

REGISTERED COMPANY NUMBER: 03251512
REGISTERED CHARITY NUMBER: 1060789

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2015
for
Ashiana Community Project

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Ashiana Community Project

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for the Year Ended 30 September 2015

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Ashiana Community Project

Report of the Trustees for the Year Ended 30 September 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
03251512

Registered Charity number

Registered office
21-25 Grantham Road
Sparkbrook
Birmingham
B11 1LU

Trustees

U Patel
M Salmon
P Hussain
N Qureshi

STRUCTURE, GOVERNANCE AND MANAGEMENT

ACP has strengthened its position as a third sector organisation through having developed stronger partnerships with external organisations that have directly improved our capacity to deliver our services to the local community. We have been working as a part of a third sector Consortium "East Birmingham Collective which managed to secure to significant contracts, a contract to deliver services for the carers in East Birmingham and another contract to provide support to people in situations of domestic or sexual abuse.

We are the lead organisation for a national pilot called Our Place under the Department of Communities and Local Government. We have commenced a process to bring different stakeholders to work collectively to make a difference in the place we operate.

We continue to strength our compliance frame work holding the full organisation Matrix and Investor in People accreditation and we are seeking to become members of Advice UK.

We are running ACP Advice, ACP Early Years, ACP KIKIT and ACP Women's Together under the Charity. The trustees are constantly mindful of ensuring the and are reviewing structure of the organisation so that ACP can continuously delivers seamless provisions to beneficiaries and meet the increasing demands from the community.

OBJECTIVES AND ACTIVITIES

Aims

"Supporting Community Aspiration" - Every project will enshrine the principles of the charity and align thematic areas of our work by ensuring beneficiaries receive the most appropriate level of service to empower them to achieve positive outcomes.

Reduce inequality by recognising diversity and celebrating difference

Improve equality, dignity and respect within our local communities

Support those in disadvantage to become independent and in control of their life choices

Empower individuals and their families to achieve their potential

OBJECTIVES

- Deliver customised Information, advice and guidance service that empowers individuals
- Provide services including training that improves employability of individuals
- Help individuals gain access to all their rightful social welfare provision
- Empower women to access services to improve their personal and family circumstances.
- Provide women only education and training programmes
- Provide a self-sustaining Ofsted registered Nursery that gives children a flying start
- Assist substance misusers to overcome their addiction
- Provide facilities and services that the community uses and values
- Promote social inclusion.

Improve the basic skills and expertise of individuals by combining learning with social activities

- Help people to access opportunities within our communities where we work and operate
- Ensure good relations between service providers and our communities
- Liaise with individuals through times of difficulty and be a part of their successes
- Promote a common vision of working together to create a sense of belonging for everyone

MANAGEMENT INTENDED TO:

- Create an inclusive and positive work environment
- Create and uphold a safeguarding ethos
- Support, nurture and develop members of staff towards continuous professional development.
- Provide support to ensure staff members are comfortable in their working practices
- Resolve concerns promptly
- Provide effective supervision and equality of opportunities.

OBJECTIVES AND ACTIVITIES
ACHIEVEMENTS AND PERFORMANCE

ACP continued to be recognised by funders as valuable local third sector organisation. Again this year, the organisation has seen an increase in resources to deliver the aims and objectives of Ashiana Community Project.

ACP has exceeded expectations during this financial year and has been able to have greater impact for the community. Our partners have greater confidence in working with Ashiana Community Project to deliver more innovative, effective, and efficient activities within the community. The key outcome has been better community relationships with external organisations and the development of the East Birmingham Collective.

Performance

The demand for services has continued to grow and we are seeing an increasing number of clients. A brief description of our performance is presented below:

ACP KIKIT

This Project provides a much valued service to people suffering with substance misuse.

After the upheavals of last year the project has now stabilised and we are offering we have been able to provide a complete pathway to recovery:

Engagement
Support
Referral to Rehabilitation
Post rehabilitation Support
Package of advice and guidance including pathway to employment

We have managed to develop linkages with rehabilitation centres and GPs. These linkages and partnerships have assisted ACP KIKIT develop referral pathways leading to increased participation from BME communities.

ACP Early Years

We run a 22 place nursery. The nursery has in place comprehensive systems to ensure that every child's progress is accurately recorded. The support from the local children centre complements our service by instilling competence and establishing collaborative ways to improve learning at early years.

We have been involved in the local authority's Birmingham Budding programme part of the Early Years and Childcare, improving quality in childcare. The nursery has been assessed in the three priorities and has achieved successful outcomes in leadership of practice, and improving whole setting quality.

ACP Women

The Lottery funding has enabled us to continue to provide support to women who are seeking to improve their skills to become economically and socially more active. We have been able engaged with and supported over 700 Women. We have also been running specific support programme for women in situations of abuse. This service unfortunately has seen an increasing number of women. As result of the support a number of women have been able to find help and escape potential life threatening situations.

ACP Advice

The Advice Service was the basis for the founding of the charity and continues to be a service that has a very high demand from the community. ACP Advice responds to client needs with personalised IAG support to address the issues. The project supports people often in situations of severe financial desperation due to issue with benefits or debt and often both. The circumstances affecting an individual often have repercussions for the whole family, this requires a holistic response which may involve a number of in-house or external services, and therefore we have in place referral mechanisms for sign posting clients to specialist agencies when necessary.

In the financial year ACP Advice dealt with over 7500+ visits and request for assistance resulting in over 90,000+ interventions.

ACP Sport

We have been able to attract over 1200 people with the various sport and exercise opportunities that we have been able to offer through Sport England funding.

FINANCIAL REVIEW

Ashiana Community Project employ Onyx Accountants to carry out accountancy and business consultancy work. Along with producing the annual accounts, there are monthly finance management meetings that take place to ensure adequate finance control processes are embedded and ongoing reviews regarding the performance of the organisation.

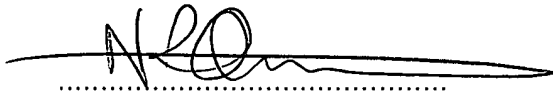
PLANS FOR FUTURE PERIODS

ACP has been able to respond to the era of austerity and as times become more challenging we have been proactive in seeking to the problems these have caused to the community by proactively seeking funding to meet these challenges. We are continually looking at a contract based model to provide services tendered by funders as well the requirements of the community and the users of the centre.

We are utilising the DCLG Our Place Initiative to bring various stakeholders and partners together improving life opportunities and empowering communities to be part of the decision making process. The main priorities are identified through consultations and activities, we are developing initiatives to make better use of our collective assets and create opportunities for all communities. It is also envisaged that ACP will further develop its systems and infrastructure in order to gear itself towards tendering for larger service delivery contracts.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 9th June 2016 and signed on its behalf by:


.....
N Qureshi - Trustee

Ashiana Community Project

Statement of Financial Activities
for the Year Ended 30 September 2015

		Unrestricted funds	Restricted funds	30.9.15 Total funds	30.9.14 Total funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Activities for generating funds	2	134,035	9,563	143,598	92,601
Investment income	3	19	-	19	-
Voluntary Income					
Voluntary Income	4	167,026	(164,526)	2,500	43,799
Grant funding activities		<u>56,174</u>	<u>392,789</u>	<u>448,963</u>	<u>386,537</u>
Total incoming resources		357,254	237,826	595,080	522,937
RESOURCES EXPENDED					
Charitable activities					
Activities undertaken directly		345,212	163,885	509,097	445,820
Grant funding activities		-	-	-	2,465
Support costs		15,332	-	15,332	17,928
Governance costs					
	5	<u>27,319</u>	<u>1,980</u>	<u>29,299</u>	<u>39,060</u>
Total resources expended		<u>387,863</u>	<u>165,865</u>	<u>553,728</u>	<u>505,273</u>
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS					
		<u>(30,609)</u>	<u>71,961</u>	<u>41,352</u>	<u>17,664</u>
Net incoming/(outgoing) resources		(30,609)	71,961	41,352	17,664
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>43,779</u>	<u>371,630</u>	<u>415,409</u>	<u>397,745</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>13,170</u></u>	<u><u>443,591</u></u>	<u><u>456,761</u></u>	<u><u>415,409</u></u>

Ashiana Community Project

Balance Sheet
At 30 September 2015

		30.9.15 Total Funds	30.9.14 Total Funds
	Notes	£	£
FIXED ASSETS			
Tangible assets	9	260,569	276,201
CURRENT ASSETS			
Debtors	10	232,545	112,395
Cash at bank and in hand		<u>43,206</u>	<u>97,012</u>
		275,751	209,407
CREDITORS			
Amounts falling due within one year	11	36,180	(70,199)
NET CURRENT ASSETS		<u>311,931</u>	<u>139,208</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		456,761	415,409
NET ASSETS		<u>456,761</u>	<u>415,409</u>
FUNDS	12		
Unrestricted funds:			
General fund		443,591	43,779
Restricted funds:			
General Fund		<u>13,170</u>	<u>371,630</u>
TOTAL FUNDS		<u>456,761</u>	<u>415,409</u>

Ashiana Community Project

Balance Sheet - continued
At 30 September 2015

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2015.

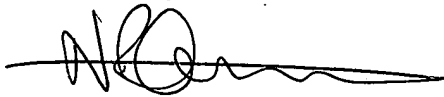
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 September 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 9th June 2016 and were signed on its behalf by:

A handwritten signature in black ink, appearing to be 'N Qureshi', written over a horizontal line.

N Qureshi
Trustee

Notes to the Financial Statements
for the Year Ended 30 September 2015

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. ACTIVITIES FOR GENERATING FUNDS

	30.9.15	30.9.14
	£	£
Nursery Income	76,050	76,882
Service Payments	15,265	8,524
Sports Income	18,690	-
Room Hire	6,990	7,195
Other Income	26,603	-
	<u>143,598</u>	<u>92,601</u>

3. INVESTMENT INCOME

	30.9.15	30.9.14
	£	£
Interest receivable - trading	<u>19</u>	<u>-</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2015

4. VOLUNTARY INCOME

		30.9.15	30.9.14
	Activity	£	£
Other	Voluntary Income	2,500	43,799
Adult Education Srvs (BCC)	Grant funding activities	-	11,667
Big Lottery	Grant funding activities	38,097	37,140
The Best Network	Grant funding activities	7,107	29,550
Home Office	Grant funding activities	78,926	66,153
BCC Public Health	Grant funding activities	43,597	22,333
Early Years (BCC)	Grant funding activities	-	25,000
Tudor Trust	Grant funding activities	22,066	20,000
Comic Relief	Grant funding activities	-	15,000
LTSB Foundation	Grant funding activities	-	14,500
APM-UK	Grant funding activities	45,976	59,267
Children in Need	Grant funding activities	-	33,415
Sport England	Grant funding activities	33,141	19,113
MENCAP	Grant funding activities	164,526	33,399
Other	Grant funding activities	15,527	-
		<u>451,463</u>	<u>430,336</u>

5. GOVERNANCE COSTS

	30.9.15	30.9.14
	£	£
Other financial costs	7,300	13,231
Depreciation	21,999	25,811
Interest payable and similar charges	-	18
	<u>29,299</u>	<u>39,060</u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	30.9.15	30.9.14
	£	£
Depreciation - owned assets	21,999	24,912
Hire of plant and machinery	2,047	3,271
Other operating leases	-	1,999
	<u>-</u>	<u>1,999</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2015 nor for the year ended 30 September 2014.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2015 nor for the year ended 30 September 2014.

8. STAFF COSTS

	30.9.15	30.9.14
	£	£
Wages and salaries	350,261	296,422
Other pension costs	<u>62,531</u>	<u>50,047</u>
	<u>412,792</u>	<u>346,469</u>

The average monthly number of employees during the year was as follows:

30.9.15	30.9.14
<u>-</u>	<u>-</u>

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the Year Ended 30 September 2015

9. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures and fittings £
COST			
At 1 October 2014	120,000	277,138	37,221
Additions	-	750	718
At 30 September 2015	<u>120,000</u>	<u>277,888</u>	<u>37,939</u>
DEPRECIATION			
At 1 October 2014	-	142,059	28,273
Charge for year	-	16,232	2,309
At 30 September 2015	-	<u>158,291</u>	<u>30,582</u>
NET BOOK VALUE			
At 30 September 2015	<u>120,000</u>	<u>119,597</u>	<u>7,357</u>
At 30 September 2014	<u>120,000</u>	<u>135,079</u>	<u>8,948</u>
	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 October 2014	950	68,898	504,207
Additions	-	4,899	6,367
At 30 September 2015	<u>950</u>	<u>73,797</u>	<u>510,574</u>
DEPRECIATION			
At 1 October 2014	781	56,893	228,006
Charge for year	42	3,416	21,999
At 30 September 2015	<u>823</u>	<u>60,309</u>	<u>250,005</u>
NET BOOK VALUE			
At 30 September 2015	<u>127</u>	<u>13,488</u>	<u>260,569</u>
At 30 September 2014	<u>169</u>	<u>12,005</u>	<u>276,201</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.15 £	30.9.14 £
Debtors	225,577	69,199
Amounts owed by group undertakings	1,226	1,226
Other debtors	-	6
Prepayments	<u>5,742</u>	<u>41,964</u>
	<u>232,545</u>	<u>112,395</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2015

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.15	30.9.14
	£	£
Creditors	214	9,028
Social security and other taxes	4,172	-
Other creditors	(219)	-
Accrued expenses	(40,347)	61,171
	<u>(36,180)</u>	<u>70,199</u>

12. MOVEMENT IN FUNDS

	At 1.10.14 £	Net movement in funds £	At 30.9.15 £
Unrestricted funds			
General fund	43,779	-	43,779
Central ACP Management & Building Costs	-	(160,974)	(160,974)
ACP Early Years	-	2,920	2,920
ACP Welfare Projects - Unrestricted	-	108,794	108,794
ACP Sport Unrestricted	-	18,652	18,652
	<u>43,779</u>	<u>(30,608)</u>	<u>13,170</u>
Restricted funds			
General Fund	371,630	-	371,630
ACP Welfare Projects	-	(41,890)	(41,890)
ACP Women	-	100,906	100,906
ACP Sport	-	12,944	12,944
	<u>371,630</u>	<u>71,960</u>	<u>443,591</u>
TOTAL FUNDS	<u>415,409</u>	<u>41,352</u>	<u>456,761</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Central ACP Management & Building Costs	42,624	(203,598)	(160,974)
ACP Early Years	76,051	(73,131)	2,920
ACP Welfare Projects - Unrestricted	219,889	(111,095)	108,794
ACP Sport Unrestricted	18,690	(38)	18,652
	<u>357,254</u>	<u>(387,862)</u>	<u>(30,608)</u>
Restricted funds			
ACP Welfare Projects	43,676	(85,566)	(41,890)
ACP Women	161,009	(60,103)	100,906
ACP Sport	33,141	(20,197)	12,944
	<u>237,826</u>	<u>(165,866)</u>	<u>71,960</u>
TOTAL FUNDS	<u>595,080</u>	<u>(553,728)</u>	<u>41,352</u>

