

## Section 106

Return of Final Meeting in a  
Creditors' Voluntary Winding UpPursuant to Section 106 of the  
Insolvency Act 1986

To the Registrar of Companies

**S.106**

Company Number

03227815

Name of Company

South Warwickshire Tourism Limited t/as Shakespeare Country

I / We

M T Coyne, 35 Ludgate Hill, Birmingham, B3 1EH

Note The copy account must be  
authenticated by the written  
signature(s) of the Liquidator(s)

1 give notice that a general meeting of the company was duly ~~held on~~/summoned for 26 June 2015 pursuant to section 106 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of, and ~~that the same was done accordingly~~ / no quorum was present at the meeting,

2 give notice that a meeting of the creditors of the company was duly ~~held on~~/summoned for 26 June 2015 pursuant to Section 106 of the Insolvency Act 1986, for the purpose of having the said account laid before it showing how the winding up the company has been conducted and the property of the company has been disposed of and that ~~the same was done accordingly~~/no quorum was present at the meeting

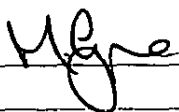
The meeting was held at 35 Ludgate Hill, Birmingham, B3 1EH

The winding up covers the period from 28 April 2010 (opening of winding up) to the final meeting (close of winding up)

The outcome of any meeting (including any resolutions passed) was as follows

- 1-~~The approval of the Liquidator's final Receipts and Payments Account~~
- 2-~~The Liquidator be granted his release from office on 26 June 2015~~
- 3-~~In the event of realisations being achieved after the Liquidator's release, the former Liquidator is authorised to defray any unpaid time costs or disbursements properly authorised from such realisations~~

Signed



Date 26 June 2015

Poppleton & Appleby  
35 Ludgate Hill  
Birmingham  
B3 1EH

Ref S8X/MTC/TJL/MGM/JS/LG

THURSDAY



A19

02/07/2015  
COMPANIES HOUSE

#288

**South Warwickshire Tourism Limited t/as Shakespeare Country**  
**(In Liquidation)**  
**Liquidator's Abstract of Receipts & Payments**  
**From 28 April 2010 To 26 June 2015**

S of A £		£	£
	<b>ASSETS NOT PLEDGED</b>		
	Int Property and Website	47,398 00	
108 00	Cash in Hand	67 59	
23,389 00	Cash at Bank	23,815 38	
1,800 00	Office Furniture & Computer Equipmen	1,800 00	
800 00	Stock in Trade	800 00	
20,806 00	Book Debts	25,889 53	
Uncertain	Shares/Investments	2 00	
	Sundry Refunds	4,273 67	
2,513 00	VAT Refund	NIL	
			104,046 17
	<b>COST OF REALISATIONS</b>		
	Agents Costs	2,373 50	
	Solicitors Fees	7,015 00	
	Statutory Advertising	363 58	
	Statement of Affairs Fee	9,400 00	
	Stationery, Printing & Carriage	649 28	
	Specific Bond	260 00	
	Accountancy Fees	2,936 00	
	Rent & Rates	2,083 33	
	Solicitors Disbursements	38 00	
	Storage Costs	360 00	
	Motor Expenses	268 00	
	Room Hire	322 98	
	Sub Contract Labour	881 98	
	Liquidators Fees	66,585 26	
			(93,536 91)
	<b>PREFERENTIAL CREDITORS</b>		
(95 00)	Wages - DTI	95 85	
(1,617 00)	Holiday Pay - DTI	1,617 66	
(311 00)	Holiday Pay - Employees	304 29	
			(2,017 80)
	<b>UNSECURED CREDITORS</b>		
(131,695 00)	Trade & Expense Creditors	8,304 08	
(14,219 00)	HM Revenue & Customs - PAYE/NIC	NIL	
(32,754 00)	Employees - Redundancy	NIL	
(58,899 00)	Employees - Pay in Lieu	NIL	
(7,607 00)	Membership Creditors	NIL	
(10,949 00)	Ticket Accruals	NIL	
	Unclaimed Divi - ISA	187 38	
			(8,491 46)
<b>(208,730.00)</b>			<b>0 00</b>
	<b>REPRESENTED BY</b>		
			<b>NIL</b>

