

Charity Registration No. 1045701

Company Registration No. 03009554 (England and Wales)

HILLINGDON MIND
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2014

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HILLINGDON MIND

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M. O'Connor (Chairman) N. Benjamin C. Campbell J. Clark M.S. Chahal G. Francis S. Gupta P. Kemp E. Okwonga R.V. Parsons P. Rose (Treasurer)
Charity Director	C.L. Geake
Secretary	C.L. Geake
Charity number	1045701
Company number	03009554
Principal address	Aston House Redford Way Uxbridge Middlesex UB8 1SZ
Registered office	6 High Street Northwood Middlesex HA6 1BN
Auditors	Gittins Mulderrig 6 High Street Northwood Middlesex HA6 1BN

HILLINGDON MIND

LEGAL AND ADMINISTRATIVE INFORMATION

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

HILLINGDON MIND

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2014

The trustees present their report and accounts for the year ended 31 March 2014.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

Hillingdon Mind is a charitable company limited by guarantee and its governing document is its Memorandum and Articles of Association. Hillingdon Mind is an independent charity affiliated to the National Association for Mental Health (Mind), and its objects are in accordance with the aims and objectives of Mind. Specifically the charity seeks to promote good mental health well being and to support and maintain persons residing in the London Borough of Hillingdon who experience various mental health conditions.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

M. O'Connor (Chairman)
N. Benjamin
C. Campbell
J. Clark
M.S. Chahal
G. Francis
S. Gupta
P. Kemp
E. Okwonga
R.V. Parsons
P. Rose (Treasurer)

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. Under the requirements of the Memorandum and Articles of Association of the charitable company no trustee may hold the office of Chair, Vice-Chair or Treasurer for a period of more than six consecutive years. Following the end of a period of six consecutive years in office a period of at least one year must elapse before the trustee can be reappointed to that office. At every general meeting one third of the the trustees, for the time being, or if their number is not a multiple of three then the number nearest to one third, shall retire from office. A retiring member shall be eligible for re-election.

The trustees form a diverse and committed body with an interest in mental health issues and the charitable company has sought to enhance the potential pool of suitable trustees through selective advertising and networking with local governmental and council departments and like minded organisations.

To enhance their knowledge of the practical work undertaken by the charity, trustees are encouraged to take an active role in project matters in which they have expressed an interest. The induction process covers the obligations of trustees, an introduction to the main documents which set out the operational framework including the Memorandum and Articles, resourcing and the current financial position as set out within the latest published accounts and future plans and objectives of the charity.

HILLINGDON MIND

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

The detailed organisational structure of Hillingdon Mind is subject to change, dependent upon the projects undertaken in the furtherance of the charity's objects, however, the overall organisational structure adopted provides for a board of trustees (appointed in accordance with the Articles of Association), a Charity Director, management and administration personnel, project workers and co-ordinators. The charity also makes use of, and is grateful to, its many volunteer workers.

Jill Patel, the Charity Director, retired from her post at the end of the financial year after many years of sterling service and the trustees were delighted to announce the appointment of Christopher Geake as new Charity Director to lead the charity forward.

The trustees have considered the major risks to which the charity is exposed and have established a risk register which is regularly reviewed and updated. Where appropriate systems or procedures have been established to mitigate material risks. External risks to funding have been identified and addressed and there has been planned diversification in activity within the charity. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety and insurance issues relating to staff, volunteers and users and the charity has met the quality assurance standards as laid down by the National Association for Mental Health (Mind) to ensure a consistent quality of delivery for all operational aspects of the charity. All procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Objectives and activities

Hillingdon Mind believes that life experiences, and the environment in which we live, play a major part in influencing our mental health. The charity considers that people have a right to be treated holistically and this is reflected in the wide range of services offered.

