



Companies House

— for the record —

Please complete in typescript,
or in bold black capitals.

CHFP000

288a

APPOINTMENT of director or secretary (NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

Company Number

2992000

Company Name in full

RICHMOND LETTINGS LTD

Date of
appointment

Day Month Year
01 04 2002

†Date of
Birth

Day Month Year
01 11 1970

Appointment form

Appointment as director



as secretary



Please mark the appropriate box. If appointment is
as a director and secretary mark both boxes.

NAME

*Style / Title

MRS

*Honours etc

Notes on completion
appear on reverse.

Forename(s)

JACQUELINE SARAH

Surname

RICHMOND

Previous
Forename(s)

Previous
Surname(s)

LEWIS

Usual residential
address

152 BROX ROAD

Post town

OTTERSHAW

Postcode

KT16 0LQ

County / Region

SURREY

Country

ENGLAND

†Nationality

BRITISH

†Business occupation

CHARTERED TAXATION
ACCOUNTANT
CONSULTANT

†Other directorships
(additional space overleaf)

NONE

I consent to act as ** director / secretary of the above named company

Consent signature

Jacqueline

Date

28-2-02

* Voluntary details.

† Directors only.

**Delete as appropriate

A director, secretary etc must sign the form below.

Signed

Mark Richmond

Date

28-2-02

(**a director / secretary / administrator / administrative receiver / receiver manager / receiver)

Please give the name, address,
telephone number and, if available,
a DX number and Exchange of
the person Companies House should
contact if there is any query.

MARK RICHMOND

152 Brox Road OTTERSHAW

SURREY

Tel 01932 353066

DX number

DX exchange

When you have completed and signed the form please send it to the
Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff
for companies registered in England and Wales or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

for companies registered in Scotland

DX 235 Edinburgh



A28
COMPANIES HOUSE

0449
22/03/02

Form revised July 1998

Company Number

† Directors only.

† Other directorships

NOTES

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except:

- for a married woman, the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

Other directorships.

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company.