

Company Registration No 03109099 (England and Wales)

**OPTIMA MANAGEMENT SERVICES LIMITED**

**ABBREVIATED ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2011**

TUESDAY



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25/09/2012

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COMPANIES HOUSE

# OPTIMA MANAGEMENT SERVICES LIMITED

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# OPTIMA MANAGEMENT SERVICES LIMITED

## ABBREVIATED BALANCE SHEET

AS AT 31 DECEMBER 2011

	Notes	2011 £	£	2010 £	£
<b>Current assets</b>					
Cash at bank and in hand		-		310	
<b>Creditors: amounts falling due within one year</b>		<u>(45,828)</u>		<u>(46,024)</u>	
<b>Total assets less current liabilities</b>			<u>(45,828)</u>		<u>(45,714)</u>
<b>Capital and reserves</b>					
Called up share capital	2		2		2
Profit and loss account			<u>(45,830)</u>		<u>(45,716)</u>
<b>Shareholders' funds</b>			<u>(45,828)</u>		<u>(45,714)</u>

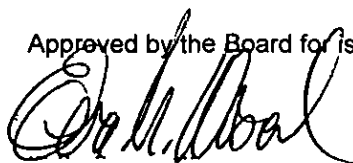
For the financial year ended 31 December 2011 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Board for issue on

21 SEPTEMBER 2012



E M Wisemark  
Director

Company Registration No. 03109099

# OPTIMA MANAGEMENT SERVICES LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2011

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### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The company is reliant upon the continuing support of the directors in order to continue as a going concern

#### 1.2 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Fixtures, fittings & computer equipment      15% Reducing balance/33 1/3% Straight line

### 2 Share capital

	2011	2010
	£	£
<b>Allotted, called up and fully paid</b>		
2 Ordinary shares of £1 each	2	2
	<u>2</u>	<u>2</u>

### 3 Related party relationships and transactions

#### Other transactions

During the year J D Wertheim and E M Wisemark provided the company with interest free loans. The amount due back to J D Wertheim at the year end was £45,029 (2010 - £45,178), and the amount due back to E M Wisemark at the year end was £689 (2010 - £711)