



Companies House

for the record

Company Name

DUNCROFT MANOR

MANAGEMENT COMPANY LIMITED

## 363s Annual Return

Company Type

Private Company Limited By  
Shares

Company Number

3212095

Information extracted from

Companies House records on

3rd June 2006

> Please check the details printed in blue on this statement.

> If any details are wrong, strike them through and write the correct details in the "Amended details" column.

> Please use black pen and write in capitals.

### Section 1: Company details



A58  
COMPANIES HOUSE  
\*A211EGW4\*  
A57  
07/07/2006

Ref: 3212095/03/10

#### Current details

Am

<p>&gt; Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<p>2 The Gardens Office Village Fareham Hampshire PO16 8SS</p>	<p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>UK Postcode    _ _ _ _ _</p>														
<p>&gt; Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<p>Address where the Register is held</p> <p>At Registered Office</p>	<p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>UK Postcode    _ _ _ _ _</p>														
<p>&gt; Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<p>Not Applicable</p>	<p>Address</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>UK Postcode    _ _ _ _ _</p>														
<p>&gt; Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></p>	<table border="1"><thead><tr><th>SIC Code</th><th>Description</th></tr></thead><tbody><tr><td>9800</td><td>Residents property management</td></tr></tbody></table>	SIC Code	Description	9800	Residents property management	<table border="1"><thead><tr><th>SIC CODE</th><th>Description</th></tr></thead><tbody><tr><td>_____</td><td>_____</td></tr><tr><td>_____</td><td>_____</td></tr><tr><td>_____</td><td>_____</td></tr><tr><td>_____</td><td>_____</td></tr></tbody></table>	SIC CODE	Description	_____	_____	_____	_____	_____	_____	_____	_____
SIC Code	Description															
9800	Residents property management															
SIC CODE	Description															
_____	_____															
_____	_____															
_____	_____															
_____	_____															
<p>&gt; <i>Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</i></p>																

## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.          Particulars of a new Company Secretary must be notified on form 288a.	<b>Name</b> Michael WHELAN   <b>Address</b> 5 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX	<b>Name</b> _____  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b> _____ _____ _____  <b>UK Postcode</b> _ _ _ _ _ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date Michael WHELAN</b> <b>ceased to be secretary (if applicable)</b> _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.          Particulars of a new Director must be notified on form 288a.	<b>Name</b> Francis Robert James HAWKINS   <b>Address</b> 11 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX   <b>Date of birth</b> 06/04/1963  <b>Nationality</b> British  <b>Occupation</b> Project Manager	<b>Name</b> _____  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b> _____ _____ _____  <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____  <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date Francis Robert James HAWKINS</b> <b>ceased to be director (if applicable)</b> _ _ / _ _ / _ _ _ _

	Current details	Amended details
<b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.           Particulars of a new Director must be notified on form 288a.	<b>Name</b> Fabienne Claude LESBROS   <b>Address</b> 8 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX   <b>Date of birth</b> 06/08/1969  <b>Nationality</b> French  <b>Occupation</b> Sourcing Group Manager	<b>Name</b>    <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b>      <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Fabienne Claude LESBROS ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.           Particulars of a new Director must be notified on form 288a.	<b>Name</b> Michael WHELAN   <b>Address</b> 5 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX   <b>Date of birth</b> 31/12/1935  <b>Nationality</b> British  <b>Occupation</b> Distributor & Property	<b>Name</b>    <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b>      <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Michael WHELAN ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> Ordinary <b>Nominal value of each share</b> £1.00 <b>Number of shares issued</b> 12 <b>Aggregate Nominal Value of issued shares</b> £12.00	<b>Class of share</b> _____ <b>Nominal value of each share</b> _____ <b>Number of shares issued</b> _____ <b>Aggregate Nominal Value of issued shares</b> _____
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> 12 <b>Total Nominal value of shares issued</b> £12.00	<b>Total number of shares issued</b> _____ <b>Total Nominal value of shares issued</b> _____
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 0870 3333636.</b>		

# List of past and present shareholders

## Schedule to form 363

*(full list)*

Company Number **3212095**

Company Name in full **Duncroft Manor Management Company Limited**

- Changes to shareholders particulars or details of the amount of stock or shares transferred must be completed each year
- You must provide a "full list" of all the company shareholders on:
  - The company's first annual return following incorporation;
  - Every third annual return after a full list has been provided
- List the company shareholders in alphabetical order or provide an index
- List joint shareholders consecutively

