

DON'T  
STAPLE

SH01

## Return of allotment of shares



Companies House

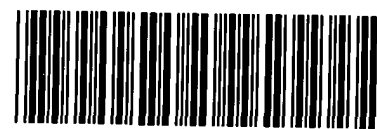
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☒ **What this form is for**  
You may use this form to give notice of shares allotted following incorporation.

☒ **What this form is NOT for**  
You cannot use this form to give notice of shares taken by subscription on formation of the company or for an allotment of a new class of shares by an unlimited company.

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COMPANIES HOUSE

**1 Company details**

Company number 03070749

Company name in full Access Business Services Ltd

**→ Filling in this form**

Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

**2 Allotment dates**

From Date 20 12 2023

To Date 20 12 2023

**① Allotment date**

If all shares were allotted on the same day enter that date in the 'from date' box. If shares were allotted over a period of time, complete both 'from date' and 'to date' boxes.

**3 Shares allotted**Please give details of the shares allotted, including bonus shares.  
(Please use a continuation page if necessary.)**② Currency**

If currency details are not completed we will assume currency is in pound sterling.

| Currency ② | Class of shares<br>(E.g. Ordinary/Preference etc.) | Number of shares<br>allotted | Nominal value of<br>each share | Amount paid<br>(including share<br>premium) on each<br>share | Amount (if any)<br>unpaid (including<br>share premium) on<br>each share |
|------------|----------------------------------------------------|------------------------------|--------------------------------|--------------------------------------------------------------|-------------------------------------------------------------------------|
|            | Ordinary                                           | 1                            | 1                              | 2,602,000                                                    | 0                                                                       |
|            |                                                    |                              |                                |                                                              |                                                                         |
|            |                                                    |                              |                                |                                                              |                                                                         |

If the allotted shares are fully or partly paid up otherwise than in cash, please state the consideration for which the shares were allotted.

**Continuation page**

Please use a continuation page if necessary.

Details of non-cash consideration.

If a PLC, please attach valuation report (if appropriate)

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## Statement of capital

Complete the table(s) below to show the issued share capital at the date to which this return is made up.

Complete a separate table for each currency (if appropriate). For example, add pound sterling in 'Currency table A' and Euros in 'Currency table B'.

## Continuation page

Please use a Statement of Capital continuation page if necessary.

| Currency<br>Complete a separate table for each currency | Class of shares<br>E.g. Ordinary/Preference etc. | Number of shares | Aggregate nominal value (£, €, \$, etc)<br>Number of shares issued multiplied by nominal value | Total aggregate amount unpaid, if any (£, €, \$, etc)<br>Including both the nominal value and any share premium |
|---------------------------------------------------------|--------------------------------------------------|------------------|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
|---------------------------------------------------------|--------------------------------------------------|------------------|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|

## Currency table A

|        |          |       |        |  |
|--------|----------|-------|--------|--|
|        | Ordinary | 5,101 | £5,101 |  |
|        |          |       |        |  |
|        |          |       |        |  |
| Totals |          | 5,101 | £5,101 |  |

## Currency table B

|        |  |  |  |  |
|--------|--|--|--|--|
|        |  |  |  |  |
|        |  |  |  |  |
|        |  |  |  |  |
| Totals |  |  |  |  |

## Currency table C

|        |  |  |  |  |
|--------|--|--|--|--|
|        |  |  |  |  |
|        |  |  |  |  |
|        |  |  |  |  |
| Totals |  |  |  |  |

## Total issued share capital table

|                                                                                                                                              |                        |                                                                                                           |                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| You must complete this table to show your total issued share capital. Add the totals from all currency tables, including continuation pages. | Total number of shares | Total aggregate nominal value<br>Show different currencies separately. For example:<br>£100 + €100 + \$10 | Total aggregate amount unpaid ❶<br>Show different currencies separately. For example:<br>£100 + €100 + \$10 |
| Grand total                                                                                                                                  | 5,101                  | £5,101                                                                                                    |                                                                                                             |

## ❶ Total aggregate amount unpaid

Enter 0 or 'nil' if the shares are fully paid. We'll assume the shares are fully paid if you leave this blank.

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**Statement of capital (prescribed particulars of rights attached to shares)**

Please give the prescribed particulars of rights attached to shares for each class of share shown in the share capital tables in **Section 4**.

Class of share

Ordinary

Prescribed particulars  
①

Each share is entitled to one vote and share equally in dividend payments and other distributions.

**① Prescribed particulars of rights attached to shares**

The particulars are:

- a particulars of any voting rights, including rights that arise only in certain circumstances;
- b particulars of any rights, as respects dividends, to participate in a distribution;
- c particulars of any rights, as respects capital, to participate in a distribution (including on winding up); and
- d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder.

A separate table must be used for each class of share.

**Continuation page**

Please use a Statement of Capital continuation page if necessary.

Class of share

Prescribed particulars  
①

Class of share

Prescribed particulars  
①

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**Signature**

I am signing this form on behalf of the company.

Signature

Signature

X  X

**② Societas Europaea**

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

**③ Person authorised**

Under either section 270 or 274 of the Companies Act 2006.

This form may be signed by:

Director ②, Secretary, Person authorised ③, Administrator, Administrative receiver, Receiver, Receiver manager, CIC manager.

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## Return of allotment of shares

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

|               |                                |   |   |   |  |   |   |   |
|---------------|--------------------------------|---|---|---|--|---|---|---|
| Contact name  | Eleanor Menezes                |   |   |   |  |   |   |   |
| Company name  | Davies and Partners Solicitors |   |   |   |  |   |   |   |
|               |                                |   |   |   |  |   |   |   |
| Address       | 250 Aztec West                 |   |   |   |  |   |   |   |
|               |                                |   |   |   |  |   |   |   |
|               |                                |   |   |   |  |   |   |   |
| Post town     | Bristol                        |   |   |   |  |   |   |   |
| County/Region |                                |   |   |   |  |   |   |   |
| Postcode      | B                              | S | 3 | 2 |  | 4 | T | R |
| Country       |                                |   |   |   |  |   |   |   |
| DX            |                                |   |   |   |  |   |   |   |
| Telephone     | 01454 619619                   |   |   |   |  |   |   |   |

**Checklist**

**We may return the forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have shown the date(s) of allotment in section 2.
- ☐ You have completed all appropriate share details in section 3.
- ☐ You have completed the relevant sections of the statement of capital.
- ☐ You have signed the form.

**Important information**

**Please note that all information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Shares allotted**

**2 Currency**  
If currency details are not completed we will assume currency is in pound sterling.

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# SH01 - continuation page

## Return of allotment of shares

If the allotted shares are fully or partly paid up otherwise than in cash, please  
state the consideration for which the shares were allotted.

Details of non-cash  
consideration.

If a PLC, please attach  
valuation report (if  
appropriate)

4

Complete the table below to show the issued share capital. Complete a separate table for each currency.

04/22 Version 7.0

**5 Statement of capital (prescribed particulars of rights attached to shares)**

| Class of share         |  |  |
|------------------------|--|--|
| Prescribed particulars |  |  |