



PRICE BAILEY

Chartered Accountants

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ADeC

(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

Registered charity number : 1043197

SHAREHOLDERS FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 1999



Offices at:

Bishop's Stortford Cambridge Chingford Ely Harlow Newmarket Norwich
Saffron Walden

A member of The UK 200 Group, an association of independent practising Chartered Accountants

ADeC

(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

Address 15 Fore Hill
Ely
Cambs
CB7 4AA

Chairman Martin Gent

Hon Treasurer David Seekings

Auditors Price Bailey
Walsingham Chambers
Butchers Row
Ely
Cambridgeshire
CB7 4NA

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(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

DIRECTORS REPORT

The directors submit their report and the financial statements of the Charity for the year ended 31 March 1999.

RESULTS FOR YEAR

The income for the year totalled £165,254. Of this, £32,769 arises from the RSC's Romeo and Juliet. All performances of this production were virtually sold out and income, including sponsorship of £3,700 exceeded the budgeted figure, reducing the originally planned subsidy accordingly.

The accounts show a deficit of £15,540 for the year. After accounting for reserves brought forward, the deficit carried forward is £5,915. Bearing in mind the activities planned for 1999/2000 and the anticipated income and expenditures, it is the opinion of the Board that this deficit will not significantly affect the Company's ability to fulfill its function in the coming year.

The deficit is mainly due to 'Park Life' - a major popular music event which cost significantly more than anticipated to stage and which attracted a lower than expected audience due to unfavourable weather conditions.

The creditors figure of £21,712 includes £14,864 for approved grants not yet taken up.

REVIEW OF THE BUSINESS

The company's principal activity during the year was that of the promotion and development of the arts in East Cambridgeshire.

The directors draw particular satisfaction from the success of the RSC production which drew an audience ranging from school parties to adults from the whole of the District and beyond. The fact that the Royal Shakespeare Company is returning to Littleport in 2000 endorses the original decision to stage one of their productions in the District and will enable ADeC and the RSC to build upon this success.

Under the auspice of ADeC, the take up of funds to develop the arts in East Cambridgeshire continues to grow, as reflected in the increasing numbers and value of grants and guarantees awarded to a wide variety of art forms in the District. Without this support many of these activities could not have been staged.

East Cambridgeshire District Council have now agreed to a rolling three-year funding cycle for ADeC and the Directors consider the state of the Company to be eminently satisfactory and look to the future with confidence.

FUTURE DEVELOPMENTS AND EVENTS SINCE THE END OF THE YEAR

The directors anticipate no significant change in the company's activities in the foreseeable future.

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(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

DIRECTORS REPORT

DIRECTORS

The directors during the year were as follows:

N Adamson (resigned July 1998)	S Overall
S Adamson	T Overall (re-elected October 1998)
A Allen (elected October 1998)	F Peeling (re-elected October 1998)
Cllr S Friend-Smith (ECDC nominee)	E Quinn
M Gent	P Routley (resigned October 1998)
B Hogger	D Seekings
R Hogger (resigned July 1998)	G Waterhouse (re-elected October 1998)
H Kilpatrick (co-opted October 1998)	V Whiteley (resigned October 1998)
D Mack	

DIRECTORS' RESPONSIBILITIES

The directors acknowledge their various accounting responsibilities, in particular the requirement to maintain proper and accurate accounting records and the need to safeguard assets and take reasonable steps for the prevention and detection of fraud and other irregularities. In addition, the directors also acknowledge their responsibility for the accounts, which have been prepared from the accounting records.

The accounts are required to give a true and fair view and to comply with the Companies Act 1985. To achieve this, the directors have chosen accounting policies suitable to the business, applied them consistently and made judgements and estimates that they consider prudent and reasonable. They have applied the going concern basis of accounting, which they consider appropriate in the circumstances.

AUDITORS

A resolution to reappoint Price Bailey as auditors will be put to the members at the annual general meeting.

