**Abbreviated Accounts** 

for the year ended 31 January 2001

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## Contents

	Page
Accountants' Report	1
Abbreviated Balance Sheet	2 - 3
Notes to the Financial Statements	4 - 5

# Accountants' Report on the Unaudited Financial Statements to the Directors of Onsite Computer Training Limited

As described on the Balance Sheet you are responsible for the preparation of the financial statements for the year ended 31 January 2001 set out on pages 2 to 5 and you consider that the company is exempt from an audit. In accordance with your instructions we have compiled these unaudited financial statements, in order to assist you to fulfil your statutory responsibilities, from the accounting records and information supplied to us.

Harley Associates

St Andrews House 127 Stockport Road Marple Cheshire SK6 6AF

Date: 5 March 2001

Parley Assiels

# Abbreviated Balance Sheet as at 31 January 2001

		2001		2000	2000	
	Notes	£	£	£	£	
Fixed Assets						
Intangible assets	2		-		10,800	
Tangible assets	2		29,981		28,379	
			29,981		39,179	
Current Assets						
Debtors		20,051		17,507		
Cash at bank and in hand		10,260		-		
		30,311		17,507		
Creditors: amounts falling						
due within one year	3	(36,833)		(54,337)		
Net Current Liabilities			(6,522)		(36,830)	
Total Assets Less Current						
Liabilities			23,459		2,349	
Capital and Reserves						
Called up share capital	4		2		2	
Profit and loss account			23,457		2,347	
Shareholders' Funds			23,459		2,349	

The directors' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

## Abbreviated Balance Sheet (continued)

# Directors' statements required by Section 249B(4) for the year ended 31 January 2001

In approving these abbreviated accounts as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 January 2001 and
- (c) that we acknowledge our responsibilities for:
- (1) ensuring that the company keeps accounting records which comply with Section 221, and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These abbreviated accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The abbreviated accounts were approved by the Board on 5 March 2001 and signed on its behalf by

C Beeby

Director

# Notes to the Abbreviated Financial Statements for the year ended 31 January 2001

## 1. Accounting Policies

## 1.1. Accounting convention

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

#### 1.3. Goodwill

Acquired goodwill is written off in equal annual instalments over its estimated useful economic life of 20 years.

### 1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery

25% reducing balance

### 1.5. Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.6. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

# Notes to the Abbreviated Financial Statements for the year ended 31 January 2001

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2.	Fixed assets	Tangible fixed assets	Total
		£	£
	Cost At 1 February 2000	50,355	62,355
	Additions	30,998	30,998
	Disposals	(51,372)	(63,372)
	At 31 January 2001	29,981	29,981
	Depreciation and		
	Provision for		
	diminution in value At 1 February 2000	21.076	23,176
	On disposals	(21,976)	
	·		(23,7,0)
	At 31 January 2001	<u>-</u> 	
	Net book values		
	At 31 January 2001	29,981	29,981
	At 31 January 2000	28,379	39,179
3.	Creditors: amounts falling due within one year	2001 £	2000 £
	Creditors include the following:		
	Secured creditors	(22,976)	-
4.	Share capital	2001 £	2000 £
	Authorised	ow .	•
	1,000 Ordinary shares of £1 each	1,000	1,000
	Allotted, called up and fully paid 2 Ordinary shares of £1 each	2	2
	2 Ordinary shares of 21 each		