

LIQ03

Notice of progress report in voluntary winding up



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COMPANIES HOUSE

base
use

1 Company details

Company number 0 3 2 3 5 8 4 5

Company name in full CIT Group (UK) Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Steven Edward

Surname Butt

3 Liquidator's address

Building name/number 6

Street Snow Hill

Post town London

County/Region

Postcode E C 1 A 2 A Y

Country United Kingdom

4 Liquidator's name ①

Full forename(s) Michael David

Surname Rollings

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number 6

Street Snow Hill

Post town London

County/Region


Postcode E C 1 A 2 A Y

Country United Kingdom

② Other liquidator
Use this section to tell us about
another liquidator.

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6	Period of progress report															
From date	d	2	d	1	m	0	m	9	y	2	y	0	y	1	y	7
To date	d	2	d	0	m	0	m	9	y	2	y	0	y	1	y	8
7	Progress report															
	<input checked="" type="checkbox"/> The progress report is attached															
8	Sign and date															
Liquidator's signature	Signature X  X															
Signature date	d	2	d	0	m	1	m	1	y	2	y	0	y	1	y	8

Joint Liquidators' Annual Progress Report to Members

**CIT Group (UK) Limited
- In Liquidation**

20 September 2018

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1 Introduction and Statutory Information

- 1.1 CIT Group (UK) Limited ("the Company") was placed into liquidation on 21 September 2016 and Stephen Roland Browne and Christopher Day, both of Deloitte LLP ("Deloitte"), Hill House, 1 Little New Street, London, EC4A 3BQ were appointed as Joint Liquidators. Ian Harvey Dean of Deloitte replaced Christopher Day with effect from 12 May 2017.
- 1.2 Deloitte identified that they were no longer able to act as liquidators, therefore by consent of the shareholder, Stephen Browne and Ian Dean resigned as liquidators, and on 14 December 2017 and my partner, Steve Butt, and I, of Rollings Butt LLP, 6 Snow Hill, London, EC1A 2AY, United Kingdom, were appointed Joint Liquidators of the Company.
- 1.3 This report provides an update on the progress in the liquidation for the year ended 20 September 2018 ("the Period").
- 1.4 Information about the way that we will use, and store personal data on insolvency appointments can be found at www.rollingsbutt.com/legal. If you are unable to download this, please contact us and a hard copy will be provided to you.
- 1.5 The registered office of the Company was changed to c/o Rollings Butt LLP, 6 Snow Hill, London, EC1A 2AY and its registered number is 03235845.

2 Progress of the Liquidation

- 2.1 At Appendix A, I have provided an account of the Receipts and Payments for the Period. This has been separated to show the Receipts and Payments Account prior to our appointment as Joint Liquidators, from 21 September 2017 to 13 December 2017, and from 14 December 2017 to 20 September 2018.

Period prior to our appointment

- 2.2 In the period from 21 September 2017 to my appointment as Joint Liquidator on 14 December 2017, Deloitte continued the general day to day management of the case, which included liaising with the Company's shareholder, cashiering duties, statutory reporting and general administration.

Period from our appointment to 20 September 2018

- 2.3 Following our appointment as liquidators, we carried out the statutory compliance matters required on appointment, including publishing notice of our appointment in the London Gazette and notifying the Registrar of Companies of our appointment.
- 2.4 As and when they are required, we have then carried out the following tasks, which primarily relate to the fulfilment of statutory and compliance obligations:
 - Administrative setup and management of case;
 - Case reviews;
 - Correspondence with the Company's shareholder;
 - Management of the Company's employees, including preparing payroll reports, processing salaries and liaising with the wider group's payroll function;
 - General day to day cashiering requirements;
 - Submitting Value Added Tax ("VAT") returns; and
 - Processing Payment Protection Insurance ("PPI") claims.

- 2.5 The Company receives periodic claims in regard to PPI on certain finance agreements entered into by customers with the Company, whilst the Company traded. During the period of our appointment, we have received 19 claims, which has resulted in payment of £1,302.70 being made to claimants.
- 2.6 The Company has two employees who deal with the ongoing issues relating to the Company, including the PPI claims mentioned above. The Liquidators facilitate the payment of the employees' monthly salaries, and payment of the associated PAYE and NIC due to HM Revenue & Customs. One of the employees works in a serviced office, therefore the liquidators arrange for monthly payments to be discharged for rent and associated charges.
- 2.7 The Company is party to a number of intercompany funding arrangements with other group companies, and the Liquidators periodically arrange for recharges to be settled.
- 2.8 It should be noted that the liquidation will remain open until such time as the deadline for proving PPI claims elapses, which on current Financial Conduct Authority guidelines is 29 August 2019. Following this deadline, once HMRC confirm there are no outstanding issues, and final statutory and compliance matters have been completed, the liquidation will be concluded.

3 Distributions to Members

- 3.1 There have been no distributions to members in the Period.

4 Joint Liquidators' Remuneration

- 4.1 The members approved the basis of the Liquidators' remuneration be fixed by reference to the time properly spent by him and his staff in managing the Liquidation.
- 4.2 My time costs for the Period are £32,299. This represents 140.8 hours at an average rate of £229.40 per hour. Attached as Appendix B is a Time Analysis which provides details of the activity costs incurred by staff grade during this period in respect of the costs fixed by reference to time properly spent by me in managing the Liquidation. I would confirm that £17,324 plus disbursements of £442.40 has been drawn to date on account of these costs.
- 4.3 Deloitte's time costs for the Period using the agreed time apportionment calculation is £116,343.90 and they have drawn £36,871.80 plus disbursements of £338.48.
- 4.4 Attached as Appendix C is additional information in relation to the Liquidators' fees.
- 4.5 A copy of 'A Shareholders' Guide to Liquidators' Fees' is available on request.

5 Joint Liquidators' Expenses and Disbursements

- 5.1 The following expenses and disbursements have been incurred by Deloitte since the date of the last progress report, and by Rollings Butt since our appointment as liquidators:

Expense	Paid in period from 21 September 2017 to 14 December 2017 (£)	Paid in period from 14 December 2017 to 20 September 2018 (£)
Bank charges - Barclays	36.0	5.0
Employment agency - Huntress	14,827.0	12,413.0
XBRL tagging	4,750.0	810.0
Tax advice - KPMG	25,000.0	5,000.0
Payroll admin expense - Accountability	41.0	170.0
Rent - Regus	3,477.0	16,145.0
Storage Costs - Iron Mountain	52.0	12.0
Specific Bond - Marsh	Nil	210.0
Statutory Advertising - Courts Advertising	Nil	151.0
Meeting rooms	Nil	80.0
Postage	Nil	1.1
Postal redirection charge	338.5	Nil
Category 2 disbursements		
Printing	Nil	0.3

6 Members' Rights

- 6.1 Within 21 days of the receipt of this report, members with either at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company or with the permission of the court, may request in writing that the Liquidators provide further information about their remuneration or expenses which have been itemised in this progress report.
- 6.2 Any members with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company may within 8 weeks of receipt of this progress report, make an application to court on the grounds that, in all the circumstances, the basis fixed for the Liquidators' remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidators, as set out in this progress report, are excessive.

7 Next Report

- 7.1 I am required to provide a further report on the progress of the liquidation within two months of the end of the second anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write again with my proposed final account.

Yours faithfully
For CIT Group (UK) Limited



Mike Rollings
Joint Liquidator

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Receipts and Payments Account for the Period from 21 September 2017 to 20 September 2018

	21 Sep 16 - 20 Sep 17 (£)	21 Sep 17 - 14 Dec 17 (£)	14 Dec 17 - 20 Sep 18 (£)	21 Sep 16 - 20 Sep 18 (£)
Receipts				
Bank interest	205	18	-	223
Book debts	49,307	11	-	49,319
Cash at bank	253,390	-	-	253,390
HM Land Reg Refund	22	-	-	22
Intercompany transfer	13,642	-	7,395	21,037
Group recharge	Nil	80,483	-	80,483
Legacy Contracts	353	-	-	353
Liquidators' Fee Recharge	54,813	24,581	-	79,394
Sundry refunds	101	70	-	171
Tax Refund	400	-	-	400
Transfer pricing	10,986	-	80,060	91,046
VAT Refund	Nil	-	79,360	79,360
Wage funding	41,000	41,000	142,000	224,000
	424,220	146,163	308,815	879,199
Payments				
Bank Charges	45	36	5	86
Courier Chares	20	-	-	20
Credit Agency	255	27	-	282
Corporation Tax	4,768	-	-	4,768
Employment agency	Nil	14,827	12,413	27,240
Employee expenses	10,231	883	1,749	12,863
Payroll Expenses	3,391	41	170	3,603
HM Land Registry	77	-	-	77
Intercompany Liabilities	51,323	-	-	51,323
XBRL tagging	Nil	4,750	810	5,560
Legacy Wage Payments	6,958	-	-	6,958
Liquidators' Expenses	106	338	81	526
Liquidators' Fees	138,033	61,453	12,756	212,242
Liquidators' Pre-appointment Fees	Nil	-	4,568	4,568
Office Expenses	450	101	-	551
Onesource licence	Nil	11,964	-	11,964
PAYE & NI	4,854.66	14,905	79,072	98,831
Pension reimbursement	Nil	-	22,184	22,184
PPI Payments	774	660	1,293	2,726
Professional Fees	1,673	25,000	5,010	31,683
Rent payable	14,568	3,477	16,145	34,189
Specific Bond	230	-	210	440
Statutory advertising	5,537	-	151	5,688
Storage costs	Nil	52	12	64
Sundry creditors	75	-	-	75
VAT receivable	32,131	22,732	-	54,864
Salaries	6,920	26,999	86,500	120,419
Total payments	282,420	188,246	243,129	713,795
Net Receipts / (Payments)	141,800	(42,082)	65,686	165,404
Balance in hand	141,800	99,718	165,404	165,404

