

Registrar

**AYLESBURY WOMEN'S AID
(COMPANY LIMITED BY GUARANTEE)
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED THE 31st MARCH 2005**

**COMPANY REGISTRATION NUMBER 3155260
REGISTERED CHARITY 1054308**



**AYLESBURY WOMEN'S AID (COMPANY LIMITED BY GUARANTEE)
DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH
2005**

The Directors and Trustees present their annual report and the company's statements for the year ended the 31st March 2005.

CONSTITUTION AND PRINCIPAL ACTIVITIES

The company is limited by guarantee. The directors of the charitable company are its trustees for the purpose of charity law. The company was incorporated and registered as a charity to take over the operations, assets and liabilities of the charity Aylesbury Women's Aid. The company's objectives are to provide places of refuge and advice and support for women and their children who are the victims of domestic violence and abuse, and to provide or assist in the provision of such medical, legal and other assistance as may be required.

REVIEW OF ACTIVITIES

Accommodation was provided for 83 (2004-66) women and 111 (2004-88) children during the year. The occupancy rate was 93% (2003-94%) and the average stay was 19 days (2004 - 60) partly due to the fact that the refuge was decorated in the year. The majority of the women came from outside the area, with 30% (2004-25%) coming from Aylesbury and another 18% from other parts of Buckinghamshire. The Outreach Service was used by 61 women of which 48 were new clients. The great majority of residents were white British (70% of residents and 76% of outreach clients).

This year the Outreach worker has increasingly had to support women with very difficult child contact problems. Staffing levels have remained the same in the year although there was a cut in Child Worker hours due to the funding from Supporting people being frozen. As last year there were 2 part time child workers. The workers received extensive training in the year and they regularly attend Women's Aid and childworkers meetings. Talks and training about domestic violence, housing and health issues are given to various groups and training is available to any agency whether voluntary or statutory. CIS is the company's Stakeholder's Pension provider and 3 members of staff have chosen to save for a pension with them. The company do not make any employers contributions to these pensions.

TRANSACTIONS AND FINANCIAL POSITION

There were incoming resources of £226,817 (2004-£233,277) in the year, full details are shown in note 2 to the accounts. This decrease is mainly due to a fall in rental income due to the refuge being decorated and not all rooms being available for all of the year. This year Direct charitable costs were £180,203 (2004-£179,383) and management and administration costs were £48,439 (2004-£37,940). The increase in the latter costs are due to the full years charge for the extra staff introduced in 2004 and the installation of security cameras. The reserves at the 31st March 2005 stood at £53,150 (2004-£54,975) all of which were unrestricted funds.

RESERVES POLICY

The Directors have established a policy whereby the unrestricted funds ("the free reserves") held by the company should be approximately 3 months of essential resources expended, which equates to £50,000 (2004- £50,000. The unrestricted reserves at the 31st March 2004 were £53150 (2004- £54,975) which the Directors feel to be adequate.

**AYLESBURY WOMEN'S AID (COMPANY LIMITED BY GUARANTEE)
DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH
2005 (Continued)**

RISK ASSESSMENT

The Directors recognise that there are potential risks to which the company may be exposed. The main areas being financial stability, Health and Safety, security and adequate insurance. There have been 2 recent detailed reviews by the directors and these concluded that there were no high risk areas and that cover was adequate. As part of this process, the directors implemented a full risk management strategy that comprises of

- an annual review of the risks which the company may face
- the establishment of formal systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the company should any of those risks materialise.

INVESTMENT POWERS

Under the Memorandum and Articles of Association the company has the power to make any investment, which the Directors feel fit.

DIRECTORS AND THEIR INTERESTS

The present directors who also act as the Charity's Trustees who have served during the year and are the only members of the company are as follows.

J. E. Bowley
B. J. Firth
J. C. Samson
P. Wallace
H. Ward
G. Duckworth

All directors are subscribing members of the charity whose liability is limited to £1 each.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are required under company and charity law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its financial activities during that year. In preparing those financial statements the directors are required to :-

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed
- prepare the financial statements on a going concern basis

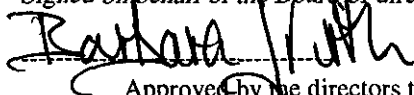
The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to comply with the Companies Act 1985 and the Charities Act 1993.

They are also responsible for the safeguard of the company's assets and henceforth taking reasonable steps for the prevention of fraud and other irregularities.

