

# The Willow Agency Limited

Registered Number 3023236

Financial Statements

For the year ended 31 May 2006



# The Willow Agency Limited

## Report of the Directors

The directors present their report and financial statements of the company for the year ended 31 May 2006.

### Principal activity

The company's principal activity is the provision of accounting services.

### Result and dividends

The profit for the year is shown on page 2.

A dividend of £100,000 (2005 £84,000) was paid during the year.

### Fixed assets

The movements in fixed assets during the year are set out in Note 5 and 6 to the accounts.

### Directors and their Interests

The directors who served during the year and their interests in the shares of the company were as follows :

	Ordinary shares of £1 each	
	31 May 2006	31 May 2005
RS Finmore	1,000	1,000
AC Burgess	1,000	1,000

### Small company rules

The report has been prepared in accordance with the Special Provisions of Part VII of the Companies Act 1985 relating to small companies (effective January 2005).

### Audit exemption

The directors have taken advantage of the provision of Section 249A of the Companies Act 1985 and therefore an audit has not been carried out for the year under review.



Richard Finmore

Director

Approved by order  
of the Board on

31 January 2007

# The Willow Agency Limited

## Notes to the financial statements

for the year ended 31 May 2006

### 1. Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the company's accounts.

#### a. Accounting convention and standards

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards. The policies remain unchanged from previous years.

#### b. Turnover

Turnover represents amounts invoiced by the company in respect of goods and services provided during the year and excludes Value Added Tax.

#### c. Depreciation

Depreciation is provided on all fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life. The annual depreciation rates used on a straight line basis are as follows:

Motor cars	-	33.33%
Office equipment	-	50%
Office furniture	-	33.33%

#### d. Listed investments

Listed investments are valued at cost.

### 2. Interest payable and similar charges

	2006 £	2005 £
Bank and other interest	3,051 =====	2,841 =====

### 3. Profit on ordinary activities before taxation

	2006 £	2005 £
This is stated after charging :		
Depreciation		
a Owned tangible fixed assets	-	1,254
b Assets held under hire purchase agreements	8,146	6,788
Directors' remuneration	12,080	10,640
Profit on sale of fixed assets	-	(11,600)
	=====	=====

# The Willow Agency Limited

## Profit and loss account

for the year ended 31 May 2006

	Note	2006 £	2005 £
Turnover	1b	332,092	372,162
Cost of sales		(11,134)	(39,961)
Gross profit		<u>320,958</u>	<u>332,201</u>
Administrative expenses		(203,984)	(191,461)
Operating profit		<u>116,974</u>	<u>140,740</u>
Interest paid and similar charges	2	(3,051)	(2,841)
Interest received		-	52
Other income		70	57
Profit on ordinary activities before taxation	3	<u>113,993</u>	<u>138,008</u>
Tax on profit on ordinary activities	4	(19,759)	(25,000)
Profit for the year after taxation		<u>94,234</u>	<u>113,008</u>
Dividends paid		(100,000)	(84,000)
Loss (2005 profit) for the year after dividends		<u>(5,766)</u>	<u>29,008</u>

None of the company's activities were acquired or discontinued during the year and there were no recognised gains or losses for 2006 or 2005 other than those included in the profit and loss account.

# The Willow Agency Limited

## Balance Sheet at 31 May 2006

	Note	2006	2005
		£	£
Fixed assets			
Tangible assets	5	9,507	17,653
Investments	6	3,662	4,511
		13,169	22,164
Current assets			
Trade debtors		107,401	119,153
Other debtors	7	14,623	4,268
Directors' loan account		58,605	-
Bank and cash balances		-	128,028
		180,629	251,449
Creditors : Amounts falling due within one year			
Bank overdraft		3,973	-
Trade creditors		7,637	5,530
Social Security and other taxes		29,754	39,041
Corporation tax		22,500	27,255
Directors' loan account		-	41,283
Other creditors		4,390	5,681
Accruals and deferred income		40,500	60,500
		108,754	179,290
Net current assets		71,875	72,159
		85,044	94,323
Creditors : Amounts falling due after more than one year		(879)	(4,392)
Total net assets		84,165	89,931
Capital and reserves			
Called up share capital	8	2,000	2,000
Profit and loss account	8	82,165	87,931
Shareholders funds		84,165	89,931

(a) For the year ended 31 May 2006 the company was entitled to exemption under section 249A(1) of the Companies Act 1985.

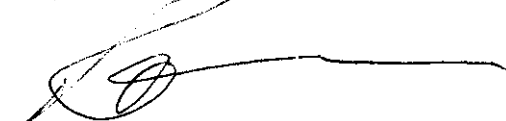
(b) Members have not required the company to obtain an audit in accordance with section 249(B) of the Companies Act 1985.

