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TURFGRASS GROWERS ASSOCIATION LIMITED

(A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31ST OCTOBER 2001

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# TURFGRASS GROWERS ASSOCIATION LIMITED (A COMPANY LIMITED BY GUARANTEE)

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#### (A COMPANY LIMITED BY GUARANTEE)

# REPORT OF THE COUNCIL OF MANAGEMENT TO THE MEMBERS FOR THE YEAR ENDED 31ST OCTOBER 2001

The Council of Management have pleasure in presenting the Accounts for the year ended 31st October 2001.

#### **Accounts and State of Affairs**

The Income and Expenditure Account for the year ended 31st October 2001 is set out in the attached statements. The state of affairs remains satisfactory.

#### **Principal Activities**

The principal activity of the Company is to promote the sale of cultivated turf.

#### **Council of Management**

The members of the Council of Management at the end of the financial year were as follows:-

D. Waring (Chairman)

C. Carr (Vice-Chairman)

D. Davies

R. Adcock

P. Lole

I. Mercer

D.C. Clarke - Company Secretary

# TURFGRASS GROWERS ASSOCIATION LIMITED (A COMPANY LIMITED BY GUARANTEE)

#### ACCOUNTANTS' REPORT TO THE COUNCIL OF MANAGEMENT

In accordance with instructions given to us we have prepared the Accounts set out on pages 4 to 8 from the accounting records of Turfgrass Growers Association Limited and the information and explanations supplied to us by the Council of Management of the Association.

We have not carried out an audit in accordance with Auditing Standards. Accordingly we do not express an audit opinion on the Accounts, nor are we able to provide any assurance that the accounting records and the Accounts are free from material misstatement.

Turner & Ellerby The Guildhall Framlingham Woodbridge Suffolk

December 2001

**Chartered Accountants** 

# TURFGRASS GROWERS ASSOCIATION LIMITED (A COMPANY LIMITED BY GUARANTEE)

#### STATEMENT OF THE COUNCIL OF MANAGEMENT'S RESPONSIBILITIES

Company Law requires Council of Management to prepare Accounts for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those Accounts, the Council of Management is required to:-

- a) select suitable account policies and then apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Accounts;
- d) prepare the Accounts on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Council of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the Accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

### (A COMPANY LIMITED BY GUARANTEE)

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR TO 31ST OCTOBER 2001

	Notes	<u>2001</u> £	2000 £
Income		20,435	19,594
Expenditure		<u>( 21,772)</u> ( 1,337)	( 20,456) ( 862)
Interest Received Surplus of Expenditure over Income for the year, before taxation		1,025 ( 312)	<u>916</u> 54
Taxation		<u> </u>	
Surplus for the year	2	( 312)	54

#### (A COMPANY LIMITED BY GUARANTEE)

#### **BALANCE SHEET AS AT 31ST OCTOBER 2001**

	<u>Notes</u>	<u>2001</u>		<u>200</u>	0
		£	£	£	£
Fixed Assets					
Tangible Assets	4		-		204
Current Assets					
Stock		-		350	
Debtors	5	15,808		17,763	
Cash at Bank and in Hand		32,729		24,491	
		48,537		42,604	
Creditors: Amounts falling					
due within one year	6	32,630_		26,589_	
Net Current Assets			15,907		<u>16,015</u>
Total Assets Less					
Current Liabilities			15,907		<u>16,219</u>
REPRESENTED BY:-					
Excess of Income over					
Expenditure Account	7		15,907		16,219

The Accounts which have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies, and in accordance with the Financial Reporting Standard for Small Entities were approved by the Council on 5th December 2001 and signed on its behalf.

The Council considers that the Company is entitled to exemption from the requirement to have an audit under the provisions of Section 249A(1) of the Companies Act 1985. Shareholders holding 10% or more of the nominal value of the Company's issued share capital have not issued a notice requiring an audit under Section 249(B) (2) of the Companies Act 1985. The Council acknowledges acknowledges its responsibilities for ensuring that the Company keeps accounting records which comply with Section 221 of the Companies Act 1985, and for preparing accounts which give a true and fair view of the state of affairs of the Company as at 31st October 2001 and of its profit for the year then ended in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the Company.

Council Members

The notes on pages 6 to 8 form part of these Accounts

#### (A COMPANY LIMITED BY GUARANTEE)

#### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31ST OCTOBER 2001

#### 1) Principal Accounting Policies

The Accounts have been prepared in accordance with applicable Accounting Standards in the United Kingdom. A summary of the more important accounting policies, which have been applied consistently is set out below.

#### **Basis of Accounting**

The Accounts are prepared in accordance with the historical cost convention.

#### **Fixed Assets**

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

	Office Equipment	25% straight line	
		2001 £	2000 £
2)	Surplus of Income over Expenditure		
	This is stated after charging:-		
	Depreciation	204	222

#### 3) Members

The liability of the members is limited to their undertaking to contribute a maximum of £1 in the event of the Company being wound up.

4)	Fixed Assets - Tangible	Office Equipment £
	Cost	
	As at 01.11.00	889
	Additions in Year	
	Cost at 31.10.01	889
	Depreciation	
	As at 01.11.00	685
	Charge in Year	204_
	As at 31.10.01	<del>889</del>
	Net Book Value	
	As at 31.10.01	0
	As at 31.10.00	204

# (A COMPANY LIMITED BY GUARANTEE)

### **NOTES TO THE ACCOUNTS**

## FOR THE YEAR ENDED 31ST OCTOBER 2001 (CONTINUED)

	<u>2001</u> £	2000 £		
5) <b>Debtors</b> Trade Debtors	15,808	17,763		
6) Creditors				
Amounts falling due within one year Field Day Surplus to be allocated Trade Creditors Subscriptions in Advance Accruals	7,534 4,900 19,980 216 32,630	7,689 18,700 200 26,589		
7) Reconciliation of Movements in Member	Reconciliation of Movements in Members' Funds			
Excess of Expenditure over Income for the Opening Members' Funds Closing Members' Funds	year ( 312) 16,219 15,907	54 16,165 16,219		
Reserve allocation: Revenue R & D	8,308 7,599 15,907	9,582 6,637 16,219		