# STRATEGIC REPORT, REPORT OF THE DIRECTORS AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

**FOR** 

**NAVIGATOR PAPER UK LIMITED** 

RIDAY

29/09/2017 COMPANIES HOUSE #212

# CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

	Page
Company Information	1
Strategic Report	2
Report of the Directors	3
Report of the Independent Auditors	4
Statement of Comprehensive Income	6
Statement of Financial Position	7
Statement of Changes in Equity	8
Statement of Cash Flows	9
Notes to the Statement of Cash Flows	10
Notes to the Financial Statements	11
Reconciliation of Equity	15
Reconciliation of Profit	17

### **NAVIGATOR PAPER UK LIMITED**

# COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2016

**DIRECTORS:** 

Mr A J Pereira Redondo

Mr J F M Carreira De Araujo

Mr A J Miller

**SECRETARY:** 

Mr A J Miller

**REGISTERED OFFICE:** 

Suite 4 Oaks House

16/22 West Street

Epsom Surrey KT18 7RG

**REGISTERED NUMBER:** 

03277517 (England and Wales)

**AUDITORS:** 

**Guner Associates** 

Chartered Accountants and Statutory Auditor

39 Hendon Lane

Finchley London N3 1RY

**BANKERS:** 

Coutts & Co

440 Strand London WC2R 0QS

# STRATEGIC REPORT FOR THE YEAR ENDED 31 DECEMBER 2016

The directors present their strategic report for the year ended 31 December 2016.

#### **REVIEW OF BUSINESS**

The results for the year and the financial position of the company are as shown in the annexed financial statements.

The company's key financial and other performance indicators during the year were as follows:

	2016	2015
	£	£
Turnover	770,912	841,032
Profit before tax	47,700	59,253

The company continue to provide supporting sales and marketing services for paper products manufactured by paper mills within the Navigator Group (previously known as Portucel Soporcel Group), namely:

- product promotion
- customer contact
- market analysis

These activities are remunerated on a cost plus basis, given its supporting nature and respective risks.

#### PRINCIPAL RISKS AND UNCERTAINTIES

The company faces certain risks to its business which have been identified. These risks are subject to monitoring and periodic discussion between the directors and key management.

#### Financial instruments risks:

Principal financial instruments comprise bank balances, debtors and loans. The company mitigates exposures to foreign exchange fluctuations by ensuring transactions are denominated in GBP.

#### Competitive risks:

The company acts as service provider for its parent undertaking from which all its revenue is generated. The company has in place service agreement with the parent undertaking ensuring its resources are devoted in providing sales and marketing support services in the UK market and in the Republic of Ireland for paper products manufactured by the Navigator Group.

# **FUTURE DEVELOPMENTS**

The directors aim to maintain the management policies and continue its business in a similar way, supporting the activity of Navigator Fine Paper (previously known as Portucel Soporcel Fine Paper), (the Group distributor of paper products) in the UK market and in the Republic of Ireland, where the company operates.

ON BEHALF OF THE BOARD:

Mr A J Miller - Secretary

30 June 2017

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2016

The directors present their report with the financial statements of the company for the year ended 31 December 2016.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of rendering sales and marketing supporting services for paper products manufactured by the Navigator Group formerly known as Portucel Soporcel Group.

#### **DIVIDENDS**

No dividends will be distributed for the year ended 31 December 2016 (2015: £Nil).

#### **DIRECTORS**

The directors shown below have held office during the whole of the period from 1 January 2016 to the date of this report.

Mr A J Pereira Redondo Mr J F M Carreira De Araujo

Other changes in directors holding office are as follows:

Navigator Switzerland Ltd - resigned 7 March 2016 Mr A J Miller - appointed 7 March 2016

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Strategic Report, the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

### **AUDITORS**

The auditors, Guner Associates, will be proposed for re-appointment at the forthcoming Annual General Meeting.

### ON BEHALF OF THE BOARD:

Mr A J Miller - Secretary

30 June 2017

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF NAVIGATOR PAPER UK LIMITED

We have audited the financial statements of Navigator Paper UK Limited for the year ended 31 December 2016 on pages six to seventeen. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page three, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Strategic Report and the Report of the Directors to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2016 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit, the information given in the Strategic Report and the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements, and has been prepared in accordance with applicable legal requirements. In the light of the knowledge and understanding of the company and its environment, we have not identified any material misstatements in the Strategic Report or the Report of the Directors.

