

**BROOME COURT (MANAGEMENT COMPANY) BRACKNELL LIMITED**

**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**30 APRIL 2015**

**(Company No 03105607 - Registered in England & Wales)**



**Mark Seldon & Co  
- Chartered Accountant -  
10 Sherwood Close  
Bracknell  
Berkshire RG12 2SB**

Company Information

Company Number	- 03105607
Directors	- M A Smurthwaite - D Makin - H E Dickson
Company Secretary	- N J T Pedersen
Registered Office	- 17 Dukes Ride Crowthorne Berkshire RG45 6LZ
Bankers	Abbey National Plc Business Banking Centre Abbey National House 301 St Vincent Street Glasgow G2 5NB
Accountant	- Mark Seldon & Co Chartered Accountant 10 Sherwood Close Bracknell Berkshire RG12 2SB

# *BROOME COURT (MANAGEMENT COMPANY) BRACKNELL LIMITED*

## REPORT OF THE DIRECTORS

For the Year Ended 30 April 2015

The directors present their Report and Financial Statements of the Company for the year ended 30 April 2015.

### REVIEW OF THE BUSINESS

The Company did not trade during the year.

Its principal activity is to act as the Trustee manager in respect of the maintenance of the common parts and gardens of three blocks containing twenty long leasehold flats, known as Broome Court in Bracknell, Berkshire, which are owned by the members and who provide all of the funding.

### DIRECTORS

The directors of the Company throughout the year, together with the beneficial interests of those serving at the 30 April 2015 and 30 April 2014 or date of appointment, in its ordinary share capital were as follows

	Ordinary Shares of £1 each	
	2015	2014
M A Smurthwaite	1	1
D Makin	1	1
H E Dickson	1	1

### DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing the financial statements, the directors are required to

- \* select suitable accounting policies and then apply them consistently
- \* make judgements and estimates that are reasonable and prudent
- \* prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the company, and ensuring that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the company and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

*BROOME COURT (MANAGEMENT COMPANY) BRACKNELL LIMITED*

REPORT OF THE DIRECTORS

For the Year Ended 30 April 2015 (continued)

AUDITORS


The Company has taken advantage of the exemption, conferred by S477 Companies Act 2006, not to have these accounts audited and the directors confirm that no notice has been deposited under S.476.

The directors have taken advantage in the preparation of their report of the exemptions applicable to small companies as set out in Chapter 5 of Part 15 of the Companies Act 2006.

Signed on behalf of the Board



N J T PEDERSEN  
Company Secretary

25 - 8 - 2015 

Registered Office:  
17 Dukes Ride  
Crowthorne  
Berkshire RG45 6LZ

*BROOME COURT (MANAGEMENT COMPANY) BRACKNELL LIMITED*

**INCOME AND EXPENDITURE ACCOUNT**

**For the Year Ended 30 April 2015**

	Note	2015	2014
		£	£
<b>INCOME</b>			
Members contributions		16,200	16,500
<b>EXPENDITURE</b>			
Cleaning		1,036	1,030
Window cleaning		679	683
Gardening		3,108	3,057
Repairs and maintenance:			
General maintenance		1,251	751
Heat and light		566	333
Water		27	21
Insurance		4,128	3,644
Health & safety assessment		258	-
Legal & statutory fees		13	13
Accountants fees		456	450
Property management		3,583	3,502
Sundry costs		<u>-</u>	<u>48</u>
		<u>15,105</u>	<u>13,532</u>
<b>SURPLUS FOR THE YEAR</b>		1,095	2,968
<b>INVESTMENT INCOME</b>			
Bank interest received gross		1	1
Less : Tax deducted at source		<u>-</u>	<u>-</u>
		<u>1</u>	<u>1</u>
<b>NET SURPLUS TRANSFERRED</b>			
<b>TO CONTINGENCY RESERVE</b>	6	£ <u>1,096</u>	£ <u>2,969</u>

All of the operations undertaken by the Company during the period under review are continuing operations

