## AP03

### Appointment of secretary



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to appoint
an individual as a secretary

What this form is NOT for You cannot use this form if appointing a corporate secr To do this, please use form APO4 'Appointment of corposecretary'



A16

19/08/2011 COMPANIES HOUSE

199

Company number  Company name in full II ROE LANE (SOUTHPORT) LITITED  Date of secretary's appointment  Date of appointment III NOE LANE (SOUTHPORT) LITITED  Description This form Please complete in typescript to bold black captatis. All fields are mandatory unless specified or indicated by "  Deformer name(s) Please provide any previous in which have been used for business purposes in the past 20 years. Married women do not need to former names unless previous for business purposes (Continue in section 6 if required to section 6 if requi	,		COMPANIES HOUSE
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New secretary's details  Title*  MR  Full forename(s)  OAUTO  Surname  FITZGERAUO  Any secretary's service address  Please complete your service address below  I Noew secretary's service address below  Please complete your service address below  Please state The Company's Registered Office if your service address is recorded in the company's registered office or register of secretaries as the company's registered office  FOUTH FORT  County/Region  MENGYSIDE  POSTCODE  If you provide your residential address here it will appear on public record			
New secretary's details  Title*  MR  Full forename(s)  OAUTO  Surname  FITZGERACO  Former name(s)  Former name(s)  Former name(s)  Married women do not need to for business purposes  Continue in section 6 if required  New secretary's service address  Please complete your service address below  Please complete your service address below  FUAT 5  Street  INDELIANE  FOST THREAT  Post town  SOUTHROAT  County/Region  MERSEYSIDE  Postcode  Postcode  Postcode  Promer name(s)  Please provide any previous now which have been used for business purposes  Continue in section 6 if required  This is the address that will appear on the public record IT does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your servine address is recorded in the company's registered office  If you provide your residential address here it will appear on public record	2	Date of secretary's appointment	- · · · · · · · · · · · · · · · · · · ·
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Former name(s)   New secretary's service address   Please complete your service address below  Please complete your service address below  Building name/number  FUAT 5  Street  IN ROE LANE  Post town  SOUTHPOAT  County/Region  MENSYSINE  Postcode  Postcode  Former names unless previous for business purposes  Continue in section 6 if require  Secretary's service address  This is the address that will appear on the public record TI does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your service address is recorded in the company's register of secretaries as the company's registered office if you provide your residential address here it will appear on public record	Surname		Married women do not need to give
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' IU'K,	Country	Uk.	
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# AP03 Appointment of secretary

5	Signatures				
	I consent to act as secretary of the above named company	<b>⊕</b> Societas Europaea			
New secretary's signature	X Signature X	If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.			
Authorising signature	X Vera Brown X	Person authorised Under either section 270 or 274 of the Companies Act 2006			
	This form may be signed and authorised by Director •, Secretary, Person authorised •, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor				
6	Additional former names (continued from Section 3)	··· ·			
Former names •		● Additional former names Use this space to enter any additional names.			

### AP03

#### Appointment of secretary

Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record	Please note that all information on this form will appear on the public record
Visible to searchers of the public record	₩ Where to send
Company name	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below
Address	For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
Post town  County/Region  Postcode  Country	For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)
□X  Telephone  Checklist	For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1
We may return forms completed incorrectly or with information missing	<b>i</b> Further information
Please make sure you have remembered the following.  The company name and number match the information held on the public Register  You have completed the date of appointment  You have provided the service address  The address must be a physical location. It cannot be a PO 80x number (unless part of a full address), DX or LP (Legal Post in Scotland) number.  You have included all former names used for business purposes over the last 20 years.  The new secretary has signed the form.  You have provided an authorising signature.	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk  This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk