# FOR THE YEAR ENDED 31 AUGUST 2001

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COMPANIES HOUSE 28/06/02

WILKINS KENNEDY Chartered Accountants Bridge House London Bridge LONDON SE1 9QR

#### (A Company Limited by Guarantee)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 AUGUST 2001

#### STATUS AND ADMINISTRATION

Eltham College is a registered charity, number 1058438 and is also a company limited by guarantee, registered company number 3245525.

#### TRUSTEES AND OFFICERS

NIABAC

The Trustee of the Charity is the body corporate of Eltham College. The Governing Body, in whom the governance of the School is vested and which forms the Board of Directors of the Trustee, was as follows during the period: -

NAME		COMMITTEES			
		F	J	L	P
N P Betts					
Mrs S J Bigg (Vice-Chairman)		<b>*</b>	$\Diamond$	$\diamond$	$\Diamond$
Rev R Blyth					
B C Carey				$\diamond$	+
Rev Clifford Charlton					
Carol Clark				_	
J R Davis – French			<b>+</b>	$\diamond$	
MJ Higginson			$\diamond$		
J L Ivinson	Appointed 8 March 2001			$\diamond$	
F D James					$\diamond$
M Long			$\Leftrightarrow$		
D Mahoney		$\diamond$			
C Muttukumaru		$\diamond$			
R A Morgan	Appointed 27 June 2001		$\diamond$		
R B Morgan		$\diamond$		$\diamond$	
D J Norris (Chairman)		$\diamondsuit$	$\diamond$	+	$\diamondsuit$
D A Robins	Appointed 8 March 2001	$\diamond$			
S R Smith				$\diamond$	
J E Willis				$\diamond$	

#### Committees

- F Finance, J Junior School, L Long Term Planning and P Premises
- ◆ Denotes Chairman of the committee
- ♦ Denotes Member of the committee

Messrs Davis-French and Willis retire by rotation and, being eligible, offer themselves for re-election.

No director had an interest in any contract or arrangement of a material nature during the period under review except as disclosed in note 19 to these financial statements.

COMMITTEES

#### **DIRECTORS' REPORT (Continued)**

#### FOR THE YEAR ENDED 31 AUGUST 2001

#### PROFESSIONAL ADVISERS AND KEY PERSONNEL

Headmaster:

PJ Henderson BA FRSA

Bursar:

D Cooper ACCA

Address:

Eltham College Grove Park Road

Mottingham

London, SE9 4QF

Bankers:

Barclays Bank Plc

41 Woolwich New Road London, SE18 6NU

Auditors:

Wilkins Kennedy Bridge House London Bridge London, SE1 9QR

Solicitors:

Bircham Dyson Bell

1 Dean Farrar Street

Westminster

London, SW1H 0DY

#### **OBJECTS**

The principal object set out in the Memorandum of Association is the provision of education of boys and girls up to age 18.

#### **ORGANISATION**

The Directors determine the general policy of the school in accordance with a scheme promulgated by the Charity Commissioners. The day-to-day management of the school is delegated to the Headmaster and the Bursar.

#### **POLICY**

The school's policy is to encourage all pupils to grow into mature, enquiring, rounded and sensitive human beings able to relate to others and to their environment. As stated in our aims, the School is committed to all round educational excellence, supported by a strong sense of moral and spiritual values.

#### **REVIEW OF ACTIVITIES AND DEVELOPMENTS**

The College numbers remain strong, with 187 in the Junior School, and 591 in the Senior School: there are 10 boarders.

Academically, the results set records with a 99% pass rate at A level, and 98% A\*-C at GCSE. The new AS levels placed considerable demands on the Lower 6<sup>th</sup> who responded to the challenge by achieving over 80% A-C. Twelve pupils secured places at Oxford and Cambridge, maintaining our record of success at these Universities.

The amount of extra-curricular activities continues at an impressive level: cricket was more successful at senior level than rugby, in the major sports, but teams in basketball and water polo achieved much this year. Music, drama and art involve large numbers of pupils of all age groups in events throughout the year. A Charities Committee helped raise in excess of £ 13,500, with the most successful event being "Stars in their Eyes" which brought staff and pupils together to raise £ 7,000.

The College experienced an Independent Schools' Inspectorate Inspection, which identified the particular strengths of the school in academic performance, good relationships between staff and pupils, good pastoral care, wide-ranging extra-curricular activities, and excellent resources and links with the community. The Report has been well received by parents, staff and governors.

#### **DIRECTORS' REPORT (Continued)**

#### **FOR THE YEAR ENDED 31 AUGUST 2001**

#### THE FINANCIAL RESULTS

The School's activities generated a surplus after appropriations of £8,605. No dividends are proposed.

#### INVESTMENT POWERS

The Memorandum and Articles, which permit funds to be invested in any security listed on the London Stock Exchange, govern these.

#### **RESOURCES**

As stated in the notes to the accounts the unrestricted funds are split between those designated for specific purposes and those available for day-to-day requirements of the School. Details of designated funds are contained under note 14(b). The School's assets are sufficient to meet its obligations.

#### **AUDITORS**

In accordance with Section 385 of the Companies Act 1985, a resolution to confirm the appointment of Wilkins Kennedy as auditors to the company will be put to the annual general meeting.

Approved by the Board at its meeting on 29 November 2001 and signed on its behalf by:

#### D. NORRIS

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The purpose of this statement is to distinguish the directors' responsibilities, from those of the auditors as stated in their reports.

Company law requires the directors to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the company will continue in business.

The directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

#### REPORT OF THE AUDITORS

#### TO THE MEMBERS OF ELTHAM COLLEGE (THE COMPANY)

We have audited the financial statements of Eltham College for the year ended 31 August 2001, which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. These financial statements have been prepared under the historical cost convention as modified by the revaluation of fixed asset investments and the accounting policies set out therein.

#### Respective responsibilities of directors and auditors

The responsibilities of the charitable Company's Directors for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 August 2001 and of its incoming resources and application of resources, including its income and expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Bridge House London Bridge LONDON SE1 9QR Registered Auditors and Chartered Accountants

Date: 30 November 9001

#### STATEMENT OF FINANCIAL ACTIVITIES

#### **FOR THE YEAR ENDED 31 AUGUST 2001**

	Notes	Unrestricted School £	Funds Other £	Restricted £	Total 2001 £	Total 2000 £
INCOMING RESOURCES						
Fees receivable	2(a)	4,887,838		_	4,887,838	4,511,256
School meals	2(0)	245,638	_	_	245,638	235,569
Investment income		-	9,237	1,353	10,590	11,533
Bank and other interest		11,147	· <u>-</u>		11,147	14,584
Sundry other income	3	99,198	1,000	497,834	598,032	764,883
Fee deposits		-	-	-	-	9,432
Donations and appeal receipts			19,485	5,205	24,690	55,683
Total Incoming Resources		£5,243,821	£29,722	£504,392	£5,777,935	£5,602,940
RESOURCES EXPENDED Direct Charitable Expenditure						<del></del>
Teaching costs		3,310,389	_	12,000	3,322,389	3,058,839
Welfare		266,428	_	12,000	266,428	301,025
Premises		874,545	-		874,545	860,940
Support costs		583,376	_	496,009	1,079,385	1,146,721
Grants, awards and prizes	2(b)	1,373		155	1,528	3,997
		5,036,111	-	508,164	5,544,275	5,371,522
Other Expenditure				<del></del>		
Management and administration	6	31,669	_	_	31,669	26,621
Finance and other costs	0	27,436	_	_	27,436	39,692
i mande and other doors						
		59,105	-	-	59,105	66,313
Total vacavinas avvacadad	6	£5,095,216		£508,164	£5,603,380	£5,437,835
Total resources expended	O	25,055,210	•	2300,104	23,003,300	23,437,033
Net incoming resources			· · · ·			
before transfers		148,605	29,722	(3,772)	174,555	165,105
Transfers between funds		5,205	(5,062)	•	-	-
		153,810	24,660	(3,915)	174,555	165,105
NET INCOMING RESOURCES		178,470		(3,915)	174,555	165,105
(Loss)/gain on investment assets:						
Realised		_		_	_	_
Unrealised		(45,215)		(7,737)	(52,952)	26,474
NET MOVEMENT IN FUNDS		133,255		(11,652)	121,603	191,579
Patricia de la Constitución de l						
Balances brought forward at 1 September 2000		3,572,463		163,686	3,736,149	3,544,570
BALANCES CARRIED FORWARD	)					
at 31 August 2001		£3,705,718		£152,034	£3,857,752	3,736,149

The notes on pages 9 to 16 form part of these accounts.