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**NOTICE TO CREDITORS AND MEMBERS  
OF FINAL MEETINGS OF CREDITORS AND MEMBERS**

Our Ref MTC/TJL/MGM/JS/LG/S8X/CVLL261  
26 June 2015

Dear Sirs

**South Warwickshire Tourism Limited t/as Shakespeare Country  
In Creditors' Voluntary Liquidation ("the Company")**

The purpose of the meeting is to lay before Creditors my Final Progress Report as to the conduct of the Liquidation

Appendix A serves to provide information required by statute

**Receipts and Payments Account**

I attach a copy of my Receipts and Payments Account between 28 April 2015 and 26 June 2015, which also details the proceeds from the realisations of the Company's assets and how those funds have been applied during the entire Liquidation

As this is my final report to Creditors, I have also summarised the movements during the entire Liquidation

**Unencumbered Assets**

The Company had not granted any security over its assets therefore all assets were free of encumbrances

The Company's assets were professionally valued by, Edward Symmons LLP, now Lambert Smith Hampton, a national firm of Agents and Valuers accredited by the Royal Institute of Chartered Surveyors, to provide an estimated to realise figure

**Intellectual Property and Website**

Following my appointment, I was advised that a number of parties had expressed an interest in acquiring the intellectual property and website belonging to the Company

In view of the level of interest, a deadline of close of business on Friday 30 April 2010 was given to all interested parties to present their offers. Following expiry of that deadline, three offers at varying levels were received

Continued

The highest offer received was from Visit Warwickshire Limited for £50,000, a consortium controlled by Sally Carrick and Tony Merrygold, who were also Directors of South Warwickshire Tourism Limited t/a Shakespeare Country. The offer also included the purchase of the office equipment and stock held by the Company.

Following advice from my Agent, the offer was subsequently accepted, in view of the fact it was £15,000 higher than the nearest interested party and sufficient proof of funding had been received.

Brindley Twist Tafft & James, Solicitors were subsequently instructed to assist with a Sale Agreement to Visit Warwickshire Limited, with funds paid upon completion of sale.

No further realisations are anticipated.

#### **Office Furniture and Equipment**

The office furniture and computer equipment was valued by my Agents on a forced sale basis in an amount of £1,800.

As advised, these assets were sold to Visit Warwickshire Limited in the sum of £1,800 plus VAT as part of the global sale for £50,000.

No further realisations are anticipated.

#### **Stock in Trade**

The stock was valued by my Agents on a forced sale basis in an amount of £800 due to the nature of the stock. During the Liquidation a number of Creditors have claimed retention of title over the goods, these were subsequently recovered by those Creditors.

The remaining stock was also sold to Visit Warwickshire Limited in the sum of £800 plus VAT as part of the global sale for £50,000.

No further realisations are anticipated.

#### **Shares/Investments**

The Company held two shares in Shakespeare Country Tourism Limited ("SCTL") being a 100% shareholding in the Company. "SCTL" was incorporated in May 1996 and filed dormant company accounts since that date, it was uncertain if these shares had any realisable value.

These shares were dealt with as part of the asset sale to Visit Warwickshire Limited and an amount of £2 has been realised for the shares of the dormant company as part of the global sale for £50,000.

No further realisations are anticipated.

#### **Cash in Hand**

At the date of my appointment the Company held an amount of petty cash at both the Leamington Spa and Stratford-upon-Avon locations, which was recovered in the sum of £67.

No further realisations are anticipated.

Continued

### **Cash at Bank**

At the date of my appointment there were three bank accounts held by the Company, at National Westminster Bank plc, with a cumulative credit balance estimated at £23,389

I am pleased to report that the final recovery has been £23,763

No further realisations are anticipated

### **Book Debts**

At the date of my appointment, it was estimated that there would be realisations of approximately £20,806 from the sales ledger

I am pleased to report that the book debt realisations of £25,890 have been achieved, which is higher than originally expected

No further realisations are anticipated

### **Sundry Refunds**

A recovery of sundry refunds have been made from three Council Offices as detailed, Stafford Council in the sum of £583, Warwick District Council in the sum of £644 and Stratford District Council in the sum of £3,046

These cumulative refunds together total £4,274

No further realisations are anticipated

### **VAT Refund**

At my appointment there was a VAT refund of £2,513 due for the final period to the cessation of trade

This refund has not been received during the Liquidation, as crown set-off has been applied to this amount in respect of the Company's outstanding liability for PAYE and NIC

No realisations are therefore anticipated due to Crown set-off

### **Investigation**

As Liquidator, I undertook an initial investigation into the Company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved. There were no matters that justified further investigation in the circumstances of this appointment.

