INQUEST CHARITABLE TRUST (Company Limited by Guarantee Without Share Capital)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2005



COMPANY NO. 3054853 CHARITY NO. 1046650

GENERAL INFORMATION

FOR THE YEAR ENDED 31 MARCH 2005

Management Committee Members (i.e. Trustees) Antony Ward
Joanna Bennett
Adrienne Jemmott
Louise Christian
William Spence
Arlington Trotman
Penny Green
Adam Sampson
David Bergman

Leslie Thomas (resigned 20 July 2004) Brian Roberts (resigned 1 April 2004)

Secretary

Helen Shaw

Registered Office

89-93 Fonthill Road London N4 3JH

Auditors

Barcant Beardon LLP Chartered Accountants 8 Blackstock Mews

Islington London N4 2BT

Bankers

Unity Trust Bank plc Nine Brindley Place 4 Oozells Square Birmingham B1 2HB

Company Number

03054853

Charity Number

1046650

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REPORT OF THE MANAGEMENT COMMITTEE (i.e. Trustees)

FOR THE YEAR ENDED 31 MARCH 2005

The Management Committee submit herewith the Annual Report together with the audited Financial Statements of the company for the year ended 31 March 2005.

Principal Aims and Activities

To advance the education of the public by information concerning sudden or unexplained deaths or deaths subject to a coroner's inquest; relief to the bereaved by provision of information, advice, counselling and support; and to undertake any other charitable objectives.

Organisation

Inquest Charitable Trust is managed by a voluntary Management Committee, which meet on a regular basis and is serviced by paid workers and other volunteers.

Development in the year and future developments

During 2004/5 the Trustees have been pleased to note the continued increase in demand for the service in providing support and advice to bereaved families and the increased demand for our input from policy makers. The success of the organisation's fundraising strategy has continued and we have appointed an additional caseworker to the core staff team. The two major projects on the deaths of young people and children are continuing and in addition our work on reform of the inquest system has seen major developments with proposed reform now imminent. We hope to sustain this level of work in the coming year.

Financial report for the year

The Statement of Financial Activities shows net incoming resources for the year of £82,598 (2004 - £19,581 net outgoing) with the total reserves amounting to £137,839 as disclosed in the Financial Statements.

Company Status

The company is limited by guarantee without share capital and is therefore governed by a Memorandum and Articles of Association. Each member present and twelve months past is liable to contribute a sum not exceeding £1 on the company's winding up.

Management Committee

The management committee constitutes directors of the company for the purpose of company law and trustees for the purpose of charity law.

The management committee members are elected at the Annual General Meeting. Those serving during the year were as follows:

Antony Ward	William Spence	Arlington Trotman
Joanna Bennett	Penny Green	Adrienne Jemmott
Louise Christian	Adam Sampson	Leslie Thomas
David Reroman	Brian Roberts	

No management committee member received any remuneration for services during the year (2004 - NIL), nor did they have any beneficial interest in any contract with the charity.

Risk Management

The management committee have assessed the major risks to which the charity is exposed, in particular those relating to the operation and finances of the Trust, and are satisfied that systems are in place to mitigate our exposure to the major risks.

Reserves Policy

It is the policy of the charity to maintain Unrestricted Funds, which are the free reserves of the charity, at a level which equates to approximately one month of unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency applications for grants which arise.

Grants Policy

This is disclosed in Note 1 to the Financial Statements under accounting policies.

REPORT OF THE MANAGEMENT COMMITTEE (i.e. Trustees) - (Continued)

FOR THE YEAR ENDED 31 MARCH 2005

Statement of Committee Members' Responsibilities

Company law requires the trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those Financial Statements, the trustees are required to

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are responsible and prudent;
- Prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.
- State whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the Financial Statements.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the Financial Statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Auditors

A resolution will be proposed that Barcant Beardon LLP be re-appointed as auditors of the charity at the Annual General Meeting.

This report was approved by the board on $21 \cdot 12 \cdot 05$ and signed on their behalf.

Louise Christian (Chair)

REPORT OF THE INDEPENDENT AUDITORS

TO THE MEMBERS OF

INQUEST CHARITABLE TRUST

We have audited the Financial Statements on pages 4 to 12 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Directors and Auditors

As described on page 2 the Management Committee members (who also act as trustees for the charitable activities of the company) are responsible for the preparation of Financial Statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Our responsibility is to audit the Financial Statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the Financial Statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Management Committee is not consistent with the Financial Statements, if the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the company is not disclosed.