Shareholders' details	Number of shares or amount of stock held at 14/06/2006	Shares or amount of stock transferred (if appropriate) from 15/06/2005 to 14/06/2006	
		Number of shares or amount of stock transferred	Date of registration of transfer
<hr/>			
Mr Brian Beadle & Mrs Jean Beadle Flat 1 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX			
<u>Ordinary £1 Shares</u>			
		1	15/09/2005 Transfer
Balance at 14/06/2006	1		
<hr/>			
Mr Brian Bertram Bent 103 Grove Hill Court Redhill Surrey RH1 6DB			
<u>Ordinary £1 Shares</u>			
		-1	15/02/2006 Transfer
Balance at 14/06/2006	0		
<hr/>			
Mr Lawrence Joseph Collins & Mrs Pauline Beryl Collins 12 Duncroft Manor Vicarage Road Staines Middlesex			
<u>Ordinary £1 Shares</u>			
Balance at 14/06/2006	1		

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Shareholders' details	Number of shares or amount of stock held at 14/06/2006	Shares or amount of stock transferred <i>(if appropriate)</i> from 15/06/2005 to 14/06/2006	
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Mr Paul Ellingham  
& Mrs Jane Ellingham  
10 Duncroft Manor  
Vicarage Road  
Staines  
Middlesex  
TW18 4XX

Ordinary £1 Shares

1      15/12/2005      Transfer

Balance at 14/06/2006

1

Mr Clive Trevor Ferris  
& Mrs Rachel Elizabeth Ferris  
Flat 6 Duncroft Manor  
Vicarage Road, Staines  
Middlesex  
TW18 4XX

Ordinary £1 Shares

Balance at 14/06/2006

1

Mr Francis Hawkins  
Southern Pride  
82 Norwood High Street  
London  
SE27 9NW

Ordinary £1 Shares

Balance at 14/06/2006

1

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		Number of shares or amount of stock transferred	Date of registration of transfer

Miss Fabienne Claude Lesbros  
8 Duncroft Manor Vicarage Road  
Staines  
Middlesex  
TW18 4XX

### Ordinary £1 Shares

Balance at 14/06/2006

1

Mr Victor Samuel Lowry  
& Mrs Susan Lowry  
"Kirkeaton"  
16 Maple Road  
Harpenden  
Herts  
AL5 2DU

### Ordinary £1 Shares

Balance at 14/06/2006

1

Mrs Irene Florence Miles (Dec'd)  
2 Duncroft Manor  
Vicarage Road  
Staines  
Middlesex  
TW18 4XX

### Ordinary £1 Shares

-1      28/03/2006      Transfer

Balance at 14/06/2006

0

# List of past and present shareholders

## Schedule to form 363

*(full list)*

Company Number **3212095**

Company Name in full **Duncroft Manor Management Company Limited**

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Shareholders' details	Number of shares or amount of stock held at 14/06/2006	Shares or amount of stock transferred <i>(if appropriate)</i> from 15/06/2005 to 14/06/2006	
		Number of shares or amount of stock transferred	Date of registration of transfer

Ms Anne Ellen Miles  
& Ms Jane Elizabeth Sevenoaks  
2 Duncroft Manor Vicarage Road  
Staines  
Middlesex  
TW18 4XX

Ordinary £1 Shares

1      28/03/2006    Transfer

Balance at 14/06/2006 1

Mr & Mrs Michael & Susan O'Donovan  
23 High Street West End  
Woking  
Surrey  
GU24 9PL

Ordinary £1 Shares

Balance at 14/06/2006 1

Mrs Rosamin Yuk Yee Pilgrim  
7 Duncroft Manor Vicarage Road  
Staines  
Middlesex  
TW18 4XX

Ordinary £1 Shares

Balance at 14/06/2006 1



# List of past and present shareholders

## Schedule to form 363

*(full list)*

Company Number 3212095

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		Number of shares or amount of stock transferred	Date of registration of transfer	
<hr/>				
Mr D Thompson & Ms M Constans 10 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX				
<u>Ordinary £1 Shares</u>				
		-1	15/12/2005	Transfer
Balance at 14/06/2006	0			
<hr/>				
Mr Stuart Daniel Way Flat 4 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX				
<u>Ordinary £1 Shares</u>				
		1	15/02/2006	Transfer
Balance at 14/06/2006	1			
<hr/>				
Mr Michael Whelan 5 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX				
<u>Ordinary £1 Shares</u>				
Balance at 14/06/2006	1			