Time Analysis for the Period from 21 September 2017 to 20 September 2018

Classification of Work Function	Partner	Manager	Associate	Total Hours	Time Cost (£)	Average Hourly Rate (£)
100 : Administration & Planning	0.20	2.10	0.20	2.50	928.50	371.40
102 : Appointment	0.00	0.50	3.40	3.90	627.00	160.77
104 : Case Management	0.00	7.60	8.50	16.10	4,051.50	251.65
105 : Case Planning	0.00	0.00	0.60	0.60	78.00	130.00
106 : Maintenance Of Records	0.00	0.60	0.00	0.60	237.00	395.00
111 : Billing	0.00	0.00	5.70	5.70	799.00	140.18
112 : Post Appointment Tax	0.30	4.40	17.70	22.40	4,410.00	196.88
116 : Case Accounting	0.50	7.50	29.30	37.30	7,239.50	194.09
117 : Bank Reconciliations	0.00	0.00	1.10	1.10	157.00	142.73
118 : Receipts & Payments	1.90	0.00	2.90	4.80	1,422.50	296.35
Administration & Planning	2.90	22.70	69.40	95.00	19,950.00	210.00
600 : Case Specific	0.00	0.60	0.60	1.20	327.00	272.50
Case Specific Matters	0.00	0.60	0.60	1.20	327.00	272.50
500 : Creditors	0.60	0.50	2.80	3.90	848.50	217.56
503 : Statutory Reporting	0.00	0.40	0.00	0.40	148.00	370.00
505 : Creditors Committee	0.00	1.20	0.00	1.20	444.00	370.00
508 : Employees	0.00	7.70	0.00	7.70	2,984.00	387.53
510 : Pre Appointment Tax	0.20	1.80	0.00	2.00	805.00	402.50
511 : Pensions	0.00	0.20	1.20	1.40	254.00	181.43
Creditors	0.80	11.80	4.00	16.60	5,483.50	330.33
300 : Realisation Of Assets	0.00	0.00	0.70	0.70	105.00	150.00
303 : Book Debts	0.00	0.70	1.30	2.00	471.50	235.75
312 : Other Assets	0.20	0.00	0.00	0.20	94.00	470.00
Realisation of Assets	0.20	0.70	2.00	2.90	670.50	231.21
800 : Shareholders	0.00	0.00	0.60	0.60	90.00	150.00
801 : Shareholders - Communication	0.00	0.40	0.90	1.30	293.00	225.38
802 : Shareholders - Distribution	0.00	0.20	0.00	0.20	79.00	395.00
Shareholders	0.00	0.60	1.50	2.10	462.00	220.00
400 : Trading	1.10	0.00	0.00	1.10	517.00	470.00
401 : Management Of Operations	0.40	0.00	0.00	0.40	188.00	470.00
402 : Accounting For Trading	0.10	0.00	0.00	0.10	47.00	470.00
403 : Ongoing Employee Issues	2.20	0.00	16.40	18.60	3,338.00	179.46
404 : Wind Down	2.80	0.00	0.00	2.80	1,316.00	470.00
Trading	6.60	0.00	16.40	23.00	5,406.00	236.04
Total Hours	10.60	36.40	93.90	140.80	32,299.00	229.40

Additional Information in Relation to Joint Liquidators' Fees**Staff allocation and the use of subcontractors**

The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.

The constitution of the case team will usually consist of a Partner, a Manager, and an Associate. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.

We are not proposing to utilise the services of any sub-contractors in this case.

Professional Advisers

On this assignment we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Name of Professional Advisor	Basis of Fee Arrangement
Huntress (Employment agency)	Fixed fee
KPMG (Tax advice)	Fixed fee
Accountability (Payroll administration)	Fixed fee

Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

Joint Liquidators' Disbursements

Category 1 disbursements do not require approval by members. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements do require approval by members. These disbursements can include costs incurred by Rollings Butt LLP for the provision of services which include an element of recharged overhead, for example, room hire or document storage.

Details of the Liquidators' disbursements and expenses incurred to date can be found in the body of the report.

Charge-out rates

A schedule of Deloitte LLP's charge out rates for the period 21 September 2017 to 13 December 2017 is provided below:

Grade	Rate (£ per hour) From 1 April 2018
Partners/Directors	920-1,070
Assistant Directors	715-810
Managers	560-730
Assistant Managers	445-580
Assistants and Support Staff	200-345

Rollings Butt LLP's charge-out rates for the period 14 December 2017 to 20 September 2018 is provided below:

Grade	Rate (£ per hour)	
	1 April 2016 - 31 March 2018	From 1 April 2018
Partner	470	495
Director	370	395
Manager	285	250-310
Associate	130-200	150-225

Please note that both firms record their time in minimum units of 6 minutes.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name John Pierce

Company name Rollings Butt LLP

Address 6 Snow Hill

Post town London

County/Region

Postcode E C 1 A 2 A Y

Country United Kingdom

DX

Telephone 020 7002 7960



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

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The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

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