLVC has a comprehensive training programme including delivery of accredited training courses to various groups and individuals. The web-based "Learning Zone" provides information about courses. FLVC's supported volunteer projects have helped very many individuals to develop their confidence and skills to access volunteering in the wider community.

Collaborative Working

FLVC continues to work in partnership with Flintshire County Council to support Community Groups. FLVC has provided tailored support to Community Groups accessing the authority's Community Asset Transfer Process since 2014. A service level agreement for this additional bespoke service ceased in December 2017, although FLVC continue to provide support to the process where relevant and where required.

Regional Partnerships of CVCs

All North Wales CVCs continue to explore methods of collaborative working and sharing good practice. The Health and Social Care Facilitator Funding from BCUHB is co-ordinated collaboratively within the East Region (Wrexham and Flintshire) between FLVC and their counterparts in Wrexham, AVOW (Association of Voluntary Organisations in Wrexham).

Mantell Gwynedd, the CVC for the county of Gwynedd, is leading on a Big Lottery funded Social Value Project. All North Wales CVCs have accessed training for staff in the principles of Social Value and a number of organisations based in each of the North Wales counties have been able to apply for additional support to assist organisations to measure and manage their social value.

FLVC in collaboration with other CVC's through the Third Sector Support Wales (TSSW) umbrella brand has introduced several collaborative technological changes. This includes a customer records management system (CRM) to improve data recording at local level and report the statistical impact of its work on a national basis, a funding search engine (www.funding.cymru), and volunteer brokerage website (www.volunteering-wales.net).

Representation and Partnership Support

FLVC has continued to represent the third sector within a range of Strategic Partnerships. Flintshire Local Voluntary Council is an invited participant on the Public Services Board of Flintshire and represents the Third Sector at various sub-groups of the PSB.

The Chief Officer of FLVC attends various regional partnerships and works with WCVA, the national body on various steering groups and panels, including those leading development regarding Impact Measurement and Safeguarding Services.

Flintshire Local Voluntary Council

Report of the Trustees for the year ended 31 March 2019

OBJECTIVES AND ACTIVITIES

Significant activities

FLVC employs a Third Sector Co-ordinator within the Single Point of Access project (within Adult Social Services) and has worked with partners in Health, Social Services, Police, Housing Education and Youth Justice to develop an Early Help Hub to provide support for families who have experienced the effects of Adverse Childhood Experiences. FLVC employs a Third Sector Co-ordinator based within this Early Help Hub, to link agency staff and families with available Third Sector support services.

A new Social Prescribing post aims to work with GPs and other Health professionals to assist Flintshire residents achieve "what matters" to them by providing information, advice and assistance so that they may benefit from what is available to them outside of the statutory sector.

Volunteering

The Volunteer Centre (VC) continues to promote volunteering opportunities and recruits volunteers on behalf of other voluntary groups. The VC has a number of projects to support individuals who require additional help before volunteering and has developed and enhanced its range of accredited volunteering courses.

The VC has a number of projects to support individuals who require additional help before volunteering and has developed and enhanced its range of accredited volunteering courses. As in previous years, FLVC has provided a range of volunteering opportunities within our VC Support Projects including the opportunity to mentor participants taking part in the supported volunteering projects.. FLVC's annual VolFest (held in Volunteers Week in June) is a celebration of the difference volunteers make within Flintshire and beyond.

Flintshire Local Voluntary Council achieved the Investing in Volunteers Quality Standard in early 2017, reflecting their work to develop high standards in recruiting, training and supporting volunteers.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The following statistics give an indication of the range of services provided by FLVC:

- There were 48,402 visits to our website www.flvc.org.uk and information was disseminated to organisations via e-groups and our newsletter "Voluntary Voice"
- 165 groups were supported with their funding enquiries and FLVC helped groups attract £397,082 of funding to the county
- Groups received a total of £92,897 from the Welsh Government and other grants administered by FLVC
- 283 Trustee enquiries were received and responded to
- Over 188 participants benefitted from 17 training courses facilitated by FLVC over the year
- 34 Flintshire groups were supported to develop good practice in Volunteer Management
- 85 participants undertook supported volunteering opportunities.

Internal and external factors

FLVC's core funding from Welsh Government and Flintshire County Council was maintained at prior year levels. However, taking inflationary costs into account, this was effectively a real time cut that presents significant challenges to balancing our budget and maintaining levels of service delivery.

FLVC currently employs 16 staff (10 of whom are part-time), has clear line management arrangements and a supervision and appraisal system. Weekly management team meetings combined with regular staff and team meetings work to ensure that staff are well informed and can collaborate effectively across teams.

Trustees continue to be actively involved in shaping future plans for the organisation and reviewing performance through sub-committees and working groups. There is a reasonable balance between new trustees joining and more experienced trustees staying with the organisation.

The PQASSO quality mark (recently rebranded as 'Trusted Charity Mark') was attained during 2018 that is testament to FLVC's commitment to provide quality services.

Flintshire Local Voluntary Council

Report of the Trustees for the year ended 31 March 2019

FINANCIAL REVIEW

Principal funding sources

FLVC continues to enjoy a reasonably stable, if reducing, platform of core funding which accounts for about 37% of its total income. FLVC received funding from the following primary sources:

Welsh Government;
Wales Council for Voluntary Action;
Flintshire County Council;
Betsi Cadwaladr University Health Board;
Intermediate Care Fund (North Wales Social Care and Well-Being Services Improvement Collaborative).
Williams Foundation.

Reserves policy

FLVC has a Reserves Policy which guides the trustees in their deliberations about future security and contingencies.