We read the Report of the Management Committee and consider the implications for our report if we become aware of any apparent misstatements within it. Our responsibilities do not extend to any other information.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the Financial Statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the Financial Statements.

Opinion

In our opinion the Financial Statements give a true and fair view of the charitable company's state of affairs as at 31 March 2005 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

> BARCANT BEARDON LLP Chartered Accountants

Barant Bearan LLP

and

Registered Auditors

8 Blackstock Mews Islington London N4 2BT

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2005

Summary Income and Expenditure Account	Notes	Restricted Funds £	Unrestricted Funds £	Total 2005 £	Total 2004 £
Incoming Resources		~	~		~
Grants	2	200,488	1,000	201,488	363,402
Deferred from last year		1 <i>5</i> 8,785	-	158,785	-
Deferred to next year		(5,861)	-	(5,861)	(158,785)
Donations		-	15,007	15,007	15,497
Memberships		-	8,196	8,196	7,364
Other Income	3	-	3,043	3,043	2,443
Investment Income	4		3,974	3,974	655
Total Incoming Resources	,	353,412	31,220	384,632	230,576
Resources Expended					
Costs of Generating Funds Direct Charitable Expenditure:	6	8,166	-	8,166	6,497
Project Costs	6	240,742	-	240,742	200,366
Support Costs	6	46,205	-	46,205	34,760
Other Expenditure:					
Management and Administration	7	4,779	2,142	6,921	8,534
Total Resources Expended		299,892	2,142	302,034	250,157
Net Incoming/(Outgoing) Resources					
for the Year Fund Balances Brought Forward	5/8	53,520	29,078	82,598	(19,581)
at 1 April 2004	12/13	37,319	17,922	55,241	86,417
Transfer from Inquest	16	-	-	-	(11,595)
Fund Balances Carried Forward at 31 March 2005	12/13	90,839	47,000	137,839	55,241

Statement of Other Recognised Gains and Losses

The company has no recognised gains or losses other than the surplus for the above two financial years.

Continuing Operations

None of the company's activities were acquired or discontinued during the above two financial years.

The notes on pages 6 to 12 form part of these Financial Statements

BALANCE SHEET

AS AT 31 MARCH 2005

	N	2005	
	Notes	2005 £	2004 £
Fixed Assets	9	6,090	3,042
Current Assets Debtors and Prepayments Cash at Bank and in Hand	10	18,597 134,939	19,656 217,654
		153,536	237,310
Creditors: Amounts falling due within one year	11	(21,787)	(185,111)
Net Current Assets		131,749	52,199
Total Assets less Current Liabilities		137,839	55,241
Reserves			
Restricted Funds	12	90,839	37,319
Unrestricted Funds	13	47,000	17,922
		137,839	55,241

The Financial Statements were approved by the Management Committee on 21.12.05 and signed on its behalf

Management Committee Member

MISPENICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2005

1.0 Accounting Policies

1.1 Basis of preparation of accounts:

The Accounts are prepared under the historical cost convention and include the results of the charity's operations which are described in the Report of the Management Committee and all of which are continuing.

The Financial Statements have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000) issued in October 2000, SORP Update Bulletin 1 issued in December 2002, applicable accounting standards and the Companies Act 1985.

The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement.

1.2 Tangible Fixed Assets and Depreciation:

Tangible fixed assets costing more than £500 are capitalised and included at cost, including any incidental expenses of acquisition.

Depreciation is charged so as to write off the cost of fixed assets over their estimated useful life as follows:

Office Equipment

25% pa reducing balance

1.3 Corporation Tax:

No provision has been made for Corporation Tax as the company is a charity.

1.4 Value Added Tax:

Value added tax is not recoverable by the company, and as such is included in the relevant cost in the Statement of Financial Activities.

1.5 Income:

Voluntary income and donations are accounted for as received. Unrestricted Revenue grants are allocated to the period to which they relate. Restricted revenue grants are recognised when receivable, unless they relate to a specified future period, in which case they are deferred. Capital grants are classified as restricted capital income and the fund balance is reduced by the depreciation charge associated with the assets acquired by the fund.

1.6 Expenditure on Management and Administration of the Charity:

Administration expenditure includes all expenditure not directly related to the charitable activity. This includes audit fees.

1.7 Resource Expended:

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of VAT which cannot be recovered.

Expenditure which is directly attributable to specific activities has been included in these costs categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of these resources.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

2.0	Income					
2.1	1 The income for the year all relate to the company's principal activities.					
2.2	Grants	Restricted £	Unrestricted £	2005 £	2004 £	
	Association of London Government The Atlantic Philanthropies The Nuffield Foundation Churches Commission for Racial Justice The Ajahma Charitable Trust The Department of Health The Diana Memorial Fund The Allen Lane Foundation The City Parochial Foundation The Tudor Trust Unison The Law Society Trustees Lloyds TSB Foundation for England and W Miscellaneous Grants Ladbrokes in the Community Charitable Trust	ust -		56,000 - 4,000 30,000 55,238 5,000 11,250 10,000	59,749 126,035 19,624 5,000 3,000 24,000 40,363 5,000 15,000 10,000 16,131 15,500 23,500 500	
	Action for Prisoners Families The Joseph Rowntree Charitable Trust	4,000 25,000 200,488	1,000	201,488	363,402	
3.0	Other Income			2005 £	2004 £	
-	Reimbursed Expenses Miscellaneous Income Information Pack and Publication Sales			604 1,500 939	1,044 666 733	
				3,043	2,443	
4.0	Investment Income			2005 £	2004 £	
	Bank Interest Receivable			3,974	655	

INQUEST CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5.0	Net Incoming/(Outgoing) Resources	for the Year			2005 £	2004 £
	This is stated after Charging: Auditors' Remuneration: Audit				2,500	1,500
	: Accou	ntanev			2,764	1,500
	Depreciation				2,029	1,014
	Operating Lease Payments : Land	& Buildings			24,185	18,445
6.0	Charitable Resources Expended	Generating	Project	Support		
	•	Funds	Costs	Costs	2005	2004
		£	£	£	£	£
	Salaries and National Insurance	-	217,781	-	217,781	177,686
	Staff Training and Development	-	5,221	-	5,221	3,720
	Printed Materials	5,816	399	-	6,215	17,554
	Research and Consultancy	2,350	9,255	-	11,605	4,554
	Recruitment	-	1,867	-	1,867	1,582
	Travel and Subsistence	-	5,909	-	5,909	1,721
	Rent, Rates and Service Charges	-	-	25,985	25,985	19,264
	Computer Running Costs	-	-	3,979	3,979	2,150
	Repairs and Maintenance	-		389	389	1,885
	Telephone	-	-	5,356	5,356	5,585
	Postage and Stationery	-	210	8,467	8,467	4,862
	Subscriptions Depreciation	-	310	2,029	310 2,029	46 1,014
					·	<u>·</u>
		8,166	240,742	46,205	295,113	241,623
7.0	Management and Administration Exp	penditure			2005	2004
					£	£
	Insurance				880	663
	Legal and Professional Fees				15	556
	Audit Fees				5,264	6,669
	General Expenses				175	35
	Bank Charges				483	586
	Interest Paid				104	25
					6,921	8,534

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8.0	Staff Costs	2005 £	2004 £
	Wages and Salaries National Insurance	196,770 21,011	160,968 16,718
		217,781	177,686
	No employee earned more than £50,000 per annum (2004 - nil).		
8.1	The average monthly number of staff employed by the company during	the year was as follows	:
	Direct charitable work Administrative	6	4
		7	5
9.0	Fixed Assets		Office Equipment £
	Cost At 31 March 2004 Additions		4,056 5,077
	At 31 March 2005		9,133
	Depreciation: At 31 March 2004 Charge for the year		1,014 2,029
	At 31 March 2005		3,043
	Net Book Value: 31 March 2005		6,090
	31 March 2004		3,042

NOTES TO THE FINANCIAL STATEMENTS (Continued)

