

Don't staple this form

# TM02

## Termination of appointment of secretary



Companies House

Go online to file this information  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

✓ **What this form is for**  
You may use this form to terminate the appointment of a secretary (individual or corporate).

✗ **What this form is NOT**  
You cannot use this form terminating the appointment of director. To do this, please use TM01 'Termination of appointment of director'.

TUESDAY



\*A9KG0HP6\*

A19

22/12/2020

#492

COMPANIES HOUSE

### 1 Company details

Company number 03010153

Company name in full LETSURE LIMITED

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the public Register.

Title\* MR

Full forename(s) PHILIP

Surname/Corporate name SCREETON

### 3 Termination date<sup>1</sup>

Date of termination of appointment 01/12/2020

<sup>1</sup> Only one secretary appointment can be terminated per form.

### 4 Signature

I am signing this form on behalf of the company.

Signature

Signature

✗

DocuSigned by:

Brendan McManus

E3F0802433164F5...

✗

This form may be signed by:  
Director<sup>2</sup>, Secretary, Person authorised<sup>3</sup>, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor.

#### <sup>2</sup> Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

#### <sup>3</sup> Person authorised

Under either section 270 or 274 of the Companies Act 2006.

TM02

## Termination of appointment of secretary

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

LUCY WATKISS

Company name

LINKLATERS LLP

Address

1 SILK STREET

Post town

LONDON

County/Region

Postcode

E C 2 Y 8 H Q

Country

DX

Telephone

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have correctly entered the name of the secretary being terminated.
- ☐ You have included the date of termination.
- ☐ You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)