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF NAVIGATOR PAPER UK LIMITED

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Mr G Mistafa FCA (Senior Statutory Auditor) for and on behalf of Guner Associates

Chartered Accountants and Statutory Auditor 39 Hendon Lane Finchley London N3 1RY

30 June 2017

# STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2016

		2016		2015	
	Notes	£	£	£	£
TURNOVER			770,912		841,032
Distribution costs Administrative expenses		12,540 710,737		7,093 774,747	
, annibadaive expenses			723,277	<del></del>	781,840
OPERATING PROFIT	4		47,635		59,192
Interest receivable and similar income			65		61
PROFIT BEFORE TAXATION			47,700		59,253
Tax on profit	5		15,356		18,034
PROFIT FOR THE FINANCIAL YEAR			32,344		41,219
OTHER COMPREHENSIVE INCOME					
TOTAL COMPREHENSIVE INCOME FO	R		32,344		41 210
INE LEAR			<u> </u>		41,219

# STATEMENT OF FINANCIAL POSITION 31 DECEMBER 2016

		2016	5	2015	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	6		3,107		7,137
CURRENT ASSETS					
Debtors	7	143,610		85,167	
Cash at bank and in hand		69,078 ———		79,613 ———	
		212,688		164,780	
CREDITORS			•		
Amounts falling due within one year	8	32,184		20,650	
NET CURRENT ASSETS		<del></del>	180,504		144,130
TOTAL ASSETS LESS CURRENT LIABILITIES			183,611		151,267
			====		====
CAPITAL AND RESERVES					
Called up share capital	9	•	5,000		5,000
Retained earnings	10		178,611		146,267
SHAREHOLDERS' FUNDS			183,611		151,267
			=======================================		

The financial statements were approved by the Board of Directors on 30 June 2017 and were signed on its behalf by:

Mr A J Miller - Director

Mr A J Pereira Redondo - Director

# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2016

	Called up share capital £	Retained earnings £	Total equity £
Balance at 1 January 2015	5,000	105,048	110,048
Changes in equity . Total comprehensive income	<del>-</del> -	41,219	41,219
Balance at 31 December 2015	5,000	146,267	151,267
Changes in equity Total comprehensive income	<u>-</u> -	32,344	32,344
Balance at 31 December 2016	5,000	178,611	183,611

# STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2016

£ 117,540 (23,494) 94,046
(23,494)
(23,494)
<del></del>
94,046
61
61
(55,000)
(55,000)
39,107
40,506
79,613

### NOTES TO THE STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2016

# 1. RECONCILIATION OF PROFIT BEFORE TAXATION TO CASH GENERATED FROM OPERATIONS

	2016	2015
	£	£
Profit before taxation	47,700	59,253
Depreciation charges	4,030	5,767
Finance income	(65)	(61)
	51,665	64,959
(Increase)/decrease in trade and other debtors	(58,443)	42,840
Increase in trade and other creditors	13,358	9,741
Cash generated from operations	6,580	117,540

# 2. CASH AND CASH EQUIVALENTS

The amounts disclosed on the Statement of Cash Flows in respect of cash and cash equivalents are in respect of these Statement of Financial Position amounts:

### Year ended 31 December 2016

Cash and cash equivalents	31.12.16 £ 	1.1.16 £ 79,613
Year ended 31 December 2015	24.40.45	
•	31.12.15 £	1.1.15 £
Cash and cash equivalents	79,613	40,506
	====	

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

#### 1. STATUTORY INFORMATION

Navigator Paper UK Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

#### 2. **ACCOUNTING POLICIES**

#### Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Revenue recognition

Revenue is recognised to the extent that the company obtains the right to consideration in exchange for its performance. Revenue is measured at the fair value of the consideration received, excluding discounts, rebates, value added tax and other sales taxes or duty.

The company charges cost plus basis as a service fee under the terms of service agreement dated 1 January 2010.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. Plant and machinery - 33% on cost

#### Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Statement of Comprehensive Income, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the statement of financial position date.

#### **Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the statement of financial position date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

#### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the statement of financial position date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

#### Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. Contributions payable for the year are charged in the profit and loss account.

#### **Operating leases**

Rentals under operating leases are charged on a straight line basis over the lease term, even if the payments are not made on such a basis.

Page 11 continued...

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2016

	FOR THE YEAR ENDED 31 DECEMBER 2016		
3.	EMPLOYEES AND DIRECTORS	2016	2015
		£	£
	Wages and salaries	426,779	412,261
	Social security costs	51,962	49,431
	Other pension costs	8,661	63,929
		487,402	525,621 ———
	The average monthly number of employees during the year was as follows:	2016	2015
		2016	2015
	Management	1	1
	Sales Administration	3 3	3 3
		<del></del>	<del></del>
		2016	2015
		£	£
	Directors' remuneration Directors' pension contributions to money purchase schemes	124,869 8,661	-
	Directors pension contributions to money purchase schemes	====	
	The number of directors to whom retirement benefits were accruing was as follows:		
	Money purchase schemes	1	
4.	OPERATING PROFIT		
	The operating profit is stated after charging:		
		2016	2015
		£	£
	Depreciation - owned assets	4,030	5,766
	Operating lease rentals	49,147	70,171
	Accounting and consultancy	1,488	<del></del>
	Audit fee £6,750 (2015: £6,750) is borne by parent undertaking		
5.	TAXATION		
	Analysis of the tax charge		
	The tax charge on the profit for the year was as follows:		
	•	2016 £	2015 £
	Current tax:	<u>-</u>	L
	UK corporation tax	15,356	18,034

Tax on profit

UK corporation tax has been charged at 20% (2015 - 20%).

18,034

15,356

# **NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2016**

#### 5. **TAXATION - continued**

6.

7.

8.

