COMPANY NO. 2991693

DAVID TOLLEY LIMITED

ACCOUNTS FOR THE YEAR ENDED

30 NOVEMBER 1996



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COMPANY INFORMATION

D. Tolley Director

Secretary K. Tolley

Registered Office 16 Station Road,

> Chesham, Bucks. HP5 1DH

Company Number 2991693

Golding, West & Company, 16 Station Road, **Chartered Accountants**

Chesham, Bucks. HP5 1DH

DIRECTOR'S REPORT FOR THE YEAR ENDED

<u>30 NOVEMBER 1996</u>

The director presents his report and the financial statements for the year ended 30 November 1996.

Principal Activity

The company's principal activity is that of advertising photography.

Shares

During the year the company issued 18,000 £1 ordinary shares which were fully paid up.

Directors

The director who served during the period and his beneficial interest in the company's issued ordinary share capital was:-

	<u>1996</u>	<u>1995</u>
	Ordinary Shares	Ordinary Shares
	of £1 each	of £1 each
D. Tolley	£48,000	£30,000

In preparing the above report, the director has taken advantage of special exemptions applicable to small companies.

By order of the Board

29 August 1997

Director

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 30 NOVEMBER 1996

	<u>Notes</u>		<u>1996</u>		<u>1995</u>
		£	£	£	£
Turnover	2		490		5,678
Cost of sales			<u>367</u>		<u>1,912</u>
Gross Profit			123		3,766
Distribution costs Administration expenses	3	3,194 <u>9,524</u>	<u>12,718</u>	3,323 <u>14,815</u>	<u>18,138</u>
Operating Loss on Ordinary Activities before Taxation			(12,595)		(14,372)
Taxation	4		-		-
Loss on Ordinary Activities after Taxation			(12,595)		(14,372)
Dividends					<u>.</u>
Retained Loss for the year/period			(12,595)		(14,372)

Continuing Operations

None of the company's activities were acquired or discontinued during the year.

Total Recognised Gains and Losses

The company has no recognised gains or losses other than the loss for the current and previous year.

BALANCE SHEET AS AT 30 NOVEMBER 1996

	<u>Notes</u>	£	<u>1996</u> £	£	1995 £
Fixed Assets	5		16,425		29,721
Current Assets Bank account Stocks Debtors	6 7	16 300 <u>4,980</u>		500 <u>126</u>	
		5,296		626	
<u>Creditors</u> : Amounts falling due within one year	8	688		<u>11,276</u>	
Net Current Assets/(Liabilities)			4,608		(10,650)
Total Assets less Current Liabilities			21,033		19,071
Creditors: Amounts falling due within one year	9				3,443
			<u>21,033</u>		<u>15,628</u>
Capital and Reserves Issued share capital Profit and Loss Account	10 11		48,000 (26,967)		30,000 (14,372)
			<u>21,033</u>		<u>15,628</u>

As director of the company I confirm:

- (a) that for the year ended 30 November 1996 the company was entitled to the exemption conferred by section 249A(1) of the Companies Act 1985.
- (b) that no member or members have requested an audit of the company pursuant to section 249B(2) of the Act.
- (c) that I acknowledge my responsibilities for keeping accounting records which comply with section 221 of the Act, and preparing accounts which give a true and fair view of the state of affairs of the company as at 30 November 1996 and of its Loss for the year then ended in accordance with section 226 of the Act, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

The director has taken advantage of special exemptions conferred by Part 1 Schedule 8 to the Companies Act 1985 applicable to small companies in the preparation of accounts and has done so on the grounds that, in his opinion, the company is entitled to those exemptions.

Approved by the board on 29 August 1997.

Director 1 , offer .

29 August 1997

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 NOVEMBER 1996

1. Statement of Accounting Policies

(a) Basis of Accounting

The accounts have been prepared under the historical cost convention.

(b) Depreciation

Depreciation is provided on a reducing balance basis as follows:-

Motor vehicle	25%
Office equipment	15%
Photographic equipment	15%

(c) Stock and Work in Progress

Stock and Work In Progress is stated at the lower of cost and net realisable value.

(d) Cash Flow

The accounts do not included a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 cash flow statement.

(e) <u>Hire Purchase Contracts</u>

Assets held under hire purchase contracts are capitalised and depreciated over their useful lives. The corresponding hire purchase obligation is treated in the balance sheet as a liability. The interest element of the rental obligation is charged to the Profit and Loss Account over the period of the hire purchase agreement.

2. <u>Turnover</u>

Turnover is net of VAT and is wholly attributable to the United Kingdom.

