# GRAHAM PORTER AND COMPANY (RUGBY) LIMITED

Directors : G. S. C. Porter Esq.

M. Lewis Esq.

N. M. Carroll Esq.

Secretary : G. S. C. Porter Esq.

Registered Office : 265 Stratford Road

Shirley Solihull West Midlands

B90 3AL

Registered Number : 2995092 England and Wales

Accountants : R. K. Thomas & Company

Chartered Accountants 259a Stratford Road

Shirley Solihull West Midlands

B90 3AL

Bankers : Lloyds TSB Bank plc

56 Chestnut Avenue

Oadby Leicester LE2 5JG

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COMPANIES HOUSE 23/05/03

## REPORT OF THE DIRECTORS

The Directors submit their Annual Report and Financial Statements for the year ended 30th June 2002.

#### PRINCIPAL ACTIVITIES AND EXPORTS

The Company continued to trade as a shoe repairer.

#### PROFITS AND APPROPRIATIONS

	<u>£</u>
Profit for the Year, after taxation Balance brought forward	1,220 189
Unappropriated Profits	1,409

The Directors recommend that this balance should be carried forward and that no dividend should be paid.

#### SUBSCRIPTIONS

No charitable or political donations were made during the year.

#### FIXED ASSETS

Details of the changes are shown in the notes forming part of these financial statements. No assets have a significant difference in value between book value reported and market value.

#### DIRECTORS

The following were Directors throughout the financial year. Their shareholdings in the Company are shown at the beginning and ending of the year.

		Interest in Shares
		2002 2001
G. S. C. Porter Esq.	- Ordinary shares of £1 each	<b>85</b> 85
M. Lewis Esq.	- Ordinary shares of £1 each	10 10
N. M. Carroll Esq.	- Ordinary shares of £1 each	5 5

In accordance with the Articles of Association, none of the Directors retire.

# POST BALANCE SHEET EVENTS

No post balance sheet events have occurred since 30th June 2002 which require reporting or disclosing in the accounts.

#### CLOSE COMPANY PROVISION

The Company is a close company as defined by the provisions of the Income and Corporation Taxes Act 1988. There has been no change in this respect since the end of the financial year.

#### DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements the directors are required to:-

Select suitable accounting policies and then apply them consistently.

Make judgements and estimates that are reasonable and prudent.

Follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **ACCOUNTANTS**

The Accountants R.K. Thomas & Co., Chartered Accountants have indicated their willingness to continue to act for the company. Accordingly, a resolution will be proposed at the forthcoming Annual General Meeting.

## BASIS OF PREPARATION

The directors report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board on 20th May 2003

SIGNED :

G. S. C. PORTER ESQ. Company Secretary

## TO THE SHAREHOLDERS OF

# GRAHAM PORTER AND COMPANY (RUGBY) LIMITED

In accordance with instructions received, we have prepared without carrying out an audit the financial statements set out on pages 3 to 8 for the year ended 30th June 2002.

These financial statements were prepared from the accounting records of the company and information and explanations supplied to us.

Our review was limited primarily to enquiries of the directors and their staff and analytical procedures applied to financial data.

Since we have not carried out an audit, we do not express an audit opinion of the attached financial statements.

SHIRLEY
WEST MIDLANDS
DATE LL GS Lee>

R.K. THOMAS & CO.

CHARTERED ACCOUNTANTS

PROFIT AND LOSS ACCOUNT		YEAR ENDED 30TH JUNE 2002	YEAR ENDED 30TH JUNE 2001
	NOTE	£	<u>£</u>
Sales for the Year	2	47,706.67	41,341
Cost of Sales		12,177.68	9,863
Gross Profit		35,528.99	31,478
Administrative Expenses		34,183.05	30,133
Operating Profit	3	1,345.94	1,345
Interest Paid	6	3.42	1
Net Profit for the Year, before Taxation		1,342.52	1,344
Provision for Corporation Tax	7	122.80	155
Net Profit for the Year, after Taxation	11	1,219.72	1,189
Unappropriated Profits/Adverse Balance brought forward		188.96	( 1,000)
Unappropriated Profits carried forward		1,408.68	189
		=======	======

The results are derived from continuing operations.

The Profit and Loss Account reflects all recognised gains and losses during the year.

The notes on pages 5 to 8 form part of these financial statements.

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BALANCE SHEET		30TH JUI	NE 2002	30TH JUI	NE 2001
	NOTE	£	£	£	£
CAPITAL AND RESERVES:-					
CALLED-UP SHARE CAPITAL:-		AUTHORISED	ISSUED AND FULLY PAID	AUTHORISED	ISSUED AND FULLY PAID
Ordinary shares of £1 each		100.00	100.00	100	100
REVENUE RESERVE:-					
Profit and Loss Account:- Unappropriated Profits	11		1,408.68		189
			1,508.68		289
REPRESENTED BY:-					
FIXED ASSETS:-					
Tangible Assets	8		2,566.00		3,208
CURRENT ASSETS:-					
Stock on Hand Debtors Cash at Bank Cash in Hand Related Company balances	9	3,336.00 11,714.78 1,248.81 496.86 760.36		3,210 10,715 808 5 760	
		17,556.81 =======		15,498 =====	
CREDITORS FALLING DUE WITHIN ONE YEAR:-					
Creditors and Accrued Charges Directors loan account Taxation	10	2,157.09 16,332.04 125.00 		1,930 16,332 155 ——————————————————————————————————	
		========		=====	
NET CURRENT LIABILITIES		( 1,057.32)	( 1,057.32)	( 2,919)	( 2,919)
TOTAL ASSETS LESS CURRENT LIABILITIES			1,508.68		289