**List of past and present shareholders**  
**Schedule to form 363**  
*(full list)*

**Company Number** 3212095

**Company Name in full** Duncroft Manor Management Company Limited

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Shareholders' details	Number of shares or amount of stock held at 14/06/2006	Shares or amount of stock transferred from 15/06/2005 to 14/06/2006 <i>(if appropriate)</i>	
		Number of shares or amount of stock transferred	Date of registration of transfer
<hr/>			
Mrs Blanche Zeffert 11 Thurlaston Drive Cawston Rugby CV22 7SB			
<u>Ordinary £1 Shares</u>			
		-1	15/09/2005 Transfer
Balance at 14/06/2006	0		

**Section 4: Details of Shareholders**

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder Name</b> Mr Brian Bertram BENT  <b>Address</b> 103 Grovehill Road Redhill Surrey RH1 6DB  <b>Shares held</b> Class                      Number Ordinary                      1	<b>Name</b> _____  <b>Address</b> _____ _____ _____  <b>UK Postcode</b> _ _ _ _ _  <b>Shares held</b> Class                      Number _____                      _____ _____                      _____	<b>Shares transferred by</b> <b>Mr Brian Bertram BENT</b>  Class      Number      Date of transfer _____      _____      __/__/____ _____      _____      __/__/____				
<b>&gt; Shareholder Name</b> Mr Lawrence Joseph COLLINS  <b>Address</b> 12 Duncroft Manor Vicarage Road Staines Middlesex  <b>Shares held</b> Class                      Number Ordinary                      1	<b>Name</b> _____  <b>Address</b> _____ _____ _____  <b>UK Postcode</b> _ _ _ _ _  <b>Shares held</b> Class                      Number _____                      _____ _____                      _____	<b>This shareholder jointly owns this shareholding with the following 1 shareholders</b> <b>Shares transferred by</b> <b>Mr Lawrence Joseph COLLINS</b>  Class      Number      Date of transfer _____      _____      __/__/____ _____      _____      __/__/____				
<b>&gt; Shareholder Name</b> Mrs Pauline Beryl COLLINS  <b>Address</b> 12 Duncroft Manor Vicarage Road Staines Middlesex  <b>Shares held</b> Class                      Number Ordinary                      1	<b>Name</b> _____  <b>Address</b> _____ _____ _____  <b>UK Postcode</b> _ _ _ _ _  <b>Shares held</b> Class                      Number _____                      _____ _____                      _____	<b>This shareholder jointly owns this shareholding with the previous 1 shareholders</b> <b>Shares transferred by</b> <b>Mrs Pauline Beryl COLLINS</b>  Class      Number      Date of transfer _____      _____      __/__/____ _____      _____      __/__/____				

Current details		Amended details		Shares transferred			
<b>&gt; Shareholder Name</b> Ms M CONSTANS  <b>Address</b> 10 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX  <b>Shares held</b> Class Ordinary	<b>Number</b> 1	<b>Name</b>  <b>Address</b>   <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class  <b>Number</b>	       	This shareholder jointly owns this shareholding with the following 1 shareholders Shares transferred by Ms M CONSTANS	<b>Class</b>	<b>Number</b>	<b>Date of transfer</b> _ _ / _ _ / _ _ _ _ _ _ / _ _ / _ _ _ _
<b>&gt; Shareholder Name</b> Mr D THOMPSON  <b>Address</b> 10 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX  <b>Shares held</b> Class Ordinary	<b>Number</b> 1	<b>Name</b>  <b>Address</b>   <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class  <b>Number</b>	       	This shareholder jointly owns this shareholding with the previous 1 shareholders Shares transferred by Mr D THOMPSON	<b>Class</b>	<b>Number</b>	<b>Date of transfer</b> _ _ / _ _ / _ _ _ _ _ _ / _ _ / _ _ _ _
<b>&gt; Shareholder Name</b> Mr Clive Trevor FERRIS  <b>Address</b> Flat 6 Duncroft Manor Vicarage Road Staines Middlesex  <b>Shares held</b> Class Ordinary	<b>Number</b> 1	<b>Name</b>  <b>Address</b>   <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class  <b>Number</b>	       	This shareholder jointly owns this shareholding with the following 1 shareholders Shares transferred by Mr Clive Trevor FERRIS	<b>Class</b>	<b>Number</b>	<b>Date of transfer</b> _ _ / _ _ / _ _ _ _ _ _ / _ _ / _ _ _ _