The Company has no recognised gains and losses for the year other than the surplus disclosed above

The notes on pages 6 and 7 form an integral part of these financial statements

**BROOME COURT (MANAGEMENT COMPANY) BRACKNELL LIMITED**

**BALANCE SHEET**

As at 30 April 2015

	Notes	2015 £	2013 £
<b>CURRENT ASSETS</b>			
Debtors	3	1,840	1,575
Cash at Bank		<u>16,515</u>	<u>13,269</u>
		18,355	14,844
<b>CURRENT LIABILITIES</b>			
Creditors falling due within one year:	4	<u>4,449</u>	<u>2,034</u>
<b>NET ASSETS</b>		<b>£ <u>13,906</u></b>	<b>£ <u>12,810</u></b>
 <b>Represented by:</b>			
<b>CAPITAL AND RESERVES</b>			
Share capital	5	20	20
Contingency Reserve	6	<u>13,886</u>	<u>12,790</u>
		<b>£ <u>13,906</u></b>	<b>£ <u>12,810</u></b>

The exemption, conferred by S.477 Companies Act 2006, not to have these accounts audited applies to the Company for the year under review and the directors confirm that no notice has been deposited under S.476 Companies Act 2006 in respect of that year.

The directors acknowledge their responsibilities for ensuring that:

- (i) The Company keeps accounting records which comply with S.386 Companies Act 2006, and
- (ii) The accounts give a true and fair view of the state of affairs of the Company as at 30 April 2015 and of its income and expenditure for the year then ended, in accordance with the requirements of S.393 and otherwise comply with the requirements of Companies Act 2006 relating to its accounts, so far as is applicable to a 'small company'.

Approved by the Board on 25<sup>th</sup> August 2015 and signed on its behalf by:



M A SMURTHWAITE - Director

The notes on pages 6 and 7 form an integral part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

As at 30 April 2015

1. ACCOUNTING POLICIES

a) The financial statements are prepared under the historical cost accounting convention.

b) The Company acts in a trustee capacity only on behalf of its members and is prohibited by its Memorandum of Association to make a profit and, therefore, all surpluses of income over expenditure are held in a contingency reserve to be applied towards the objectives of the Company in future years. The net assets represented by the contingency reserve are held in trust on behalf of the members.

c) As a result of the restrictions set out in (b) above, the directors have decided to depart from the required profit and loss formats, set out in S.396 Companies Act 2006 and related Regulations, and adopt an Income and Expenditure format that more appropriately reflects the activity of the Company.

d) Corporation tax is payable on any investment income generated by the Company. Income tax of an equivalent sum is currently deducted at source.

e) Members' contributions represent the annual levy by the Company in respect of maintenance, insurance and administrative costs incurred during the financial period under review, and also includes an estimated contribution towards the contingency reserve.

2. ADMINISTRATIVE EXPENSES

None of the directors received any remuneration during the year (2014 - nil).

3. DEBTORS

	2015	2014
	£	£
Other debtor	4	-
Prepayments and accrued income	<u>1,836</u>	<u>1,575</u>
	£ <u>1,840</u>	£ <u>1,670</u>

4. CREDITORS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Contributions paid in advance	3,080	825
Accrued expenditure	<u>1,369</u>	<u>1,209</u>
	£ <u>4,449</u>	£ <u>2,034</u>

*BROOME COURT (MANAGEMENT COMPANY) BRACKNELL LIMITED*

NOTES TO THE FINANCIAL STATEMENTS

As at 30 April 2015

5. CALLED UP SHARE CAPITAL

	2015	2014
	£	£
Authorised, Allotted, Issued and Fully Paid:		
20 Ordinary shares of £1 each	£ <u>20</u>	£ <u>20</u>

6. CONTINGENCY RESERVE:

	2015	2014
	£	£
Balance at 1 May	12,790	9,821
Transfer from/(to) Income & Expenditure account (Note 1b)	<u>1,096</u>	<u>2,969</u>
Balance at 30 April	£ <u>13,886</u>	£ <u>12,790</u>