The trustees have reviewed these costs and at 31 March 2019 believe them to be staff redundancy £30,000, premises repairs and renewals £10,000, contribution to one year's lease payments at £23,000 to cover risks to rental payments, and information technology equipment replacement £7,000. The individual elements amount to £70,000 and the trustees would like to designate an unrestricted reserve for this amount. This is a deduction from the brought forward balance of £104,000. Further information can be found in note 16.

FUTURE PLANS

Although the funding environment in which the third sector is operating remains uncertain and very challenging, FLVC is still identifying and exploiting opportunities which ensure that the organisation continues to deliver good quality sustainable services. Our priorities remain:

- Working collaboratively with Statutory, Private and Third Sector partners to deliver Quality Public services
- Collaborating with Third Sector Support Wales partners to make the best use of resources
- Developing services that help to maximise the impact of the Third Sector as a whole

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, its Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The charity can have up to 15 trustees, 12 of whom are nominated and elected by the membership and three can be appointed by the trustees. Only one third of the trustee places are eligible for nomination each year so balancing continuity with renewal. The charity presently has 12 trustees.

Organisational structure

The FLVC Board meets at least five times each year and has a number of sub-committees reporting to it and overseeing finances, personnel issues and particular service areas. The trustees delegate to the Chief Officer and the management team and, through them, to staff teams the day to day operation of the organisation. Trustees require regular progress reports on services and activities and scrutinise and approve budgets and financial reports. Trustees also take responsibility, with support from staff, for the development and approval of all necessary policies and procedures and for the recruitment and appointment of staff. FLVC contracts with Ellis Whittam Limited to receive legal advice on Personnel and Health & Safety issues.

Flintshire Local Voluntary Council

Report of the Trustees for the year ended 31 March 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

All trustees are provided with an induction pack and new trustees attend an induction course. Trustees can access training which is relevant to their role and can shadow more experienced colleagues to learn a particular role in more detail.

Statement of Public Benefit

The objects of Flintshire Local Voluntary Council as stated in the Memorandum of Association are as follows "...to promote any charitable purposes for the benefit of the community in Wales with particular preference to the Local Government District of Flintshire (or its successors) which now or hereafter may be deemed by law to be charitable".

The trustees have taken note of the Charity Commission's guidance on "public benefit" and trust that this report reflects that guidance. FLVC discharges its responsibility under "public benefit" by providing a range of support services to other voluntary organisations and charities as set out in this report. In particular it supports, but not exclusively, those with the following charitable purposes:

- the prevention or relief of poverty
- the advancement of education
- the advancement of health or saving of lives
- the advancement of citizenship or community development
- the advancement of arts, culture, heritage or science
- the advancement of amateur sport
- the advancement of animal welfare
- the advancement of environmental protection or improvement
- the advancement of human rights
- the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage

Related parties

FLVC collaborates with a wide range of partners at local, regional and national levels. These include public bodies and other third sector organisations. The purpose of the collaboration can be to develop new projects and services, to secure additional resources or to represent the interests of the third sector. It receives significant core funding from the Welsh Government (administered by WCVA), through the National Infrastructure Agreement. The charity builds on this core funding by attracting support from a range of sources, including Flintshire County Council, Wales Council for Voluntary Action, Betsi Cadwaladr University Health Board (BCUHB) and Families First. Where trustees have any links with related parties these are declared on a register and trustees are required to declare any potential conflict of interest at any meeting where this may arise. Appropriate action is then taken by the chair of the meeting.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03301204 (England and Wales)

Registered Charity number

1062644

Registered office

Corlan
Unit 3, Mold Business Park
Wrexham Road
Mold
Flintshire
CH7 1XP

Trustees

M Elizabeth Holland
Hilda Wendy Carter
Paul Hinchliffe
Clive Bracewell
Barbara Roberts
Marjorie Thomson
Phillipa Marion Perry
John David Hatton
Jane Welsh Styles
Timothy Byram
Angela Carbett
Rhiannon Bidwell

Flintshire Local Voluntary Council

**Report of the Trustees
for the year ended 31 March 2019**

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary

Ann Woods

Auditors

Gardners Accountants Limited
Statutory Auditors
Chartered Accountants
Brynford House
21 Brynford Street
Holywell
Flintshire
CH8 7RD

Bankers

HSBC Bank plc
37 Chester Road West
Shotton
Flintshire
CH5 1DE

Adviser

Amanda Morgan - Coleg Cambria

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Flintshire Local Voluntary Council for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Gardners Accountants Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 4 July 2019 and signed on its behalf by:



Ann Woods - Secretary

Report of the Independent Auditors to the Trustees of Flintshire Local Voluntary Council

Opinion

We have audited the financial statements of Flintshire Local Voluntary Council (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Report of the Independent Auditors to the Trustees of
Flintshire Local Voluntary Council**

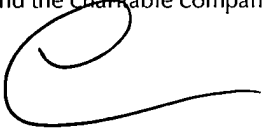
Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Gardners Accountants Limited
Statutory Auditors
Chartered Accountants
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Brynford House
21 Brynford Street
Holywell
Flintshire
CH8 7RD

Date: 310 August 2019.

