UNAUDITED ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2003

FOR

MEDIAMENDS LIMITED

A39 O2/09/04

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COMPANY INFORMATION FOR THE YEAR ENDED 30 NOVEMBER 2003

DIRECTORS:

Mr R J Pike

Mrs S F Pike

SECRETARY:

Mrs S F Pike

REGISTERED OFFICE:

Ingram House

Meridian Way Norwich

Norfolk NR7 0TA

REGISTERED NUMBER:

03260419

ACCOUNTANTS:

LEES

Chartered Certified Accountants

Ingram House Meridian Way Norwich

Norfolk NR7 0TA

ABBREVIATED BALANCE SHEET 30 NOVEMBER 2003

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|                                                    | 2003  |                   | 2002        |                   |             |
|----------------------------------------------------|-------|-------------------|-------------|-------------------|-------------|
|                                                    | Notes | £                 | £           | £                 | £           |
| FIXED ASSETS: Tangible assets                      | 2     |                   | 12,844      |                   | 11,862      |
| CURRENT ASSETS: Debtors Cash at bank               |       | 90,525<br>183,663 |             | 114,598<br>28,470 |             |
|                                                    |       | 274,188           |             | 143,068           |             |
| CREDITORS: Amounts falling due within one year     | 3     | 220,312           |             | 125,719           |             |
| NET CURRENT ASSETS:                                |       |                   | 53,876      | <del></del>       | 17,349      |
| TOTAL ASSETS LESS CURRENT<br>LIABILITIES:          |       |                   | 66,720      |                   | 29,211      |
| PROVISIONS FOR LIABILITIES AND CHARGES:            |       |                   | 2,025       |                   | 1,948       |
|                                                    |       |                   | £64,695     |                   | £27,263     |
| CAPITAL AND RESERVES:                              |       |                   |             |                   |             |
| Called up share capital<br>Profit and loss account | 4     |                   | 2<br>64,693 |                   | 2<br>27,261 |
| SHAREHOLDERS' FUNDS:                               |       |                   | £64,695     |                   | £27,263     |
|                                                    |       |                   |             |                   |             |

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 30 November 2003.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2003 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

Mr R J Pike - Director

Approved by the Board on 25/8/04

The notes form part of these abbreviated accounts

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2003

## 1. ACCOUNTING POLICIES

## **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

## Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

- 10% on cost

Computer equipment

- 33% on cost

## Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

## 2. TANGIBLE FIXED ASSETS

|                                                  | Total           |
|--------------------------------------------------|-----------------|
|                                                  | £               |
| COST: At 1 December 2002 Additions               | 37,834<br>9,133 |
| At 30 November 2003                              | 46,967          |
| DEPRECIATION: At 1 December 2002 Charge for year | 25,972<br>8,151 |
| At 30 November 2003                              | 34,123          |
| NET BOOK VALUE:<br>At 30 November 2003           | 12,844          |
| At 30 November 2002                              | 11,862          |
|                                                  |                 |

## 3. CREDITORS

The following secured debts are included within creditors:

|            | 2003 | 2002  |
|------------|------|-------|
|            | £    | £     |
| Bank loans | -    | 2,135 |
|            | =    | ====  |

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2003

### 4. CALLED UP SHARE CAPITAL

| Authorised:   |                     |         |             |       |
|---------------|---------------------|---------|-------------|-------|
| Number:       | Class:              | Nominal | 2003        | 2002  |
|               |                     | value:  | £           | £     |
| 500           | Ordinary 'A'        | £1      | 500         | 500   |
| 500           | Ordinary 'B'        | £1      | 500         | 500   |
|               | •                   |         |             |       |
|               |                     |         | 1,000       | 1,000 |
|               |                     |         |             |       |
| Allotted, iss | ued and fully paid: |         |             |       |
| Number:       | Class:              | Nominal | 2003        | 2002  |
|               |                     | value:  | £           | £     |
| 1             | Ordinary 'A'        | £1      | 1           | 1     |
| 1             | Ordinary 'B'        | £1      | 1           | 1     |
|               | ·                   |         | <del></del> |       |
|               |                     |         | 2           | 2     |
|               |                     |         | _           | ==    |
|               |                     |         |             |       |

## 5. TRANSACTIONS WITH DIRECTORS

The following loans to directors subsisted during the year ended 30 November 2003:

|                                         | £               |
|-----------------------------------------|-----------------|
| Mr R J Pike                             |                 |
| Balance outstanding at start of year    | 35,569          |
| Balance outstanding at end of year      | 16,892          |
| Maximum balance outstanding during year | 55,628          |
|                                         | <del>- ""</del> |
| Mrs S F Pike                            |                 |
| Balance outstanding at start of year    | 35,568          |
| Balance outstanding at end of year      | 16,892          |
| Maximum balance outstanding during year | 55,628          |
|                                         |                 |

The loan account balances are technically repayable on demand and interest has been charged, at the Revenue's official rate of 5%, amounting to £3,698 (2002 - £Nil).

At the year end, the directors had overdrawn loan account balances which were both fully repaid within nine months of the accounts year end. The movement on these loan accounts relates to private expenditure settled by the company and the receipt of the company dividends.

Mr R J Pike, a director and 50% shareholder has given his personal guarantee in respect of the bank loan. The balance outstanding at the year end is £Nil (2002 - £2,135).

During the year the company traded with Mr R J Pike, a director and 50% shareholder, who also operates as a sole trader. The value of the transactions paid to the company by the sole trade, which were carried out under normal commercial terms, amounted to £2,214 (2002 - £1,881).

## 6. ULTIMATE CONTROLLING PARTIES

The company's ultimate controlling parties are the directors, Mr R J and Mrs S F Pike, who own the entire issued share capital of the company.