



Companies House

— for the record —

Company Name

**INSTITUTE AND FACULTY
EDUCATION LIMITED**

363s Annual Return

053640/15

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

Company Type

**Private Company Limited By
Shares**

Company Number

3037559

Information extracted from
Companies House records on
1st March 2003

Section 1: Company details



M A09 COMPANIES HOUSE 0577 28/03/03

Ref: 3037559/03/10

	Current details	Amended details
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Institute Of Actuaries Staple Inn Hall High Holborn London WC1V 7QJ	Address _____ _____ _____ UK Postcode _ _ _ _ _
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Address where the Register is held Institute Of Actuaries Napier House 4 Worcester Street Oxford OX1 2AW	Address INSTITUTE OF ACTUARIES STAPLE INN HALL HIGH HOLBORN, LONDON UK Postcode WC1V 7QJ
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Not Applicable	Address _____ _____ _____ UK Postcode _ _ _ _ _
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	SIC Code Description 7487 Other business activities	SIC CODE Description _____ _____ _____ _____ _____ _____
> <i>Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</i>		

Section 2: Details of Officers of the Company

	Current details	Amended details
> Company Secretary <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Company Secretary must be notified on form 288.</i>	Name Richard THWAITES Address 197 Stevenage Road Hitchin Hertfordshire SG4 9EA	Name <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address <hr/> <hr/> <hr/> UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date Richard THWAITES ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _
> Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i>	Name Ruaridh Mackenzie BUDGE Address 72 Balgreen Road Edinburgh EH12 5UB Date of birth 02/09/1948 Nationality British Occupation Actuary	Name <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Address <hr/> <hr/> <hr/> UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change 24 / 03 / 2003 Date Ruaridh Mackenzie BUDGE ceased to be director (if applicable) 24 / 03 / 2003

Current details

Amended details

> Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

Name

Robert Anderson Scott CARSWELL

Address

2 West Harbour Road
Charlestown
Dunfermline
Fife
KY11 3ET

Date of birth 20/06/1936

Nationality British

Occupation Actuary

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode

Date of birth

Nationality

Occupation

Date of change

Date Robert Anderson Scott
CARSWELL ceased to be director (if
applicable) 24, 03, 2003

> Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

Name

Nicholas John DUMBRECK

Address

32 Ennismore Avenue
Guildford
Surrey
GU1 1SR

Date of birth 12/11/1954

Nationality British

Occupation Consulting Actuary

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode

Date of birth

Nationality

Occupation

Date of change

Date Nicholas John DUMBRECK
ceased to be director (if applicable)

> Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

Current details

Name

Patrick John Lenford O'KEEFFE

Address

Broomyhurst
Shobley
Ringwood
Hampshire
BH24 3HT

Date of birth 24/10/1944

Nationality British

Occupation Consulting Actuary

Amended details

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _ _ _ _ _

Occupation _ _ _ _ _

Date of change _ _ / _ _ / _ _ _ _

Date Patrick John Lenford O'KEEFFE
ceased to be director (if applicable)

_ _ / _ _ / _ _ _ _

Section 3: Share Capital

	Current details	Amended details
> Issued Share Capital <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	Class of share Ordinary Nominal value of each share £1.00 Number of shares issued 10 Aggregate Nominal Value of issued shares £10.00	Class of share Nominal value of each share Number of shares issued Aggregate Nominal Value of issued shares
> Total shares issued and value <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Total number of shares issued 10 Total Nominal value of shares issued £10.00	Total number of shares issued Total Nominal value of shares issued
> At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at www.companieshouse.gov.uk or by ringing 0870 3333636.		

Section 4: Details of Shareholders

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
> Shareholder Name FACULTY OF ACTUARIES		Name 		Shares transferred by FACULTY OF ACTUARIES		
Address 17 Thistle Street Edinburgh EH2 1DF		Address MACLAURIN HOUSE 18 DUBLIN STREET EDINBURGH				
Shares held Class Ordinary		UK Postcode E H 1 3 P P Shares held Class				
Number 1		Number 				
				Class	Number	Date of transfer
						__/__/__
						__/__/__
> Shareholder Name INSTITUTE OF ACTUARIES		Name 		Shares transferred by INSTITUTE OF ACTUARIES		
Address Staple Inn Hall 1-3 Staple Inn London WC1V 7QJ		Address 				
Shares held Class Ordinary		UK Postcode _____ Shares held Class				
Number 9		Number 				
				Class	Number	Date of transfer
						__/__/__
						__/__/__

Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _			



Companies House

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363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- ☒ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

[Signature]
(Director/Secretary)

Date

24 / 03 / 2003

This date must not be earlier than the return date at 2 below

What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

- ☒ This AR is made up to **24/3/2003** If you are making this return up to an earlier date, please give the date here

__ / __ / ____

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **24th March 2004** please give the new date here:

__ / __ / ____

4. Where to send this form

- ☒ Please return this form to:

Registrar of Companies
Companies House
Crown Way
Cardiff CF14 3UZ

OR

For members of the Hays Document
Exchange service
DX 33050 Cardiff

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

PAULINE HARGRAVES

Telephone number *inc code*

0207 6322125

Address

INSTITUTE OF ACTUARIES
STAPLE INN HALL, HIGH HOLBORN
LONDON

DX number *if applicable*

DX exchange

Postcode

WC1V 7QJ