**Reconciliation of total tax charge included in profit and loss**The tax assessed for the year is higher than the standard rate of corporation tax in the UK. The difference is explained below:

	2016	2015
Profit before tax	£ 47,700	£ 59,253
Profit multiplied by the standard rate of corporation tax in the UK of $20\%$ ( $2015 - 20\%$ )	9,540	11,851
Effects of:		
Expenses not deductible for tax purposes	5,131	4,958
Depreciation in excess of capital allowances	685	1,006
Changes in standard rate of corporation tax	<del>-</del>	<u> 219</u>
Total tax charge	<u>15,356</u>	18,034
TANGIBLE FIXED ASSETS		
		Plant and machinery
COST		£
At 1 January 2016		
and 31 December 2016		21,673
DEPRECIATION		<del></del> _
At 1 January 2016		14,536
Charge for year		4,030
At 31 December 2016		18,566
NET BOOK VALUE		
At 31 December 2016		3,107
41.24 Days 1 - 2045		7.407
At 31 December 2015		<del>7,137</del>
DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	2016 £	2015 £
Amounts owed by parent undertaking	65,300	63,755
VAT	7,235	3,762
Prepayments and accrued income	71,075	17,650 ———
	143,610	85,167 ———
CREDITORS, AMOUNTS FALLING DUE WITHIN ONE YEAR		
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2016	2015
	£	£
Trade creditors	10,196	(7,787)
Tax Social socurity and other tayon	5,960	7,784
Social security and other taxes Accrued expenses	13,328 2,700	17,453 3,200
neumou expenses		

20,650

32,184

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2016

#### 9. CALLED UP SHARE CAPITAL

Allotted,	issued	and	fully	paid:

Number:	Class:	Nominal	2016	2015
		value:	£	£
50	Ordinary shares	£100	5,000	5,000

Retained

2015

2016

### 10. RESERVES

	earnings £
At 1 January 2016 Profit for the year	146,267 32,344
At 31 December 2016	178,611

#### 11. ULTIMATE PARENT COMPANY

The immediate parent undertaking is Navigator Switzerland Ltd incorporated in Switzerland. The ultimate parent undertaking is Navigator SA incorporated in Portugal.

### 12. OTHER FINANCIAL COMMITMENTS

The company has annual commitments under non-cancellable operating leases in respect of land and buildings amounting to £50,800 (2015: £50,800). There is a new lease for a term of 10 years commencing October 2010 with a break clause exercisable by the company in October 2015. The company has not exercised the break clause and the lease will continue until October 2020.

Future commitments on motor vehicle operating leases due:

	2010	2013
	£	£
Within one year	12,339	15,814
Between two and five years	23,059	35,398

### 13. RELATED PARTY DISCLOSURES

The company has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

# RECONCILIATION OF EQUITY 1 JANUARY 2015 (DATE OF TRANSITION TO FRS 102)

	UK GAAP	Effect of transition to FRS 102	FRS 102
Notes	£	£	£
FIXED ASSETS Tangible assets	12,903		12,903
CURRENT ASSETS			
Debtors	106,567	-	106,567
Prepayments and accrued income	21,440	-	21,440
Cash at bank and in hand	40,506		40,506
	168,513	-	168,513
CREDITORS	<del></del>		<u> </u>
Amounts falling due within one year	(71,368)	-	(71,368)
NET CURRENT ASSETS	97,145	-	97,145
TOTAL ASSETS LESS CURRENT			
LIABILITIES	110,048	-	110,048
NET ASSETS	110,048		110,048
CAPITAL AND RESERVES	E 000		F 000
Called up share capital	5,000 105,048	-	5,000
Retained earnings	105,048	<del></del>	105,048
SHAREHOLDERS' FUNDS	110,048		110,048

# RECONCILIATION OF EQUITY - continued 31 DECEMBER 2015

	UK GAAP	Effect of transition to FRS 102	FRS 102
Not	es £	£	£
FIXED ASSETS Tangible assets	7,137	-	7,137
CURRENT ASSETS	<del></del>		<del></del>
Debtors	85,167	_	85,167
Cash at bank and in hand	79,613		79,613
	164,780	-	164,780
CREDITORS	<del></del>		
CREDITORS Amounts falling due within one year	(20,650)	-	(20,650)
NET CURRENT ASSETS	144,130	-	144,130
TOTAL ACCETC A FOC CURRENT			
TOTAL ASSETS LESS CURRENT LIABILITIES	151,267	-	151,267
NET ASSETS	151,267		151,267
CAPITAL AND RESERVES	<del></del>	<del></del>	
Called up share capital	5,000	_	5,000
Retained earnings	146,267	-	146,267
SHAREHOLDERS' FUNDS	151,267		151,267

# RECONCILIATION OF PROFIT FOR THE YEAR ENDED 31 DECEMBER 2015

UK GAAP £ 841,032	Effect of transition to FRS 102 £	FRS 102 £ 841,032
(7,093)	-	(7,093)
(774,747) ————		(774,747) ———
59,192	-	59,192
61	-	61
59,253	-	59,253
(18,034)	-	(18,034)
41,219		41,219
	GAAP £ 841,032 (7,093) (774,747) 59,192 61 59,253 (18,034)	UK transition to FRS 102 £