10.0	Debtors			2005 £	2004 £
	Debtors			2,530	28
	Accrued Income			16,067	18,395 1,233
	Prepayments				1,233
				18,597	19,656
11.0	Creditors: Amounts falling due within one	vaar		2005	2004
11.0	Creations. Amounts juiling the winth one	yeur		£	£
	Creditors			4,329	11,422
	Taxation and Social Security			6,097	11,904
	Accruals Deferred Income			3,000 8,361	3,000 158,785
	Deferred income				136,763
				21,787	185,111
12.0	Restricted Funds	Balance at	Incoming	Resources	Balance at
		31 March 2004	Resources	Expended	31 March 200
	Capital	£	£	£	£
	Association of London Government	4,486	_	(1,404)	3,082
	The Atlantic Philanthropies	-	2,300	(856)	1,444
		4,486	2,300	(2,260)	4,526
	Revenue	,			
	Association of London Government	-	56,000	(56,000)	-
	The Nuffield Foundation The Ajahma Charitable Trust	-	889 4,000	(889) (4,000)	-
	The Department of Health	- -	30,000	(30,000)	-
	The Diana Memorial Fund	8,500	55,238	(52,630)	11,108
	The Allen Lane Foundation	-	5,000	(5,000)	-
	The City Parochial Foundation	-	11,250	(7,503)	3,747
	The Tudor Trust	5,000	10,000	(949)	14,051
	Unison	11,500	10,333	(2,538)	8,962 6,787
	The Law Society Trustees Lloyds TSB Foundation for England and W	ales 7,833	15,667	(3,546) (12,400)	11,100
	Action for Prisoners' Families	aics 7,000	4,000	(12,400)	4,000
	The Atlantic Philanthropies	-	123,735	(97,177)	26,558
	The Joseph Rowntree Charitable Trust		25,000	(25,000)	-
		32,833	351,112	(297,632)	86,313

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2005

- 12.1 The grant from the Association of London Government was funding for the upgrading of the ITC equipment and for contribution towards the salaries of an Office Manager and Information Worker posts and running costs.
- 12.2 The grant from The Nuffield Foundation was for a study of families' experience of the investigation of deaths that require an inquest.
- 12.3 The Ajahma Charitable Trust provided grant towards the core activities of the organisation.
- 12.4 The grant from the Department of Health was for work promoting and improving the support available to bereaved people attending inquests.
- 12.5 The grant from The Diana Memorial Fund was funding towards a three year project that started in February 2004 on the deaths of young people in custody.
- 12.6 The Allen Lane Foundation, The City Parochial Foundation provided funding towards the senior caseworker's salary.
- 12.7 The Tudor Trust and Lloyds TSB Foundation provided funding towards caseworker salaries and related costs.
- 12.8 The grant from Unison was for a booklet on the case of Roger Sylvester and work on the case.
- 12.9 The grant from The Law Society Trustees was funding towards running a series of seminars for those working with bereaved people facing inquests.
- 12.10 The grant from Action for Prisoners' Families is funding towards an organisational review.
- 12.11 The Atlantic Philanthropies provided a grant for a two year project that focuses specifically on the deaths of women in custody.
- 12.12 The grant from The Joseph Rowntree Charitable Trust was funding for work on reform of the Inquest system.

13.0 Unrestricted Funds

· · · · · · · · · · · · · · · · · · ·	Balance at	Net Movement	Balance at
	1 April 2004	in year	31 March 2005
	£	£	£
Unrestricted Fund	17,922	29,078	47,000

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2005

14.0	Analysis of Fund Balances Between Net Assets	Restricted Fund £	Unrestricted Fund £	Total £
	Tangible Fixed Assets Current Assets	5,659 85,180	431 68,356	6,090 153,536
	Creditors: Amounts falling due within one year	-	(21,787)	(21,787)
		90,839	47,000	137,839

15.0 Obligations Under Operating Leases

At 31 March 2005 the charity had annual commitments under non-cancellable operating leases as follows:

	Land &	Total	Total
	Buildings	2005	2004
•	£	£	£
Expires:			
In less than five years	9,311	9,311	9,311
In more than five years	12,000	12,000	12,000
			

16.0 Transfer of INQUEST

On 1 April 2003, INQUEST, an unincorporated campaign organisation concerned with deaths in custody resolved to transfer its activities and assets and liabilities to Inquest Charitable Trust.

The fair value of assets and liabilities acquired is set out below:

	£
Current Assets Current Liabilities	5,650 (17,245)
	(11,595)
Democrated have	£
Represented by: Unrestricted Funds	(11,595)