#### BALANCE SHEET (CONT.)

30TH JUNE 2002

# Exemptions from audit

#### The directors confirm :-

- (a) The company is entitled to exemption under Section 249A (1) of the Companies Act 1985 from the requirement to have its financial statements audited.
- (b) No notice has been deposited under Section 249B (2) by holders of 10% or more of the company's shares.
- (c) and acknowledge their responsibilities for :-
  - (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Act.
  - (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the year end date above and of its profit or loss for the year in accordance with the requirements of Section 226 of the Act and which otherwise comply with the requirements of the Act, so far as applicable to the company.

#### Reduced disclosure allowed for small companies

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

G. S. C. PORTER ESQ.

DIRECTOR

M. LEWIS ESQ.

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DIRECTOR

Approved on 20th May 2003

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2002

#### 1. ACCOUNTING POLICIES

# (a) Accounting basis and standards

The financial statements have been prepared under the Historical Cost Convention and in accordance with applicable accounting standards.

The Company has taken advantage of the exemptions in Reporting Statement No. 1 from the requirement to produce a cashflow statement on the grounds that it is a small company.

### (b) Depreciation

Depreciation on fixed assets is provided at rates estimated to write off the cost or revalued amounts, less estimated residual value, of each asset over its expected useful life as follows:-

Plant and machinery - 20% reducing balance per annum Fixtures and fittings - 20% reducing balance per annum

#### (c) Stock on hand

Stock on hand is stated at the lower of cost or net realisable value

#### (d) Turnover

Turnover represents value of goods sold to customers during the year.

#### TURNOVER

Turnover is attributable to the one principal activity of the company which arose wholly in the United Kingdom.

#### OPERATING PROFIT

	=====	=====
Depreciation: Owned tangible fixed assets	642	802
The operating profit is stated after charging:		
	£	<u>£</u>
	2002	2001

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2002 (cont.)

# 4. EMPLOYEE INFORMATION

The average number of persons employed by the company (including directors) during the year was:-

	(including directors) during the year was:-		
		2002	2001
	Production Administration	2 1 ====	2 1 ====
	Their total remuneration was:-		
		<u>£</u>	£
	Wages and salaries Social security costs	7 <b>,</b> 225 -	6,050 -
		7,225 =====	6,050
5.	DIRECTORS' EMOLUMENTS		
		2002	2001
		£	<u>£</u>
(i)	Aggregate emoluments	Nil =====	Nil =====
(ii)	No directors held or exercised any share options in the year.		
6.	INTEREST PAYABLE AND SIMILAR CHARGES		
		2002	2001
		£	<u>£</u>
	Bank interest Interest on corporation tax	1 2	1 ~
		3	1

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# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2002 (cont.)

# 7. TAXATION

	2002	2001
	<u>£</u>	<u>£</u>
Corporation tax payable at the rate of 10% Adjustment in respect of previous year	125 ( 2)	155 -
		<del></del>
	123	155
	<b>====</b>	=====

# 8. FIXED ASSETS (TANGIBLE)

	Plant and machinery	Fixtures and fittings	Total
	£	<u>£</u>	<u>£</u>
Cost at 30th June 2001	8,049	3,890	11,939
	<del></del>	<del></del> .	
Cost at 30th June 2002	8,049	3,890	11,939
	=====	=== <b>=</b>	=====
Depreciation			
Depreciation at 30th June 2001	5,901	2,830	8,731
Charge for the year	430	212	642
- 1.1. 1.0013 - 2000		2.040	0.272
Depreciation at 30th June 2002	6,331 =====	3,042	9,373
	=====	<u> </u>	
Net book values:			
at 30th June 2002	1,718	848	2,566
	2222	=====	=====
at 30th June 2001	2,148	1,060	3,208
	====	=====	=====

# 9. STOCK ON HAND

	2002	2001
	<u>£</u>	<u>£</u>
Stock on hand	3,336 =====	3,210 =====

### GRAHAM PORTER AND COMPANY (RUGBY) LIMITED

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2002 (cont.)

# 10. CREDITORS AND ACCRUED CHARGES FALLING DUE WITHIN ONE YEAR

	2002	2001
	<u>£</u>	£
Creditors Accruals and deferred income	1,100 1,057	909 1,021
	2,157 =====	1,930

# 11. SHAREHOLDERS' FUNDS

	Called-up share capital	Profit and loss account	2002 Total	2001 Total
	<u>£</u>	<u>£</u>	£	<u>£</u>
Balance at 1st July 2001	100	189	289	( 900)
Transfer from profit and loss account	-	1,220	1,220	1,189
Balance at 30th June 2002	100	1,409	1,509	289

# 12. CAPITAL COMMITMENTS

	2002	<u>2001</u>
	<u>£</u>	<u>£</u>
Expenditure contracted but not		
provided in the financial statements	Nil	Nil
	====	<b>#</b> ====

## 13. CONTINGENT LIABILITIES

There were no contingent liabilities outstanding at 30th June 2002. (2001: Nil)

## 14. CONTROLLING PARTY

Mr. G. S. C. Porter, a director, controls the company by virtue of his holding of 85% of the issued ordinary share capital.