#### **BALANCE SHEET**

#### **AS AT 31 AUGUST 2001**

	Notes	20	01	2000	
		£	£	£	£
FIXED ASSETS School buildings and equipment Investments	8 9		4,315,676 292,371		4,271,480 345,323
CURRENT ASSETS			4,608,047		4,616,803
Stocks Debtors Cash	10	5,024 530,332 114,838		5,024 506,918 99,239	
		650,194		611,181	
<b>CREDITORS:</b> Amounts falling due within one year	11	(1,170,138)	į.	(1,348,939)	
NET CURRENT LIABILITIES			(519,943)		(737,758)
TOTAL ASSETS LESS CURRENT LIABILITIES			4,088,104		3,879,045
CREDITORS: Amounts falling due after more than one year	12		(230,352)		(142,896)
NET ASSETS			£3,857,752		£3,736,149
RESTRICTED FUNDS	14a		152,034		163,686
UNRESTRICTED FUNDS Designated and general funds	14b		3,705,718		3,572,463
TOTAL FUNDS			£3,857,752		£3,736,149

Approved by the Board on 29 November 2001 and signed on its behalf by

D. NORRIS

The notes on pages 9 to 16 form part of these accounts.

#### **CASH FLOW STATEMENT**

#### **FOR THE YEAR ENDED 31 AUGUST 2001**

	2001		01	2000	
	Notes	£	£	£	£
NET CASH INFLOW FROM OPERATIONS	16		416,847		298,670
INVESTING ACTIVITIES					
Payment for tangible fixed assets Proceeds from sale of investments	18	319,059		333,137	
			319,059		333,137
NET CASH INFLOW BEFORE FINANCING			97,788		(34,467)
FINANCING	18		111,872		(110,981)
INCREASE (DECREASE) IN CASH IN THE YEAR	17		£ 209,660		£(145,448)

#### **SUMMARY INCOME AND EXPENDITURE ACCOUNT**

#### **FOR THE YEAR ENDED 31 AUGUST 2001**

	2001 £	2000 £
Gross charitable income	5,777,935	5,602,940
Charitable expenditure	5,603,380	5,437,835
NET INCOME FOR THE YEAR	£174,555	£165,105

#### **Notes**

- 1. Gross charitable income consists of the Schools' income of £5,243,821 plus restricted income of £504,932 and other income of £29,722. A detailed analysis of income by source is provided in the Statement of Financial Activities.
- Charitable expenditure consists of the Schools' direct charitable expenditure and management and administration totalling £5,095,216 plus restricted funds expenditure of £508,164. A detailed analysis of the expenditure is provided in the Statement of Financial Activities and notes 4 to 6.
- Net income before investment asset disposals and transfers consists of the Net Incoming Resources of the Unrestricted Funds (Schools and Other) of £178,327and the Restricted Funds of £(3,772).
- 4. The Summary Income and Expenditure Account is derived from the Statement of Financial Activities on page 5 which together with notes to the accounts on pages 9 to 16 provides the full information on the movements during the year on all the funds of the School.

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 AUGUST 2001

#### 1. ACCOUNTING POLICIES

#### a) Basis of Preparation

The accounts are prepared under the historical cost convention, except that investments held as fixed assets are carried at market value and, in accordance with applicable accounting standards and the Statement of Recommended Practice, Accounting by Charities.

#### b) Tangible Fixed Assets

#### School Buildings and Equipment

The original School land and buildings are carried at original cost as the Directors consider it is not appropriate to apply a modern value to such property. The School is responsible for keeping these properties in fit and useful condition and these costs are written off as incurred.

Items costing less than £500 are written off as an expense as acquired.