Flintshire Local Voluntary Council

Statement of Financial Activities for the year ended 31 March 2019

| | | Unrestricted funds | Restricted funds | 2019 Total funds | 2018 Total funds |
|---|-------|-----------------------|---------------------|---------------------|---------------------|
| | Notes | £ | £ | £ | £ |
| INCOME AND ENDOWMENTS FROM | | | | | |
| Charitable activities | | | | | |
| | 4 | | | | |
| Wales Council for Voluntary Action | | 98,144 | 58,386 | 156,530 | 156,529 |
| Welsh Government | | - | 69,830 | 69,830 | 4,000 |
| Flintshire County Council | | 16,066 | 140,056 | 156,122 | 245,281 |
| Other Public Bodies | | - | 73,816 | 73,816 | 66,550 |
| Charitable Bodies | | - | 7,500 | 7,500 | - |
| Other trading activities | 2 | 83,573 | 15,067 | 98,640 | 152,560 |
| Investment income | 3 | <u>1,628</u> | <u>-</u> | <u>1,628</u> | <u>610</u> |
| Total | | 199,411 | 364,655 | 564,066 | 625,530 |
| EXPENDITURE ON | | | | | |
| Raising funds | | | | | |
| Other trading activities | 5 | <u>655</u> | <u>-</u> | <u>655</u> | <u>3,593</u> |
| | | 655 | - | 655 | 3,593 |
| Charitable activities | | | | | |
| | 6 | | | | |
| Salaries and staff expenses | | 92,968 | 273,736 | 366,704 | 405,080 |
| Office expenses | | 19,343 | 15,270 | 34,613 | 54,435 |
| Expenses and fees | | 26,294 | 12,759 | 39,053 | 16,174 |
| Volunteers and training | | 1,129 | 18,423 | 19,552 | 22,956 |
| Premises expenses | | 91,555 | 16,547 | 108,102 | 90,861 |
| Depreciation and surplus/deficit on disposals | | (1,233) | 973 | (260) | 1,061 |
| Governance | | 2,073 | 2,960 | 5,033 | 5,833 |
| Grant disbursements: Community Chest | | - | 14,405 | 14,405 | 19,096 |
| Grant disbursements: Youth Led Grants (GwirVol) | | - | 7,466 | 7,466 | 3,278 |
| Grant disbursements: Youth Community Fund | | <u>-</u> | <u>9,000</u> | <u>9,000</u> | <u>-</u> |
| Total | | 232,784 | 371,539 | 604,323 | 622,367 |
| NET INCOME/(EXPENDITURE) | | (33,373) | (6,884) | (40,257) | 3,163 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 104,831 | 294,751 | 399,582 | 396,419 |
| TOTAL FUNDS CARRIED FORWARD | | <u>71,458</u> | <u>287,867</u> | <u>359,325</u> | <u>399,582</u> |

The notes form part of these financial statements

Flintshire Local Voluntary Council

**Statement of Financial Position
At 31 March 2019**

| | | Unrestricted funds | Restricted funds | 2019 Total funds | 2018 Total funds |
|--|-------|-----------------------|---------------------|---------------------|---------------------|
| | Notes | £ | £ | £ | £ |
| FIXED ASSETS | | | | | |
| Tangible assets | 13 | 277 | 1,624 | 1,901 | 2,121 |
| CURRENT ASSETS | | | | | |
| Debtors | 14 | 13,574 | 32,074 | 45,648 | 51,992 |
| Cash at bank and in hand | | <u>107,524</u> | <u>425,803</u> | <u>533,327</u> | <u>556,042</u> |
| | | 121,098 | 457,877 | 578,975 | 608,034 |
| CREDITORS | | | | | |
| Amounts falling due within one year | 15 | (49,916) | (171,635) | (221,551) | (210,573) |
| NET CURRENT ASSETS | | <u>71,182</u> | <u>286,242</u> | <u>357,424</u> | <u>397,461</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 71,459 | 287,866 | 359,325 | 399,582 |
| NET ASSETS | | <u>71,459</u> | <u>287,866</u> | <u>359,325</u> | <u>399,582</u> |
| FUNDS | 16 | | | | |
| Unrestricted funds | | | | 71,459 | 104,831 |
| Restricted funds | | | | <u>287,866</u> | <u>294,751</u> |
| TOTAL FUNDS | | | | <u>359,325</u> | <u>399,582</u> |

The notes form part of these financial statements

Flintshire Local Voluntary Council

Statement of Financial Position - continued
At 31 March 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

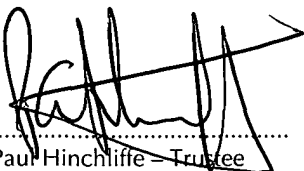
The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

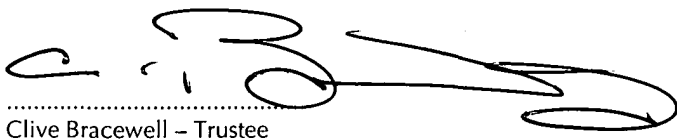
These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 4 July 2019 and were signed on its behalf by:



.....
Paul Hinchliffe – Trustee



.....
Clive Bracewell – Trustee

Flintshire Local Voluntary Council

**Statement of Cash Flows
for the year ended 31 March 2019**

| | Notes | 2019 £ | 2018 £ |
|---|-------|-----------------------|-----------------------|
| Cash flows from operating activities: | | | |
| Cash generated from operations | 1 | <u>(24,823)</u> | <u>(29,180)</u> |
| Net cash provided by (used in) operating activities | | <u>(24,823)</u> | <u>(29,180)</u> |
| Cash flows from investing activities: | | | |
| Purchase of tangible fixed assets | | (2,220) | (3,182) |
| Sale of tangible fixed assets | | 2,700 | - |
| Interest received | | <u>1,628</u> | <u>610</u> |
| Net cash provided by (used in) investing activities | | <u>2,108</u> | <u>(2,572)</u> |
| Change in cash and cash equivalents in the reporting period | | <u>(22,715)</u> | <u>(31,752)</u> |
| Cash and cash equivalents at the beginning of the reporting period | | <u>556,042</u> | <u>587,794</u> |
| Cash and cash equivalents at the end of the reporting period | | <u><u>533,327</u></u> | <u><u>556,042</u></u> |