3

Current details		Amended details		Shares transferred		
> <b>Shareholder Name</b> Mrs Susan LOWRY  <b>Address</b> Kirkeaton 16 Maple Road Harpenden Herts AL5 2SU  <b>Shares held</b> Class Ordinary Number 1		Name		<b>This shareholder jointly owns this shareholding with the following 1 shareholders</b> <b>Shares transferred by Mrs Susan LOWRY</b>		
		Address				
		UK Postcode				
		<b>Shares held</b> Class Number				
				Class	Number	Date of transfer
> <b>Shareholder Name</b> Mr Victor Samuel LOWRY  <b>Address</b> Kirkeaton 16 Maple Road Harpenden Herts AL5 2SU  <b>Shares held</b> Class Ordinary Number 1		Name		<b>This shareholder jointly owns this shareholding with the previous 1 shareholders</b> <b>Shares transferred by Mr Victor Samuel LOWRY</b>		
		Address				
		UK Postcode				
		<b>Shares held</b> Class Number				
				Class	Number	Date of transfer
> <b>Shareholder Name</b> Mrs Irene Florence MILES DEC'D  <b>Address</b> 2 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX  <b>Shares held</b> Class Ordinary Number 1		Name		<b>Shares transferred by Mrs Irene Florence MILES DEC'D</b>		
		Address				
		UK Postcode				
		<b>Shares held</b> Class Number				
				Class	Number	Date of transfer

Current details		Amended details		Shares transferred			
<b>&gt; Shareholder Name</b> Mr Michael O'DONOVAN  <b>Address</b> 23 High Street West End Woking Surrey GU24 9PL  <b>Shares held</b> Class Ordinary	Number 1	<b>Name</b>  <b>Address</b>   <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class  Number  	      	<b>This shareholder jointly owns this shareholding with the following 1 shareholders</b> <b>Shares transferred by</b> <b>Mr Michael O'DONOVAN</b>	Class   	Number   	Date of transfer _ _ / _ _ / _ _ _ _ _ _ / _ _ / _ _ _ _
<b>&gt; Shareholder Name</b> Mrs Susan O'DONOVAN  <b>Address</b> 23 High Street Woking Surrey GU24 9PL  <b>Shares held</b> Class Ordinary	Number 1	<b>Name</b>  <b>Address</b>   <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class  Number  	      	<b>This shareholder jointly owns this shareholding with the previous 1 shareholders</b> <b>Shares transferred by</b> <b>Mrs Susan O'DONOVAN</b>	Class   	Number   	Date of transfer _ _ / _ _ / _ _ _ _ _ _ / _ _ / _ _ _ _
<b>&gt; Shareholder Name</b> Mrs Rosamin Yuk Yee PILGRIM  <b>Address</b> 7 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX  <b>Shares held</b> Class Ordinary	Number 1	<b>Name</b>  <b>Address</b>   <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class  Number  	      	<b>Shares transferred by</b> <b>Mrs Rosamin Yuk Yee</b> <b>PILGRIM</b>	Class   	Number   	Date of transfer _ _ / _ _ / _ _ _ _ _ _ / _ _ / _ _ _ _

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder Name</b> Mr Michael WHELAN  <b>Address</b> 5 Duncroft Manor Vicarage Road Staines Middlesex TW18 4XX  <b>Shares held</b> Class Ordinary Number 1		<b>Name</b>  <b>Address</b>   <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class                      Number   		<b>Shares transferred by</b> Mr Michael WHELAN   <b>Class      Number      Date of transfer</b>  _____    _____    __/__/____ _____    _____    __/__/____		
<b>&gt; Shareholder Name</b> Mrs Blanche ZEFFERT  <b>Address</b> 11 Thurlaston Drive Cawston Rugby CV22 7SB  <b>Shares held</b> Class Ordinary Number 1		<b>Name</b>  <b>Address</b>   <b>UK Postcode</b> _ _ _ _ _ <b>Shares held</b> Class                      Number   		<b>Shares transferred by</b> Mrs Blanche ZEFFERT   <b>Class      Number      Date of transfer</b>  _____    _____    __/__/____ _____    _____    __/__/____		



**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			



Companies House

— for the record —

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

### 1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £30.

Signature

(Director / Secretary)

Date

28, 06, 06

*This date must not be earlier than the return date at 2 below*

#### What to do now

*Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.*

### 2. Date of this return

- ☐ This AR is made up to 14/6/2006
- If you are making this return up to an earlier date, please give the date here

\_\_ / \_\_ / \_\_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

### 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **14th June 2007** please give the new date here:

\_\_ / \_\_ / \_\_\_\_

### 4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

*Have you enclosed the filing fee with the company number written on the reverse of the cheque?*

### Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

Telephone number *inc code*

Address

DX number *if applicable*

DX exchange

Postcode

\_\_ \_\_ \_\_ \_\_