#### Depreciation

The original School buildings, freehold land and building work in progress are not depreciated. Depreciation of other assets is provided at rates to write off the excess of cost over estimated residual amount over their estimated useful lives as follows:

Buildings	20 - 50 years
Improvements and refurbishments	20 years
Computer equipment	3 years
Other equipment	10 years
Motor vehicles	4 years

#### c) Fees and similar income

Fees receivable and charges for services and use of premises are accounted for in the period in which the service is provided. Fees receivable are stated after deducting allowances, scholarships and other remissions granted by the school, but include contributions received from Restricted Funds for scholarships, bursaries and other grants.

#### d) Donations

Donations received for the general purposes of the School are credited to "other unrestricted funds", to distinguish them from direct school income. Donations subject to specific wishes of the donors are carried to relevant restricted funds or to endowed funds where the amount is required to be held as permanent capital.

#### e) Expenditure

Expenditure is allocated to expense headings either on a direct cost basis or apportioned accordingly. The irrecoverable element of VAT is included with the item of expense to which it relates.

Supplies of books, expenditure and sundry equipment are written off when the expenditure is incurred.

# NOTES TO THE FINANCIAL STATEMENTS (continued)

#### f) Operating leases

Rentals payable are charged on a time basis over the lease term.

#### g) Pension schemes

The School contributes to the Teachers' Superannuation Scheme at rates set by the Scheme Actuary and advised to the School by the Scheme Administrator. The college also contributes to personal pension schemes for non-teaching staff.

#### h) Finance and other costs

Other costs includes amounts accrued in respect of Advance Fees.

#### i) Current assets

Stock is carried at the lower of cost and net realisable value.

2.	FEE	S	2001 £	2000 £	
	(a)	Fees receivable consist of:	~	_	
		Gross fees	5,672,292	5,226,174	
		Less: Total bursaries, grants and allowances	(784,609)	(717,018)	
			4,887,683	4,509,156	
		Add back Scholarships, Grants etc. paid for by			
		Restricted Funds	155	2,100	
			£4,887,838	£4,511,256	

Allowances include a contribution of £114,606 (2000: £130,557) by the School to cover the shortfall in the Assisted Places Scheme for pupils.

# b) The total scholarship grants, awards and prizes paid for by restricted and designated Trust funds consists of:

funds consists of:		
Scholarships, grants etc.	594,096	514,857
Prizes and leaving awards	1,528	3,997
Total Less: amount deducted from fees as paid out	595,624	518,854
of unrestricted funds	(594,096)	(514,857)
	£1,528	£3,997

# NOTES TO THE FINANCIAL STATEMENTS (continued)

3.	OTHER INCOME	2001 £	2000 £		
	Entrance and registration fees Courses and sub-lettings Other	19,215 79,983 1,000	19,450 82,279 36,000		
	Other income – School Restricted funds: School projects and productions	100,198 497,834	137,729 627,154		
		£598,032	£764,883		
4.	EXPENDITURE				
	Other expenditure includes:				
	Auditors' remuneration:  For audit  For other services	7,638 3,056	8,519 2,793		
<b>5</b> .	STAFF COSTS				
	Wages and salaries Social security costs Pension contributions	2,962,820 245,173 191,392 £3,399,385	2,796,918 233,465 175,163 £3,205,546		
	The average number of employees in the year was:	<u>Number</u>	<u>Number</u>		
	Academic Administration Other	73 13 42 ———————————————————————————————————	70 12 43 125		
	The Directors received no remuneration or reimbursement	t of expenses during th	ne year.		
	The number of employees whose emoluments exceeded £40,000 were:				
	£40,001 - £50,000 £50,001 - £60,000 £60,001 - £70,000 £70,001 - £80,000	5 1 0 0	2 0 0 1		

