

Tourism Concern

Accounts for the Year ended 31 March 2007

Company No: 3260052

Registered Charity No: 1064020

Kim D Hooper
58 Knebworth Avenue
London E17 5AJ



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23/11/2007

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COMPANIES HOUSE

Tourism Concern

Company information - 31 March 2007

Incorporated	as a Company Limited by Guarantee on 13 February 1995
Number	3260052
Directors and Membership Committee	
CHAIR	Stroma Cole
TREASURER	Sumit Agarwal
COMPANY SECRETARY	Francesca Leadlay (resigned 17 January 2007) Alan Nguyen (appointed 06 February 2007)
Other Directors	Roger Diski Motti Essakow Matthew Gorman Julie Jones Neville Linton Jacqui Smith Peter Stone (Deputy Treasurer) Matthew Thompson
Registered office	Stapleton House, 277-281 Holloway Road, London N7 8HN
Bankers	The Co-operative Bank plc National Westminster Bank plc
Accountant	Kim D Hooper Bsc(Hons) FCA MBA 58 Knebworth Avenue Walthamstow London E17 5AJ

TRUSTEES' REPORT

For the year ended 31 March 2007

The trustees, who are also directors of the charitable company for the purposes of the Company Act 1985, submit their annual report and the financial statements of Tourism Concern (the company) for the year ended 31 March 2007. The trustees confirm that the annual report and financial statements of the company comply with current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP 2005) "Accounting and Reporting by Charities".

Method of appointment or election of trustees

The management of the company is the responsibility of the trustees who are elected and co-opted under the terms of the Trust deed.

Constitution policies and objectives

The company is registered as a charitable company limited by guarantee and was set up by a Charity Commission Scheme on 7th October 1996.

The company is established to promote the advancement of public education in the study of and research into the impacts of tourism development on global communities and environments and the dissemination of the useful results in such research.

Organisational structure and decision making

The company's policy is formulated by its trustees, The Council. Trustees are elected by the organisation's members at an annual general meeting. Trustees meet six times a year.

Review of activities and future developments

The impact of Tourism Concern is far greater than its size in both public, industry and policy arenas. However, Tourism Concern's financial position is still not strong enough and we will continue to concentrate on fundraising. Tourism Concern will continue to act as an advocacy group to ensure that communities in destination countries benefit from tourism. In order to achieve this Tourism Concern's principal objectives will be to campaign for ethical and fairly traded tourism. In the coming year Tourism Concern will continue to focus on becoming more self-sufficient by increasing its membership base. The organisation will continue its research on tourism impacts in destinations and ensure that this information is disseminated to the widest possible audiences. In particular, it is committed to supporting people displaced by the Asian tsunami, and to develop fair trade tourism.

Reserves policy

The trustees have deemed it prudent to have unrestricted funds (free reserves) held by the charity of at least three months of resources expended (including fixed salary costs), which equates to approximately £37,000. At present these reserves are slightly less than this target. The trustees are making every effort to try to bring it back to the desired level.

Risk management

The trustees have determined that the current level of unrestricted reserves (£27,359) is sufficient to sustain the Charity's current level and mix of activities. However, mindful of the wish to develop the charity's activities and in recognition of the prudence of having a level of unrestricted reserves sufficient to provide flexibility to the process of replacing existing restricted grant funding before they expire, the trustees have determined that reserves of three months core expenditure (£37,000) be retained as a realistic target. The reserves policy and the level of reserves are reviewed annually by the trustees, having regard to the changes in types and levels of risk.

Trustees' Responsibilities

Company and charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the company for that period.

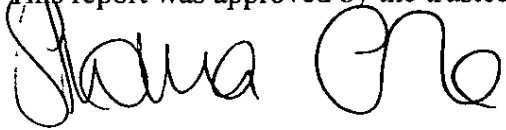
In preparing those financial statements, the trustees have

- selected suitable accounting policies and apply them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepared the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The trustees have overall responsibility for ensuring that the company has an appropriate system of controls, financial or otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 25/10/07 and signed on its behalf, by



Dr Stroma Cole

ACCOUNTANT'S REPORT TO THE MEMBERS OF TOURISM CONCERN

I report on the accounts for the year ended March 31 2007 set out on pages 5 to 9.

Respective responsibilities of the directors and reporting accountant

As described on page 3 the charitable company's directors are responsible for the preparation of the accounts. It is my responsibility to carry out procedures designed to enable me to report my opinion.

Basis of opinion

My work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so my procedures consisted of comparing the accounts with the accounting records kept by the charitable company, and making such limited enquiries of the officers of the charitable company as I considered necessary for the purposes of this report. These procedures provide only the assurance expressed in my opinion.