REGISTERED OFFICE
15 FOREHILL
ELY
CAMBS
CB7 4AA

BY ORDER OF THE BOARD

Miona Adamson
Secretary

Dated: *1st September 1999*

**ACCOUNTANTS REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS of
ADeC (ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE) LIMITED**

We report on the accounts for the year ended 31 March 1999 as set out on pages 4 to 10.

Respective responsibilities of directors and reporting accountants

As described in the directors' report, the company's directors are responsible for the preparation of the accounts and they consider the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion to you.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we consider necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

- (a) the accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
 - (ii) the company satisfied the conditions for exemption from an audit of the accounts for the period specified in section 249A(4) of the Act and did not, at any time within that year fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

Walsingham Chambers

Butchers Row

Ely

Cambs CB7 4NA



Price Bailey

Chartered Accountants

2 September 1999

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(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 1999

	Notes	Unrestricted funds	Restricted funds	Total 1999	Total 1998
		£	£	£	£
INCOMING RESOURCES					
Core funding ECDC		142,150	-	142,150	138,683
Less allocated to grants and guarantees		30,000	-	30,000	16,500
		112,150	-	112,150	122,183
Grants from other organisations		7,850	-	7,850	6,975
Members subscriptions		765	-	765	17
Bank interest		2,029	-	2,029	2,296
Cross arts		30,069	-	30,069	5,653
Dance		576	-	576	2,769
Drama		-	-	-	1,194
Literature		1,450	-	1,450	395
Music		5,281	-	5,281	9,378
Visual arts		16	-	16	1,500
Cinema		4,686	-	4,686	4,513
Miscellaneous		382	-	382	51
TOTAL INCOMING RESOURCES	2	165,254	-	165,254	156,924
RESOURCES EXPENDED					
Direct charitable expenditure :		-	-	-	-
		-	-	-	-
OTHER EXPENDITURE					
Staffing	4	44,957	-	44,957	39,552
Administration		9,321	-	9,321	11,539
Artspace		13,528	-	13,528	13,563
Artspace staffing	4	4,686	-	4,686	3,353
Marketing (including <i>The Guide</i>) information and publications		17,504	-	17,504	12,964
Subscriptions		4,709	-	4,709	4,598
Working groups		85,002	-	85,002	60,703
Depreciation		1,087	-	1,087	1,279
		180,794	-	180,794	147,551
TOTAL RESOURCES EXPENDED		180,794	-	180,794	147,551
NET INCOMING/(OUTGOING)		(15,540)	-	(15,540)	9,373
RESOURCES before transfers					
Transfers between funds		-	-	-	-
NET INCOMING/(OUTGOING)	3	(15,540)	-	(15,540)	9,373
RESOURCES carried forward					

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(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 1999

	Notes	Unrestricted funds £	Restricted funds £	Total 1999 £	Total 1998 £
NET MOVEMENT IN FUNDS		(15,540)	-	(15,540)	9,373
FUND BALANCES					
brought forward at 1 April 1998		9,625	-	9,625	252
carried forward at 31 March 1999		(5,915)	-	(5,915)	9,625

NOTE

ADeC held no endowment funds at any time during the two years to 31 March 1999.

ADeC

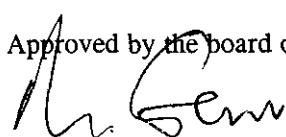
(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

BALANCE SHEET AT 31 MARCH 1999

	Notes	1999 £	1998 £
FIXED ASSETS			
Tangible Assets	5	6,164	7,251
CURRENT ASSETS			
Debtors	6	562	-
Cash at bank and in hand		9071	42438
		<u>9,633</u>	<u>42,438</u>
CREDITORS: amounts falling due within one year			
Balance of grants approved		14,864	12,222
Other		6,848	27,842
	7	<u>21,712</u>	<u>40,064</u>
NET CURRENT ASSETS / (LIABILITIES)		<u>(12,079)</u>	<u>2,374</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>(5,915)</u>	<u>9,625</u>
CAPITAL AND RESERVES			
Income and expenditure account		(5,915)	9,625
		<u>(5,915)</u>	<u>9,625</u>

DIRECTORS STATEMENT

- (a) For the year in question, the company was entitled to the exemption from audit conferred by subsection (2) of section 249A.
- (b) No notice from members requiring an audit has been deposited under subsection (2) of section 249B in relation to its accounts for the financial period.
- (c) The directors acknowledge their responsibility for:
- ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985, and
 - preparing accounts which give a true and fair view of the state of the company as at the end of the financial period and of its deficit for the year, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to accounts so far as applicable to the company.