Within six months of my appointment, I was required to submit a confidential report to the Secretary of State to include any matters which have come to my attention during the course of my work which may indicate that the conduct of any past or present Director would make him unfit to be concerned with the management of the Company. I would confirm that my report has been submitted.

Continued

## Costs of Liquidation

### **Professional Fees**

Agents, Solicitors and Accountants were instructed during the course of the Liquidation. No professional fees have been paid or have accrued during this reporting period. Therefore, the scope of their engagement as well as a summary of the total fees paid is provided below.

<b>Firm</b>	<b>Description</b>	<b>Agreed fee structure</b>	<b>Final total costs (£)</b>
Brindley Twist Taft & James	Preparation of Asset Sale Agreement and advice with regard to the leases	Time cost and disbursements	7,038
Edward Symmons LLP	Conducting a valuation of the Company's assets and reporting/overseeing sale	Time cost and disbursements	2,374
Burgis & Bullock	Preparation of Final Accounts to Cessation, Payroll and Filing of Returns	Time cost and disbursements	3,686
Smith Partnership	Legal assistance with the recovery of outstanding debts	Time Costs	15 00
<b>Total</b>			<b>£13,113</b>

The choice of professionals was based on their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of my fee arrangement with them. The fees charged have been reviewed and I am satisfied that they have been reasonable in the circumstances of the case.

### **Liquidator's Remuneration**

For the period from 28 April 2015 to 26 June 2015 my time costs amount to £587. Time costs incurred by this Firm in this period equate to 5 hours at an average charge out rate of £115 per hour. No fees have been drawn during this reporting period.

The costs of the whole period of the Liquidation are detailed on the attached Receipts and Payments Account. I have drawn fees of £66,585 against my own total time costs of £72,323. The time costs incurred by this Firm in this matter equate to 444 hours at an average charge out rate of £163 per hour. Further time costs will also be incurred in bringing the Liquidation to a close although these will not be recoverable.

The basis for drawing my fees and expenses were approved by the Committee of Creditors at the initial meeting of the Creditors Committee on 28 April 2010 and details of the date and content of the resolution passed has been circulated previously.

I can also confirm that the Statement of Affairs fee of £9,400 has been settled. The drawing of this fee and the basis of charge was also approved by the Committee of Creditors. I believe that the other costs of the procedure are self-explanatory. However, if any further explanation is required I would be only too happy to provide it upon request.

I have attached as Appendix B, a schedule of the routine work undertaken by me as Liquidator to date.

In accordance with Statement of Insolvency Practice 9 I append to this report a detailed analysis of time spent on the Liquidation for the period 28 April 2015 to 26 June 2015 as well as the entire period of the Liquidation being 28 April 2010 to 26 June 2015.

Continued

## Outcome for Creditors

### **Secured Creditor**

As previously advised, there is no Secured Creditor in this matter

### **Preferential Creditor Claims**

The position as regards Preferential Creditors can be summarised best as follows -

Number of Preferential Creditor Claims	Estimated Statement of Affairs Value of Preferential Claims	Final Value of Preferential Creditor Claims
3	£2,023	£2,021

A first and final dividend was paid to Preferential Creditors on 15 February 2011 at a rate of 100p in the £. The total value of the dividend amounted to £2,021 of which £3 was paid to the Insolvency Services Account unclaimed dividends fund

No further dividend will be payable. I can also confirm that no interest has been paid on these claims

### **Unsecured Creditors**

The position as regards Unsecured Creditors can be summarised best as follows -

Number of Unsecured Creditor Claims	Estimated Statement of Affairs Value of Unsecured Claims	Final Value of Unsecured Creditor Claims
103	£256,123	£223,801