Hillingdon Mind remains the largest independent provider of mental health services in the London Borough of Hillingdon. The main services provided, for the period under review, included the provision of social club facilities, out of hours drop-in centres, counselling services, a befriending scheme, an appropriate adult project, weekend and out & about schemes, a range of diversity and other projects for the local Asian community, an East African service, a therapeutic group, volunteering opportunities, a 'One Step Forward' outreach project, a day opportunities service and work and training opportunities through the community cafe, 'Cafe Mind', a social enterprise initiative partly grant funded. The charity was further responsible for providing mental health information, for arranging a number of outings, a regular newsletter and a calendar of events. Staff will continue to incorporate the National Mind quality standards into their work and the charity intends to continue with the provision of services to the local community as additional funding opportunities are continually being sought in the promotion of the charity's objectives.

Achievements and performance

The main areas of charitable activity are as described within the section on Objectives and Activities above. The achievements and performance of the charity within each of these main areas is more fully described within detailed reports separate from these financial statements but which are included in the Annual Report of Hillingdon Mind for the year to 31st March 2014. The trustees are of the view that the charity achieved its prime aims and performed well during the period in furtherance of its objectives, notwithstanding the harsh economic financial circumstances under which the charity had to operate.

HILLINGDON MIND

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

Financial review

The charity had another testing year, financially, as grant funding has been difficult to secure to support some of the charity's activities. The charity has continued to explore alternative sources of funding but found itself with a number of potential project shortfalls during the year and rather than curtail the services delivered it had to make good by utilising accumulated unrestricted reserves. The overall deficit for the year thereby reduces the level of reserves carried forward at the financial year end. The transactions undertaken by the charity are detailed in the statement of financial activities within the accounts and in the related notes.

The principal funding sources for the charity during the financial year were a core grant from the London Borough of Hillingdon and project related grants and funding from the London Borough of Hillingdon and the Hillingdon Clinical Commissioning Group for most of the services undertaken, by the Hillingdon Community Trust for the Diversity Project, by Awards for All and the Heathrow Community Fund for the Cafe Initiative, by the Lloyds TSB Foundation in the support of Volunteering Opportunities and by National Mind for the LGBT Support Project. The Charity also received a substantial contribution from funds raised by Cllr. Mary O'Connor during her year as Mayor of Hillingdon. The trustees are grateful to all providers of funds to enable the charity to meet its objectives.

The trustees have examined the charity's requirements for reserves in light of the main risks to the organisation and have established a policy whereby a level of uncommitted reserves approximating to a third of the charity's current annual level of income should be maintained. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. The total level of uncommitted reserves held by the charity at the balance sheet date, as noted within the Statement of Financial Activities, has exceeded target and whilst the trustees are hopeful of maintaining a consistent level over forthcoming years they are aware of the difficulties facing the sector in securing sufficient and appropriate on-going funding.

The trustees have reviewed the charity's reserves at the balance sheet date and have concluded that no part of the reserves needs to be classified as restricted funds other than those funds representing the unamortised cost of kitchen equipment and related capital expenditure incurred in respect of the 'Cafe Mind' initiative. As a result of this and to support potential project shortfalls a transfer has been made between funds.

With a prudent approach designed to enhance the level of reserves, and continuing low interest rates, few funds were deemed suitable or available for long term investment. The charitable company's funds are maintained in current and deposit accounts with a proportion having been placed under longer term investment.

Plans for the future

The charity will continue to provide mental health services in the London Borough of Hillingdon and is active in seeking funding to develop new projects to complement the existing services it provides, and to further develop its social enterprise initiatives.

Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditors are unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

HILLINGDON MIND

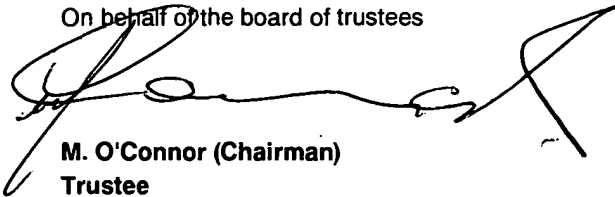
TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

Auditors

A resolution proposing that Gittins Mulderrig be reappointed as auditors of the company will be put to the members.