The notes form part of these financial statements

Flintshire Local Voluntary Council

**Notes to the Statement of Cash Flows
for the year ended 31 March 2019**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 2019 | 2018 |
|---|-----------------|-----------------|
| | £ | £ |
| Net income/(expenditure) for the reporting period (as per the statement of financial activities) | (40,257) | 3,163 |
| Adjustments for: | | |
| Depreciation charges | 1,160 | 1,061 |
| Surplus on disposal of fixed assets | (1,420) | - |
| Interest received | (1,628) | (610) |
| Decrease in debtors | 6,344 | 6,486 |
| Increase/(decrease) in creditors | <u>10,978</u> | <u>(39,280)</u> |
| Net cash provided by (used in) operating activities | <u>(24,823)</u> | <u>(29,180)</u> |

Flintshire Local Voluntary Council

Notes to the Financial Statements for the year ended 31 March 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income includes donations, activity income and grants that provide core funding and are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. This income is only deferred if the donor specifies that the grant must only be used in a future accounting period or there are conditions imposed which must be met before the charity has unconditional entitlement.

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Raising funds

Raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

Charitable activities

Charitable activities include the expenditure of grant disbursements and the running costs of the charity.

Grants payable are payments to third parties in the furtherance of the charitable objectives of the charity. They are accounted for when the recipient has a reasonable expectation that they will receive the grant and the trustees have agreed to pay the grant; conditions will be applied to some grants payable while other grants payable will be payable without conditions.

Provision is made for any grant money potentially repayable to the funding body as a result of an underspend in the period of the grant.

Governance costs

Governance costs include the costs incurred by the charity to comply with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|-----------------------|---------------|
| Fixtures and fittings | - 25% on cost |
| Office equipment | - 33% on cost |

Taxation

The charity is exempt from corporation tax on its charitable activities.

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued for the year ended 31 March 2019

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pensions

The employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contribution in note 11. There were no outstanding contributions at the end of the year.

2. OTHER TRADING ACTIVITIES

| | 2019 | 2018 |
|---|---------------|----------------|
| | £ | £ |
| Membership fees | 3,683 | 4,268 |
| Office services and training | 3,044 | 13,113 |
| Office rents, room bookings and service charges | 62,228 | 60,900 |
| Photocopying and postage services | 1,167 | 44,778 |
| Administration services and other income | 13,453 | - |
| Grant disbursements refunded to FLVC | - | 155 |
| Donations and fund raising | - | 766 |
| Course and management fees | 5,895 | - |
| Reimbursements from partner organisations | 9,170 | 28,580 |
| | <u>98,640</u> | <u>152,560</u> |

The grants disbursements refunded to FLVC are grants repaid to FLVC by third party organisations unable to comply with the conditions of funding. Any disbursements refunded will be made available to other third party organisations that will be able to comply with the conditions of funding.

3. INVESTMENT INCOME

| | 2019 | 2018 |
|-----------------------|--------------|------------|
| | £ | £ |
| Bank deposit interest | <u>1,628</u> | <u>610</u> |

The charity's investment income arises from interest bearing deposit accounts.

4. INCOME FROM CHARITABLE ACTIVITIES

| | Activity | 2019 | 2018 |
|--------|------------------------------------|----------------|----------------|
| | | £ | £ |
| Grants | Wales Council for Voluntary Action | 156,530 | 156,529 |
| Grants | Welsh Government | 69,830 | 4,000 |
| Grants | Flintshire County Council | 156,122 | 245,281 |
| Grants | Other Public Bodies | 73,816 | 66,550 |
| Grants | Charitable Bodies | <u>7,500</u> | <u>-</u> |
| | | <u>463,798</u> | <u>472,360</u> |

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued **for the year ended 31 March 2019**

4. INCOME FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows:

| | 2019 | 2018 |
|---|----------------|----------------|
| | £ | £ |
| WCVA: Core Infrastructure Grant (Local Scheme) | 98,144 | 98,144 |
| WCVA: Infrastructure Grant (Volunteer Centre) | 58,386 | 45,804 |
| WCVA: GwirVol | - | 12,582 |
| Welsh Government: Youth Led Grants (GwirVol) | 7,590 | 4,000 |
| Welsh Government: Families First – Early Help Hub | 22,500 | 15,850 |
| Welsh Government: Families First – Supported Volunteering YP | 39,740 | - |
| Flintshire County Council: Outreach Funding | 19,775 | 20,273 |
| Flintshire County Council: Resilience Project | - | 44,375 |
| Flintshire County Council: Volunteer Development | 17,854 | 17,854 |
| Flintshire County Council: Corlan Facilities Support | 16,066 | 16,066 |
| Flintshire County Council: Collaborative Youth | 463 | - |
| Flintshire County Council: Mentors for Me Youth Club | - | 12,256 |
| Flintshire County Council: Joint Planning | - | 8,074 |
| Flintshire County Council: Integrated Care Fund (ICF) | 28,036 | 27,759 |
| Flintshire County Council: Community Chest | 14,405 | 19,396 |
| Flintshire County Council: Step Up Step Out Project | 17,313 | 17,313 |
| Flintshire County Council: Youth Work Support Grant | 5,000 | 8,481 |
| Flintshire County Council: Community Asset Transfer Programme | - | 17,583 |
| Flintshire County Council: Social Prescribing Primary Care Fund | 9,518 | - |
| Flintshire County Council: Stepping Up to Volunteering | 19,800 | 20,000 |
| Flintshire County Council: Autism Initiative | 9,500 | - |
| Betsi Cadwaladr University Health Board | 41,208 | 40,800 |
| North Wales Social Care & Wellbeing Services Collaborative | 22,000 | 22,000 |
| People's Health Trust | - | 3,750 |
| Flintshire County Council: Youth Community Fund | 9,000 | - |
| Williams Foundation | 7,500 | - |
| | <u>463,798</u> | <u>472,360</u> |

