

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 2 9 4 8 5 1 0

Company name in full International Telecommunications Equipment Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Sean

Surname Bucknall

3 Liquidator's address

Building name/number 3rd Floor

Street 37 Frederick Place

Post town Brighton

County/Region Sussex

Postcode B N 1 4 E A

Country

4 Liquidator's name ①

Full forename(s) Maxine

Surname Reid-Roberts

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number 3rd Floor

Street 37 Frederick Place

Post town Brighton

County/Region Sussex

Postcode B N 1 4 E A


Country

② Other liquidator

Use this section to tell us about
another liquidator.

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6	Period of progress report															
From date	^d	2	^d	4	^m	1	^m	1	^y	2	^y	0	^y	2	^y	1
To date	^d	2	^d	3	^m	1	^m	1	^y	2	^y	0	^y	2	^y	2
7	Progress report															
<input checked="" type="checkbox"/> The progress report is attached																
8	Sign and date															
Liquidator's signature	<div>Signature</div> <div>  </div>															
Signature date	^d	0	^d	5	^m	1	^m	2	^y	2	^y	0	^y	2	^y	2

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Rupert Curno**

Company name **Quantuma Advisory Limited**

Address **3rd Floor**

37 Frederick Place

Post town **Brighton**

County/Region **Sussex**

Postcode **B N 1 4 E A**

Country

DX

Telephone **01273 322400**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

INTERNATIONAL TELECOMMUNICATIONS EQUIPMENT LIMITED
TRADING AS: S O S COMMUNICATIONS
(IN **MEMBERS' VOLUNTARY LIQUIDATION**)

THE JOINT LIQUIDATORS' PROGRESS REPORT

5 December 2022

This report has been prepared for the sole purpose of updating the members for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

Sean Bucknall and Maxine Reid-Roberts of Quantuma Advisory Limited, 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA were appointed Joint Liquidators of International Telecommunications Equipment Limited Trading As: S O S Communications on 24 November 2021.

Sean Bucknall is licensed to act as an Insolvency Practitioner by the Insolvency Practitioners Association and Maxine Reid-Roberts is licensed to act as an Insolvency Practitioner by the Institute of Chartered Accountants in England and Wales

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- 3 CREDITORS: CLAIMS AND DISTRIBUTIONS
- 4 SHAREHOLDERS DISTRIBUTIONS
- 5 ETHICS
- 6 **THE JOINT LIQUIDATORS' FEES AND EXPENSES**

APPENDICES

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| Appendix 3 | The Joint Liquidators' timecosts for the Review Period |
| Appendix 4 | Detailed narrative of work undertaken during the Review Period |

ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Joint Liquidators"	Sean Bucknall and Maxine Reid-Roberts of Quantuma Advisory Limited
"the Company"	International Telecommunications Equipment Limited Trading As: S O S Communications (in Liquidation)
"SIP"	Statement of Insolvency Practice (England & Wales)
"Review Period"	Period covered by the report from 24 November 2021 to 23 November 2022

1. INTRODUCTION

Introduction

This report has been prepared to provide Members with an update on the progress of the Liquidation of the Company since our appointment as Joint Liquidators on 24 November 2021.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

Details of the appointment of the Joint Liquidators

Sean Bucknall and Maxine Reid-Roberts of Quantuma Advisory Limited were appointed Joint Liquidators of the Company on 24 November 2021.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

2. THE PROGRESS OF THE LIQUIDATION

The Joint Liquidators' receipts and payments account

Attached at Appendix 2 is a receipts and payments account covering the Review Period. I confirm this had been reconciled with that held with the Bank.

We have summarised the main asset realisations during the Review Period and an estimation of those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

VAT Basis

Receipts and payments are shown net of VAT, with any amount due from HM Revenue and Customs shown separately. All VAT has now been reclaimed.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the estate, they have assisted in the efficient and compliant progressing of the Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards.

During the Review Period, primarily these tasks have included:

- Informing all relevant persons of the commencement of the Liquidation, including filing statutory documents at Companies House and meeting statutory advertising requirements;
- Drafting and issuing the progress report to Members;
- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress;
- Maintaining electronic case files, which must include records to show and explain the Liquidation and any decisions made by the Joint Liquidators that materially affect the Liquidation;
- Monitoring and maintaining an adequate statutory bond;
- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements;
- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments; and
- Completing periodic tax returns.