# NOTES TO THE FINANCIAL STATEMENTS (continued)

#### 6. ANALYSIS OF TOTAL RESOURCES EXPENDED

School	Other	Depreciation	Total	2000
t.	Ł	ž.	t.	£
3,322,389	-	-	3,322,389	3,058,839
266,428	-	-	266,428	301,025
599,684	-	274,861	874,545	860,940
583,376	496,009	-	1,079,385	1,146,721
1,373	155		1,528	3,997
4,773,250	496,164	274,861	5,544,275	5,371,522
31,669	-	-	31,669	26,621
27,436	-	-	27,436	39,692
£4,832,355	£496,164	£274,861	£5603,380	£5,437,835
	£ 3,322,389 266,428 599,684 583,376 1,373 4,773,250 31,669 27,436	£ £  3,322,389 266,428 599,684 583,376 496,009 1,373 155  4,773,250 496,164  31,669 27,436 -	£ £ £ £  3,322,389 266,428 599,684 - 274,861 583,376 496,009 - 1,373 155 -  4,773,250 496,164 274,861  31,669 27,436	£       £       £         3,322,389       -       -       3,322,389         266,428       -       -       266,428         599,684       -       274,861       874,545         583,376       496,009       -       1,079,385         1,373       155       -       1,528         4,773,250       496,164       274,861       5,544,275         31,669       -       -       31,669         27,436       -       -       27,436

#### 7. TRANSFERS

Within restricted funds, a total of £19,485 (2000:£13,383) was transferred to the General Scholarship Fund. Such transfers were within the terms of the original gifts.

#### 8. TANGIBLE FIXED ASSETS

	Freehold Land and Buildings £	Furniture and Equipment £	Motor Vehicles £	Total £
COST				
1 September 2000 Additions	4,680,626 49,019	1,031,428 270,040	55,050 - 	5,767,104 319,059
31 August 2001	4,729,645	1,301,468	55,050	6,086,163
DEPRECIATION				
1 September 2000	841,307	604,490	49,827	1,495,624
Charge for year	98,003	173,726	3,132	274,861
At 31 August 2001	939,310	778,216	52,959	1,770,485
Net book values				
At 31 August 2001	£3,790,335	£523,252	£2,091	£4,315,678
Net book values				
At 31 August 2000	£3,839,319	£426,938	£5,223	£4,271,480

# NOTES TO THE FINANCIAL STATEMENTS (continued)

9.	INVESTMENTS			
•		Unrestricted Designated £	Restricted £	Total £
	Balance at 1 September 2000 Increase/(Decrease) in market value	260,059 (45,215)	85,264 (7,737)	345,323 (52,952)
	Balance at 31 August 2001	£214,844	£77,527	£292,371
	Listed	£214,844	£77,527	£292,371
	Individual investments constituting 5% or greater of	f total market va	lue are as follows	<b>5</b> :-
	Income shares in COIF			£261,815
10.	DEBTORS		2001 £	2000 £
	Due within one year:			
	Fees Sundry debtors Prepayments		241,959 119,583 97,769	248,693 156,776 630
			459,311	406,099
	Due after one year:			
	COLPOSA Staff loans		21,000 50,021	50,795 50,021
			£530,332	£506,915
11.	CREDITORS: Amounts falling due within one year	r	£	£
	Bank loans and overdraft (note 13) Fees received in advance PAYE and National Insurance Pension contributions Other creditors Accruals		376,371 419,088 76,219 - 112,019 186,441	470,718 388,210 73,065 31,196 72,071 313,679
			£1,170,138	£1,348,939
12.	CREDITORS: Amounts falling due after more than one year		£	£
	Fee deposits Bank loans (note 13)		75,300 155,052	142,896
			£230,352	£142,896

# NOTES TO THE FINANCIAL STATEMENTS (continued)

13.	BORROWINGS	2001 £	2000 £	
	The bank loans and overdraft are repayable as follows:-	~	~	
	Due within two to five years	155,052	142,896	
	Due after more than one year	155,052	142,896	
	Due within one year	376,371	470,718	
	Total borrowings	£531,423	£613,614	

The borrowings are secured by way of a fixed charge over the School's land and buildings.