Opinion

In my opinion:

- (a) the accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985
- (b) having regard only to, and on the basis of, the information contained in those accounting records
 - i. the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act, and
 - ii. the charitable company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(5) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

Kim D Hooper October 25 2007

Kim D Hooper
58 Knebworth Avenue
London E17 5AJ

Reporting Accountant

Tourism Concern

Statement of Financial Activities for the year ended 31 March 2007

	Notes	Unrestricted £	Restricted £	2007 Total £	2006 Total £
Incoming Resources					
Grants receivable	2	12,064	38,945	51,009	52,402
Memberships		29,904	0	29,904	26,951
Donations and fundraising		39,364		39,364	25,399
Donated facilities and Benefits in Kind		0	21,900	21,900	18,400
Sale of Resources		12,499	0	12,499	7,517
Research and Activities		18,145	0	18,145	7,751
Bank interest		<u>668</u>	<u>0</u>	<u>668</u>	<u>2,030</u>
total incoming resources		<u>112,644</u>	<u>60,845</u>	<u>173,489</u>	<u>140,450</u>
Expenditure					
Salaries		67,253	29,965	97,218	129,483
Research and Activity costs		10,078	30	10,108	19,116
Travelling and subsistence		1,704	4,180	5,884	9,104
Volunteer expenses		1,062	1,823	2,885	3,462
Fundraising and Publicity expenses		11,335	4	11,339	3,493
Bad debt provision		0	0	0	500
Subscriptions		489	500	989	546
Rent and Premises expense		0	21,471	21,471	15,900
Insurance		1,194	0	1,194	1,179
Telephone		1,887	0	1,887	1,150
Printing, postage and stationery		13,230	5,244	18,474	29,492
Computer costs		3,963	0	3,963	3,519
Staff Training		1,771	0	1,771	217
Depreciation		3,003	0	3,003	795
Accountancy		1,250	0	1,250	1,250
Professional fees		260	4,720	4,980	10,443
Bank charges and interest		929	0	929	526
Projects and exhibitions		1,626	1,212	2,838	0
Sundry		<u>66</u>	<u>106</u>	<u>172</u>	<u>0</u>
total resources expended		<u>121,100</u>	<u>69,255</u>	<u>190,355</u>	<u>230,175</u>
Net movement in resources		(8,456)	(8,410)	(16,866)	(89,725)
Gross transfer between funds		<u>(8,410)</u>	<u>8,410</u>	<u>0</u>	<u>0</u>
Net movement of funds in year		(16,866)	0	(16,866)	(89,725)
Total funds brought forward		<u>44,225</u>	<u>0</u>	<u>44,225</u>	133,950
Total funds carried forward		<u>£27,359</u>	<u>£0</u>	<u>£27,359</u>	<u>£44,225</u>

Tourism Concern

**Balance Sheet
as at 31 March 2007**

	<i>Notes</i>	2007 £	2006 £
Fixed assets	4	<u>792</u>	<u>2,606</u>
Current assets			
Debtors and prepayments	5	3,989	35,150
Bank and Cash		<u>51,216</u>	30,190
		<u>55,205</u>	<u>65,340</u>
Current liabilities			
Creditors and accruals	6	28,638	23,721
Net current assets		<u>26,567</u>	<u>41,619</u>
Total assets less current liabilities		<u>27,359</u>	<u>44,225</u>
Funds			
Restricted	7	0	0
Unrestricted		<u>27,359</u>	<u>44,225</u>
		<u>27,359</u>	<u>44,225</u>

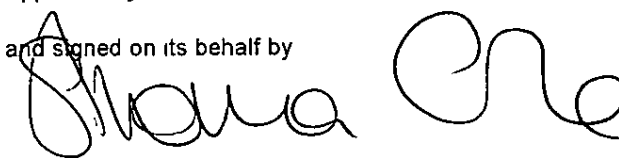
The directors have

- a) taken advantage of the Companies Act 1985 in not having these accounts audited under Section 249A(2) [partial exemption]
- b) confirmed that no notice has been deposited under Section 249B(2) of the Companies Act 1985
- c) acknowledged their responsibilities for ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985
- d) acknowledged their responsibilities for preparing accounts which give a true and fair view of the company and of its loss for the year then ended in accordance with the requirements of Section 226 of the Companies Act 1985 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to this company

Approved by the Directors on

25/10/07

and signed on its behalf by


Dr Stroma Cole

Chair

the notes on the following pages form part of these accounts

Tourism Concern

Notes to the accounts for the year ended 31 March 2007

1. Accounting policies

a) Basis of accounting

These accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities (the Charities SORP")

b) Grants

Upto 31 3 2006 grants were recorded in the Statement of Financial Activities (SOFA) on a received basis

