



C O M P A N I E S   H O U S E

THE REGISTRAR OF COMPANIES  
COMPANIES HOUSE  
CROWN WAY  
CARDIFF  
CF4 3UZ



This form should be completed in black.

The information printed below is taken from Companies House records as at 06/03/97  
If this information requires amendment use the spaces opposite.

**Date of this return** (See note 1)

The information in this return should be made up to a date not later than

Day	Month	Year
24	03	97

**Date of next return** (See note 2)

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

**Registered Office** (See note 3)

This is the address registered by Companies House.

INSTITUTE OF ACTUARIES  
STAPLE INN HALL  
HIGH HOLBORN  
LONDON WC1V 7QJ

**Principal business activities** (See note 4)

Trade classification is  
7484 OTHER BUSINESS ACTIVITIES

If the code cannot be determined from the notes, give a brief description of principal activity.

NW 009330 315

363s

**Annual Return**

of company number 03037559

S

**company name**

INSTITUTE AND FACULTY EDUCATION LIMITED

**company type**

PRIVATE COMPANY LIMITED BY SHARES

If you are making the return up to an earlier date, show the date here. Please note that the form must be delivered to Companies House within 28 days of this earlier date.

Day	Month	Year

Day	Month	Year

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If the information shown needs amendment, give details below and, for secretary and director, particulars, the date of any change.

## Register of members *(See note 5)*

The register is kept at

INSTITUTE OF ACTUARIES  
NAPIER HOUSE  
4 WORCESTER STREET  
OXFORD OX1 2AW

## Register of debenture holders *(See note 6)*

Any register of debenture holders (or duplicate) is kept at

## Company Secretary *(See note 7)*

Particulars of a new secretary **must** be notified on form 288.

GRAHAME DAVID  
SMITH  
8 HURST CLOSE  
WALLINGFORD  
OXFORDSHIRE OX10 9BQ

Day Month Year

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Date of any change.

If this person has ceased to be secretary, please state when.

Day Month Year

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Date of resignation.

## Directors *(See note 7)*

Particulars of a new director **must** be notified on form 288.

GRAHAM KENNETH  
ASLET  
MA FIA  
CLAY HALL  
CLAYHALL LANE  
REIGATE  
SURREY RH2 8LD

Day Month Year

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Date of any change.

Date of Birth:- 27/05/48

Nat:BRITISH

Occ:FINANCIAL DIRECTOR

If this person has ceased to be director, please state when.

Day Month Year

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Date of resignation.

Show any relevant current and previous directorships.

SEE ENCLOSED LIST.

If the information shown needs amendment, give details below and the date of any change.

## Directors - continued

Particulars.

MICHAEL ROBERT  
KIPLING  
39 GATEFORD DRIVE  
HORSHAM  
WEST SUSSEX RH12 5FW

Day Month Year

24 03 97

Date of any change.

6 BUDWORTH CLOSE  
OXTON  
WIRRAL  
MERSEYSIDE  
L43 9TJ

Date of Birth:- 30/03/57

Nat:BRITISH

Occ:MANAGER

If this person has ceased to be director, please state when.

Day Month Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day Month Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Day Month Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day Month Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Day Month Year

Date of resignation.

Show any relevant current and previous directorships.

If the information shown needs amendment, give details below and the date of any change.

## Directors - continued

Particulars.

ROBERT ANDERSON SCOTT  
CARSWELL  
2 WEST HARBOUR ROAD  
CHARLESTOWN  
DUNFERMLINE  
FIFE KY11 3ET

Date of Birth:- 20/06/36  
Nat:BRITISH  
Occ:ACTUARY

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Particulars.

NICHOLAS JOHN  
DUMBRECK  
32 ENNISMORE AVENUE  
GUILDFORD  
SURREY GU1 1SR

Date of Birth:- 12/11/54  
Nat:BRITISH  
Occ:CONSULTING ACTUARY

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Particulars.

JOHN FRANCIS  
HYLANDS  
6 HEUGH STREET  
FALKIRK  
FK1 5QR  
SCOTLAND

Date of Birth:- 03/12/51  
Nat:BRITISH  
Occ:ACTUARY

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

WYATT WILSON RISK FINANCIAL SERVICES LTD  
RWS TRUSTEE LTD.

If the information shown needs amendment, give details below and the date of any change.

# Directors - continued

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES  
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

**Issued Share Capital** (See note 8)

03037559

Enter details of all shares in issue at the date of this return.

Class (eg Ordinary/ Preference etc.)	Number of shares issued	Aggregate nominal value (ie Number of shares issued multiplied by nominal value per share)
<u>ORD</u>	<u>10</u>	<u>10</u>
Totals	<u>10</u>	<u>10</u>

**List of past and present members**

(See note 9)

(Use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns.

Please mark the  
appropriate box.

There were no changes in the period

☐

The last full members list was at 24/03/96

	on paper	not on paper
A list of changes is enclosed	<input type="checkbox"/>	<input type="checkbox"/>
A full list of members is enclosed	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Elective resolutions** (See note 10)

(Private companies only)

If an elective resolution is in force at the date of this return to dispense with annual general meetings, mark this box.

☒

If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, mark this box.

☒**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief.

I enclose the fee of £ 15.

Cheques should be made payable  
to **Companies House**.

Signed

X G.P.A.

Secretary/Director \*

\*(delete as appropriate)

Date

20/4/97

This return includes 2 continuation sheets.  
(enter number)

Please ensure that you have completed  
all sections on this page.

To whom should Companies House direct any enquiries  
about the information shown in this return?

MR GRHAMME SMITH  
NAPIER HOUSE 4 WORCESTER STREET

OX FORDPostcode OX1 2AWTelephone 01865 794144 Ext

## LIST OF PAST AND PRESENT MEMBERS

**SCHEDULE TO FORM 363**[illegible]

**Continued overleaf**

**SCHEDULE TO FORM 363**[illegible]



## Individual Profile

Mr Graham Kenneth Aslet MA, FIA

**Current Directorships**

Company Name	Title	Date of Appointment
Box Hill Investments Limited	Director	01 Dec 1987
FP Asset Management Holdings Limited	Director	01 Jan 1995
FP Business Holdings Limited	Director	22 May 1989
FP Finance plc	Director	19 Sep 1996
FP Life Assurance Limited	Director and Actuary	01 Jul 1996
FP UK Holdings Limited	Director	05 Dec 1993
Friends' Provident Life Office	Finance Director and Actuary	08 Jun 1988
Friends' Provident Linked Life Assurance Limited	Director and Actuary	01 Dec 1987
Friends' Provident Managed Pension Funds Limited	Director and Actuary	01 Dec 1987
Institute and Faculty Education Limited	Director	24 Jul 1995
The Growth Fund Limited	Director	01 Mar 1996
United Kingdom Temperance and General Provident Institution	Director	08 Jun 1988

**Past Directorships**

Company Name	Title	Date of Appointment	Date of Cessation
Compania de Seguros y Reaseguros Kairos, S.A.		22 Sep 1989	21 Apr 1993
FP Asset Managers Limited		22 Oct 1990	31 Dec 1994
Friends' Provident Unit Trust Managers Limited		01 Dec 1987	31 Dec 1994
Kairos Vida, Compania de Seguros y Reaseguros, S.A.		04 Dec 1989	22 Apr 1993
Myracorp Insurance Management Services Limited			20 Dec 1991
Myracorp Reinsurance Company Limited			21 Feb 1994

Re: INSTITUTE & FACULTY EDUCATION LIMITED  
 COMPANY No. 03037559