SMALL COMPANY DISCLOSURE

In preparation of this report the directors have taken advantage of the special exemptions conferred by part III of Schedule 8 of the Companies Act 1985, as amended, applicable to small companies, on the grounds that, in the opinion of the directors the company is a small company and charity as defined because gross income is below £250,000 and the balance sheet total does not exceed £1.4m.

Signed on behalf of the Board of directors



B.J. Firth Director

Approved by the directors the 8th July 2005

**AYLESBURY WOMEN'S AID (COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE
ACCOUNT (UNRESTRICTED FUNDS)
FOR THE YEAR ENDED 31st MARCH 2005**

	£	2005 £	£	2004 £
INCOMING RESOURCES				
Donations and gifts	4,560		8,413	
Grants received	157,363		157,027	
Bank Interest	1,072		421	
Rent & service charge Income	63,822		67,416	
	-----		-----	
Total incoming resources		226,817		233,277
RESOURCES EXPENDED				
Direct charitable costs				
Refuge running costs	180,203		179,383	
Other expenditure				
Management and administration	48,439		37,940	
	-----		-----	
Total resources expended		228,642		217,323
		-----		-----
NET INCOMING/(OUTGOING) RESOURCES)				
FOR THE YEAR BEFORE TRANSFER		(1,825)		15,954
Transfer from restricted fund		-		-
		-----		-----
NET INCOME FOR THE YEAR		(1,825)		15,954
Total funds at 1 st April 2004		54,975		39,021
		-----		-----
Total unrestricted funds at 31 st March 2005		£53,150	£	54,975
		=====		=====

Note :- The company made no recognised gains or losses in the year other than the results attributable to continuing operations shown above. There were no discontinued operations during the year or the previous year.

AYLESBURY WOMEN'S AID (COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET AT 31st MARCH 2005

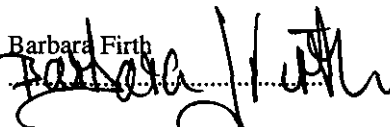
		2005	2004
		£	£
FIXED ASSETS			
Tangible assets	7	1,235	1,755
CURRENT ASSETS			
Debtors		530	-
Prepayments		1,554	1,777
Cash at bank		65,314	65,751
		67,398	67,528
LESS CREDITORS: amounts			
falling due within one year	8	10,483	8,308
NET CURRENT ASSETS		56,915	59,220
TOTAL ASSETS LESS CURRENT			
LIABILITIES		58,150	60,975
CREDITORS: amounts			
falling after one year	9	(5,000)	(6,000)
NET ASSETS		£ 53,150	£ 54,975
CAPITAL AND RESERVES			
Unrestricted funds		53,150	54,975
Restricted funds	11	-	-
MEMBERS FUNDS		£ 53,150	£ 54,975

DIRECTORS' STATEMENT ON UNAUDITED ACCOUNTS

For the year ended the 31st March 2005, the company was entitled, in the directors opinion to exemption under subsection (1) of Section 249A of the Companies Act 1985, as amended, and no notice has been deposited under subsection (2) of Section 249B of that Act in relation to the financial year then ended. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985, as amended, as well as for preparing accounts which give a true and fair view of the state of affairs of the company as at the 31st March 2005 and of its result for the financial period then ended in accordance with the requirements of section 226 of the Companies Act 1985, and which otherwise comply with the requirements of that Act relating to the accounts, so far as applicable to the company.

These accounts are prepared in accordance with the provisions of Part VII of the Companies Act 1985, as amended, relating to small companies.

Barbara Firth



DIRECTOR & TRUSTEE

These financial statements were formally approved by the board on the 8th July 2005.

The notes on pages 6 to 8 form part of these abbreviated accounts.

**AYLESBURY WOMEN'S AID (COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2005**

1) ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Statement of Recommended Practice 2000 "Accounting for Charities" issued by UK accountancy bodies. The particular accounting policies adopted are described below.

- a) The financial statements are prepared under the historical cost convention and in compliance with Statement of Recommended Practice on Charity Accounts. The Charity has taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from the requirement to produce a cashflow statement.
- b) Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value over their expected useful lives on the following basis :-
Motor Vehicles 25% straight line basis and other assets 33% straight line basis
Grants or donations specifically for the purchase of fixed assets are credited to the restricted funds reserve when received or the receipt is without doubt. All depreciation is charged against the unrestricted fund. The restricted fund relating to the capital grants and donations is transferred to the unrestricted fund on a straight line basis over 3 years.
- c) Revenue grants or donations are credited to the unrestricted funds when received or the receipt is without doubt.
- d) Administration expenditure includes all expenditure not directly related to the charitable activity of providing places of refuge for women and their children. This includes costs of administrative staff, office costs and office services.