3. Operating Loss

The operating loss is stated after charging:

	<u>1996</u>	<u>1995</u>
	£	£
Depreciation under hire purchase contracts	•	3,466
Depreciation	2,897	3,410
Directors remuneration	<u>3,130</u>	<u>2,540</u>

4. Taxation

Corporation tax at 25%	£-	£-

DAVID TOLLEY LIMITED NOTES TO THE ACCOUNTS (CONTINUED)

5.	Fixed Assets				
σ.		<u>Motor</u> <u>Vehicle</u>	Office Equipment and	Photographic Equipment	<u>Total</u>
		£	Computer £	£	£
	<u>Cost</u> <u>As at 1 December 1995</u> Disposals	13,865 (<u>13,865</u>)	11,866 ——-	10,866 ———————————————————————————————————	36,597 (13,865)
			<u>11,866</u>	<u>10,866</u>	22,732
	<u>Depreciation</u>	0.400	4 700	4 000	0.070
	As at 1 December 1995 Charge for year	3,466	1,780 1,512	1,630 1,385	6,876 2,897
	Disposals	(3,466)		-	(3,466)
			3,292	<u>3,015</u>	6,307
	Net Book Value 30 November 1996		£8,574	<u>£7,851</u>	£16,425
	Net Book Value 30 November 1995	£10,399	£10,086	£9,236	£29,721
6.	Stocks		4000		4005
			<u>1996</u>		<u>1995</u>
	Stock		£300		£500
7.	<u>Debtors</u>				
	Other debtors Prepayments		4,912 <u>68</u>		<u>126</u>
8.	<u>Creditors:</u> Amounts falling due within one year		<u>4,980</u>		<u>126</u>
	Trade creditors		-		29
	Bank overdraft		- 070		1,183
	Other taxes and social security Hire purchase contracts		278 -		3,177
	Directors loan account Accruals		410		6,374 513
					44.070
9.	<u>Creditors:</u> Amounts falling due after one year		<u>688</u>		<u>11,276</u>
	·		<u>1996</u>		<u>1995</u>
	Hire purchase contracts		<u>£-</u>		<u>£3,443</u>

DAVID TOLLEY LIMITED NOTES FOR THE YEAR ENDED 30 NOVEMBER 1996 (CONTINUED)

10.	Called Up Share Capital	<u>1996</u>	<u>1995</u>		
	Authorised				
	£100,000 ordinary shares of £1	£100,000	£100,000		
	Issued and fully paid	£48,000	£30,000		
11.	Profit and Loss Account	<u>1996</u>	<u>1995</u> £		
	Balance at 1 December 1995 Loss for the year/period	(14,372) (12,595)	(14,372)		
	Balance at 30 November 1996	(26,967)	(14,372)		
12.	Reconciliation of Movement of Shareholder	rs Funds			
		<u>1996</u> £	<u>1995</u> £		
	Opening shareholders funds Loss for the year/period	15,628 (12,595)	(14,372)		
	New shares subscribed	<u>18,000</u>	30,000		
	Closing shareholders funds	<u>21,033</u>	<u>15,628</u>		
13.	Transactions and Directors				
	Loans to directors included in other debtors is an interest free loan to the director. Mr. David Tolley.				
	IVII. David Tolley.	<u>1996</u>			
	Amount outstanding at the end of year	4,912			
	Amount outstanding at beginning of year	<u></u>			
	Maximum amount outstanding during the year	<u>4,912</u>			

FOR DIRECTOR'S INFORMATION ONLY

DAVID TOLLEY LIMITED

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 NOVEMBER 1996

	£	<u>1996</u> £	£	<u>1995</u> £
Sales		490		5,678
Cost of Sales Opening stock	500		-	
Labs and film and photographic purchases	<u>167</u>		<u>2,412</u>	
Deduct: Closing stock	667 (300)	<u>367</u>	2,412 _(500)	<u>1,912</u>
Gross Profit		123		3,766
Deduct: Expenses Director's remuneration Motor expenses Telephone Post, print and stationery Insurance Courses Assistants/sub-contractors Bank charges Photography props Sundry expenses Repairs and renewals Accountancy Use of home office Hire purchase interest Depreciation: Motor vehicle Office equipment - computers Photographic equipment	3,130 1,799 482 119 357 50 67 135 - 699 156 238 2,199 - 1,512 1,385	<u>12,718</u>	2,540 3,194 739 443 261 949 1,162 43 129 260 18 390 260 874 3,466 1,780 1,630	<u>18,138</u>
Loss for the year/period		(12,595)		(14,372)

ACCOUNTANTS' REPORT TO THE DIRECTOR

We have prepared the attached Balance Sheet and Profit and Loss Account respectively as at 30 November 1996 without carrying out an audit from the books, vouchers and information given to us by David Tolley and hereby certify them to be correct and in accordance therewith to the best of our knowledge and belief.

GOLDING, WEST & COMPANY, 16 STATION ROAD, CHESHAM, BUCKS. HP5 1DH **CHARTERED ACCOUNTANTS**