Realisation of assets

Funds totalling £1,287,597.70 were transferred from the Company's bank account held with NatWest Plc to a client account by the Company prior to the appointment of Liquidators. These funds were subsequently transferred to the liquidation estate following appointment.

NatWest Current

The Company had a separate NatWest account from which the funds totalling £50,000 were transferred to a client account by the Company prior to the appointment of Liquidators. These funds were transferred to the liquidation estate following appointment.

Included within the above funds is £40,000 of the deferred sale consideration, as described below. These were funds that were paid over prior to the liquidation.

Directors Loan Account

The Company had an overdrawn Directors Loan Account for £105,000 that was repaid in full by Colin Hephher during the Review Period.

Business Sale Agreement

Prior to our appointment, the Company sold its business and assets under a sale agreement for total consideration of £380,708.00. The sale agreement included monthly deferred consideration payments of £20,000 to be paid by the purchaser until the full agreed consideration has been paid.

During the Review Period consideration payments totalling £275,083.32 have been received.

Gross Bank Interest

Gross bank interest of £18.08 has been received during the Review Period.

Details of what remains to be done

A further deferred consideration instalment of £33,625.06 was received by the Joint Liquidators on 01 December 2022 but this is not reflected the receipts and payments summary at Appendix 2 as it was received just outside the period of review for this report. A final payment for the balance of the deferred consideration under the Business Sale Agreement is expected to be received in early 2023.

During the Review Period, the Joint Liquidators have also incurred time costs and expenses, not all of which have yet been discharged. Further details of these costs are set out below

3. CREDITORS: CLAIMS AND DISTRIBUTIONS

Secured creditors

The Company had not granted a fixed or floating charge to any creditor and accordingly did not have any secured creditors.

Preferential creditors

The Company has no preferential creditors.

Secondary Preferential creditors

From 1 December 2020, HM Revenue and Customs ('HMRC') is a secondary preferential creditor for the following liabilities:

- VAT
- PAYE Income Tax
- Employees' NIC
- CIS deductions
- student loan deductions

The Company has no known Secondary Preferential creditors.

Unsecured creditors

Unsecured claims were estimated at £58 in the Declaration of Solvency and to date no claims have been received from unsecured creditors.

4. SHAREHOLDERS DISTRIBUTIONS

Distributions made to shareholders are reflected in the table below.

Date	Share Class	Rate (£ per Share)	Total Distributed
10 December 2021	Ordinary £1 share	13,087.19	1,308,718.74
5 July 2022	Ordinary £1 share	1,400.00	140,000.00
Total			1,448,718.74

As this is a solvent liquidation, the Joint Liquidators must be satisfied that all liabilities have been discharged before a final distribution is made to Members and the Liquidation progressed to closure. In order to achieve this, it is necessary to obtain clearances from HM Revenue and Customs ('HMRC') in respect of Corporation Tax, PAYE/NIC and VAT, where applicable.

5. ETHICS

Please also be advised that Joint Liquidator is bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

General ethical considerations

Prior to the Joint Liquidator's appointment, a review of ethical issues was undertaken and no ethical threats were identified. A further review has been carried out and no threats have been identified in respect of the management of the insolvency appointment over the Review Period.

Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Liquidator is obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. Details of the specialists specifically chosen in this matter are detailed below.

6. THE JOINT LIQUIDATORS' REMUNERATION AND EXPENSES

Pre-Appointment Costs

The Members authorised the fee of £2,000 for assisting the Directors in calling the relevant meeting and with preparing the Declaration of Solvency on XXXXX.

The fee for the Declaration of Solvency and meeting was paid from first realisations on appointment and is shown in the enclosed receipts and payments account.

Joint Liquidators' Remuneration

The Joint Liquidators' remuneration was approved on a timecost basis in relation to this assignment, as authorised by Members at the Members' Meeting on 24 November 2021 in accordance with the following resolution:

"That the Joint Liquidators be authorised to draw their remuneration on a time costs basis capped at £4,000 plus VAT. These fees are to be paid as and when funds permit as an expense of the Liquidation."

Summary of Costs

A breakdown of the timecosts incurred during the Review Period are summarised at Appendix 4.

In summary the Joint Liquidators' timecosts for the Review Period totals £14,917.00, representing 72.10 hours at an average hourly rate of £206.89. The sum of £4,000 has been drawn.

The work undertaken is detailed in full at Appendix 4.

The Quantum Advisory Limited current and historic schedule of charge-out rates and chargeable expenses may be found at [HYPERLINK "https://www.quantuma.com/guide/creditors-guide-fees"](https://www.quantuma.com/guide/creditors-guide-fees).

A hard copy the Quantum Advisory Limited charge-out rate and expenses policy may be obtained on request at no cost.

Joint Liquidators' Expenses

Statement of Insolvency Practice 9 (SIP 9) "Payments to Insolvency Office Holders & their Associates", outlines various disclosures in relation to Liquidators' fees and expenses.

SIP 9 does not apply to MVLs and therefore it is intended that while full information will be provided regarding fees and expenses during both the pre and post appointment period, the prescribed disclosure requirements will not be followed in full.

Information in relation to fees and expenses will be available upon request throughout the course of the case. However those parties who are responsible for paying the fees in an MVL may request disclosures in accordance with SIP 9, if they have not already done so.

Expenses	Actual expenses incurred in the Review Period £	Costs Incurred but not Paid £
Storage Agents	375.00	Nil
Statutory & other Advertising	264.00	Nil
Indemnity Bond	135.00	Nil
Printing & Postage costs of external provider.	18.14	Nil
Bank Charges	45.00	Nil
Total	837.14	Nil

Members' right to request information

A member may, with the permission of the Court or with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company, request further details of the Joint Liquidators' remuneration and expenses, within 21 days of receipt of this report.

Members' right to challenge remuneration and/or expenses

A member may, with the permission of the Court or with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company, apply to Court to challenge the amount and/or basis of the Joint Liquidators' fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report.

Future of the Liquidation

The administration of the Liquidation will continue until the following matters, which are currently preventing its closure, have been finalised:

- Collection of the final deferred sale consideration;
- Final distributions to members;
- Obtaining tax clearances from HMRC;
- Issuing final account to Members and completing final statutory filings at Companies House.

Further Information

Members should note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics> Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

To comply with the Provision of Services Regulations, some general information about Quantuma Advisory Limited, including our complaints policy and Professional Indemnity Insurance, can be found at [HYPERLINK "http://www.quantuma.com/legal-information"](http://www.quantuma.com/legal-information).

In compliance with the General Data Protection Regulation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link [HYPERLINK "http://www.quantuma.com/legal-notices"](http://www.quantuma.com/legal-notices).

Should you have any queries in regard to any of the above please do not hesitate to contact Rupert Curno on 01273 322 411 or by e-mail at Rupert.Curno@quantuma.com

A handwritten signature in black ink, appearing to read 'Sean Bucknall', with a long, sweeping horizontal stroke extending to the right.

Sean Bucknall
Joint Liquidator

International Telecommunications Equipment Limited Trading As: S O S Communications
(IN LIQUIDATION)

STATUTORY INFORMATION

Company Name	International Telecommunications Equipment Ltd
Trading Address	8 Old Steine, Brighton, East Sussex, BN1 1EJ
Trading Styles	S O S Communications
Proceedings	In Liquidation
Date of Appointment	24 November 2021
Joint Liquidators	Sean Bucknall Maxine Reid-Roberts Quantuma Advisory Limited 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA
Registered office Address	c/o Quantuma Advisory Limited 3rd Floor, 37 Frederick Place, Brighton, Sussex, BN1 4EA
Former Registered Office	8 Old Steine, Brighton, East Sussex, BN1 1EJ
Company Number	02948510
Incorporation Date	14 July 1994

International Telecommunications Equipment Limited Trading As: S O S Communications

(IN LIQUIDATION)

THE JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT AS AT 23 NOVEMBER 2022

Joint Liquidators' Summary of Receipts & Payments To 23/11/2022

Dec of Sol £		£	£
	ASSET REALISATIONS		
1,287,143.93	Cash at Bank	1,287,597.70	
10,000.00	NatWest Current	50,000.00	
105,000.00	Director Loan Account	105,000.00	
380,708.00	Business Sale Agreement	275,083.32	
	Bank Interest Gross	18.08	
			1,717,699.10
	COST OF REALISATIONS		
	Specific Bond	135.00	
	Declaration of Solvency Fee	2,000.00	
	Pre-Appointment Expenses	5.85	
	Office Holders Fees	4,000.00	
	Agents Fees	375.00	
	Postage	18.14	
	Statutory Advertising	264.00	
	Bank Charges	45.00	
			(6,842.99)
	UNSECURED CREDITORS		
(58.00)	HM Revenue and Customs - Corporati	NIL	
			NIL
	DISTRIBUTIONS		
	Ordinary Shareholders - C Hephher	724,359.37	
	Ordinary Shareholders - A Adel	724,359.37	
			(1,448,718.74)
1,782,793.93			262,137.37
	REPRESENTED BY		
	Bank 1 Current		262,137.37
			262,137.37

Sean Bucknall
Joint Liquidator

International Telecommunications Equipment Limited Trading As: S O S Communications

(IN LIQUIDATION)

THE JOINT LIQUIDATORS' TIMECOSTS FOR THE REVIEW PERIOD

Time Entry - SIP9 Time & Cost Summary

6009618 - International Telecommunications Equipment Limited
All Post Appointment Project Codes
From: 24/11/2021 To: 23/11/2022

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	1.10	4.30	6.80	31.30	43.50	7,962.00	183.03
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.00	0.50	7.80	8.30	1,148.00	138.31
Closing Procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.20	5.40	1.10	4.00	10.70	2,756.00	257.57
Investigations	0.00	0.20	0.00	0.20	0.40	95.00	237.50
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.00	8.20	0.20	0.80	9.20	2,956.00	321.30
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	1.30	18.10	8.60	44.10	72.10	14,917.00	206.89
Total Fees Claimed						4,000.00	
Total Disbursements Claimed						153.14	

International Telecommunications Equipment Limited Trading As: S O S Communications

(IN LIQUIDATION)

DETAILED LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING THE REVIEW PERIOD

Description of work undertaken	Includes
<u>ADMINISTRATION & PLANNING</u>	
Initial Statutory and General Notifications & Filing e.g. Advertising the appointment, undertaking statutory notifications to Companies House, HMRC , the Pension Protection Fund, preparing the documentation and dealing with other notification of appointment	Filing of documents to meet statutory requirements Advertising in accordance with statutory requirements
Obtaining a specific penalty bond.	
Recovering & Scheduling the company's books and records.	Collection and making an inventory of company books and records
Setting up electronic case files and electronic case details on IPS.	
General Administration - Dealing with all routine correspondence and emails relating to the case.	
Case strategy & completing file reviews at 1 month, 3 months & 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
VAT & Corporation Tax matters and returns.	Preparation and filing of VAT Returns Preparation and filing of Corporation Tax Returns
<u>CREDITORS</u>	
Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Dealing with Pension Schemes	Corresponding with the PPF and the Pensions Regulator
Dealing with HMRC claims	
Annual/Progress Reports	Preparing, circulating and filing progress reports. Disclosure of sales to connected parties
Initial Appointment Notification to Creditors - Preparing the documentation & sending out initial appointment notification to creditors	
<u>REALISATION OF ASSETS</u>	
Collecting in sale consideration from sale of business	Pursuing deferred sale consideration

Description of work undertaken	Includes
DISTRIBUTIONS TO MEMBERS	
Distribution procedures	Preparation of distribution calculation Preparation of correspondence to members announcing declaration of distribution Preparation of BACS to pay distribution Preparation of correspondence to members enclosing payment of dividend
<u>CASHIERING</u>	
Opening, maintaining and managing the Office Holders' cashbook and bank account.	Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque requisitions	Issuing cheques/BACS payments
Dealing with deposit forms	Banking remittances
Bank Reconciliations	
Preparing & Filing statutory Receipts & Payments accounts	Preparing and filing statutory receipts and payments accounts at Companies House

Current Charge-out Rates of the staff working on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken

Support staff include secretarial and administrative support.

The minimum unit of time recorded is 6 minutes.

Rates are likely to be subject to periodic increase.

Staff	Charge out rates £
CEO/Managing Directors	495
Appointment Taking Director	450
Directors	400
Senior Manager	345
Manager	325
Assistant Manager	295
Senior Administrator	250
Administrator	200
Assistant Administrator	160
Case Accountant	110
Junior Administrator	125
Support Staff/Executive Assistant	110