From 1 4 2006 grants are recognised in the SOFA on an accruals basis following the satisfaction of any pre-conditions

c) Donations, fundraising and gifts, and other income

Donations are recognised in the accounts on a received basis

Gifts in kind are valued at their value to the charitable company

d) Expenditure

Expenditure is recognised on an accruals basis with overheads being allocated to restricted and unrestricted funds on the basis of grants received

e) Capitalisation

Expenditure on repairs, renewals, fixtures and fittings and equipment which exceeds £200 is capitalised

f) Depreciation and amortisation

Provision for depreciation of fixed assets and amortisation of capitalised production expenditure is made at annual rates calculated to spread the cost of each asset over its expected useful life

The depreciation rate currently in use is

Office equipment	-	25% reducing balance
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g) Taxation

No provision for taxation is included in the accounts as the charitable company is entitled to exemption from tax afforded by Section 505 of the Income and Corporation Taxes Act 1988

h) Cashflow

The charitable company qualifies as a small company and therefore in accordance with FRS1, no cashflow statement is required

2 Grants and Donations Receivable

	unrestricted	restricted	2007 total	2006 total
The Methodist Relief & Development Fund	0	15,000	15,000	5,000
Development Education Association (DEA)	0	0	0	10,000
Ajahma Charitable Trust	6,606	0	6,606	3,125
AW 60 Charitable Trust	0	0	0	500
The NST Development Trust	0	0	0	406
CAFOD	4,125	0	4,125	5,625
Ethical Tour Operators Group	0	2,405	2,405	0
The Morel Trust	0	5,000	5,000	0
Educational and General Charitable Trust	1,333	0	1,333	0
Fairtrade Foundation	0	3,396	3,396	0
The Travel Foundation	0	12,050	12,050	0
Human Rights	0	1,094	1,094	0
European Commission	0	0	0	27,746
	<u>£12,064</u>	<u>£38,945</u>	<u>£51,009</u>	<u>£52,402</u>

3 Employees

	2007	2006
Salaries and fees	88,598	118,097
Social security costs	<u>8,620</u>	<u>11,386</u>
	<u>£97,218</u>	<u>£129,483</u>

During the year the charitable company employed 5 (2006 6) employees
No employee earned more than £50,000 per annum

4 Fixed Assets

	Office Equipment £
cost	
balance at 31 March 2006	13,857
additions	1,189
disposals	<u>0</u>
balance at 31 March 2007	15,046
depreciation	
balance at 31 March 2006	11,251
charge for the year	3,003
depreciation on disposals	<u>0</u>
balance at 31 March 2007	14,254
Net book value at 31 March 2007	<u>£792</u>
Net book value at 31 March 2006	<u>£2,606</u>

5 Debtors and prepayments

	2007	2006
Grants Receivable	0	27,746
Other debtors	3,659	3,003
Prepayments	<u>330</u>	<u>4,401</u>
	<u>£3,989</u>	<u>£35,150</u>

6 Creditors and accruals	2007	2006
Creditors	4,538	1,718
Taxes and social security costs	2,093	3,347
Accruals	4,122	5,038
Deferred income	<u>17,885</u>	<u>13,618</u>
	<u>£28,638</u>	<u>£23,721</u>

7 Restricted funds

The incoming resources of the charitable company include restricted funding received for the following specific purposes

All had been expended for their intended purpose during the year

	<u>balance</u> 1 4 2006	<u>movement in funds</u> incoming expensed		<u>balance</u> 31 3 2007
Ethical Tour Operators Group	0	2,405	2,405	0
Human Rights	0	1,094	1,094	0
Outreach	0	15,000	15,000	0
Fairtrade	0	3,396	3,396	0
Community Based Tourism	0	12,050	12,050	0
International Volunteering and Gap Year	<u>0</u>	<u>5,000</u>	<u>5,000</u>	0
	<u>0</u>	<u>38,945</u>	<u>38,945</u>	<u>0</u>

Ethical Tour Operators Group

A group of small and medium sized tour operators established by Tourism Concern to practically and actively develop more ethical tourism

Human Rights

Tourism Concern responds to and initiates campaigns which highlight the impacts of tourism on human rights

Outreach

This project involved taking Tourism Concern's message to groups and exhibitions around the country

Fairtrade

Tourism Concern has been working to develop a Fair Trade label for tourism

Community Based Tourism

Tourism Concern organised a training week for community based tourism initiatives around the world in order to help them develop their marketing and fundraising potential

International Volunteering and Gap Year

In order to improve standards across the international volunteering industry Tourism Concern has researched into the business and produced a report and code of practice for the industry

8 Directors' Remuneration and Expenses

None of the Directors were remunerated directly or indirectly

Directors received £91 20 reimbursements for travel expenses for attending trustees' meetings (2006 £92 35)

9 Contingencies and Contractual commitments

In the opinion of the Directors at 31 03 2007 there were no contingent liabilities and no contractual commitments (2006 nil)