(c) The directors acknowledge their responsibility for:

i. ensuring the company keeps accounting records which comply with section 221; and

ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its loss for the financial period, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

(d) The accounts have been prepared in accordance with the special provisions in Part VII of the Companies Act 1985 relating to small companies.



Richard Finmore Director

Approved by the Board on :  
Page No : 3

31 January 2007

# The Willow Agency Limited

## Notes to the financial statements

for the year ended 31 May 2006

4. Taxation	2006 £	2005 £
Taxation based on the profit for the year comprises:		
Corporation tax charge at current rates (19%)	22,500	25,000
Over provision in respect of prior year	(2,741)	-
	<u>19,759</u>	<u>25,000</u>
	=====	=====

### 5. Tangible fixed assets

	Motor cars £	Office equipment £	Office furniture £	Total £
Cost				
Balance at 31 May 2005	24,440	1,721	2,466	28,627
Additions	-	-	-	-
Disposals	-	-	-	-
	<u>24,440</u>	<u>1,721</u>	<u>2,466</u>	<u>28,627</u>
	=====	=====	=====	=====
Depreciation				
Balance at 31 May 2005	6,787	1,721	2,466	10,974
Charge for year	8,146	-	-	8,146
Disposals	-	-	-	-
	<u>14,933</u>	<u>1,721</u>	<u>2,466</u>	<u>19,120</u>
	=====	=====	=====	=====
Net book values				
Balance at 31 May 2006	9,507	-	-	9,507
	<u>9,507</u>	<u>-</u>	<u>-</u>	<u>9,507</u>
	=====	=====	=====	=====
Balance at 31 May 2005	17,653	-	-	17,653
	<u>17,653</u>	<u>-</u>	<u>-</u>	<u>17,653</u>
	=====	=====	=====	=====

Included within fixed assets are motor vehicles with a net book value of £9,507 (2005 £17,653) which are subject to lease purchase agreements.

# The Willow Agency Limited

## Notes to the financial statements

for the year ended 31 May 2006

6. Investments	2006 £	2005 £
Listed investments at cost	3,662 =====	4,511 =====

The listed investments had a market value at 31 May 2006 of £5,007 (2005 £1,965).

7. Other debtors	2006 £	2005 £
Included within other debtors is a loan to 35 Communications Limited a company in which RS Finmore has a 5% interest. The loan is repayable on demand.		
Balance at 31 May	- =====	2,000 =====

## 8. Share capital and shareholders funds

	Share Capital £	Profit for year £	Total £
Balance brought forward at 31 May 2004	2,000	58,923	60,923
Profit for the year	-	113,008	113,008
Dividends paid 27 February 2005	-	(84,000)	(84,000)
	-----	-----	-----
Balance brought forward at 31 May 2005	2,000	87,931	89,931
Profit for the year	-	94,234	94,234
Dividends paid	-	(100,000)	(100,000)
	-----	-----	-----
Balance carried forward at 31 May 2006	2,000 =====	82,165 =====	84,165 =====

	2006 £	2005 £
Authorised, allotted, called up and fully paid		
2,000 ordinary shares of £1 each	2,000 =====	2,000 =====

## 9. Controlling party

The joint shareholders of the company are AC Burgess and RS Finmore, neither of whom individually have effective control.

# The Willow Agency Limited

Profit and loss account for the year ended 31 May 2006

	2006 £	2005 £
Sales	332,092	372,162
Cost of sales	(11,134)	(39,961)
	<u>320,958</u>	<u>332,201</u>
Administrative expenses		
Salaries, national insurance and pensions	146,354	151,553
Other staff related costs	3,952	2,681
Staff training	10,327	5,485
Motor expenses	4,964	6,459
Entertaining	2,130	2,357
Travel and subsistence	8,933	7,390
Occupancy costs	154	3,013
Telephones	2,705	2,748
Postage and stationery	1,193	1,049
Computer maintenance	3,843	2,186
Web site and internet	1,615	1,352
Insurances	2,016	1,835
Legal and professional	500	500
Bad debts	4,188	4,291
General expenses	1,982	2,120
Depreciation	8,146	8,042
Profit on sale of fixed assets	-	(11,600)
Loss on disposal of investments	982	-
	<u>203,984</u>	<u>191,461</u>
Operating profit	116,974	140,740
Interest paid	(3,051)	(2,841)
Interest received	-	52
Dividends received	70	57
Profit before taxation	<u>113,993</u> =====	<u>138,008</u> =====