On behalf of the board of trustees

A handwritten signature in black ink, appearing to be 'M. O'Connor', written over a horizontal line.

M. O'Connor (Chairman)

Trustee

Dated: 1 September 2014

HILLINGDON MIND

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of HILLINGDON MIND for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HILLINGDON MIND

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF HILLINGDON MIND

We have audited the accounts of HILLINGDON MIND for the year ended 31 March 2014 set out on pages 8 to 19 and comprising a Balance Sheet, a Statement of Financial Activities and related notes. The financial reporting framework that has been applied in their preparation is applicable law and Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As described on page 5, the trustees, who are also the directors of HILLINGDON MIND for the purpose of company law, are responsible for preparing the accounts and for being satisfied that they give a true and fair view.

The trustees have elected for the accounts to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

HILLINGDON MIND

INDEPENDENT AUDITORS' REPORT (CONTINUED) TO THE TRUSTEES OF HILLINGDON MIND

Opinion on accounts

In our opinion:

- the accounts give a true and fair view of the state of the charity's affairs as at 31 March 2013, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the accounts have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities); and
- the accounts have been prepared in accordance with the Companies Act 2006.

Matters on which we are required to report by exception

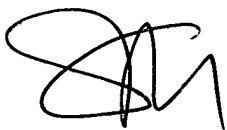
We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

the information given in the Trustees' Report is inconsistent in any material respect with the accounts; or

the charity has not kept adequate accounting records; or

the accounts are not in agreement with the accounting records and returns; or

we have not received all the information and explanations we require for our audit.



Gittins Mulderrig

**Chartered Accountants
Statutory Auditor**

Gittins Mulderrig is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

6 High Street
Northwood
Middlesex
HA6 1BN

Dated: 1 September 2014

HILLINGDON MIND

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2014

	Notes	Unrestricted funds £	Restricted funds £	Total 2014 £	Total 2013 £
Incoming resources from generated funds					
Donations and Grants	2	78,116	-	78,116	83,554
Investment income	3	1,488	-	1,488	460
		79,604	-	79,604	84,014
Charitable Activities: Grants and Contracts	4	975	312,175	313,150	387,035
Clubs, letting & fees	5	18,244	-	18,244	4,859
Total incoming resources		98,823	312,175	410,998	475,908
Resources expended					
Charitable activities					
Charitable Activities	6	76,380	351,105	427,485	516,373
Governance costs		9,892	7,564	17,456	16,854
Total resources expended		86,272	358,669	444,941	533,227
Net incoming/(outgoing) resources before transfers		12,551	(46,494)	(33,943)	(57,319)
Gross transfers between funds		(44,449)	44,449	-	-
Net expenditure for the year/ Net movement in funds		(31,898)	(2,045)	(33,943)	(57,319)
Fund balances at 1 April 2013		203,533	4,089	207,622	264,940
Fund balances at 31 March 2014		171,635	2,044	173,679	207,621

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HILLINGDON MIND

BALANCE SHEET

AS AT 31 MARCH 2014

	Notes	2014 £	£	2013 £	£
Fixed assets					
Tangible assets	12		4,490		7,341
Current assets					
Debtors	13	38,799		6,657	
Cash at bank and in hand		195,950		239,640	
		234,749		246,297	
Creditors: amounts falling due within one year	14	(50,923)		(31,380)	
Net current assets			183,826		214,917
Total assets less current liabilities			188,316		222,258
Provisions for liabilities	15		(14,637)		(14,637)
Net assets			173,679		207,621
Income funds					
Restricted funds	17		2,044		4,089
Unrestricted funds			171,635		203,532
			173,679		207,621

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2014, although an audit has been carried out under section 144 of the Charities Act 2011. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

HILLINGDON MIND

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2014

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 1 September 2014



P. Rose (Treasurer)

Trustee

Company Registration No. 03009554

HILLINGDON MIND

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2014

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice, "Accounting and Reporting by Charities", published in 2005 and the Companies Act 2006.