5. OTHER TRADING ACTIVITIES

| | 2019 | 2018 |
|-----------------|------------|--------------|
| | £ | £ |
| Office services | <u>655</u> | <u>3,593</u> |

6. CHARITABLE ACTIVITIES COSTS

| | Direct costs | Grant funding of activities (See note 7) | Support costs (See note 8) | Totals |
|---|----------------|--|-------------------------------|----------------|
| | £ | £ | £ | £ |
| Salaries and staff expenses | 366,704 | - | - | 366,704 |
| Office expenses | 34,613 | - | - | 34,613 |
| Expenses and fees | 39,053 | - | - | 39,053 |
| Volunteers and training | 19,552 | - | - | 19,552 |
| Premises expenses | 108,102 | - | - | 108,102 |
| Depreciation and surplus/deficit on disposals | (260) | - | - | (260) |
| Grant disbursements: Community Chest | - | 14,405 | - | 14,405 |
| Grant disbursements: Youth Led Grants | - | 7,466 | - | 7,466 |
| Grant disbursements: Youth Community Fund | - | 9,000 | - | 9,000 |
| Governance | - | - | 5,033 | 5,033 |
| | <u>567,764</u> | <u>30,871</u> | <u>5,033</u> | <u>603,668</u> |

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued for the year ended 31 March 2019

7. GRANTS PAYABLE

| | 2019 | 2018 |
|---|---------------|---------------|
| | £ | £ |
| Grant disbursements: Community Chest | 14,405 | 19,096 |
| Grant disbursements: Youth Led Grants (GwirVol) | 7,466 | 3,278 |
| Grant disbursements: Youth Community Fund | <u>9,000</u> | <u>-</u> |
| | <u>30,871</u> | <u>22,374</u> |

| Grant Payable - Community Chest | 2019 | 2018 |
|---|---------------|---------------|
| | £ | £ |
| Grants payable – Community Chest for 2018 | - | 19,096 |
| Friends of Wepre Park | 896 | |
| Buckley Theatre Group | 368 | |
| Buckley Town JFC | 500 | |
| Transition Holywell | 650 | |
| Broughton Pre-School Playgroup | 500 | |
| Tots to Teens Toddlers | 500 | |
| Caerwys Bowling Club | 1,000 | |
| Tithe Barn (St Deiniol's Church) | 500 | |
| 2247 Hawarden Squadron ATC | 1,000 | |
| Carmel Village Hall | 750 | |
| Bagillt Heritage Society | 1,000 | |
| The Counselling Hub | 300 | |
| Leeswood & District Angling Club | 630 | |
| North Wales Nappy Collaborative | 755 | |
| Hope Community Library | 298 | |
| Quay Watermen's Association | 400 | |
| Pennysmart CIC | 500 | |
| Connah's Quay & District Angling Club | 1,000 | |
| Sychdyn Playgroup | 216 | |
| Cilcain Village Hall | 1,000 | |
| Friends of Flintshire CABx | 500 | |
| Friends of Bailey Hill | 500 | |
| The Church of St Matthew | <u>642</u> | |
| | <u>14,405</u> | <u>19,096</u> |

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued for the year ended 31 March 2019

7. GRANTS PAYABLE - continued

| Grants Payable - Youth Led Grants (GwirVol) | 2019 £ | 2018 £ |
|--|-----------|-----------|
| Grants payable – Youth Led Grants (GwirVol) for 2018 | - | 3,278 |
| Clwyd Alyn Housing Association | 446 | |
| 14-19 Network | 500 | |
| Holywell Town Football in the Community | 420 | |
| Flint ATC | 500 | |
| Alun School (Alun Diversity) | 500 | |
| Emerge Community Arts | 500 | |
| Argoed School Council | 500 | |
| Aura Wales - Flintshire Young Ambassadors | 500 | |
| Gwernymynydd Pantomime Group | 500 | |
| Emerge Community Arts | 475 | |
| Alun School Coaching Club | 500 | |
| Healthy Minds & Bodies | 500 | |
| MOJO Hair & Makeup Mindfulness | 500 | |
| Construc-a-excluded (FCC) | 625 | |
| ROC Youth Centre | 500 | |
| | <hr/> | <hr/> |
| | 7,466 | 3,278 |
| | <hr/> | <hr/> |

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued for the year ended 31 March 2019

7. GRANTS PAYABLE - continued

| Grants Payable - Youth Community Fund | 2019 £ | 2018 £ |
|---------------------------------------|--------------|-----------|
| Parkfields Community Association | 2,250 | |
| Trelawnyd Community Association | 2,250 | |
| ROC Cafe & Acts 29 | 2,250 | |
| Friends of Holway | 2,250 | |
| | <u>9,000</u> | <u>-</u> |

8. SUPPORT COSTS

| | Governance costs £ |
|------------|--------------------------|
| Governance | <u>5,033</u> |