Approved by the board on: 1st Sept 1999

 Director

The notes on pages 7 to 10 form part of these financial statements

ADeC

(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

NOTES TO THE FINANCIAL STATEMENTS

1 ACCOUNTING POLICIES

Accounting convention and standards

The financial statements are prepared under the historical cost convention in accordance with applicable statements of standard accounting practice and financial reporting standards.

Turnover

Turnover represents income derived by direct grants from East Cambs District Council and others, subscriptions, box office and miscellaneous sales and is stated net of value added tax.

Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset over its estimated useful life as follows:

Fixtures and fittings	15% per annum on the reducing balance
-----------------------	---------------------------------------

Taxation

The company, as a charity is not liable for assessment to tax on its results.

Leasing and hire purchase commitments

Rentals paid under operating agreements are charged to income as incurred. There were no finance leases or hire purchase agreements in operation during the period.

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(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

NOTES TO THE FINANCIAL STATEMENTS

2 TURNOVER

The turnover and deficit is all attributable to the principal activity of the promotion and development of the arts in East Cambridgeshire.

3 NET OUTGOING RESOURCES

£

This is stated after charging:

Reporting Accountants remuneration

1,500

Depreciation and adjustment on disposals

1,087

Operating lease payments

2,833

4 STAFF COSTS

1999

1998

£

£

Wages and salaries

48,057

39,995

Social security costs

2,422

2,910

Prior year PAYE adjustment

(836)

49,643

42,905

The average weekly number of employees during the year was four (1998 four)

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(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

NOTES TO THE FINANCIAL STATEMENTS

5 TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Total £
Cost		
At 1 April 1998	10,656	10,656
Additions	-	-
Disposals	-	-
	<hr/>	<hr/>
At 31 March 1999	10,656	10,656
	<hr/>	<hr/>
Depreciation		
At 1 April 1998	3,405	3,405
On disposals	-	-
Charge for the year	1,087	1,087
	<hr/>	<hr/>
At 31 March 1999	4,492	4,492
	<hr/>	<hr/>
Net book values		
31 March 1999	6,164	6,164
	<hr/>	<hr/>
31 March 1998	7,251	7,251
	<hr/>	<hr/>
The net book value at 31 March 1999 represents fixed assets used for:		
Other purposes		
Fundraising and publicity	-	-
Management and administration of the Charity	6,164	6,164
	<hr/>	<hr/>
	6,164	6,164
	<hr/>	<hr/>

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(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

NOTES TO THE FINANCIAL STATEMENTS

6 DEBTORS

	1999 £	1998 £
Debtors	30	-
Prepayments	-	-
VAT control account	532	-
	<u>562</u>	<u>-</u>

7 CREDITORS: amounts falling due in one year

	1999 £	1998 £
Bank overdraft	5,348	3,571
Creditors	-	-
Other taxes and social security costs	-	836
Deferred income - Romeo & Juliet	-	21,935
Accruals	1,500	1,500
Balance of grants aproved at 31 March 1998 but not yet taken up	14,864	12,222
	<u>21,712</u>	<u>40,064</u>

The balance at bank is shown as an overdraft after taking account of unrepresented cheques.
These will always be covered by future lodgements at bank

8 RESTRICTED FUNDS

There are no restricted funds.

9 CONSTITUTION

The company is limited by guarantee and does not have a share capital. At 31 March 1999 there were 57 (1998 : 27) individual members and 43 (1998 : 24) group members.
Members' liability is limited at £1 each, in the event of the Company being wound up while they are members, or within one year after they cease to be a member, for payment of debts and liabilities contracted before they ceased to be a member.

