

**CONSTRUCTION SKILLS
CERTIFICATION SCHEME LIMITED**

(A company limited by guarantee)

FINANCIAL STATEMENTS

YEAR ENDED 31 MAY 2014



RPG CROUCH CHAPMAN LLP
Chartered Accountants
62 Wilson Street
London
EC2A 2BU

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

COMPANY INFORMATION

DIRECTORS	J Allott M Clapham I Dickerson K Bennett D Watson S Nichol G C Tipper S D Murphy B J Sutherland P J Whitehurst
COMPANY SECRETARY	Breams Registrars and Nominees Limited
REGISTERED NUMBER	03024675
REGISTERED OFFICE	52 Bedford Row London WC1R 4LR
INDEPENDENT AUDITORS	RPG Crouch Chapman LLP Chartered Accountants & Statutory Auditors 62 Wilson Street London EC2A 2BU
CHAIRMAN	M. Clapham
CHIEF EXECUTIVE	G. Wren

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

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CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MAY 2014

The directors present their report and the financial statements for the year ended 31 May 2014.

DIRECTORS' RESPONSIBILITIES STATEMENT

The directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was the operation of a certification scheme for the construction industry. Under an existing contract the Construction Skills Certification Scheme carry out the duties of an administrative body.

RESULTS

The profit for the year, after taxation, amounted to £375,734 (2013 - £373,838).

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MAY 2014

DIRECTORS

The directors who served during the year were:

J Allott
M Clapham
I Dickerson
K Bennett
D Watson
S Nichol
G C Tipper
S D Murphy
B J Sutherland
P J Whitehurst

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are directors at the time when this Directors' report is approved has confirmed that:

- so far as that director is aware, there is no relevant audit information of which the company's auditors are unaware, and
- that director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the company's auditors are aware of that information.

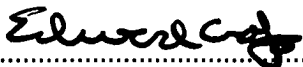
AUDITORS

The auditors, RPG Crouch Chapman LLP, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

SMALL COMPANY EXEMPTION

The above report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the board on 30 September 2014 and signed on its behalf.


.....
Edward Craft for and on behalf of
Brems Registrars and Nominees Limited
Corporate Company Secretary

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CONSTRUCTION SKILLS
CERTIFICATION SCHEME LIMITED

We have audited the financial statements of Construction Skills Certification Scheme Limited for the year ended 31 May 2014, set out on pages 5 to 13. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As explained more fully in the Directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 May 2014 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CONSTRUCTION SKILLS
CERTIFICATION SCHEME LIMITED

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to take advantage of the small companies' exemption from the requirement to prepare a Strategic report.

Nicholas Heath MA ACA (Senior statutory auditor)

for and on behalf of
RPG Crouch Chapman LLP

Chartered Accountants & Statutory Auditors

62 Wilson Street
London
EC2A 2BU
Date:

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MAY 2014

	Note	2014 £	As restated 2013 £
TURNOVER	1	3,109,480	2,524,292
Cost of sales		(2,025,618)	(1,502,295)
GROSS PROFIT		1,083,862	1,021,997
Administrative expenses		(769,829)	(715,699)
Other operating income	2	59,943	65,908
OPERATING PROFIT	3	373,976	372,206
Interest receivable and similar income		2,197	2,011
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		376,173	374,217
Tax on profit on ordinary activities		(439)	(379)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION		375,734	373,838
PROFIT BROUGHT FORWARD		1,667,843	1,294,005
RETAINED PROFIT CARRIED FORWARD		2,043,577	1,667,843

All amounts relate to continuing operations.

The notes on pages 8 to 13 form part of these financial statements.

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES
FOR THE YEAR ENDED 31 MAY 2014

	Note	2014 £	As restated 2013 £
PROFIT FOR THE FINANCIAL YEAR		<u>375,734</u>	<u>373,838</u>
TOTAL RECOGNISED GAINS AND LOSSES RELATING TO THE YEAR		375,734	<u>373,838</u>
Prior year adjustment	10	<u>216,978</u>	
TOTAL GAINS AND LOSSES RECOGNISED SINCE LAST FINANCIAL STATEMENTS		<u>592,712</u>	

The notes on pages 8 to 13 form part of these financial statements.