9. NET INCOME/EXPENDITURE

Net income/expenditure is stated after charging/(crediting):

| | 2019 £ | 2018 £ |
|------------------------------------|----------------|-----------|
| Auditors' remuneration | 4,200 | 4,212 |
| Depreciation - owned assets | 1,160 | 1,061 |
| Surplus on disposal of fixed asset | <u>(1,420)</u> | <u>-</u> |

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remunerations or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

Expenses were paid to trustees in the current year and the previous year to reimburse the trustees for travel expenses and other incidental costs incurred in the performance of their duties as trustees. Expenses paid to each individual trustee were as follows:

| | |
|------------------|---------|
| Barbara Roberts | £432.90 |
| Clive Bracewell | £273.76 |
| Marjorie Thomson | £126.36 |

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued for the year ended 31 March 2019

11. STAFF COSTS

Analysis of staff costs:

| | 2019 £ | 2018 £ |
|-----------------------|----------------|----------------|
| Salaries and wages | 319,069 | 344,839 |
| Social security costs | 21,658 | 26,790 |
| Pension costs | 17,449 | 18,844 |
| Staff health care | 507 | - |
| | <u>358,683</u> | <u>390,473</u> |

The average number of full time equivalent employees during the year was 12 (2018: 14) with all employee time involved in providing support to the charity.

There are no employees in the current year with emoluments in excess of £60,000 per annum.

Standard Life continues to provide a staff pension scheme with a 6% contribution from Flintshire Local Voluntary Council.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|---|----------------------------|--------------------------|------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Charitable activities | | | |
| Wales Council for Voluntary Action | 98,143 | 58,386 | 156,529 |
| Welsh Government | - | 4,000 | 4,000 |
| Flintshire County Council | 16,066 | 229,215 | 245,281 |
| Other Public Bodies | - | 66,550 | 66,550 |
| Other trading activities | 125,894 | 26,666 | 152,560 |
| Investment income | <u>610</u> | <u>-</u> | <u>610</u> |
| Total | 240,713 | 384,817 | 625,530 |
| EXPENDITURE ON | | | |
| Raising funds | 3,593 | - | 3,593 |
| Charitable activities | | | |
| Salaries and staff expenses | 141,245 | 263,835 | 405,080 |
| Office expenses | 43,379 | 11,056 | 54,435 |
| Expenses and fees | 12,137 | 4,037 | 16,174 |
| Volunteers and training | 1,927 | 21,029 | 22,956 |
| Premises expenses | 60,349 | 30,512 | 90,861 |
| Depreciation and surplus/deficit on disposals | 742 | 319 | 1,061 |
| Governance | 3,322 | 2,511 | 5,833 |
| Grant disbursements: GwirVol | - | 3,278 | 3,278 |
| Grant disbursements: Community Chest | <u>-</u> | <u>19,096</u> | <u>19,096</u> |
| Total | 266,694 | 355,673 | 622,367 |
| NET INCOME/(EXPENDITURE) | (25,981) | 29,144 | 3,163 |

Flintshire Local Voluntary Council

**Notes to the Financial Statements - continued
for the year ended 31 March 2019**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|------------------------------------|----------------------------|--------------------------|-------------------|
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 130,816 | 265,603 | 396,419 |
| | <u> </u> | <u> </u> | <u> </u> |
| TOTAL FUNDS CARRIED FORWARD | <u>104,835</u> | <u>294,747</u> | <u>399,582</u> |

13. TANGIBLE FIXED ASSETS

| | Fixtures and fittings £ | Office equipment £ | Totals £ |
|---------------------------|-------------------------------|--------------------------|----------------|
| COST | | | |
| At 1 April 2018 | 27,849 | 67,227 | 95,076 |
| Additions | - | 2,220 | 2,220 |
| Disposals | <u>-</u> | <u>(1,920)</u> | <u>(1,920)</u> |
| At 31 March 2019 | <u>27,849</u> | <u>67,527</u> | <u>95,376</u> |
| DEPRECIATION | | | |
| At 1 April 2018 | 27,849 | 65,106 | 92,955 |
| Charge for year | - | 1,160 | 1,160 |
| Eliminated on disposal | <u>-</u> | <u>(640)</u> | <u>(640)</u> |
| At 31 March 2019 | <u>27,849</u> | <u>65,626</u> | <u>93,475</u> |
| NET BOOK VALUE | | | |
| At 31 March 2019 | <u>-</u> | <u>1,901</u> | <u>1,901</u> |
| At 31 March 2018 | <u>-</u> | <u>2,121</u> | <u>2,121</u> |

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2019 £ | 2018 £ |
|--------------------------|---------------|---------------|
| Trade debtors | 28,445 | 44,604 |
| Other debtors : taxation | 1,795 | 1,795 |
| Accrued income | 9,935 | 1,500 |
| Prepayments | <u>5,473</u> | <u>4,093</u> |
| | <u>45,648</u> | <u>51,992</u> |

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2019 £ | 2018 £ |
|---------------------------------|----------------|----------------|
| Trade creditors | 2,462 | 11,743 |
| Social security and other taxes | 6,385 | - |
| Other creditors | 1,514 | - |
| Deferred income | 176,264 | 168,287 |
| Accruals | <u>34,926</u> | <u>30,543</u> |
| | <u>221,551</u> | <u>210,573</u> |

Deferred income comprises grant income received which as a condition of the donor relates to a future accounting period.