A dividend at a rate of 3.78p in the £, totalling £8,488, was declared to Unsecured Creditors on 28 June 2012 and subsequently paid on 25 July 2012

An amount of £184 included in the aforementioned distribution has been directed to the Insolvency Service Account, which relates to cheques that were not banked

No further dividend will be payable as the remaining funds have been used to settle the outstanding fees and expenses in the Liquidation. I can also confirm that no interest will be paid on these claims

### **Crown Creditors**

I can confirm that the position as regards the claims from Crown Creditors was confirmed as follows -

Number of Crown Creditor Claims	Estimated Statement of Affairs Value of Crown Creditor Claims	Final Value of Crown Creditor Claims
2	£107,895	£51,575

Continued

**The Prescribed Part**

In these proceedings there was not a triggering of the Prescribed Part, that is, a section of funds ring-fenced for the benefit of Unsecured Creditors, as there is no Floating Charge Creditor

**Conclusion**

There are no further matters to attend to, therefore, I will now seek my release as Liquidator in this matter

Yours faithfully



M T Coyne  
Liquidator

Encs



## **STATUTORY DISCLOSURE REQUIREMENTS**

Legislative requirements state that when an Insolvency Practitioner reports to Creditors, there are certain statutory statements he must make. In order to fully comply with these conditions, we have set out below the statements which apply in these proceedings in this Appendix, rather than in the report itself, with the intention of keeping the report informative for Creditors whom are more likely to be interested in the practical points arising in the insolvency.

### **Comments as Regards Liquidator's Remuneration.-**

- I attach details of this firm's fee and disbursement recovery policy, which includes details of our current charge out rates
- Creditors/Members should note that a request for further information regarding my fees and expenses should be made within 21 days of receipt of this report, pursuant to Rule 4.49E of the Insolvency Rules 1986, details of which can be found on our website at [www.poppletonandappleby.co.uk](http://www.poppletonandappleby.co.uk) and selecting Creditors Login, Creditors Guidance Notes, Creditor/Members Rights and Rule 4.49E. A hard copy can be provided upon written request.
- Furthermore, I am obliged to advise Creditors/Members of their right to appeal the level of my remuneration and expenses, pursuant to Rule 4.131 of the Insolvency Rules 1986, a copy of which can be found on our website at [www.poppletonandappleby.co.uk](http://www.poppletonandappleby.co.uk) and selecting Creditors Login, Creditors Guidance Notes, Creditor/Members Rights and Rule 4.131. This allows Unsecured Creditors/Members, with the permission of the Court or with the concurrence of 5% or more of the Unsecured Creditors/Members (including the creditor/member instigating this process) to request further details as regards remuneration and expenses within the period of 21 days from receipt of this report. Secured Creditors have identical rights.
- Unsecured Creditors/Members, with either the permission of the Court or the concurrence of at least 10% of Creditors/Members may apply to Court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of the receipt of this report. Secured Creditors have identical rights.

**ROUTINE WORK ORDINARILY UNDERTAKEN IN MEMBERS AND CREDITORS VOLUNTARY LIQUIDATIONS**

**1. Administration & Planning**

- Preparing the documentation and dealing with the formalities of appointment
- Statutory notifications and advertising
- Preparing documentation required
- Dealing with all routine correspondence, e mails and telephone calls
- Maintaining physical case files and electronic case details in our computerised systems
- Review and storage
- Case bordereau reviews and maintenance
- Case planning and administration
- Case reviews
- Preparing reports to interested parties
- Convening and holding meetings of Members and Creditors and, where appropriate, the Committee

**2. Cashiering**

- Maintaining and managing the Liquidator's cashbook and bank account(s)
- Ensuring statutory lodgements and taxation affair obligations are met

**3. Creditors**

- Dealing with creditor correspondence, e mails and telephone calls
- Preparing reports to Creditors and other interested parties
- Maintaining creditor information within our computerised systems
- Reviewing and adjudicating upon proofs of debt received from Creditors

