# DIRECTORS' REPORT AND FINANCIAL STATEMENTS

# FOR THE YEAR ENDED

31 MARCH 2016

(Company No 03251696 - Registered in England & Wales)

Mark Seldon & Co
- Chartered Accountant 10 Sherwood Close
Bracknell
Berkshire RG12 2SB



25/07/2016 COMPANIES HOUSE

#194

# **Company Information**

Company Number

03251696

**Directors** 

A M L Martins J A A Steed

Company Secretary

N J T Pedersen

Registered Office

17 Dukes Ride Crowthorne

Berkshire RG45 6LZ

Bankers

HSBC Bank PLC Landowne House 74 High Street

Alton

Hampshire GU34 1EZ

Accountant

Mark Seldon & Co Chartered Accountant 10 Sherwood Close

Bracknell

Berkshire RG12 2SB

### REPORT OF THE DIRECTORS

### For the Year Ended 31 March 2016

The directors present their Report and Financial Statements of the Company for the year ended 31 March 2016.

### REVIEW OF THE BUSINESS

The principal activity of the Company is the trustee management and maintenance of the common parts block of twelve long leasehold flats, known as 4-6 Bath Road, Reading, Berkshire. Under its Memorandum of Association, the Company is non profit making, whereby all its income must be applied towards the Company's objects, as set out therein.

### **DIRECTORS**

The directors of the Company throughout the period, together with the beneficial interests of those serving at the 31 March 2016 in its ordinary share capital at that date and 31 March 2015, or at their date of appointment (\*), were as follows

	Ordinary Shares of £1 each		
	2016	2015	
A M L Martins	1	1	
J A A Steed	1	1	

#### DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing the financial statements, the directors are required to

- \* select suitable accounting policies and then apply them consistently
- \* make judgements and estimates that are reasonable and prudent
- \* prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the company, and ensuring that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the company and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## REPORT OF THE DIRECTORS

For the Year Ended 31 March 2016 (continued)

## **AUDITORS**

The Company has taken advantage of the exemption, conferred by S477 Companies Act 2006, not to have these accounts audited and the directors confirm that no notice has been deposited under S.476.

The directors have taken advantage in the preparation of their report of the exemptions applicable to small companies as set out in Chapter 5 of Part 15 of the Companies Act 2006.

Signed on behalf of the Board-

N J T PEDERSEN Company Secretary

20 - 7 - 2016

Registered Office:

17 Dukes Ride Crowthorne Berkshire RG45 6LZ

# INCOME AND EXPENDITURE ACCOUNT

# For the Year Ended 31 March 2016

	•	•	2016	2	015
· ·	Note	£	£	£	£
INCOME					
Members' maintenance contribut	ions		13,247		13,247
EXPENDITURE					. •
Cleaning		720		1,000	
Gardening		450		406	
General maintenance		983		975	
Gas usage		2,549		2,246	
Electricity		323		306	
Health and safety assessment		-		150	•
Property management fees		2,155		2,128	
Insurance		2,609		2,543	•
Insurance valuation fee		216		-	
Statutory fees		13		13	
Accountancy		444		438	
Sundry expenses	_				
			10,462		10,205
OPERATING SURPLUS			2,785		3,042
INVESTMENT INCOME					
Bank interest received gross	1c		1		1_
NET SURPLUS TRANSFERRED TO	7	·	0.707	·	C 2 042
CONTINGENCY RESERVE	7		£ 2,786	•	£ 3,043

All of the operations undertaken by the Company during the period under review are continuing operations

The Company has no recognised gains and losses for the year other than the surplus disclosed above.

The notes on pages 6 and 7 form an integral part of these financial statements

## **BALANCE SHEET**

### As at 31 March 2016

		2	2016		2015	
	Notes	£	£	£	£	
CURRENT ASSETS						
Debtors	3	4,810		3,394		
Cash at Bank		9,331		10,633		
		14,141		14,027		
CURRENT LIABILITIES						
Creditors falling due within						
one year:	. 4	641_	•	_3,313		
NET CURRENT ASSETS			13,500		10,714	
NET ASSETS		£	13,500		£ 10,714	
Represented by:						
CAPITAL AND RESERVES						
Share capital	5		12		12	
Contingency Reserve	6		13,488		10,702	
		£_	13,500		£ 10,714	

The exemption, conferred by S.477 Companies Act 2006, not to have these accounts audited applies to the Company for the year under review and the directors confirm that no notice has been deposited under S.476 Companies Act 2006 in respect of that year.

The directors acknowledge their responsibilities for ensuring that:

- (i) The Company keeps accounting records which comply with S.386 Companies Act 2006, and
- (ii) The accounts give a true and fair view of the state of affairs of the Company as at 31 March 2016 and of its income and expenditure for the year then ended, in accordance with the requirements of S.393 and otherwise comply with the requirements of Companies Act 2006 relating to its accounts, so far as is applicable to a 'small company'.

Approved by the Board on 20<sup>th</sup> July 2016 and signed on its behalf by:

JAASTEED - Director

The notes on pages 6 and 7 form an integral part of these financial statements

## NOTES TO THE FINANCIAL STATEMENTS

### As at 31 March 2016

### ACCOUNTING POLICIES

- a) The financial statements are prepared under the historical cost accounting convention and cover year ended 31 March 2016.
- b) The Company's sole source of funds is derived from contributions from members towards the upkeep and maintenance of the common parts of the property, specifically referred to in the Memorandum of Association, and interest on surplus funds held at any one time. Consequently all surpluses of funds receivable over expenditure incurred are held in a contingency reserve to be applied towards the primary objective of the Company in future years. The net assets that represent this reserve are held by the Company in trust for the owners of the residential units, who are the members of the Company.
- c) As a result of the nature of the principal business, set out in (b) above, the directors have decided to depart from the required profit and loss formats, set out in S.396 Companies Act 2006 and related Regulations, and adopt an Income and Expenditure format that more appropriately reflects the activity of the Company.
- d) Corporation tax is payable on any investment income generated by the Company, but the Company is currently treated By H M Revenue & Customs as a dormant company for tax purposes as its investment income is minimal.

## 2. ADMINISTRATIVE EXPENSES

None of the directors received any remuneration during the year (2015 - £Nil).

#### 3 DERTORS

Э.	DEDIONS		
		2016	2015
		£	£
	Members contributions	1,335	667
	Prepayments and accrued income	3,475	2,727
		£ 4,810	£_3,394_
4	CREDITORS FALLING DUE WITHIN ONE YEAR		
		2016	2015
		£	£
	Members contributions	59	20
	Accrual expenditure and deferred income	582	3,293
		£ 641	£ 3,313

# NOTES TO THE FINANCIAL STATEMENTS

# As at 31 March 2016

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- 5	CALLED	TID CITADE CADITAI	r
Э.	CALLED	UP SHARE CAPITAI	,

6.

	2016 2015 £ £
Authorised:	2 2
100 Ordinary shares of £1 each	£ 100 £ 100
Allotted, called up and fully paid:	
12 Ordinary Share of £1 each	£ 12 £ 12
CONTINGENCY RESERVE:	
	2016 2015 £ £
As at 1 April	10,702 7,659
Surplus transferred from Income and Expenditure Account	
As at 31 March	£ 13,488 £ 10,702