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued for the year ended 31 March 2019

16. MOVEMENT IN FUNDS

| | At 1/4/18 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/19 £ |
|---|----------------|-------------------------------|---------------------------------|-----------------|
| Unrestricted funds | | | | |
| Designated Reserve (1) | 104,000 | (40,664) | 6,664 | 70,000 |
| Flintshire Local Voluntary Council - Core | <u>831</u> | <u>7,292</u> | <u>(6,664)</u> | <u>1,459</u> |
| | 104,831 | (33,372) | - | 71,459 |
| Restricted funds | | | | |
| Flintshire Volunteer Centre | 110,889 | - | - | 110,889 |
| Partnership Support | 86,687 | - | - | 86,687 |
| Learning Development & Outreach Support | 67,168 | (7,009) | - | 60,159 |
| Grant Funds | <u>30,007</u> | <u>124</u> | <u>-</u> | <u>30,131</u> |
| | 294,751 | (6,885) | - | 287,866 |
| TOTAL FUNDS | <u>399,582</u> | <u>(40,257)</u> | <u>-</u> | <u>359,325</u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| Flintshire Local Voluntary Council - Core | 199,411 | (192,119) | 7,292 |
| Designated Reserve (1) | <u>-</u> | <u>(40,664)</u> | <u>(40,664)</u> |
| | 199,411 | (232,783) | (33,372) |
| Restricted funds | | | |
| Flintshire Volunteer Centre | 176,979 | (176,979) | - |
| Partnership Support | 125,962 | (125,962) | - |
| Learning Development & Outreach Support | 30,719 | (37,728) | (7,009) |
| Grant Funds | <u>30,995</u> | <u>(30,871)</u> | <u>124</u> |
| | 364,655 | (371,540) | (6,885) |
| TOTAL FUNDS | <u>564,066</u> | <u>(604,323)</u> | <u>(40,257)</u> |

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued for the year ended 31 March 2019

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

| | At 1/4/17 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/18 £ |
|---|----------------|-------------------------------|---------------------------------|-----------------|
| Unrestricted Funds | | | | |
| Designated Reserve (1) | 130,000 | - | (26,000) | 104,000 |
| Flintshire Local Voluntary Council - Core | 816 | (25,985) | 26,000 | 831 |
| | 130,816 | (25,985) | - | 104,831 |
| Restricted Funds | | | | |
| Flintshire Volunteer Centre | 99,312 | 11,577 | - | 110,889 |
| Partnership Support | 67,745 | 18,942 | - | 86,687 |
| Learning Development & Outreach Support | 69,716 | (2,548) | - | 67,168 |
| Grant Funds | 28,830 | 1,177 | - | 30,007 |
| | 265,603 | 29,148 | - | 294,751 |
| TOTAL FUNDS | <u>396,419</u> | <u>3,163</u> | <u>-</u> | <u>399,582</u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| Flintshire Local Voluntary Council - Core | 240,714 | (266,699) | (25,985) |
| Restricted funds | | | |
| Flintshire Volunteer Centre | 183,309 | (171,732) | 11,577 |
| Partnership Support | 136,351 | (117,409) | 18,942 |
| Learning Development & Outreach Support | 41,605 | (44,153) | (2,548) |
| Grant Funds | 23,551 | (22,374) | 1,177 |
| | 384,816 | (355,668) | 29,148 |
| TOTAL FUNDS | <u>625,530</u> | <u>(622,367)</u> | <u>3,163</u> |

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1/4/17 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/19 £ |
|---|----------------|-------------------------------|---------------------------------|-----------------|
| Unrestricted funds | | | | |
| Designated Reserve (1) | 130,000 | (40,664) | (19,336) | 70,000 |
| Flintshire Local Voluntary Council - Core | 816 | (18,693) | 19,336 | 1,459 |
| Restricted funds | | | | |
| Flintshire Volunteer Centre | 99,312 | 11,577 | - | 110,889 |
| Partnership Support | 67,745 | 18,942 | - | 86,687 |
| Learning Development & Outreach Support | 69,716 | (9,557) | - | 60,159 |
| Grant Funds | 28,830 | 1,301 | - | 30,131 |
| | 265,603 | 22,263 | - | 287,866 |
| TOTAL FUNDS | <u>396,419</u> | <u>(37,094)</u> | <u>-</u> | <u>359,325</u> |

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued for the year ended 31 March 2019

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| Flintshire Local Voluntary Council - Core | 440,125 | (458,818) | (18,693) |
| Designated Reserve (1) | - | (40,664) | (40,664) |
| | <u>440,125</u> | <u>(499,482)</u> | <u>(59,357)</u> |
| Restricted funds | | | |
| Flintshire Volunteer Centre | 360,288 | (348,711) | 11,577 |
| Partnership Support | 262,313 | (243,371) | 18,942 |
| Learning Development & Outreach Support | 72,324 | (81,881) | (9,557) |
| Grant Funds | <u>54,546</u> | <u>(53,245)</u> | <u>1,301</u> |
| | <u>749,471</u> | <u>(727,208)</u> | <u>22,263</u> |
| TOTAL FUNDS | <u><u>1,189,596</u></u> | <u><u>(1,226,690)</u></u> | <u><u>(37,094)</u></u> |

Restricted funds:

These are funds which have been given for particular purposes and projects.

Flintshire Volunteer Centre

Flintshire Volunteer Centre promotes volunteering and guides people to volunteering opportunities. This year the Volunteer Centre has developed a number of specific projects which receive funding from different sources, including Welsh Government, Flintshire Families First and WCVA. These projects aim to encourage young people and those with support needs to get involved in volunteering.

Partnership Support

The aim is to support the effective involvement of voluntary and community groups in the planning, development and review of local services and to strengthen partnership working. Initiatives under Partnership Support are funded by Flintshire County Council and Betsi Cadwaladr University Health Board.

Learning Development and Outreach Support

The aim of Learning Development is to develop and promote learning opportunities for those involved in voluntary and community groups and for disadvantaged people in the wider community.