The following pages are unaudited and provide information for management purposes only.

ADeC

(ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE)

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 1999

	Notes	1998/99	1997/98
INCOME			
Core funding ECDC		142,150	138,683
Less allocated to grants and guarantees	1	30,000	16,500
		<hr/> 112,150	<hr/> 122,183
Grants and sponsorship	2	7,850	6,975
Members subscriptions		765	17
Bank interest		2,029	2,296
Major projects	3	30,069	5,653
Dance		576	2,769
Drama		-	1,194
Literature		1,450	395
Music		5,281	9,378
Visual arts		16	1,500
Cinema		4,686	4,513
Miscellaneous		382	51
		<hr/> 165,254	<hr/> 156,924
EXPENDITURE			
Staffing	4	44,957	39,552
Administration	5	9,321	11,539
Artspace	6	13,528	13,563
Artspace staffing		4,686	3,353
Marketing (includes 'The Guide') information and publications		17,504	12,964
Subscriptions		4,709	4,598
Working groups	7	85,002	60,703
Depreciation		1,087	1,279
		<hr/> 180,794	<hr/> 147,551
(DEFICIT)/SURPLUS FOR THE YEAR		<hr/> (15,540) <hr/>	<hr/> 9,373 <hr/>

**NOTES TO THE MANAGEMENT ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 1999**

1 GRANTS AND GUARANTEES

	1998/99	1997/98
Brought forward 1 April 1998	12,222	22,887
Allocation from ECDC core funding	30,000	16,500
	<u>42,222</u>	<u>39,387</u>
Grants and guarantees issued amounted to	27,358	27,165
Balance of grants approved at 31 March 1999 but not yet taken up	<u>£ 14,864</u>	<u>£ 12,222</u>

2 GRANTS AND SPONSORSHIP

	1998/99	1997/98
Eastern Arts Board:		
Project grant	0	3,000
Revenue grant	4,000	2,000
RSC Romeo & Juliet:		300
Ede & Ravenscroft	2,500	
Cambs TEC	1,000	
K J Holdings	200	
Brass band championship	150	
Others		1,675
	<u>£ 7,850</u>	<u>£ 6,975</u>

3 MAJOR PROJECTS

	1998/99	1997/98
RSC Romeo & Juliet	29,069	
Other	1,000	5,653
	<u>£ 30,069</u>	<u>£ 5,653</u>

4 STAFFING

	1998/99	1997/98
Staffing and recruitment		
<i>(including employers national insurance contributions)</i>	41,476	38,652
Travel expenses <i>(including recruitment expenditure)</i>	4,317	900
Prior year PAYE adjustment	(836)	-
	<u>£ 44,957</u>	<u>£ 39,552</u>

NOTES TO THE MANAGEMENT ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 1999

5 ADMINISTRATION

	1998/99	1997/98
Rent	1,600	1,525
Light,heat and water	242	220
Telephone and fax charges	435	436
Printing, postage and stationery	717	876
Equipment rental	2,833	2,821
Insurance	211	209
Accountancy fees	1,510	1,500
Bank and credit sales charges	638	1,175
Office sundries	932	2,492
Legal	203	285
	<u>£ 9,321</u>	<u>£ 11,539</u>

6 ARTSPACE COSTS

	1998/99	1997/98
Rent	6,400	6,100
Light, heat and water	969	878
Telephone and fax costs	1,741	1,744
Printing, postage and stationery	2,869	3,503
Insurance	842	835
Maintenance & cleaning	707	503
	<u>£ 13,528</u>	<u>£ 13,563</u>

7 WORKING GROUPS

	1998/99	1997/98
Major projects		
RSC - Romeo & Juliet	36,528	
Other	18,750	21,525
Dance	2,347	9,365
Drama	0	3,475
Literature	3,592	260
Music	18,766	14,525
Visual arts	1,535	3,424
Youth arts	0	3,028
Cinema	3,484	5,101
	<u>£ 85,002</u>	<u>£ 60,703</u>