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED

(A company limited by guarantee)

REGISTERED NUMBER: 03024675


BALANCE SHEET

AS AT 31 MAY 2014

	Note	£	2014 £	As restated 2013 £
FIXED ASSETS				
Tangible assets	5		13,129	17,759
CURRENT ASSETS				
Stocks		330,505		338,877
Debtors	6	1,075,986		1,190,368
Cash at bank		1,208,899		593,409
		<u>2,615,390</u>		<u>2,122,654</u>
CREDITORS: amounts falling due within one year	7	<u>(374,942)</u>		<u>(262,570)</u>
NET CURRENT ASSETS			<u>2,240,448</u>	<u>1,860,084</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>2,253,577</u>	<u>1,877,843</u>
PROVISIONS FOR LIABILITIES				
Other provisions	8		<u>(210,000)</u>	<u>(210,000)</u>
NET ASSETS			<u><u>2,043,577</u></u>	<u><u>1,667,843</u></u>
CAPITAL AND RESERVES				
Profit and loss account	9		<u>2,043,577</u>	<u>1,667,843</u>
	11		<u><u>2,043,577</u></u>	<u><u>1,667,843</u></u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on



M Clapham

Chairman

The notes on pages 8 to 13 form part of these financial statements.

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2014

1. ACCOUNTING POLICIES

Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

Consolidation

The company is part of a small group by virtue of being the sole member of Constructing Better Health Limited and is exempt from the requirement to produce group accounts. The financial statements therefore present information about the company as an individual undertaking and not about its group.

Cash flow

The company has taken advantage of the exemption in Financial Reporting Standard No.1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

Turnover

Turnover represents the invoiced amount of services rendered to members.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures & fittings	-	Over 4 years
Computer equipment	-	Over 3 years

Operating leases

Rentals under operating leases are charged to the Profit and loss account on a straight line basis over the lease term.

Stocks

The stock of Smart cards are valued at the lower of cost and net realisable value.

Taxation

Corporation tax is provided on income received from third parties, as the Company is not taxed on income received from its members as this is treated as mutual trading.

Deferred taxation

As the company is not liable to tax on its income, deferred tax does not arise.

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2014

1. ACCOUNTING POLICIES (continued)

Reserves

The Directors' objective is to maintain a sufficient level of free reserves having taken account of the ongoing working capital requirement to cover one years running costs. Surpluses will be used to fund training and charitable causes relevant to the industry. (See note 16).

2. OTHER OPERATING INCOME

	2014 £	2013 £
Sundry income	59,943	65,908

3. OPERATING PROFIT

The operating profit is stated after charging:

	2014 £	2013 £
Depreciation of tangible fixed assets:		
- owned by the company	6,157	1,073
Auditors' remuneration	3,100	3,050
Operating lease rentals:		
- plant and machinery	656	398

During the year, no director received any emoluments (2013 - £NIL).

4. DIRECTORS' REMUNERATION

The directors received no remuneration or retirement benefits. The chairman received consultancy fees of £15,000 (2013: £15,000) and was reimbursed £2,918 (2013: £242) for travel expenses during the year.

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2014

5. TANGIBLE FIXED ASSETS

	Fixtures & fittings £	Computer equipment £	Total £
<u>Cost</u>			
At 1 June 2013	3,558	15,274	18,832
Additions	-	1,527	1,527
At 31 May 2014	3,558	16,801	20,359
<u>Depreciation</u>			
At 1 June 2013	55	1,018	1,073
Charge for the year	889	5,268	6,157
At 31 May 2014	944	6,286	7,230
<u>Net book value</u>			
At 31 May 2014	2,614	10,515	13,129
At 31 May 2013	3,503	14,256	17,759

6. DEBTORS

	2014 £	2013 £
<u>Due after more than one year</u>		
Amounts owed by group undertakings	210,000	210,000
<u>Due within one year</u>		
Trade debtors	476,114	365,558
Prepayments and accrued income	389,872	614,810
	1,075,986	1,190,368

The loan to the subsidiary company Constructing Better Health Ltd is unsecured and repayable in 24 equal monthly payments commencing on 1 April 2015 or on demand by giving 15 days written notice. Interest is charged at the rate of 3% above the prevailing base rate of the Bank of England on 1 April 2012.

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2014

7. CREDITORS:

Amounts falling due within one year

	2014 £	2013 £
Trade creditors	131,318	120,135
Corporation tax	439	402
Other taxation and social security	68,618	49,482
Other creditors	62,126	2,444
Accruals and deferred income	112,441	90,107
	<u>374,942</u>	<u>262,570</u>

8. PROVISIONS

	Provisions £
At 1 June 2013 and 31 May 2014	<u>210,000</u>

The provision relates to the loan given to Constructing Better Health Limited. The details of the loan are disclosed in note 6 and the financial information concerning the company is disclosed in note 15.