The aim of Outreach Support is to provide a range of support services to voluntary and community groups including advice and help with funding, governance issues and targeted support to groups working in rural areas. This work is supported by Flintshire County Council and the Welsh Government.

Grant Funds

These grant funds, administered by Flintshire Local Voluntary Council, support local voluntary and community groups undertaking a wide variety of activities. The grant funds are supported by the Welsh Government and Flintshire County Council. Further grant funds have been received from the fundraising activities of Flintshire Local Voluntary Council.

Unrestricted Funds

The Board has resolved that the financial reserves of Flintshire Local Voluntary Council should be reviewed on an annual basis to ensure that adequate provision is made for unforeseen expenses while guarding against the possibility that reserves could increase from year to year without valid reason.

The designated unrestricted reserve is to provide for contingent liabilities which would arise should funding support be withdrawn and the Voluntary Council be required to be wound up. In addition, amounts have been set aside to meet unforeseen significant expenditure relating to the ICT infrastructure and/or business premises. The Board estimates that such costs would amount to £70,000 (2018: £104,000).

Flintshire Local Voluntary Council

Notes to the Financial Statements - continued for the year ended 31 March 2019

17. CAPITAL COMMITMENTS

| | 2019 | 2018 |
|---|------|------|
| | £ | £ |
| Contracted but not provided for in the financial statements | - | - |

As at 31 March 2019 the charity had no capital commitments.

18. RELATED PARTY DISCLOSURES

Flintshire Local Voluntary Council provides services and grant funding to other voluntary and community groups and, in turn, receives funding and resources from a number of external agencies. To minimise and manage any conflict of interest trustees are required to sign a Declaration of Interest form and, where appropriate, declare the particular interest and withdraw from meetings or discussions pertaining to that issue.

The following organisations received either payroll, room rental or printing services on normal commercial terms:

Home-Start Flintshire M Elizabeth Holland, Marjorie Thomson

Grants distributed from Community Chest Grant:

Friends of Wepre Park £896 Phillipa Marion Perry

19. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee. The liability of the members is therefore limited. In accordance with the Memorandum of Association every member of the charity undertakes to contribute such amount as may be required (not exceeding £10) to the charity's assets if it should be wound up whilst they are a member or within one year after he or she ceases to be a member.

Flintshire Local Voluntary Council
Detailed Statement of Financial Activities
for the year ended 31 March 2019

| | 2019 £ | 2018 £ |
|---|----------------|----------------|
| INCOME AND ENDOWMENTS | | |
| Other trading activities | | |
| Membership fees | 3,683 | 4,268 |
| Office services and training | 3,044 | 13,113 |
| Office rents, room bookings and service charges | 62,228 | 60,900 |
| Photocopying and postage services | 1,167 | 44,778 |
| Administration services and other income | 13,453 | - |
| Grant disbursements refunded to FLVC | - | 155 |
| Donations and fund raising | - | 766 |
| Course and management fees | 5,895 | - |
| Reimbursements from partner organisations | <u>9,170</u> | <u>28,580</u> |
| | 98,640 | 152,560 |
| Investment income | | |
| Bank deposit interest | 1,628 | 610 |
| Charitable activities | | |
| Grants | <u>463,798</u> | <u>472,360</u> |
| Total incoming resources | 564,066 | 625,530 |
| EXPENDITURE | | |
| Other trading activities | | |
| Office services | 655 | 3,593 |
| Charitable activities | | |
| Rent and rates | 72,181 | 75,738 |
| Light and heat | 7,631 | 9,208 |
| Repairs and maintenance | 5,020 | 4,877 |
| Dilapidation fees | 25,000 | - |
| Property insurance | 398 | 1,038 |
| Salaries and wages | 358,683 | 390,473 |
| Recruitment costs | 460 | - |
| Staff training | 2,185 | 793 |
| Staff expenses | 5,376 | 8,441 |
| Telephone charges | 12,843 | 11,759 |
| Printing and stationery | 9,694 | 23,717 |
| Postage | 1,025 | 11,051 |
| Computer costs | 8,923 | 7,908 |
| Reference materials | 833 | 587 |
| Subscriptions | 375 | 424 |
| Insurances and indemnities | 2,507 | 2,214 |
| Volunteers' and beneficiaries expenses | 4,786 | 6,306 |
| Training (including room hire) | 14,766 | 16,650 |
| AGM expenses | 1,354 | 2,068 |
| Professional fees | 22,461 | 5,968 |
| Sundry expenses | 3,129 | 3,602 |
| Publicity | 2,585 | 2,221 |
| Management charges and contributions | 4,539 | 890 |
| Contractor and consultant costs | 1,270 | 3,573 |
| Office equipment | 1,160 | 1,061 |
| Loss on sale of tangible fixed assets | (1,420) | - |
| Grant disbursements | <u>30,871</u> | <u>22,374</u> |
| | 598,635 | 612,941 |

This page does not form part of the statutory financial statements

Flintshire Local Voluntary Council

**Detailed Statement of Financial Activities
for the year ended 31 March 2019**

| | 2019 £ | 2018 £ |
|---------------------------------|-----------------|----------------|
| Support costs | | |
| Governance costs | | |
| Trustees' expenses | 833 | 1,621 |
| Auditors' remuneration | <u>4,200</u> | <u>4,212</u> |
| | <u>5,033</u> | <u>5,833</u> |
| Total resources expended | <u>604,323</u> | <u>622,367</u> |
| Net (expenditure)/income | <u>(40,257)</u> | <u>3,163</u> |