**4. Investigations**

- Review and storage of books and records
- Preparing a report pursuant to the Company Directors Disqualification Act (Not in a Members Voluntary Liquidation)
- Conduct investigations into suspicious transactions
- Reviewing books and records to identify any transactions or actions a Liquidator may take against a third party in order to recover funds for the benefit of Creditors

**5. Realisation of Assets**

- Corresponding with debtors (where appropriate) and attempting to collect outstanding book debts
- Liaising with the Company's bank regarding the closure of the accounts(s)
- Employment of Agents and Solicitors where appropriate to assist in dealing with the above

**South Warwickshire Tourism Limited t/as Shakespeare Country**  
**(In Liquidation)**  
**Liquidator's Abstract of Receipts & Payments**  
**To 01/07/2015**

S of A £		£	£
	<b>ASSETS NOT PLEDGED</b>		
	Int Property and Website	47,398 00	
108 00	Cash in Hand	67 59	
23,389 00	Cash at Bank	23,815 38	
1,800 00	Office Furniture & Computer Equipmen	1,800 00	
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	Sundry Refunds	4,273 67	
2,513 00	VAT Refund	NIL	
			104,046 17
	<b>COST OF REALISATIONS</b>		
	Agents Costs	2,373 50	
	Solicitors Fees	7,015 00	
	Statutory Advertising	363 58	
	Statement of Affairs Fee	9,400 00	
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	Specific Bond	260 00	
	Accountancy Fees	2,936 00	
	Rent & Rates	2,083 33	
	Solicitors Disbursements	38 00	
	Storage Costs	360 00	
	Motor Expenses	268 00	
	Room Hire	322 98	
	Sub Contract Labour	881 98	
	Liquidators Fees	66,585 26	
			(93,536 91)
	<b>PREFERENTIAL CREDITORS</b>		
(95 00)	Wages - DTI	95 85	
(1,617 00)	Holiday Pay - DTI	1,617 66	
(311 00)	Holiday Pay - Employees	304 29	
			(2,017 80)
	<b>UNSECURED CREDITORS</b>		
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(14,219 00)	HM Revenue & Customs - PAYE/NIC	NIL	
(32,754 00)	Employees - Redundancy	NIL	
(58,899 00)	Employees - Pay in Lieu	NIL	
(7,607 00)	Membership Creditors	NIL	
(10,949 00)	Ticket Accruals	NIL	
	Unclaimed Divi - ISA	187 38	
			(8,491 46)
<b>(208,730 00)</b>			<b>0 00</b>
	<b>REPRESENTED BY</b>		<b>NIL</b>

# Time Entry - Detailed SIP9 Time & Cost Summary

S8X - South Warwickshire Tourism Limited t/as Shakespeare Country  
From 28/04/2015 To 26/06/2015  
Project Code POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
100 Administration & Planning	0 00	0 00	0 00	2 50	2 50	125 00	50 00
105 Statutory reporting	0 00	0 00	0 00	1 00	1 00	50 00	50 00
107 Case Monitoring	0 00	0 50	0 00	0 50	0 50	97 50	195 00
Administration & Planning	0 00	0 50	0 00	3 50	4 00	272 50	68 13
500 Creditors	1 00	0 00	0 00	0 00	1 00	295 00	295 00
Creditors	1 00	0 00	0 00	0 00	1 00	295 00	295 00
300 Realisation of assets	0 00	0 10	0 00	0 00	0 10	19 50	195 00
Realisations of Assets	0 00	0 10	0 00	0 00	0 10	19 50	195 00
Total Hours	1 00	0 60	0 00	3 50	5 10	587 00	115 10
Total Fees Claimed						66,585 26	