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

1.2 Incoming resources

Housing income comprises charges to residents for the provision of supported housing and is credited to incoming resources when receivable.

Revenue grants are credited to incoming resources on the earlier of the date of receipt or when receivable, unless they relate to a future period in which case they are deferred.

Where material, capital grants for the purchase of fixed assets are credited to restricted incoming resources on the earlier of the date of receipt or when receivable. Depreciation on the related fixed assets is charged against the restricted fund.

Investment income comprises interest recognised when receivable and all other income is dealt with on a receipts basis.

1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred, and is inclusive of irrecoverable VAT.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading and operation of clubs.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.

Support costs comprise costs incurred in support of expenditure on the objects of the charity. They include, in part, staff costs and premises rental allied to core funding received, together with other overhead expenses allocated, where appropriate, to activities on the basis of staff time.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees and costs linked to the strategic management of the charity.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	25% Straight line
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HILLINGDON MIND

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

1 Accounting Policies

(continued)

1.5 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease. There are no assets held under hire purchase contracts or finance leases.

1.6 Pensions

The pension costs charged in the accounts represent the contributions payable by the charitable company during the year.

1.7 Accumulated funds

Restricted funds are funds to be used for purposes as specified by the donor. Expenditure which meets these criteria is identified to the fund.

Unrestricted funds are non specific or general grant aid, donations, collections and other monies received, for the general purposes of the charity.

2 Donations and Grants

	2014 £	2013 £
Donations and gifts	8,116	13,554
Grants receivable for core activities	70,000	70,000
	<u>78,116</u>	<u>83,554</u>

3 Investment income

	2014 £	2013 £
Interest receivable	<u>1,488</u>	<u>460</u>

HILLINGDON MIND

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

4 Charitable Activities: Grants and Contracts

	Unrestricted funds £	Restricted funds £	Total 2014 £	Total 2013 £
Grants, Housing & Other Income	<u>975</u>	<u>312,175</u>	<u>313,150</u>	<u>387,035</u>

Included within income relating to grants, housing & other income are the following:

Asian & Diversity Projects	45,285	45,912
Appropriate Adult Scheme	19,238	19,648
Befriending Scheme	24,095	24,840
Counselling Services	59,011	59,011
Housing Benefit	-	47,207
Housing Services/Supporting People	2,981	23,328
W/End Scheme/Out & About	38,928	40,132
Big Lottery One Step Forward	2,500	7,725
Mead House / Clubs	65,513	78,433
Opportunities for Volunteering	9,200	18,200
Awards for All	9,880	4,955
Community Cafe	3,294	9,956
Mind	10,000	-
East African Services	22,250	6,827
	<u>312,175</u>	<u>386,174</u>

The following organisations provided grant funding during the period to enable the charity to provide services to the community, as noted above:

Big Lottery Fund - Awards for All; Big Lottery Fund - Reaching Communities (One Step Forward); Clinical Commissioning Group; Heathrow Community Fund; Hillingdon Community Trust; London Borough of Hillingdon; Lloyds TSB Foundation for England and Wales and The National Association for Mental Health (Mind).

5 Clubs, letting & fees

	2014 £	2013 £
Other income	<u>18,244</u>	<u>4,859</u>

HILLINGDON MIND

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

6 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Total 2014 £	Total 2013 £
Charitable activities					
<u>Charitable Activities</u>					
Activities undertaken directly	216,111	-	74,269	290,380	379,176
Support costs	55,577	4,404	77,124	137,105	137,197
Total	271,688	4,404	151,393	427,485	516,373
Governance costs	7,564	-	9,892	17,456	16,854
	279,252	4,404	161,285	444,941	533,227

Governance costs includes auditors fees of £7,200, gross (2013: £7,200, gross).

7 Costs of generating donations and grants

No advertising costs were expended in the generation of donations.

