



COMPANIES HOUSE

THE REGISTRAR OF COMPANIES  
COMPANIES HOUSE  
CROWN WAY  
CARDIFF  
CF4 3UZ



A38 \*A0YVHFOB\* 604  
COMPANIES HOUSE 21/04/99

This form should be completed in black.

The information printed below is taken from Companies House records as at 10/03/99  
If this information requires amendment use the spaces opposite.

#### Date of this return (See note 1)

The information in this return should be made up to a date not later than

Day	Month	Year
24	03	99

#### Date of next return (See note 2)

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

#### Registered Office (See note 3)

This is the address registered by Companies House.

INSTITUTE OF ACTUARIES  
STAPLE INN HALL  
HIGH HOLBORN  
LONDON WC1V 7QJ

#### Principal business activities (See note 4)

Trade classification is  
7484 OTHER BUSINESS ACTIVITIES

If the code cannot be determined from the notes, give a brief description of principal activity.

2028/3  
OIL  
E-12

# 363s

## Annual Return

of company number 03037559

S

#### company name

INSTITUTE AND FACULTY EDUCATION LIMITED

#### company type

PRIVATE COMPANY LIMITED BY SHARES

2

If you are making the return up to an earlier date, show the date here. Please note that the form must be delivered to Companies House within 28 days of this earlier date.

Day	Month	Year

Day	Month	Year

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If the information shown needs amendment, give details below and, for secretary and director particulars, the date of any change.

## Register of members *(See note 5)*

The register is kept at

INSTITUTE OF ACTUARIES  
NAPIER HOUSE  
4 WORCESTER STREET  
OXFORD OX1 2AW

## Register of debenture holders *(See note 6)*

Any register of debenture holders (or duplicate) is kept at

## Company Secretary *(See note 7)*

Particulars of a new secretary **must** be notified on form 288.

RICHARD  
THWAITES  
37A CROWN STREET  
HARROW ON THE HILL  
MIDDLESEX HA2 0UX

Day Month Year

1 5 0 8 9 8

Date of any change.

RICHARD  
THWAITES  
197 STEVENAGE ROAD  
HITCHIN  
HERTS  
SG4 9EA

If this person has ceased to be secretary, please state when.

Day Month Year

Date of resignation.

## Directors *(See note 7)*

Particulars of a new director **must** be notified on form 288.

BERNARD JAMES  
BRINDLEY  
8 SYDENHAM AVENUE  
LONDON  
SE26 6UH

Day Month Year

Date of any change.

Date of Birth:- 15/02/44

Nat: BRITISH

Occ: FINANCE DIRECTOR AND ACTUARY

If this person has ceased to be director, please state when.

Day Month Year

Date of resignation.

Show any relevant current and previous directorships.

If the information shown needs amendment, give details below and the date of any change.

## Directors - continued

Particulars.

JOHN FRANCIS  
HYLANDS  
6 HEUGH STREET  
FALKIRK  
FK1 5QR  
SCOTLAND

Date of Birth:- 03/12/51  
Nat:BRITISH  
Occ:ACTUARY

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Particulars.

MICHAEL ROBERT  
KIPLING  
6 BUDWORTH CLOSE  
OXTON  
WIRRAL  
MERSEYSIDE L43 9TJ

Date of Birth:- 30/03/57  
Nat:BRITISH  
Occ:MANAGER

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Day Month Year

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

Day Month Year

Day	Month	Year

Date of resignation.

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

If the information shown needs amendment, give details below and the date of any change.

## Directors - continued

Particulars.

RUARIDH MACKENZIE  
BUDGE  
72 BALGREEN ROAD  
EDINBURGH  
MIDLOTHIAN EH12 5UB

Date of Birth:- 02/09/48  
Nat:BRITISH  
Occ:ACTUARY

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Particulars.

ROBERT ANDERSON SCOTT  
CARSWELL  
2 WEST HARBOUR ROAD  
CHARLESTOWN  
DUNFERMLINE  
FIFE KY11 3ET

Date of Birth:- 20/06/36  
Nat:BRITISH  
Occ:ACTUARY

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Particulars.

