**Directors' Report and Financial Statements** 

for the year ended 31 March 2002

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## **Company Information**

Directors

Secretary

C W A Batchelor

Chairman appointed 7th June

2001

D S Glazzard

G R Batchelor

Appointed 7th June 2001

Company Number

3201289

Registered Office

Sansome Lodge Sansome Walk Worcester

Auditors

The Douglas Dale Partnership

Sansome Lodge 4 Sansome Walk Worcester WR1 1LH

Bankers

Lloyds TSB Plc 4 The Cross Worcester

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# Directors' Report for the year ended 31 March 2002

The directors present their report and the financial statements for the year ended 31 March 2002.

#### **Principal Activity**

The principal activity of the company continued to be the management of the flats comprising The Moorings, Lowesmoor Terrace, Worcester WR1 2RX.

#### Directors and their Interests

The directors who served during the year and their interests in the company are as stated below:

	Ordinary shares	
	2002	2001
C W A Batchelor	1	1
D S Glazzard	1	1

Both directors resigned in accordance with the Articles of Association of the company and were both re-appointed on 7th June 2001.

In accordance with the Articles of Association all the directors retire, and being eligible, offer themselves for re-election.

#### Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that year. In preparing these the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Auditors

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that The Douglas Dale Partnership be reappointed as auditors of the company will be put to the Annual General Meeting.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the Board on 21-5-02 and signed on its behalf by

G R Batchelor Secretary

CR Sarchelot

### Auditors' Report to the Shareholders of The Moorings (Worcester) Residents Association Limited

We have audited the financial statements on pages 3 to 7 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), under the historical cost convention and the accounting policies set out on page 5.

## Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2002 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

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The Douglas Dale Partnership

Chartered Accountants and Registered Auditor

Sansome Lodge 4 Sansome Walk Worcester WR1 1LH

# Profit and Loss Account for the year ended 31 March 2002

2002	2001
£	£
22,475	21,062
(20,223)	(12,328)
2,252	8,734
(3,733) 501	(4,317) 470
(980)	4,887
373	527
(607)	5,414
(38)	(53)
(645)	5,361
12,285	6,924
11,640	12,285
	£  22,475  (20,223)  2,252  (3,733)  501  (980)  373  (607)  (38)  (645)  12,285

# Balance Sheet as at 31 March 2002

		2002	2	2001	
	Notes	£	£	£	£
Fixed Assets					
Tangible assets	5		6,969		8,626
Current Assets					
Debtors	6	2,459		1,751	
Cash at bank and in hand		20,899		25,214	
		23,358		26,965	
Creditors: amounts falling					
due within one year	7	(1,225)		(5,844)	
Net Current Assets		<del></del>	22,133	·	21,121
Total Assets Less Current					
Liabilities			29,102		29,747
Capital and Reserves			- <del></del>		<del></del>
Called up share capital	8		36		36
Repair fund	9		17,426		17,426
Profit and loss account	9		11,640		12,285
Shareholders' Funds			29,102		29,747

The financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

The financial statements were approved by the Board on 21-05.02 and signed on its behalf by

C W A Batchelor

Director

# Notes to the Financial Statements for the year ended 31 March 2002

## 1. Accounting Policies

#### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

#### 1.2. Contributions

Contributions represent the total amount receivable by the company for rent and service charges, excluding VAT.

### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Property improvements - 20% straight line
Office equipment - 20% straight line
Gardening Equipment - 20% straight line

#### 2. Contributions

Contributions due to the company for the year have been derived from its principal activity wholly undertaken in the UK.

3.	Operating Loss	2002 £	2001 £
	Operating Loss is stated after charging:		
	Depreciation	1,657	2,140
4.	Taxation	2002 £	2001 £
	UK current year taxation	~ <b>~</b>	•
	UK Corporation Tax at 10% (2001-10%)	38	53

# Notes to the Financial Statements for the year ended 31 March 2002

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5. Tangible fixed assets	5.	Tan	gible	fixed	assets
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	Property improvements	Fixtures, fittings equipment	Gardening Equipment	Total
	£	£	£	£
Cost				
At 1 April 2001				
At 31 March 2002	9,138	3,847	7 340	13,325
Depreciation		· · · ·		
At 1 April 2001	1,303	3,12	5 271	4,699
Charge for the year	1,302	28'	7 68	1,657
At 31 March 2002	2,605	3,41	2 339	6,356
Net book values				<u></u>
At 31 March 2002	6,533	43	51	6,969
At 31 March 2001	7,835	72	2 69	8,626

6	Dobtors

		2002 £	2001 £
	Trade debtors	306	765
	Prepayments and accrued income	2,153	986
		2,459	1,751
7.	Creditors: amounts falling due	2002	2001
	within one year	£	£
	Trade creditors	405	5,086
	Corporation tax	385	347
	Accruals and deferred income	435	411
		1,225	5,844

# Notes to the Financial Statements for the year ended 31 March 2002

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8.	Share capital	2002	2001
	Anyth autra J	£	£
	Authorised		
	36 Ordinary shares of £1 each	=====	=====
	Allotted, called up and fully paid		
	36 Ordinary shares of £1 each	<u>36</u>	======

### 9. Reserves

	Profit and loss account	Repair fund	Total
	£	£	£
At 1 April 2001 for the year	12,285 (645)	17,426 -	29,711 (645)
At 31 March 2002	11,640	17,426	29,066

## 10. Controlling interest

The company has no direct controlling party with the shares being held equally by each property owner.

All shareholders are owners of the flats under management and therefore share in the benefit derived from that management.