8 Activities undertaken directly

	2014 £	2013 £
Other costs relating to charitable activities comprise:		
Insurance	2,643	2,560
Repairs & Maintenance	3,301	3,147
Rent & Rates	5,728	5,859
Training & Supervision	4,106	6,243
Staff Recruitment	3,650	2,010
Motor & Travel	2,473	2,680
NHH Direct Costs	-	25,757
Services to Housing	-	11,532
Volunteer Costs	13,809	11,302
Other Direct Costs	4,447	4,537
Special Projects	21,530	17,450
Club Costs	7,682	7,772
Consultancy	4,900	6,361
	74,269	107,210

HILLINGDON MIND

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

9 Support costs

	2014 £	2013 £
Other operating costs	77,124	76,580
Staff costs	55,577	55,756
Depreciation	4,404	4,861
	<u>137,105</u>	<u>137,197</u>

10 Trustees

No salary payments were made to trustees during the period, no trustees were reimbursed for expenses incurred and no trustees received benefits.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2014 Number	2013 Number
Charity employees	11	13
Administrative employees	2	3
	<u>13</u>	<u>16</u>

Employment costs

	2014 £	2013 £
Wages and salaries	278,096	334,175
Other pension costs	1,156	2,840
	<u>279,252</u>	<u>337,015</u>

There were no employees whose annual remuneration was £60,000 or more.

HILLINGDON MIND

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

12 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 April 2013	62,759
Additions	1,511
	<hr/>
At 31 March 2014	64,270
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Depreciation	
At 1 April 2013	55,376
Charge for the year	4,404
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At 31 March 2014	59,780
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Net book value	
At 31 March 2014	4,490
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At 31 March 2013	7,341
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Fixtures, fittings & equipment includes kitchen equipment and related capital costs in respect of the Community Cafe Project for which grant funding has been provided by the Heathrow Community Fund. The equipment had a cost of £8,178 and at the balance sheet date its net book value amounted to £2,044 (2013: £4,089).

13 Debtors	2014 £	2013 £
Trade debtors	32,294	2,614
Prepayments and accrued income	6,505	4,043
	<hr/>	<hr/>
	38,799	6,657
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HILLINGDON MIND

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

14 Creditors: amounts falling due within one year	2014	2013
	£	£
Taxes and social security costs	6,127	6,002
Other creditors	33,838	13,630
Accruals	10,958	11,748
	50,923	31,380

Other creditors includes grant funding carried forward in the sum of £26,044 (2013: £4,088).

15 Provisions for liabilities

Provision has been made in respect of a liability for dilapidations under the terms of the company's lease, in the sum of £14,637 (2013: £14,637). The trustees consider that the provision is sufficient and no additional provision has been made for the year under review.

16 Pension and other post-retirement benefit commitments

The company contributes to personal pension schemes undertaken by eligible staff members. The assets of these schemes are held separately from those of the company. The pension cost charge represents contributions payable by the company to the schemes and amounted to £1,156 (2013: £2,840). There were no amounts outstanding at the year end and no contributions have been made in respect of the charitable company's trustee directors.

HILLINGDON MIND

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2013	Movement in funds			Balance at 31 March 2014
	£	£	£		£
Mind Projects Fund	4,089	312,175	(358,669)		
Transfer Unrestricted Funds	-	-	44,449		2,044
	<u>4,089</u>	<u>312,175</u>	<u>(314,220)</u>		<u>2,044</u>

The Mind Projects Fund represents the surplus of grants and other related income over expenditure incurred by the company on mental health issues within Hillingdon.

18 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 March 2014 are represented by:			
Tangible fixed assets	2,446	2,044	4,490
Current assets	234,749	-	234,749
Creditors: amounts falling due within one year	(50,923)	-	(50,923)
Provisions for liabilities	(14,637)	-	(14,637)
	<u>171,635</u>	<u>2,044</u>	<u>173,679</u>

HILLINGDON MIND

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2014

19 Commitments under operating leases

At 31 March 2014 the company had annual commitments under non-cancellable operating leases as follows:

	Land and buildings	
	2014	2013
	£	£
Expiry date:		
Between two and five years	33,000	-
In over five years	-	33,000
	<u>33,000</u>	<u>33,000</u>