#### 14. ALLOCATION OF THE CHARITY NET ASSETS

The net assets are held for the various funds as follows:

		Fixed Assets	Investments	Net Current Assets	Long Term Liabilities	Total
		£	£	£	£	£
	Restricted funds	_	77,527	74,507	-	152,034
	Unrestricted funds	4,315,676	214,844	(669,750)	(155,052)	3,705,718
		£4,315,676	£292,371	£(519,943)	£(155,052)	£3,857,752
14a.	RESTRICTED FUNDS	Balance 1 September 2000	Incoming Resources	Resources Expended	Transfers Investment Gains/(losses)	Balance 31 August 2001
		£	£	£	£	£
	School projects and					
	productions	27,885	497,394	(491,293)	-	33,986
	Scholarships and bursaries	93,049	1,793	(155)	(2,675)	92,012
	Foundation fund	33,320	-	(12,000)	-	21,320
	Fee deposits	9,432	-	(4,716)	-	4,716
	Appeal fund		5,205		(5,205)	
		£163,686	£504,392	£(508,164)	£(7,880)	£152,034

School projects and productions incorporate all school activities. Including ECCO and the Travel Club.

The foundation funds are held to assist children of missionaries.

Fee deposits are held as a caution in respect of overseas borders.

Scholarship and bursary funds incorporate the Horace Pearson bursary, Tudor Trust bursary, Wolfson bursary and Edwin Walker Memorial bursary funds.

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### 14b UNRESTRICTED FUNDS

	Balance 1 September 2000	Incoming Resources	Resources Expended	Transfers Investment Gains/(Iosses)	Balance 31 August 2001
	£	£	£	£	£
Designated:					
Scholarship and bursary					
funds	631,940	29,722	_	19,734	681,396
Property replacement					·
fund	2,299,814	_	-	-	2,299,814
Development fund	572,120	-	-	75,205	647,325
Revenue reserve	68,589	5,243,821	(5,095,216)	(140,011)	77,183
	£3,572,463	£5,273,543	£(5,095,216	£(45,072)	£3,705,718

The revenue reserve fund is retained to cover the fixed assets and provide working capital.

#### 15. CONTRACTS, COMMITMENTS AND CONTINGENCIES

As at 31 August 2001 there were no capital commitments (2000: £25,724).

#### **Contingent liability**

Amounts totalling £721,000 were received in 1996 from external sources for the purpose of developing and equipping the School's Sports Centre. Of this, retention of £549,333 remained contingent at the year-end on the Sports Centre remaining available for dual use by the School and the general public.

### 16. RECONCILIATION OF NET INCOMING RESOURCES TO NET CASH INFLOW FROM OPERATIONS

	2001		2000		
Net Incoming Resources	£	£ 174,555	£	£ 165,105	
Depreciation charges Decrease/(Increase) in stocks Decrease/(Increase) in debtors (Decrease)/Increase in creditors	274,861 - (23,414) (9,155)		235,801 - (157,950) 55,714		
		242,292		133,565	
Net cash inflow from operations		£416,847		£298,670	

#### NOTES TO THE FINANCIAL STATEMENTS

#### 17. ANALYSIS OF CHANGES IN CASH

	Cash at bank and in hand £	Bank Overdraft £	Total £
Balance as at 1 September 2000 Net cash inflow	99,239 15,599	(379,118) 194,063	(279,879) 209,662
Balance 31 August 2001	£114,838	£(185,055)	£(70,217)
ANALYSIS OF CHANGES IN FINANCING			Loans £
Balance 1 September 2000 New loans advanced Loan repayments			234,496 250,000 (138,128)

#### 19. RELATED PARTY TRANSACTIONS

Balance at 31 August 2001

- a) Fees payable by directors, as parents of children at the School, totalled £ 28,359 (2000: £26,299) for the year. £Nil (2000: £Nil) remained outstanding from these directors at 31 August 2001. None of the directors paid reduced fees as a result of their office.
- b) Mr Carey, a director of the company, is a partner in Malcolm Judd & Partners to which the company paid £3,289 (2000: £4,893) for surveying and planning fees.
- c) Mrs Bigg and Mr Norris, directors of the company, are also directors of FSSM Limited, to which the company paid £17,625 (2000: £17,625) for licence fees and from which the company received £50,500 (2000: £50,500) for lease income. Amounts totalling £5,000 (2000: £5,031) were outstanding from that company at 31 August 2001.

#### 20. STAFF LOANS

18.

Loans of £50,021(2000: £50,021) have been made to key members of staff. The loans are fully secured and subject to repayment on termination of employment.

£346,368