2) GRANTS AND DONATIONS RECEIVED AND OTHER INCOME

Grants were received from Aylesbury Vale District Council for £25,330 (2004 £24,718) and Bucks County Council for £24,151 (2004 £23,794) for contributions for the running of the refuge. A grant was received from Bucks County Council for the funding of housing related support services to people who need them (generally referred to as "Supporting People". of £107,882 (2004 - £108,515). This will continue for the foreseeable future. Donations of £3,560 (2004 - £7,413) were received in the year. Net rental and service charge income amounted to £63,822 (2004- £67,416). This decrease is due to the refuge being decorated in the year and not all rooms being available all the time. This is accounted for on a receipts basis.

3) DIRECT CHARITABLE EXPENDITURE	2005	2004
Refuge running costs	£	£
Staff costs	108,478	104,872
Premises	43,851	39,774
Repairs & depreciation	5,815	11,662
Children's playground	-	9,193
Cleaning and household costs	5,339	5,990
Other costs	16,720	7,892
	-----	-----
	£180,203	£179,383

4) ADMINISTRATION EXPENDITURE	2005	2004
	£	£
Staff costs	30,299	26,184
Office services	9,859	9,252
Other costs	8,281	2,504
	-----	-----
	£ 48,439	£ 37,940
	=====	=====

AYLESBURY WOMEN'S AID (COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31st MARCH 2005

5) SURPLUS FOR THE YEAR	2005	2004
The deficit/surplus of income over expenditure is after charging	£	£
Depreciation of fixed assets	1,030	999
Accountancy fees	1,300	1,276
	<u>=====</u>	<u>=====</u>

6) STAFF	2005	2004
	£	£
Wages and salaries	125,165	119,550
Social security costs	12,381	11,506
	<u>-----</u>	<u>-----</u>
	£137,546	£131,056
	<u>=====</u>	<u>=====</u>

No remuneration was paid to the trustees in the year, and no costs were reimbursed to them. All employees received emoluments of less than £40,000 per annum. The average weekly number of staff (including trustees) employed by the charity during the year was as follows

	2005	2004
	£	£
Direct charitable work	11	14
Administrative	1	1
	<u>-----</u>	<u>-----</u>
	12	15
	<u>=====</u>	<u>=====</u>

7) TANGIBLE FIXED ASSETS

	Plant & machinery	Total
	£	£
Cost		
At 1st April 2004	65,419	65,419
Additions	510	510
Disposals	(-)	(-)
	<u>-----</u>	<u>-----</u>
At 31st March 2005	£65,929	£ 65,929
	<u>=====</u>	<u>=====</u>
Depreciation		
At 1st April 2004	63,664	63,664
Provided in year	1,030	1,030
Disposals	(-)	(-)
	<u>-----</u>	<u>-----</u>
At 31st March 2005	£64,694	£64,694
	<u>=====</u>	<u>=====</u>
Net book value		
At 1st April 2004	£ 1,755	£ 1,755
	<u>=====</u>	<u>=====</u>
At 31st March 2005	£ 1,235	£ 1,235
	<u>=====</u>	<u>=====</u>

AYLESBURY WOMEN'S AID (COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31st MARCH 2005

8) CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR	2005	2004
	£	£
Other creditors	-	-
Accruals	6,060	3,626
Deferred donation re visits for the children	1,000	1,000
Other taxes and social security costs	3,423	3,682
	<u>£ 10,483</u>	<u>£ 8,308</u>

9) CREDITORS - AMOUNTS FALLING DUE AFTER ONE YEAR	2005	2004
	£	£
Deferred donation re visits for the children	5,000	6,000
	<u>£ 5,000</u>	<u>£ 6,000</u>

10) LIABILITY OF MEMBERS

The liability of members in the event of the company being wound up is limited to £1 each. At the 31st March 2005 there were 6 members (2004 - 6).

11) RESTRICTED FUNDS

	£
At 1st April 2004	-
Capital grants and donations	-
Transfer to unrestricted funds	(-)
	<u>-</u>
At 31st March 2005	<u>£ -</u>

12) RELATED PARTY TRANSACTIONS

There were no related party transactions. The Trustees receive no remuneration or reimbursed expenses from the charity.

13) COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee without share capital.