# ANNUAL REPORT & FINANCIAL STATEMENTS YEAR ENDED 5 APRIL 2003

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### Officers & Professional Advisers

Director A M Tutt

Secretary Mrs A K Tutt

Registered Office 9 Appleby Avenue Scotton Gates

Ripley Road Knaresborough HG5 9LZ

Registration Number 03196232

Accountants Bulmer & Co

Certified Accountants 2 Mount Parade Harrogate HG1 1BX

Bankers Flemings

Save & Prosper 16-22 Western Road

Romford RM1 3SP

### **Director's Report**

The Director presents his report and financial statements for the year ended 5 April 2003.

### 1. Activities, Review of the Business and Future Development

The principal activity of the company is that of computer consultancy services, hardware sales and website design. Turnover and profitability have been satisfactory during the year and the director is confident that this level of activity will be maintained in the future.

### 2. Results, Dividends and Movements in Reserves

The results are shown in the Profit and Loss Account and supporting notes.

A dividend of £310 per share was paid on 31 March 2003.

Movements in reserves are shown in the notes to the financial statements.

#### 3. Fixed Assets

Changes in fixed assets are summarised in the notes to the financial statements.

#### 4. Directors and their Interests

The present composition of the Board is set out on page 2.

The director who held office during the year and his interests (including family interests) in the shares of the company are as set out below:-

	5.4.03	5.4.02
A M Tutt	25	50
Mrs A Tutt	75	50

£1 Ordinary Shares

No director has a material interest in any contract with the company. The director continues in office in accordance with the Articles of Association.

### 5. Statement of Director's Responsibilities in Respect of the Accounts

Company law requires the director to prepare Accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss for that year. In preparing those Accounts, the director is required to:-

Select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Accounts, and prepare the Accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the Accounts comply with the Companies Act. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Director's Report**

### 6. Close Company

In the opinion of the director, the company is a Close Company within the definition of the Income & Corporation Taxes Act 1988 (Section 414). The director considers that no liability will arise under the provisions of Section 423 of that Act. There has been no change in this respect since the end of the financial year.

### 7. Going Concern and Financial Reporting

The director has a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, he continues to adopt the going concern basis in preparing the financial statements.

### 8. Small Company

In preparing the above report the director has taken advantage of special exemptions applicable to small companies under the provisions of Sections 247-249 of the Companies Act 1985.

By Order of the Board

A K Tutt Secretary

19 September 2003

### Accountant's Report to the Members

We have prepared the annexed financial statements for the year ended 5 April 2003 from the accounting records presented to us and the information and explanations given to us. We have reviewed the financial statements. The review consisted primarily of enquiry, comparison and discussion of the financial statements and of the information and explanations given to us. We have not carried out an audit.

Bulmer & Co Certified Accountants

20 September 2003

Profit and Loss Account		Year Ended 5 A	ed 5 April 2003	
	Note	2003	2002	
Turnover - Continuing Activities	2	191,834	188,553	
Cost of Sales		37,252	39,150	
Gross Profit		154,582	149,403	
Operating Expenses	3	92,886	142,984	
Operating Expenses	3	<del></del>		
Operating Profit - Continuing Activities	4	61,696	6,419	
Interest Payable	5	1,049	2,512	
Interest Receivable		311	438	
Profit on Ordinary Activities Before Taxation		60,958	4,345	
Taxation	7	11,346	-	
Profit on Ordinary Activities After Taxation		49,612	4,345	
Dividends		31,000	7,400	
Profit/(Loss) Carried Forward		18,612	(3,055)	

There were no acquisitions or discontinued operations in this or the preceding year.

There were no recognised gains or losses in 2003 or 2002 other than the profit for the year.

The accompanying accounting policies and notes form an integrated part of these financial statements.

Balance Sheet			Year En	ded 5 April	1 2003
	Note	2003		2002	
Fixed Assets Tangible Assets	8		14,771		18,329
Current Assets Stock Cash at Bank Debtors	9	20,714 19,572		260 3,028 4,425	
		40,286		7,713	
Creditors: Amounts Falling Due Within Year	10a	22,298		7,962	
		22,298		7,962	
Net Current Liabilities		<del></del>	17,988		(249)
			32,759		18,080
Creditors: Amounts Falling Due After One Year	10b		10,089		13,874
			22,670		4,206
Provision for Liabilities & Charges	11		10		158
Total Assets Less Current Liabilities			22,660		4,048
Capital and Reserves Called up Share Capital Profit and Loss Account	12 13		100 22,560		100 3,948
Equity Shareholders' Funds			22,660		4,048 

The directors have taken advantage of special provisions conferred by Part VII of the Companies Act 1985 applicable to small companies.

The Company was entitled to exemption under S.249A(1) of the Companies Act 1985. No notice has been deposited under S.249B(2) and we acknowledge our responsibilities for ensuring that the Company keeps accounting records which comply with S.221, and preparing Accounts which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year under S.226, and which otherwise comply with the requirements of the Companies Act 1985 relating to Accounts, so far as applicable to the Company.

Approved by the Board - 19 September 2003

A Tutt - Director

The notes on pages 8-11 form part of these financial statements

### Notes to the Financial Statements

### Year Ended 5 April 2003

### 1 Accounting Policies

### a) Accounting Convention

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards

### b) Turnover

Turnover comprises the invoiced value of goods and services supplied by the company, net Value Added Tax and trade discounts.

### c) Tangible Fixed Assets & Depreciation

Tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases: -

Office Equipment Motor Vehicle 25% reducing balance

25% reducing balance

### d) Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

### e) Stock

Stock is stated at the lower of cost and net realisable value. Stock comprises of goods for resale

2	Segmental Information	2003	2002
	Consultancy Hardware Sales & Website	134,803 57,031	113,227 75,326
3	Operating Expenses		
	Distribution Costs Administration Expenses	15,439 82,654	3,604 139,380
		98,093 <del></del>	142,984 
4	Operating Profit		
	The operating profit is stated after charging: -		
	Depreciation of Assets held under Hire Purchase Contracts Loss on Sale of Vehicles Depreciation of Tangible Fixed Assets Accountants' Remuneration Staff Costs (5)	3,403 - - 475 58,422	4,537 2,384 1,572 450 102,641

Notes to the Financial Statements		Year Ended 5 April 2003		
5	Interest Payable			
	Hire Purchase Interest Bank Overdraft	1,047 2	2,510 2	
		1,049	2,512	
6	Directors & Employees	2003	2002	
	Average number of persons employed during the year including directors	2	2	
	Number of Directors	1	1	
	b) Employment costs were as follows:- Staff Costs Social Security Costs	3,300 4,822	3,300 12,236	
	c) Director's remuneration for the year including pension costs	50,300 =	87,105 =====	
	d) Estimated benefits in kind for the year	4,269 =====	374 =====	
7	Taxation			
	Current Year Taxation Deferred Tax	11,494 (148)	- -	
		11,346	- -	

No	otes to the Financial Statements		Year E	nded 5	April 2003
8	Tangible Assets	Equipment	Motor V	ehicle	Total
	Cost As at 5 April 2002 Additions	11,470 1,366	18,1	-	29,619 1,366
	At 5 April 2003	12,836	18,1	149	30,985
	<b>Depreciation</b> Depreciation at 5 April 2002 Charge for the Year	6,753 1,521	4,5 3,4	337	11,290 4,924
	At 5 April 2003	8,274	7,9 ===	940 ===	16,214
	Net Book Value At 5 April 2003	4,562 =====	10,2	209	14,771
	At 5 April 2002	<b>4,</b> 717	13,6		18,329
	Items Held Under Hire Purchase Contract - Depreciation		3,4		3,403
	- Book Value		10,2		10,209
9	Debtors		2003		2002
	Trade Debtors Loan to Retail Systems Resourcing Ltd Equation Systems Ltd		12,747 6,625 200 —————————————————————————————————		1,800 2,625 - - 4,425
10	Continue to Filtre D. William D. W.		====		<del></del>
10a	Creditors: Amounts Falling Due Within One Year				
	Director's Current Account Hire Purchase Account Corporation Tax Creditors & Accruals Other Taxation & Social Security Costs		85 3,599 11,494 3,548 3,572		93 4,275 - 3,594 -
			22,298 =====		7,962 =====
10t	Creditors: Amounts Falling Due After One Year				
	Hire Purchase Accounts		10,088		13,874

Hire Purchase Accounts are secured on Motor Vehicle

Notes to the Financial Statements	Year Ende	d 5 April 2003
11 Provision for Liabilities & Charges	2003	2002
Deferred Taxation - Accelerated Capita	al Allowances 10	158
Provision as at 6 April 2002 Charged at Profit & Loss Account	158 (148)	- 158
As at 5 April 2003	10	158
12 Called Up Share Capital		
Authorised 1,000 Ordinary Shares of £1 Each	1,000	1,000
Allotted, Issued & Fully Paid 100 Ordinary Shares of £1 Each	100	100
13 Reconciliation of Movements on Share	eholder's Funds	
As at 6 April Profit for the Year	3,948 18,612	7,003 (3,055)
As at 5 April	22,560	3,948 

### 14 Related Party Transaction

The director's current account was in credit at the year end by £93. Retail Systems Resourcing Ltd, a company which Mr Tutt is a director and shareholder, owes the company £6,625, this amount will be repaid when Retail Systems Resourcing Ltd has enough cash resources. Equater Sytems Ltd, a company Mr Tutt is a director of owes the company £200 re formation expenses.