NICHOLAS JOHN  
DUMBRECK  
32 ENNISMORE AVENUE  
GUILDFORD  
SURREY GU1 1SR

Date of Birth:- 12/11/54  
Nat:BRITISH  
Occ:CONSULTING ACTUARY

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

**Other Directorship**

**Mr Bernard James Brindley**

Board of National Provident Institution

Board of NPI Subsidiary Companies

NPI Asset Management Limited

NPI Investment Management Limited

NPI Annuities Limited

NPI Finance PLC

NPI Self Invested

NPI Trustee Service Limited

Board of Basil Investments Limited

Board of NPI Limited

Board of NPI Managed Properties Limited

NPI Global Care Investment Limited

### LIST OF PAST AND PRESENT MEMBERS (continued)

**SCHEDULE TO FORM 363**[illegible]

## LIST OF PAST AND PRESENT MEMBERS

**SCHEDULE TO FORM 363**[illegible]

**Continued overleaf**

**R.M. BUDGE - DIRECTORSHIPS**

<b>COMPANY:</b>	<b>Date of Appointment:</b>	<b>Date of Resignation:</b>
<b><u>Current</u></b>		
* The Scottish Life Guarantee Company Ltd.	29/2/1988	
* The Scottish Life Property Holdings Ltd.	29/2/1988	
The Highland Fund.	1989	
* S.L. (Davenport Green) Ltd.	7/4/1989	
* SLAC (Freeholds) Inc.	17/4/1989	
Europroperty	16/9/1991	
* The Scottish Life Investment Assurance Co. Ltd.	19/1/1993	
Scottish Life International Holdings Ltd.	14/12/1995	
* The Scottish Life Pensions Annuity Co. Ltd.	17/9/1996	
* Scottish Life Asset Managers Ltd.	17/9/1996	
* Scottish Life Investment Management Co. Ltd.	17/9/1996	
The Scottish Life Assurance Company	17/9/1996	
M <sup>3</sup> Capital Ltd. (formerly Time Life Insurance Limited)	1/11/1996	
[alternate]		
SFG Properties Limited	24/10/1996	
* The Scottish Life Finance plc	7/11/1996	
Institute and Faculty Education Limited	1/7/1997	

**Previous**

Dunedin Berkeley Development Capital Ltd.	16/5/1988	28/5/97
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- \* Those marked with an asterix are wholly-owned subsidiaries of The Scottish Life Assurance Company.

**HOME ADDRESS:**

72 Balgreen Road,  
Edinburgh.  
EH12 5UB



If the information shown needs amendment, give details below and the date of any change.

**Directors - continued**

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please  
state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please  
state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please  
state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

**Issued Share Capital** (See note 8)

03037559

Enter details of all shares in issue at the date of this return.

Class (eg Ordinary/ Preference etc.)	Number of shares issued	Aggregate* nominal value (ie Number of shares issued multiplied by nominal value per share)
ORD	10	10
Totals	10	10

**List of past and present members**

(See note 9)

(Use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns.

Please mark the  
appropriate box.

There were no changes in the period



The last full members list was at 24/03/97

	on paper	not on paper
A list of changes is enclosed	<input type="checkbox"/>	<input type="checkbox"/>
A full list of members is enclosed	<input type="checkbox"/>	<input type="checkbox"/>

**Elective resolutions** (See note 10)

(Private companies only)

If an elective resolution is in force at the date of this return to dispense with annual general meetings, mark this box.



If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, mark this box.

**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief.

I enclose the fee of £ 15.

Cheques should be made payable  
to **Companies House**.

**Signed**Richard Thwaites

Secretary/Director\*

\*(delete as appropriate)

Date 20/4/98

This return includes 3 continuation sheets.  
(enter number)

Please ensure that you have completed  
all sections on this page.

To whom should Companies House direct any enquiries  
about the information shown in this return?

MR RICHARD THWAITES  
INSTITUTE OF ACTUARIES  
STAPLE INN HALL

HIGH HOLBORN

LONDON Postcode WC1V 7QJ

Telephone 0171 632 2126 Ext