

USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

DCA

	— for the record ——	ı			
CHFP000	Company Number	032	2 <i>68</i>	96	
	Company Name in full				26
	Balance Sheet as at	31	/3/	12003	
				Current Year	Previous Year
				2003	2002
Called up S	share Capital not paid		£		
Cash at Ba	nk and in Hand		£	2	2
NET ASSE	TS			£ 2	£ 2
Authorised	share capital:				
50,000	ordinary shares of	£ /	each		
Issued shai	re capital:				
2	ordinary shares of	£ /	each	2	2
SHAREHO	LDERS' FUNDS			£ 2	£ 2
Notes: I. During the consideration	year the company allotted(on received by the company w	2 ordinary s vas £	hares with	an aggregate nominal value o	of £, the
2. During the	year the company acted as an	agent for a per	rson - if this	s applies please tick the bo	x
(b) Memb Comp (c) The di	e year ended	company to ob consibility for:	otain an ai		
fin 22	eparing accounts which give a ancial year, and of its profit a 6, and which otherwise compl plicable to the company.	nd loss for the f	financial ye	ar, in accordance with the re	quirements of section
on and signed on	its were approved by the Board	the box below but if you do House to contact you if the form. The contact informative visible to searchers of the	You do not have to give any contact information in the box below but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.		
Director(s)				Contact details:	

July 2000

0086

21/11/03

A42 COMPANIES HOUSE GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- **c.** The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- **e.** A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

Companies House				FINANCIAL YEARS ER 26 JULY 2000.	DCA	
	for the record					
CHFP000	Company Number	00123456				
	Company Name in full	A Company Limited				
Balance Sheet as at						
				Current Year	Previous Year	
				2002		
Called up S	Share Capital not paid (Se	e note b. above)	£			
Cash at Ba	b. above)	£	100			
NET ASSETS				£ 100	£	
Authorised	share capital:					
1000	ordinary shares of	£ 1.00 eac	h			
Issued sha	re capital:					
100	ordinary shares of	£ 1.00 eac	h	100		
SHAREHOLDERS' FUNDS				£ 100	£	
Notes:				2 100		
I. During the	year the company allotted1. on received by the company w	00 ordinary shares	with	an aggregate nominal valu	e of \mathfrak{L} 100 , the	
	year the company acted as an	***************************************	if thi	is applies please tick the	box	
	e year ended 31					
(a) For th sectio	n 249AA(1) of the Companies	Act 1985.	(date) the company was ent	itled to exemption under	
	pers have not required the panies Act 1985.	company to obtain	an a	udit in accordance with	section 249B(2) of the	
(c) The d	irector(s) acknowledge(s) resp					
	suring the company keeps ac eparing accounts which give a	•		• •		
fin	nancial year, and of its profit a	nd loss for the financ	ial ye	ear, in accordance with the	requirements of section	
	 and which otherwise compoplicable to the company. 	ly with the requiremen	nts o	it the Companies Act relation	ng to accounts, so far as	
•	nts were approved by the Boar	rt of Directors		You do not have to giv	e any contact information i	
	30 August 2002	House to contact you i	u do, it will help Companie I there a query on the form tion that you give will b			
and signed or	n their behalf by:			visible to searchers of		
Director(s)	- inter			Contact details:		
	A Director					
	/					
				€		

An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

Note:

The total of Net Assets should equal the total of Shareholders' Funds.

Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland