Company Number: 02949419 Charity Number: 1048996

Barca-Leeds (A Company Limited by Guarantee)

Trustees' Report and Financial Statements for the year ended 31 March 2017

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# **Report of the Trustees**

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# **Report of the Trustees**

The directors and trustees present their report and the audited statement of financial activities for the year ended 31 March 2017.

Barca-Leeds is a charitable company registered on 15 July 1995 (number 02949419) and as a charity on 4 September 1995 (number 1048996).

The registered office and operating address is: Manor House 259 Upper Town Street Bramley LEEDS LS13 3JT

The directors of the company, who are also the charity trustees and who served during the year and up to the date of this report, are:

John Battle

Stewart Firth

Vice Chair (Appointed Chair 11 May 2017)

Darren Hill

Caroline Johnstone

Chair (Resigned 11 May 2017)

Sophie Michelena

Robert Stubbs

Treasurer

David Foxton (Appoin

(Appointed Vice Chair 11 May 2017) (Resigned 5 May 2016)

Hazel Boutle

(Resigned 21 November 2016)

Steven Crocker Anna Middlemiss

(Appointed 14 April 2016)

Doug Martin

(Appointed 9 March 2016)

### Company Secretary:

Rachel Durham

#### Senior Management Team:

Mark Law Chief Executive
Susan Dean Finance Director

Paula Gardner Operations Director – (Appointed 1 September 2016)
Helen Hart Assistant Director for Children, Young People and Families
Joe Kent Assistant Director for Community Health and Well Being

Auditors:

Garbutt & Elliott Audit Limited Chartered Accountants and Statutory Auditors 33 Park Place

Leeds LS1 2RY

Bankers:

Unity Trust Bank Plc Nine Brindleyplace 4 Oozells Square Birmingham B1 2HB

### **Report of the Trustees**

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Barca-Leeds is a registered charity, constituted as a company limited by guarantee.

#### **Recruitment and Appointment of Trustees**

The Articles of Association state that the number of trustees shall be not less than three and there is no maximum number. In accordance with the Articles of Association, a number of the trustees shall retire and are eligible for re-election each year.

Our trustee recruitment strategy aims to maintain a balance of experience, skills and local representation from the trustees on our board to ensure effective governance. All trustees give their time voluntarily.

#### **Trustee Induction and Training**

Our induction of a new trustee varies, depending on their prior experience of our organisation, but typically we would provide information on:

- · Vision, Mission and Values of the organisation;
- Future plans and objectives;
- · Key policies, organisation structures and job descriptions;
- The core documents (including the Memorandum and Articles of Association) which set out the operational framework for the charity, including the obligations of Trustees;
- Resourcing and the current financial position as set out in the latest published accounts;
- Charity commission and NCVO good practice guides;
- External training offers; and
- Attending project team meetings and staff days.

#### **Organisational Structure**

The board meets a minimum of four times per annum and is focused on the strategy and governance of the organisation. The board governs, in part, via committees chaired by a trustee and attended by SMT, managers and senior practitioners as appropriate: Quality Assurance Group, Finance and Human Resources.

The Senior Management Team (SMT) is responsible for the day to day running of the organisation and projects, led by the Chief Executive Officer, who is directly accountable to the Chair and who is supported by the Finance Director, the Operations Director and the Assistant Director of Children, Young People and Families (which also includes and Drug & Alcohol service) and the Assistant Director for Community Health and Well-being which includes Counselling, Psychotherapy, Complex needs work and Social Prescribing.

The SMT is supported by the Leadership Team which comprises of the Quality Assurance Manager, Finance Manager, Senior HR Advisor, Company Secretary and Project Managers. The Leadership Team and SMT meet regularly to review operational and policy issues. They are responsible for ensuring information is passed on to their teams through team meetings. This process also allows for information to flow from team meetings into the committees and to the Board.

The Board delegates responsibility for the review of SMT remuneration to the Chair, Vice Chair and Treasurer.

**Risk Management** A risk management policy has been agreed by the Board and is embedded across the organisation. The policy states:

Barca-Leeds will develop an organisational culture that optimises our ability to achieve our strategic objectives while ensuring appropriate management of risks.

# **Report of the Trustees**

#### Risk management (continued):

The aim of the risk management policy is to:

- · Promote employee, stakeholder and public safety;
- Protect personnel, assets and intellectual property;
- Encourage better quality service delivery;
- Minimise loss and insurance costs; and
- Contingency planning for dealing with risks and their impact.

Risk training is part of our mandatory training programme and standardised risk assessments are in place across services for all staff. As part of this policy, a Risk Register is in place which is a working document reviewed by the Quality and Performance Manager and Operations Director, with 6 monthly reviews by the SMT and Board.

Our safeguarding practices for adults at risk and children are reviewed and evaluated on a quarterly basis and all staff receive mandatory safeguarding training on internal policies and procedures and are required to attend the Leeds Safeguarding Children Board and local authority Adult Safeguarding training. The outcome of all risk evaluations, complaints, compliments and any critical incidents are reported directly to our Quality Assurance Group.

Quarterly information governance audits are completed to ensure compliance with data protection requirements. The audits are unannounced and any failures noted are directly addressed, logged with the Quality Assurance Manager and reported at the Quality Assurance Group.

#### **Quality Standards**

We strive for excellence and monitor our compliance through a range of quality standards. Recently renewed standards include:

- Investors in People last reviewed in March 2017 for 3 years at V5 standard:
- Investors in Diversity rated 84<sup>th</sup> in the National Centre for Diversity's Top 100 Employers; and
- Other quality standards which are ongoing include: CHAS (the Contractors Health & Safety Assessment Scheme); Ambition Quality Mark (for Youth Work); Safer Leeds Domestic Violence Quality Mark Level 2.

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives

Our objective is the promotion of any charitable purpose for the benefit of the public, including but not limited to the inhabitants of Bramley and Rodley and surrounding area, to assist and enable families, children, young people and adults to develop to their full potential for the benefit of themselves and the community. Our focus is breaking inter-generational cycles of deprivation, violence, addiction, poor physical and mental health, low aspiration and achievement, in particular, the preservation and protection of good health by the provision of support and information relating to health issues.

We are committed to partnership working and work closely with other service providers, statutory and non-statutory, but crucially we remain independent in order to focus on the needs of the people who access our service.

We continue to provide strategic support for our partners ranging from smaller community organisations to departments within Leeds City Council, and a range of NHS providers. We actively participate in the work of strategic partnerships, including Third Sector Leeds and the Crime Reduction Network. We are recognised as a "Community Anchor" organisation for West Leeds whilst remaining an important deliverer of services throughout the city.

### **Report of the Trustees**

#### Objectives and Activities (continued):

#### **Public Benefit**

The board recognise their duties under the Charities Act 2011 and have referred to the Charity Commission's guidance on public benefit when reviewing their activities and compiling this report. The activities described above and in the following sections are consistent with the charity's values and aims which, in turn, derive from its charitable objectives. All new and potential developments are assessed for consistency with the strategic business plan and, therefore, for their contribution to public benefit.

#### **Volunteers**

During the year, 36 volunteers contributed their time and expertise to Barca-Leeds, many of who have progressed to new employment, volunteer elsewhere, attended training courses and accessed further and higher educational courses. We also provide a range of placement opportunities to volunteers, which include counselling psycho-therapy, public health, peer mentors in West Yorkshire Finding Independence (WYFI) and supporting the Forward Leeds Drug and Alcohol Services.

#### **ACHIEVEMENTS AND PERFORMANCE**

#### **CEO Overview**

Whilst, we had a good year in terms of services, organisational growth and the delivery of good outcomes for our service users, the environment in which we operate continues to be a challenge. We manage increasing demand for the services and have seen a significant increase in the complexity of need amongst service users referred into our services.

Despite the increased demand, we unfortunately have to manage significant cuts to funding for some of our programmes. Many of our existing contracts have received between 5% and almost 30% reduction in funding compared to the previous financial year. We continue to develop new services and diversify our income. This approach enables us to improve our capacity to respond to children, men and women of all ages with multiple and complex needs and spread the financial risk in the context of ongoing significant reduction in funding received from the public sector.

We will continue to be proactive in developing our capacity to manage and deliver the highest quality services. We recognise the importance of maintaining the following three principles in most of the work it develops or undertakes:

- Services are person centred: based on needs as well as the time and capacity to respond to those needs.
- Sense of Place: services are designed and delivered with clear and robust links to the communities in which they serve reinforcing our role as a Community Anchor.
- **Influence of systems**: services and their client experiences are directly used to support the process of system change that better supports our clients to achieve better outcomes.

#### We will continue to strive to:

- Be a proactive and forward-planning organisation, cascading information in an appropriate way;
- Communicate, to ensure that everyone understands who we are, what we do, and the difference we make; and
- To sustainable and appropriate growth that benefits our communities.

We have continued to develop our services that focus upon effective support of men, women and children who are experiencing moderate to very high levels of need. Our work within the WYFI (West Yorkshire Finding Independence Programme), PEP (Patient Empowerment Project) and our support of FDAC (Family Drug and Alcohol Court) are examples of developing a case management responsive service that addresses entrenched challenges.

# **Report of the Trustees**

#### **CEO Overview (continued):**

Despite the economic climate, we are proud that we continued to invest in our children and young people's services and we have remained committed to delivering essential youth work and preventative youth work for younger people as far as we possibly can, given the severe and deep funding reductions.

We continue to experience considerable growth with staff numbers increasing to more than 130. We have been successful in the recommissioning of our public health work (Better Together) and our social prescribing service (PEP). We were also part of a new consortium "Engage Leeds" winning a new floating support for anyone who is at risk of losing their homes.

In the light of these developments, we have recently reviewed all our locations and facilities in order to be closest to our clients, improve working environments, reduce costs and ultimately ensure that all of our services are responsive to the needs of clients. Going forward, we have rationalised our–accommodation to two locations; our Head office at the Manor House and our new office on Wyther Lane in Bramley.

In order that we continue to focus on the quality of our service provision, we have spent considerable time and energy developing our Leadership Team and ensuring that we have a consistent approach to performance management, supervision and appraisals.

We were pleased to welcome Paula Gardner who was appointed as our new Operational Director in September 2016.

#### **Partnerships**

Partnership is at the heart of how we operate, either in formal contractual arrangements with strategic partners or in less formal partnerships with other community organisations and with individuals. We continue to work with our partners who are members of Locality and we have established a framework for future consortium working.

Two new projects, Engage Leeds and Stronger Families, are—the most recent examples of successful partnership work. Other examples include:

- Social prescribing work in which we lead the PEP in West Leeds, working in partnership with Leeds Mind and Better Leeds Communities and work in partnership to deliver the Connect for Health social prescribing service in South Leeds;
- Deliver drug and alcohol treatment and prevention services as part of the Forward Leeds partnership with DISC, St Anne's, St Martins and LYPFT;
- WYFI is delivered in partnership with DISC as well as other West Yorkshire based services;
- We have supported Leeds Recovery House Advisory Group by acting as an interim lead organisation to secure a Leeds Innovation Funding and Public Health England capital grant, in order to develop premises to deliver the service. We will continue to support this project – however, Leeds Recovery Advisory Group will work on this project independently from us; and
- We have developed a positive working relationship with CEG the Development Company that owns and is developing the inspirational Kirkstall Forge development in West Leeds.

#### **BARCA SERVICES**

Our services are briefly summarised below. We have grouped them into three categories service addressing our three strategic priorities – those we believe are at the heart of the issues our clients and potential clients face – Social Justice, Addressing the Needs of the Most Vulnerable and Supporting Communities to Engage and Thrive. For operational purposes, we operate these services within our two divisions - Children, Young People & Families and Community Health & Well-being.

# **Report of the Trustees**

SOCIAL JUSTIC	Funder	Service Area	Aims and Achievements in 2016/17
Talent Match	Big Lottery (sub contracted by Your Consortium)	West Leeds	The service supported 30 young people aged between 18-25 years impacted by not being in employment, education or training. Over one third of the young people we support sustain employment. This is a payment by results contract.
Motiv8	St George Martin Trust	West Leeds	Positive activities and support for NEET young people 16-19
NAEDI cancer awareness	Leeds City Council Public Health	South & West Leeds	2,164 people given educational materials and information on cancer prevention.
Wise Up To Cancer	Yorkshire Cancer Research	West Leeds	This new programme started in January 2017. 120 people participated in a one to one lifestyle health-check interview and 80% of all respondents reviewed agreed that they had learnt something new about cancer signs and symptoms and would be more likely to contact their GP as a result.
Counselling & Psychotherapy services	Big Lottery Fund Grant Reaching Communities	Bramley & Stannin gley	Provision of one to one counselling and group work for 195 adults. The CORE outcome scores showed a two-step reduction (on a 4 step scale) from moderately severe to mild for 70% of our clients (CORE measure well-being, problems and symptoms, life functioning and risk/harm).
Counselling & Psychotherapy services	Schools clusters: ACES, Pudsey, Inner East, Bramley	Armley, Bramley , Lincoln Green, Pudsey	Provision of counselling services for children and young people and therapeutic family support work for 347 people. Outcomes data not available at the time of writing this report due to centralized database however contract management feedback is positive.
Counselling & Psychotherapy services	SiLCs Schools Cluster (Specialist Independent Learning Centres)	Leeds	Provision of specialist family systemic services to 26 schools and centres across Leeds for children, young people and their families with high learning and emotional needs. The SCORE scale measures: strengths and adaptability: overwhelming difficulties and disrupted communications. All families show improvements on SCORE measures with a 6 point average improvement.
WY-FI street outreach	DISC	Leeds	Outreach work with 148 people who are disengaged from services and are sleeping rough with addiction, offending and mental health problems. 66% of clients show an improvement of their "Chaos Index" scores – on average, scores reduced from 34 to 7 (48 is the highest possible score and indicates a highly complex lifestyle of risky and dangerous behaviours). 63% of clients show an improvement on their "Outcome Star" in terms of positive aspects of their lives such as managing money, reducing addictions, obtaining housing and building relationships.
Debt Outreach Service – attached to PEP Social Prescribing	West Leeds Clinical Commissioning Group	West Leeds	This specialist outreach service was funded for a year supported 27 people to manage £221k of debt improving their levels of stress and anxiety.

# **Report of the Trustees**

<u>-</u>	Funder	Service Area	Aims and Achievements in 2016/17
Youth Inclusion Project	Leeds City Council	Leeds city wide	The service continues to deliver one to one and group work interventions with young people across the city – we worked with 188 young people aged 8-13 years impacted by crime, anti-social behaviour of exclusion.
Targeted Family Support	BBC Children in Need	West Leeds	In June 2016, we were successful in gaining a further three years funding from BBC Children in Need, which we are very proud of. The service will continue to support children and young people in West Leeds impacted by parental drug use. This year we supported 62 people in need (36 children and 26 parents).
Family Valued	Leeds City Council	West Leeds	This pilot project ended on 31 March 2017 and supported over 47 children aged between 8-13 years impacted by domestic violence. The service offered one to one support and group work programmes to increase resilience and promote understanding of healthy relationships.
Family Valued – attached to PEP Social Prescribing	Leeds City Council	West Leeds	This pilot project also ended on 31 March 2017 and provided an enhanced specialism within the PEF social prescribing service. It included training for GPs and surgery staff as well as a service for people experiencing domestic abuse. We worked with 12 perpetrators of domestic abuse, 10 of who were referred to perpetrator groups, including Caring Dads and Choices. 39 victims of domestic abuse were supported on a one to one basis and 11 of those attended the peer support group we co-facilitated with Women's Health matters.
Family, Drug Alcohol Court	DISC, Porticus	Leeds	The Family Drug and Alcohol Court (FDAC) helps families where there are concerns about the welfare of children as a result of parental substance misuse and/or domestic abuse. This year, 13 families (19 parents, 18 children) have been through the service FDAC brings together care proceedings for children with additional resources and support, through a court-based family intervention that aims to improve children's outcomes by addressing the entrenched difficulties of their parents.
Forward Leeds	DISC	Leeds	Forward Leeds continues to thrive, working with individuals impacted by drugs or alcohol. We provided 761 adults with opportunistic or extended brief interventions this year as part of our Early Intervention and Prevention service. We also supported 789 adults in GP surgeries in relation to their alcohol use. We worked with 90 individuals as part of the Family Plus service, to improve family relationships, provide access to treatment and emotional well-being support for children.
Emotional Well Being	Leeds City Council	West Leeds	The service supported 30 young people aged 11-17 years impacted by self-harm, domestic abuse or low self-esteem, with over 90% of young people stating the service helped to improve their well-being.
Urgent Care	North Leeds Clinical	Leeds	This service works with frequent attenders at SI James Hospital Accident and Emergency Department

# **Report of the Trustees**

		'	reduction in 999 calls to emergency services were achieved.
Prescribing Service	West Leeds Clinical Commissioning Group	West Leeds	This service supports 37 GP surgeries to enable their patients to access a range of community based services to address the social determinants of poor health. 792 people received a service with a range of positive outcomes including higher levels of confidence in managing their medication, long term conditions, diabetic control, reduction of anxiety and improvements in quality of life.
	Leeds City Council Neighbourhoods & Housing Department	New Wortley Tower Blocks	This pilot service ended on 31 March 2017 - we worked in tower blocks with high concentrations of disadvantaged tenants, including isolated men. The project improved the levels of engagement for tenants with external services and the outcomes highlighted tenants had improved their social networks, were better at looking after themselves, managing money and improved their mental wellbeing.

	Funder	Service Area	Aims and Achievements in 2016/17
Youth Work	Leeds City Council	Bramley, Leeds	We are commissioned to deliver targeted youth work activities in Bramley; outcomes include reduction of anti-social behaviour, increase in positive choices and emotional well-being. Over 442 young people aged 11-17 years benefitted from access to our youth work provision this year.
Tea Time Clubs	Leeds City Council	Bramley, Leeds	Access to community based tea time clubs has increased this year with 112 children attending our provision. Sessions have included positive play, healthy cooking and community role models.
Community Health Educators	Leeds City Council Public Health	West Leeds	This programme recruits, trains and organises community members to become advocates for health promotion and improvement in their local community. 3,101 people received information or attended a session or activity.
Community health and developme nt services	Leeds City Council	Wortley And Heights & Bawns area of West Leeds	796 people contacted including one to one and group work sessions to develop community engagement and local aspirations.

#### Barca Services, continued:

We feel it is important to include the voice of our customer in our annual report and here are just a small, representative sample of the feedback we receive every week:

#### From young people

<sup>&</sup>quot;The therapist had a good talk to us and helped us... we take turns at talking and listening to each other" (young person)

<sup>&</sup>quot;It is relaxing and it helps with communication ...... it's like a weight off my shoulders" (sister of young person)

### **Report of the Trustees**

#### From parents/ grandparents

"For me it has been a lifesaver. I desperately needed help and didn't know where to go. The therapist came to us and does everything she can to try to improve our situation, which as time goes on is improving. She has listened, offered advice and solutions in a very genuinely kind and caring way".

"It's very helpful. Great support for the family, especially the family with an autistic child. We are not only provided with emotional support but also any kind of support we need. The service, our family therapist, is amazing"

#### From professionals

"X has kept calmer longer. Mum seems more positive in her attitude to the child. We have been kept informed"

"Y struggled to make relationships but he clearly has a strong relationship to the therapist............ he is noticeably more open and confident .... which enables his family and others who work with him to support him a lot more"

#### THE FUTURE

We will seek to develop further services in relation to mental health, social isolation and improving physical health. We anticipate continuing to develop our services that reach people furthest away from the job market and supporting people with multiple and complex needs including housing, homelessness, mental health, addiction and crime.

Two projects launched since the year end:

#### Engage Leeds (Delivery from April 2017)

Engage Leeds is the new visiting housing support service for Leeds, funded by Leeds City Council. Barca-Leeds will deliver this service in partnership with Gipsil, Connect Housing and Riverside. The aim of the service is to prevent homelessness, sustain people in their current homes and increase engagement in local services and the community through employment and training.

Within the partnership Barca-Leeds will provide housing related support to people living in the West Leeds area. We will also provide a specialist service for those with complex needs across the city.

Engage Leeds is a five year contract. It will add 29 new members of staff to Barca-Leeds and is a fantastic opportunity for Barca-Leeds contributing to and enhancing the breadth and diversity of the services we deliver. It also strengthens our partnership working with other great organisations.

#### Stronger Families

Stronger Families is jointly funded by The Big Lottery Fund and the European Social Fund for a period of 2 years. The service aims to promote social inclusion and will be delivered from July 2017.

The Stronger Families project will work across both Leeds and Bradford but with a focus on those families and neighbourhoods that have persistent and intergenerational patterns of deprivation, worklessness and multiple individual, family and community barriers to work.

#### **Strategic Development**

We routinely seek feedback from a range of stakeholders including staff surveys, client feedback and the views and perspectives of commissioners. The Board and SMT will continue to work in partnership to deliver organisational priorities which are to protect and maintain existing levels of work whilst developing further services. As referred to above we continue to focus on the **sense of place**, so our services are designed and delivered with clear and robust links to the communities in which they serve reinforcing our role as a Community Anchor. We also recognise

### **Report of the Trustees**

the **Influence of systems** - services and their client experiences are directly used to support the process of system change that better supports our clients to achieve better outcomes.

#### Strategic Priorities for 2017/18

#### **Social Justice**

- Financial Inclusion, addressing poverty, low income, debt and work poor;
- Employment with a focus upon support for individuals furthest away from jobs market;
   and
- Support for individuals struggling to sustain adequate housing, health and or employment.

#### Addressing the need of the most vulnerable

- Engage and support children, young people and their families, individuals and groups with multiple and complex needs;
- The promotion and support of good physical health and recovery;
- Addressing the impact of addiction supporting recovery, early intervention and prevention;
- The promotion and support of good mental health and recovery; and
- Domestic Violence, CSE and Hate Crime.

#### Strategic Priorities for 2017/18, continued:

#### Supporting communities to engage and thrive

- Prevent and reduce crime and offending including the harm caused by its impact;
- Invest in our role as a Community Anchor with a specific but not exclusive focus on West North West Leeds supporting community groups and public engagement in civic activity throughout the city;
- Continue to invest in Play Work and Youth work, good quality provision and a broad range of support services for young people;
- Support for changing population of Leeds;
- Volunteering and community / service user engagement.

**Our challenge is to ensure that** services are person-centred, based on needs and the time and capacity to respond to those needs. We continue to focus on the principles of engage, support, enable and empower. This gives us challenges such as:

- Ensuring frontline staff are adequately trained, supported and supervised;
- Providing adequate time to engage clients, understand their fears, concerns and goal;
   and
- · Maintaining caseloads at manageable levels.

#### **Financial Review**

The Statement of Financial Activities shows net expenditure for the year, before transfers, of £97,848 made up of net expenditure of £145,818 on unrestricted funds and net income of £47,970 on restricted funds.

Due to the nature of our projects and how they are funded we were able to forecast a reserves transfer between restricted and unrestricted reserves as projects completed. A transfer of £150,670 (2016: £141,290) was made between restricted and unrestricted funds in respect of completed projects which was broadly as budgeted.

Total funds at 31 March 2017 were £1,066,212, of which £111,353 were restricted.

# **Report of the Trustees**

#### **Reserves Policy**

The board has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the charity should be equivalent to three months of the running costs, which equates to approximately £839,291 in general funds. At 31 March 2017, the charity had £458,987 in free reserves, after deducting designated funds, restricted funds and funds held in fixed assets.

Whilst the free reserves are less than three months running costs referred to above, the directors are confident that, with the steps taken during the year, additional unrestricted funds can continue to be raised in the coming year and budgets are being set to increase free reserves.

#### **Principal funding sources**

The principal sources of funding during the year are set out in note 12 to the accounts.

#### **Investment Policy**

The board does not consider that it is prudent to invest income for the longer term. Its policy for investment is therefore to retain funds as cash and place them on bank deposit at the best rate obtainable. As a result, it considers that it is not appropriate for the charity to adopt an ethical investment policy.

#### STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the surplus or deficit of the company for that period.

In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any
  material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

#### STATEMENT OF DISCLOSURE OF INFORMATION TO AUDITORS

The trustees of the company who held office at the date of approval of this annual report confirm that:

- so far as they are aware, there is no relevant audit information, information needed by the company's auditors in connection with preparing their report, of which the company's auditors are unaware; and
- they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of this information.

#### **SMALL COMPANY RULES**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the Board and signed on its behalf.

Stewart Firth

**Director and Trustee (Chair)** 

19th october 2017

### **Independent Auditors' Report to the Members of Barca-Leeds**

We have audited the accounts of Barca-Leeds for the year ended 31 March 2017 set out pages 14 to 28. The financial reporting framework that has been applied in their preparation is applicable law and UK Accounting Standards (UK Generally Accepted Accounting Practice). The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of Trustees and Auditor

As explained more fully in the Statement of Trustees' responsibilities set out on page 12, the Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at http://www.frc.org.uk/auditscopeukprivate.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit, the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements, and the Trustees' Annual Report has been prepared in accordance with applicable legal standards

# **Independent Auditors' Report to the Members of Barca-Leeds**

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or the financial statements are not in agreement with the accounting records and returns; or
- · certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

2 100000mbor 2017

Álan Sidebottom

Senior Statutory Auditor

For and on behalf of Garbutt & Elliott Audit Limited Chartered Accountants & Statutory Auditors

but & Client fruit Ut.

33 Park Place Leeds LS1 2RY

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# Statement of Financial Activities for the Year Ended 31 March 2017 (incorporating income and expenditure account)

	Naka	Unrestricted Funds	Restricted Funds	Total Funds 2017	Total Funds 2016
	Note	£	£	£	£
Income from  Donations and non-performance grants	2	80,947	245,985	326,932	231,787
Charitable activities	3	267,717	2,659,038	2,926,755	2,623,799
Other trading activities		1,117	1,972	3,089	-
Investments		2,539	-	2,539	4,437
Total income		352,320	2,906,995	3,259,315	2,860,023
Expenditure on Raising funds Charitable activities	4	859 497,279	- 2,859,025	859 3,356,304	- 2,866,115
Total expenditure		498,138	2,859,025	3,357,163	2,866,115
Net income/ (expenditure) before transfers	5	(145,818)	47,970	(97,848)	(6,092)
Transfers between funds	12	150,670	(150,670)	-	-
Net movement in funds for the year		4,852	(102,700)	(97,848)	(6,092)
Funds brought forward at beginning of year	12	950,007	214,053	1,164,060	1,170,152
Funds carried forward at end of year	12	954,859	111,353	1,066,212	1,164,060

There were no recognised gains and losses other than those included in the income and expenditure account.

A fully detailed Statement of Financial Activities for the year ending 31 March 2016 is shown at note 20.

The notes on pages 18 to 28 form part of these financial statements.

# **Balance Sheet**

		2017			2016
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	8		460,156		458,347
Current assets					
Debtors	9	259,491		262,888	
Cash at bank and on hand		742,887		720,978	
	,	1,002,378		983,866	
<b>Creditors:</b> amounts falling due within one year	10	(396,322)		(278,153)	
Net current assets			606,056		705,713
Net assets			1,066,212		1,164,060
Represented by: Unrestricted funds					
General	12	919,143		911,593	
Designated	12	35,716		38,414	
		/	954,859		950,007
Restricted funds	12		111,353		214,053
Total funds			1,066,212	, <u>, , , , , , , , , , , , , , , , , , </u>	1,164,060

The notes on pages 18 to 28 form part of these financial statements.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the Board on 19.10.19... 2017 and signed on its behalf.

Stewart Firth

**Chair of Trustees** 

Company No: 02949419

# Barca-Leeds Statement of Cash Flows

	Nata	2017	2016
Cash flows from operating activities	Note	<u>_</u>	£_
Net cash provided by operating activities	17	35,867	81,992
Cash flows from investing activities			
Interest received		2,539	4,437
Purchase of property plant and equipment		(16,497)	-
Net cash (used in)/provided by investing activities		(13,958)	4,437
Change in cash and cash equivalents in the year		21,909	86,429
Cash and cash equivalents at the beginning of the year		720,978	634,549
Cash and cash equivalents at the end of the year		742,887	720,978

# **Note to the Financial Statements** for the Year Ended 31 March 2017

#### **Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Accounting convention**

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) ("Charities SORP (FRS102)"), the Financial Reporting Standard applicable in the UK and Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

Barca-Leeds meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### Going concern

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1 - 4.. .

 $(x,y) \in \mathbb{R}^{n} \times \mathbb{R}^{n}$ 

10.40.30.00.00.00.00.00

The Trustees have prepared financial projections, taking into consideration the current economic climate and its potential impact on the sources of income and planned expenditure. They have a reasonable expectation that adequate financial resources are available to enable the charity to continue in operational existence for the foreseeable future, and have adequate contingency plans in the event that income streams are reduced. Consequently the financial statements have been prepared on the basis that the charity is a going concern.

#### **Fund accounting**

General unrestricted funds: are donations and other income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated unrestricted funds: are unrestricted funds earmarked by the Trustees for particular purposes.

. Restricted funds: are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income is received by way of donations and gifts and is included in the Statement of Financial Activities ("SoFA") when receivable.

Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

> Where income is received specifically for expenditure in a future accounting period that amount is deferred.

# Notes to the Financial Statements for the year ended 31 March 2017

#### 1. Accounting Policies (continued)

#### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes attributable VAT which cannot be recovered.

Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.

Governance costs, included in support costs, include those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements and are allocated to charitable activities.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

#### Operating leases

Rentals applicable to operating leases are charged to the SoFA on a straight line basis over the term of the lease.

#### Staff costs

The costs of short term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

Employee severance pay is recognised within the accounts, on an accruals basis, in the year in which the employee left the organisation.

#### Pension costs

The charity operates a defined contribution scheme for its employees. Contributions are charged as an expense to the SoFA in the period in which they fall due.

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or valuation less depreciation. The Trustees will continue to arrange periodic impairment reviews. Depreciation is calculated to write off the cost of other fixed assets (less expected residual value) on a straight line basis over their expected useful economic lives. The rate of depreciation applied is as follows:

Freehold buildings	50 years straight line
Fixtures and fittings	3 years straight line
Motor vehicles	5 years straight line
Computer equipment	3 years straight line
Other equipment	3 to 4 years straight line

Items of equipment are capitalised where the purchase price exceeds £2,000. Freehold land is not depreciated.

#### Tax

Barca-Leeds is a registered charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the Charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

# Notes to the Financial Statements for the year ended 31 March 2017

#### 1. Accounting Policies (continued)

#### **Financial instruments**

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

#### Cash at bank and in hand

Cash at bank and cash in:hand includes cash and short term highly liquid investments with a short maturity held for working capital.

#### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the income and expenditure account.

#### Creditors, loans and provisions

Creditors, loans and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial liabilities are only derecognised when, and only when, the Charity's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

#### Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are outlined below.

#### **Depreciation of tangible assets**

Depreciation policies have been set according to management's experience of the useful lives of the assets in each category, something which is reviewed annually.

1:-

# Notes to the Financial Statements for the year ended 31 March 2017

# 2. Donations and Non-Performance Grants

		<u>Ł</u>	£
1,993	360	2,353	16,180
14,106 54,498 -	45,680 172,445 27,500	59,786 226,943 27,500	36,803 158,213 6,354
68,604	245,625	314,229	201,370
10,350 <b>80,947</b>	245,985	10,350 <b>326,932</b>	995 13,242 <b>231,787</b>
	14,106 54,498 - 68,604	14,106	1,993 360 2,353  14,106 45,680 59,786 54,498 172,445 226,943 - 27,500 27,500  68,604 245,625 314,229

Donated services and facilities represent the use of various premises occupied by the charity during the year donated by Leeds City Council.

#### 3. Charitable Activities

	Unrestricted funds £	Restricted funds £	2017 Total £	2016 Total £
Performance grants and contracts Children, Young People & Families Health, Wellbeing and Adults Support	147,460 99,754 -	1,441,946 1,214,094	1,589,406 1,313,848	1,457,654 1,095,351 14,700
	247,214	2,656,040	2,903,254	2,567,705
Fees and subscriptions Other	14,518 5,985	2,998 -	17,516 5,985	52,044 4,050
Total income from charitable activities	267,717	2,659,038	2,926,755	2,623,799

# **Notes to the Financial Statements** for the year ended 31 March 2017

### **Total Expenditure**

A CAMPAGNA C	Children, Young People	Health Wellbeing and	2017 Total	2016 Total
: 1	and Families	Adults		
	£	£	£	£_
Costs directly allocated to activities:				
Staff costs	1,396,837	949,270	2,346,107	1,877,639
Training, clinical supervision & volunteer expenses	19,479	45,786	65,265	37,285
Recruitment	1,688	1,917	3,605	8,955
Activities/operational	53,173	242,597	295,770	322,947
Travel	29,323	22,764	52,087	36,606
Premises	44,692	84,809	129,501	137,250
Vehicle costs	4,575	-	4,575	6,947
Depreciation	8,856	5,834	14,690	14,403
Insurance	6,614	4,502	11,116	20,105
Support costs:				
Support staff	181,142	123,308	304,450	271,178
Support staff - governance	20,631	14,337	34,968	33,446
Office costs	40,409	43,423	83,832	88,898
Professional fees	4,676	3,250	7,926	8,410
Insurance	607	422	1,029	1,113
Bank charges	823	560	1,383	933
	1,813,525	1,542,779	3,356,304	2,866,115

#### 5. Net Income/(Expenditure) for the Year

This is stated after charging:	2017 £	2016 £
Depreciation of tangible fixed assets Operating lease rentals:	14,688	14,403
Hire of office equipment	1,956	1,617
Land and buildings Auditors' remuneration:	35,147	22,846
Audit fees Accountancy fees	3,050 3,050	3,790 3,794

Costs are allocated on a direct basis except for:
- depreciation, office costs and bank charges which are allocated according to usage.
- support staff which are allocated on a time basis.

# Notes to the Financial Statements for the year ended 31 March 2017

# 6. Employee Information

Employee costs during the year	: 2017 £	2016 £
Salaries	2,417,692	1,967,878
Severance costs	11,064	-
Social security costs	194,768	154,359
Pension costs	60,628	58,875
Childcare voucher fees	1,373	1,151
	2,685,525	2,182,263

Included in the severance costs of £11,064 are statutory redundancy payments of £5,793 and notice payments £5,271.

The average number of employees for the year was 138 (2016: 130).

The Trustees consider its key management personnel comprises of the Chief Executive, the Financial Director, the Operations Director and two Assistant Directors. The total employment benefits including employer pension contributions of the key management personnel was £222,052 (2016: £225,533).

No employee earned £60,000 or more during the year (2016: None).

#### 7. Trustee Information

No reimbursed expenses or remuneration was paid to any Trustee in respect of services supplied to the charity (2016: None).

#### 8. Tangible Fixed Assets

			•	
	Freehold land and buildings	Fixtures, fitting and equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 April 2016	551,828	., 128,368 ;	47,607	727,803
Additions		16,497	<u> </u>	16,497
At 31 March 2017	551,828	144,865	47,607	744,300
Depreciation				
At 1 April 2016	107,828	124,805	36,823	269,456
Charge for the year	8,000	2,067	4,621	14,688
At 31 March 2017	115,828	126,872	41,444	284,144
				-
Net book values				
At 31 March 2017	436,000	17,993	6,163	460,156
At 31 March 2016	444,000	3,563	10,784	458,347

Freehold land with a historic cost of £151,828 (2016: £151,828) is not depreciated

# Notes to the Financial Statements for the year ended 31 March 2017

9. De	ebtors
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	· · · · · · · · · · · · · · · · · · ·	2017 £	2016 £
Trade debtors		189,181	182,399
Accrued income	,	3,029	3,434
Prepayments		19,464	25,168
Grants receivable		47,166	49,910
Othe <u>r</u>		651	1,977
		259,491	262,888

#### Creditors: Amounts Falling Due Within One Year

To. Creditors. Amounts raining Due Within One Year	2017 £	2016 £
Deferred income (Note 11)	180,442	123,009
Grant repayable	29,053	36,642
Trade creditors	99,586	40,104
Taxation and social security	53,955	45,327
Accruals and sundry creditors	33,286	33,071
	396,322	278,153

#### 11. Deferred Income

	2017 £	2016 £
At 1 April 2016.	123,009	76,822 (76,822)
Released to the Statement of Financial Activities Amount deferred in the year	(123,009) 180,442	(76,822) 123,009
At 31 March 2017	180,442	123,009

Deferred income relates to grants received in the year ended 31 March 2017 relating to the year ended 31 March 2018.

# Notes to the Financial Statements for the year ended 31 March 2017

#### 12. Movement in Funds

For the year ended 31 March 2017	At 1 April 2016 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2017 £
Restricted funds		:			
		,		• • • •	
Children, Young People & Families	45,399	1,500,980	(1,501,224)	(19,706)	25,449
Health, Wellbeing and Adults	166,152	1,378,515	(1,338,596)	(120,167)	85,904
Support	2,502	27,500	(19,205)	(10,797)	
Total Restricted Funds	214,053	2,906,995	(2,859,025)	(150,670)	111,353
For year to 31 March 2016	237,897	2,426,831	(2,309,385)	(141,290)	214,053
		•			
Unrestricted funds		* ** • • **•	n Burgas North Guidean	· · · · · · · · · · · · · · · · · · ·	
General	911,593	351,500	(494,620)	150,670	919,143
Designated	38,414	820	(3,518)	-	35,716
Total unrestricted funds	950,007	352,320	(498,138)	150,670	954,859
For year to 31 March 2016	932,255	433,192	(556,730)	141,290	950,007
				•	
Total funds	1,164,060	3,259,315	(3,357,163)		1,066,212
For year to 31 March 2016	1,170,152	2,860,023	(2,866,115)	_	1,164,060

41. 14

# **Notes to the Financial Statements** for the year ended 31 March 2017

#### **Movement in Funds (Continued)** 12.

#### **Purposes of restricted funds**

#### The major providers of restricted funding were:

Leeds City Council: Funding for city wide youth inclusion projects to support the prevention of anti-social behaviour, improve school attendance among vulnerable children and young people.

**DISC**: Funding for the delivery of the early intervention & prevention, domestic violence, alcohol misuse, family support and the family drug and alcohol courts delivered within the Forward Leeds contract city wide service.

Henry Smith: targeted play in West Leeds.

Children In Need: targeted family support in West Leeds.

Big Lottery Fund: Reaching Communities Programme, Reaching out counselling service funding for volunteer enhanced counselling services. This programme was extended from January 2016 for three years. The Big Lottery also fund WYFI (West Yorkshire Finding Independence)

	At 1 April 2016 £	Income £	Expenditur e £	At 31 March 2017 £
Awards for All	3,802	3,750	(7,552)	-
Reaching Communities	21,802	142,682	(136,140)	28,344
	25,604	146,432	(143,692)	28,344

TaMHS (Targeted Adult Mental Health in Schools): Funding projects to deliver support in a number of West Leeds primary and secondary schools, the projects are delivered to improve the emotional wellbeing of pupils.

SILC (Specialist Inclusive Learning Centre): funding for SILC cluster family support workers.

NHS (National Health Service): Fund PEP (Patient Empowerment Project), years 1 and 2 of our social prescribing project together with Healthy Living contracts for West and North West Leeds and Social prescribing and High Volume Users A&E work.

#### **Purposes of designated funds**

The Board resolved to designate £100,000 of reserves from the 2015/16 financial year to be brought forward to enable Barca to invest in: Property, Communications, IT, Human Resources and Payroll services. At 31 March 2017 £35,716 was remaining to be carried forward to 2017/18.

#### **Transfers**

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Transfers were transfers to unrestricted funds on completed projects.

Where a project is completed during the year and the project conditions permit, any unspent funds are transferred to unrestricted funds.

# Notes to the Financial Statements for the year ended 31 March 2017

#### 13. Commitments

At 31 March 2017 the charity had total commitments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2017	2016	2017	2016
Due:	<u>_</u>			<u>E</u>
Within one year	5,923	24,042	46,606	45,777
Between one and five years	1,246	5,256	8,106	33,930
Over five years	<u> </u>	<u> </u>		<del>.</del>
Total	7,169	29,298	54,712	79,707

### 14. Analysis of Net Assets by Funds

•	Unres	stricted	Restricted	Totaí
As at 31 March 2017	General <u>£</u>	Designated £	£	£
Tangible fixed assets Net current assets	460,156 458,987	35,716	111,353	460,156 606,056
The current about	919,143	35,716	111,353	1,066,212

	Unrestricted Restricted Total				
As at 31 March 2016	General	Designated			
	£	£	£	£	
Tangible fixed assets:	458,347		_	458,347	
Net current assets	453,246	38,414	214,053	705,713	
	911,593	38,414	214,053	1,164,060	

#### 15. Pension Schemes

#### The Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme. The regulations under which the TPS operates are the Teachers' Pensions Regulations 2010 (as amended) and the Teachers' Pensions Regulations 2014 (as amended). However, as the TPS is unable to identify the charity's share of the underlying assets and liabilities on a consistent or reasonable basis the charity accounts for its contributions to the scheme as if it were a defined contribution scheme.

There was one member of this scheme and total cost of employer contributions defined benefit contributions in the year was £8,988 (2015: £8,224).

#### **Defined contribution schemes**

The charity also contributed to a number of defined contribution arrangements during the year for the benefit of its employees.

The total cost of employer contributions for defined contribution arrangements was £51,640 (2016: 50,651).

# Notes to the Financial Statements for the year ended 31 March 2017

#### 16. Related Parties

There were no related party transactions in the year (2016: none).

# 17. Reconciliation of Net Movements in Funds to Net Cash Flow from Operating

Activities	2017 £	2016 £
Net movement in funds	(97,848)	(6,092)
Add back depreciation charges	14,689	14,403
Deduct investment income	(2,539)	(4,437)
Decrease in debtors	3,396	1,795
Increase in creditors	118,169	76,323
	35,867	81,992

#### 18. Financial Instruments

	2017 £	2016 £
Carrying value of financial assets		
Financial assets carried at amortised cost	982,914	958,698
Carrying value of financial liabilities Financial liabilities carried at amortised cost	342,367	232,826

# 19 Company information

Barca-Leeds is a company limited by guarantee; the liability of the trustees is limited to £1, company number 2949419.

The company is a charity registered in England and Wales, charity number 1048996

The registered office is Manor House, 259 Upper Town Street, Bramley, Leeds, LS13 3JT.

# Notes to the Financial Statements for the year ended 31 March 2017

# 20. Comparative Statement of Financial Activities

Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31 March 2016:

	Unrestricted funds £	Restricted funds £	Total funds 2016 £
Income from	. ,		
Donations and non- performance grants	. 38,460	193,327	231,787
Charitable activities	390,295	2,233,504	2,623,799
Investments	4,437	-	4,437
Total income	433,192	2,426,831	2,860,023
Expenditure on			
Raising funds	, , -	-	-
Charitable activities	556,730	2,309,385	2,866,115
Total expenditure	556,730	2,309,385	2,866,115
Net income/(expenditure) before transfers	(123,538)	117,446	(6,092)
Transfers between funds	141,290	(141,290)	
Net movement in funds for the year	17,752	(23,844)	(6,092)
Fund brought forward at the beginning of the year	932,255	237,897	1,170,152
Fund carried forward at the end of the year	950,007	214,053	. 1,164,060