9. RESERVES

	Profit and loss account £
At 1 June 2013 (as previously stated)	1,450,865
Prior year adjustment (note 10)	216,978
	<u>1,667,843</u>
At 1 June 2013 (as restated)	1,667,843
Profit for the financial year	375,734
	<u>2,043,577</u>
At 31 May 2014	<u>2,043,577</u>

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2014

10. PRIOR YEAR ADJUSTMENT

An adjustment has been made to include the increased cost of stock held after pre personalisation. Previously all stock had been valued at the cost of raw materials. Following the adjustment the 2013 stock valuation and surplus has been increased by £216,978.

11. RECONCILIATION OF MOVEMENT IN MEMBERS' FUND

	2014 £	2013 £
Opening members' funds	1,450,865	1,294,005
Prior year adjustments (note 10)	216,978	
	<hr/>	
Opening members' funds (as restated)	1,667,843	
Profit for the financial year	375,734	373,838
	<hr/>	<hr/>
Closing members' funds	<u>2,043,577</u>	<u>1,667,843</u>

12. COMPANY STATUS

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

13. OPERATING LEASE COMMITMENTS

At 31 May 2014 the company had annual commitments under non-cancellable operating leases as follows:

	Land and buildings		Equipment	
	2014 £	2013 £	2014 £	2013 £
<u>Expiry date:</u>				
Within 1 year	40,464	39,400	-	-
Between 2 and 5 years	-	-	1,092	1,092
	<hr/>	<hr/>	<hr/>	<hr/>

14. RELATED PARTY TRANSACTIONS

During the year a sponsorship payment of £6,600 (2013: £6,600) was paid to the National Specialist Contractor's Council (NSCC Limited) a company in which S. Nichol is the Chief Executive.

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2014

15. CONSTRUCTING BETTER HEALTH LTD

During 2012 Construction Skills Certification Scheme Limited became the only member of this company which is limited by guarantee. The guarantee is £1 in the event of Constructing Better Health Limited being wound up. Construction Skills Certification Scheme Limited exercises control over Constructing Better Health Limited currently through being the sole member and having control over the appointment of any other member. The latest audited accounts were for the year ended 31st March 2014 and relevant information is disclosed below:

	Aggregate Reserves £	Profit/(Loss) £
Constructing Better Health Limited	<u>(264,228)</u>	<u>130,567</u>

16. ANALYSIS OF NET ASSETS

	2014 £
Tangible fixed assets	13,129
Cash held as working capital	760,000
Cash held for other projects	400,000
Other current assets	1,455,390
Creditors due within one year	(374,942)
Other provisions	(210,000)
Total	<u>2,043,577</u>

In accordance with the Reserves Policy as described in Note 1, the net assets of the company have been attributed between asset categories. Included within these is an indication of the funds available to support training and charitable causes relevant to the industry.

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

DETAILED TRADING AND PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MAY 2014

	Page	2014 £	2013 £
TURNOVER		3,109,480	2,524,292
Cost of sales	15	(2,025,618)	(1,502,295)
		<hr/>	<hr/>
GROSS PROFIT		1,083,862	1,021,997
Other operating income	15	59,943	65,908
		<hr/>	<hr/>
		1,143,805	1,087,905
OVERHEADS			
Administration expenses	15	(769,829)	(715,699)
		<hr/>	<hr/>
OPERATING PROFIT		373,976	372,206
Interest receivable	15	2,197	2,011
		<hr/>	<hr/>
PROFIT FOR THE YEAR		<u>376,173</u>	<u>374,217</u>

CONSTRUCTION SKILLS CERTIFICATION SCHEME LIMITED
(A company limited by guarantee)

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2014

	2014 £	2013 £
COST OF SALES		
Purchases	<u>2,025,618</u>	<u>1,502,295</u>
	2014 £	2013 £
OTHER OPERATING INCOME		
Profiled route income	<u>59,943</u>	<u>65,908</u>
	2014 £	2013 £
ADMINISTRATION EXPENSES		
Salaries	276,050	248,872
Staff national insurance	33,677	31,601
Staff private health insurance	2,422	1,615
Staff pension costs - money purchase schemes	19,738	20,073
Compensation for loss of office as employee	-	8,739
Staff training	800	539
Entertainment	192	-
Travel expenses	51,656	44,639
Consultancy	82,416	67,564
Telephone	4,370	1,423
Computer costs	5,282	728
Advertising and promotion	167,919	188,058
Trade subscriptions	144	-
Legal and professional	46,607	45,487
Auditors' remuneration	3,100	3,050
Accountancy fees	50	600
Equipment leasing	656	398
Bank charges	251	362
Bad debts	600	-
Sundry expenses	8,557	6,522
Rent	49,042	33,845
Depreciation	6,158	1,073
Insurance	10,142	10,511
	<u>769,829</u>	<u>715,699</u>
	2014 £	2013 £
INTEREST RECEIVABLE		
Bank interest receivable	<u>2,197</u>	<u>2,011</u>