# Time Entry - Detailed SIP9 Time & Cost Summary

SX - South Warwickshire Tourism Limited t/as Shakespeare Country  
From 28/04/2010 To 26/06/2015  
Project Code POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
100 Administration & Planning	0.50	0.10	55.90	3.10	59.60	7,099.00	119.11
101 Case planning	0.00	0.20	2.00	0.00	2.20	359.00	163.18
103 Appointment notification	0.00	4.00	0.00	0.00	4.00	780.00	195.00
104 Maintenance of records	5.70	1.40	15.20	0.30	22.60	3,793.50	167.85
105 Statutory reporting	9.80	1.50	20.15	1.00	32.45	6,109.50	188.27
106 Pre Appointment	0.00	0.20	0.00	0.00	0.20	39.00	195.00
107 Case Monitoring	7.60	18.50	37.60	0.00	63.70	11,797.50	185.20
<b>Administration &amp; Planning</b>	<b>23.60</b>	<b>25.90</b>	<b>130.85</b>	<b>4.40</b>	<b>184.75</b>	<b>29,977.50</b>	<b>162.26</b>
500 Creditors	2.00	2.40	61.90	0.00	66.30	9,842.00	148.45
501 Communication	0.00	1.90	53.90	0.00	55.80	8,966.50	160.69
502 Claims inc emp prefs	0.80	1.10	2.00	0.00	3.90	738.50	189.36
504 Committee Reporting	1.00	3.30	3.00	0.00	7.30	1,298.50	177.88
505 Final Report	0.00	1.00	0.00	0.00	1.00	195.00	195.00
506 Payment of dividends	0.00	0.00	8.90	0.00	8.90	1,168.00	133.48
<b>Creditors</b>	<b>3.80</b>	<b>9.70</b>	<b>129.70</b>	<b>0.00</b>	<b>143.20</b>	<b>22,228.50</b>	<b>155.23</b>
200 Investigations	1.00	3.90	5.20	0.00	10.10	1,887.50	186.88
202 CDDA reports	1.00	0.00	1.00	0.00	2.00	455.00	227.50
<b>Investigations</b>	<b>2.00</b>	<b>3.90</b>	<b>6.20</b>	<b>0.00</b>	<b>12.10</b>	<b>2,342.50</b>	<b>193.60</b>
300 Realisation of assets	2.50	7.30	0.00	0.00	9.80	2,161.00	220.51
302 ROT	0.00	0.00	2.40	0.00	2.40	384.00	160.00
303 Debt collection	0.00	1.00	45.10	0.00	46.10	6,863.00	144.53
304 Sale of prop bus and ass	0.00	13.60	16.20	0.00	29.80	5,244.00	175.97
305 Legal matters	0.00	0.00	2.90	0.00	2.90	464.00	160.00
314 Creditors Meetings	2.50	0.00	5.00	0.00	7.50	1,537.50	205.00
<b>Realisations of Assets</b>	<b>5.00</b>	<b>21.90</b>	<b>71.60</b>	<b>0.00</b>	<b>98.50</b>	<b>16,453.50</b>	<b>167.04</b>
401 Management of operations	1.50	0.00	0.00	0.00	1.50	442.50	295.00
403 On going employee issues	0.80	1.00	2.80	0.00	4.60	879.00	191.09
<b>Trading</b>	<b>2.30</b>	<b>1.00</b>	<b>2.80</b>	<b>0.00</b>	<b>6.10</b>	<b>1,321.50</b>	<b>216.64</b>
<b>Total Hours</b>	<b>36.70</b>	<b>62.40</b>	<b>341.15</b>	<b>4.40</b>	<b>444.65</b>	<b>72,323.50</b>	<b>162.65</b>
<b>Total Fees Claimed</b>						<b>66,585.26</b>	

# Time Entry - SIP9 Time & Cost Summary

## Category 2 Disbursments

S8X - South Warwickshire Tourism Limited t/as Shakespeare Country  
Project Code POST  
From 28/04/2010 To 26/06/2015

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest

Transaction Date	Type and Purpose	Amount
31/10/2011	Storage	20 00
28/03/2012	Storage	20 00
18/10/2011	Storage Charges Sept 2011	20 00
30/04/2012	Storage Charges to 31 03 12	20 00
31/12/2011	Storage Dec 11	20 00
06/06/2012	Storage Charges for May 2012	20 00
29/06/2010	Storage	17 50
31/01/2012	Storage Jan 12	20 00
30/11/2011	Storage 30 11 11	20 00
13/10/2011	Storage charge to 31st August 2011	162 50
29/02/2012	Storage Feb 12	20 00
Total		360 00