Ashiana Community Project

Detailed Statement of Financial Activities for the Year Ended 30 September 2015

	Unrestricted funds £	Restricted funds £	30.9.15 Total funds £	30.9.14 Total funds £
INCOMING RESOURCES				
Activities for generating funds				
Nursery Income	76,050	-	76,050	76,882
Service Payments	9,198	6,067	15,265	8,524
Sports Income	18,690	-	18,690	-
Room Hire	6,990	-	6,990	7,195
Other Income	<u>23,107</u>	<u>3,496</u>	<u>26,603</u>	<u>-</u>
	134,035	9,563	143,598	92,601
Investment income				
Interest receivable - trading	19	-	19	-
Voluntary Income				
Adult Education Services (BCC)	-	-	-	11,667
Big Lottery	-	38,097	38,097	37,140
The Best Network	7,107	-	7,107	29,550
Home Office	2,259	76,667	78,926	66,153
BCC Public Health	-	43,597	43,597	22,333
Early Years (BCC)	-	-	-	25,000
Neighbourhood Element Fund	-	22,066	22,066	20,000
Comic Relief	-	-	-	15,000
LTSB Foundation	-	-	-	14,500
APM-UK	45,976	-	45,976	59,267
Children in Need	-	-	-	33,415
Sport England	-	33,141	33,141	19,113
Mencap	164,526	-	164,526	33,399
Other	<u>3,332</u>	<u>14,695</u>	<u>18,027</u>	<u>43,799</u>
	<u>223,200</u>	<u>228,263</u>	<u>451,463</u>	<u>430,336</u>
Total incoming resources	357,254	237,826	595,080	522,937
RESOURCES EXPENDED				
Charitable activities				
Wages	220,720	129,541	350,261	296,422
Subcontractors	59,544	2,987	62,531	50,047
Hire of plant and machinery	2,047	-	2,047	3,271
Vehicle leasing/hire charges	-	-	-	1,999
Rent, Rates & water	25,741	587	26,328	26,788
Insurance	5,314	-	5,314	4,808
Light and heat	4,450	-	4,450	4,563
Telephone	5,788	-	5,788	6,462
Postage and stationery	3,838	4	3,842	6,616
Repairs & maintenance	-	-	-	1,280
Sundries	-	-	-	696
Establishment - Other	8,428	610	9,038	10,284
Vehicle Leasing Hire Charges	-	200	200	1,478
Professional - Accountancy	4,289	-	4,289	5,799
Professional - Auditor	-	-	-	1,585
Legal & professional - Other	8,847	1,884	10,731	10,694
Carried forward	349,006	135,813	484,819	432,792

Ashiana Community Project

Detailed Statement of Financial Activities
for the Year Ended 30 September 2015

	Unrestricted funds £	Restricted funds £	30.9.15 Total funds £	30.9.14 Total funds £
Charitable activities				
Brought forward	349,006	135,813	484,819	432,792
Event costs	4,994	15,145	20,139	11,709
Bank Charges	300	-	300	379
Central Recharge	-	-	-	(132,948)
Meals & Refreshments	1,296	304	1,600	1,431
Cost of sales - Purchases	508	6,511	7,019	9,548
Cost of Sales - Closing stock	-	-	-	749
Motor vehicle expenses	720	-	720	2,250
Motor & travel costs	2,208	5,613	7,821	2,896
Kikit - Events & Activities	-	-	-	246
Kikit - Central Recharge	-	-	-	53,179
Events & Activities	-	-	-	490
Central Recharge	-	-	-	33,237
Events & Activities	-	-	-	3,723
SWT & EIF - Central Recharge	-	-	-	46,532
	359,032	163,386	522,418	466,213
Governance costs				
Other financial costs	5,320	1,980	7,300	13,231
Improvements to property	16,232	-	16,232	18,762
Fixtures and fittings	2,309	-	2,309	2,990
Computer equipment	3,416	-	3,416	4,003
Dep'n of Motor Vehicles	42	-	42	56
Bank interest	-	-	-	18
	27,319	1,980	29,299	39,060
Support costs				
Management				
Advertising	535	500	1,035	-
Information technology				
IT Expenses	976	-	976	-
Total resources expended	387,862	165,866	553,728	505,273
Net income	<u>(30,608)</u>	<u>71,960</u>	<u>41,352</u>	<u>17,664</u>