**Abbreviated Accounts** 

for the Year Ended 30 June 2003

for

Datatron Document Image Archiving Limited

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# Company Information for the Year Ended 30 June 2003

DIRECTORS:

D Popay

Miss N J Duffy

SECRETARY:

D Popay

REGISTERED OFFICE:

Forth Banks

Newcastle upon Tyne

NE1 3SG

REGISTERED NUMBER:

3205346

ACCOUNTANTS:

Richardson Hall Kennedy & Co

Coburg House 1 Coburg Street Gateshead Tyne and Wear NE8 1NS

## Abbreviated Balance Sheet 30 June 2003

	_	2003		2002	
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	2		32,975		17,563
CURRENT ASSETS:					
Debtors		35,566		32,314	
Cash at bank and in hand		24,470		1,636	
		60,036		33,950	
CREDITORS: Amounts falling					
due within one year		40,701		33,840	
NET CURRENT ASSETS:			19,335		110
			<del></del>		<del></del>
TOTAL ASSETS LESS CURRENT					
LIABILITIES:			52,310		17,673
CREDITORS: Amounts falling					
due after more than one year			11,593		5,263
			£40,717		£12,410
			<del></del>		
CAPITAL AND RESERVES:					
Called up share capital	3		2		2
Profit and loss account			40,715		12,408
SHAREHOLDERS' FUNDS:			£40,717		£12,410
WALLES AND A WILLIAM			====		====

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 30 June 2003.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2003 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

## Abbreviated Balance Sheet 30 June 2003

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

D Popay Director

Miss N J Duffy - Director

Approved by the Board on 19 December 2003

## Notes to the Abbreviated Accounts for the Year Ended 30 June 2003

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc

- 33% on cost and

20% on cost

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

### 2. TANGIBLE FIXED ASSETS

	Total
	£
COST:	<b></b>
At 1 July 2002	67,684
Additions	38,616
At 30 June 2003	106,300
DEPRECIATION:	
At 1 July 2002	50,122
Charge for year	23,203
At 30 June 2003	73,325
NET BOOK VALUE:	
At 30 June 2003	32,975
At 30 June 2002	17,563
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#### 3. CALLED UP SHARE CAPITAL

Authorised, allotted, issued and fully paid:

Number:	Class:	Nominal	2003	2002
		value:	£	£
2	Ordinary	£1	2	2
			=	===

# Notes to the Abbreviated Accounts for the Year Ended 30 June 2003

## 4. TRANSACTIONS WITH DIRECTORS

The following loan to a director subsisted during the year ended 30 June 2003:

	₽
D Popay	
Balance outstanding at start of year	5,984
Balance outstanding at end of year	2,697
Maximum balance outstanding during year	5,984
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