

[DOCUMENT 5 WRITTEN RESOLUTION OF THE COMPANY TO APPROVE THE REDUCTION OF CAPITAL]

Company No. 02946999

THE COMPANIES ACT 2006

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PRIVATE COMPANY LIMITED BY SHARES

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WRITTEN RESOLUTION

of

MITIE ROOFING (SOUTH EAST) LIMITED

(the "Company")

Pursuant to Chapter 2 of Part 13 of the Companies Act 2006, the directors of the Company propose that the following resolution is passed as a written resolution of the Company, having effect as a special resolution (the "**Resolution**") -

**SPECIAL RESOLUTION**

**THAT:**

the issued share capital of the Company be reduced from £80,000 to £2 by cancelling and extinguishing 40,799 ordinary A shares of £1 each and 39,199 ordinary B shares of £1 each in the Company

**AGREEMENT**

Please read the notes at the end of this document before signifying your agreement to the Resolution

We, the undersigned, were at the time the Resolution was circulated entitled to vote on, and hereby irrevocably agree to the Resolution



Director

For and on behalf of Mitie Group plc

Dated 2 DECEMBER 2014

SATURDAY



\*A3M639CB\*

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06/12/2014

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COMPANIES HOUSE

## NOTES

1 Please indicate your agreement by signing and dating this document where indicated above and returning it to the Company using one of the following methods -

- **By hand** delivering the signed copy to the Company Secretary at 1 Harlequin Office Park, Fieldfare, Emersons Green, Bristol BS16 7FN,
- **Post** returning the signed copy by post to the Company Secretary, 1 Harlequin Office Park, Fieldfare, Emersons Green, Bristol BS16 7FN,
- **E-mail** by attaching a scanned copy of the signed document to an e-mail and sending it to the Company Secretary at [thecompanysecretary@mitie.com](mailto:thecompanysecretary@mitie.com)

If you do not agree to the Resolution, you do not need to do anything you will not be deemed to agree if you fail to reply

2 You must indicate your agreement to the Resolution within the period of 15 days from the date of the solvency statement accompanying the Resolution otherwise the Resolution shall lapse

3 Once you have indicated your agreement to the Resolution, you may not revoke your agreement

4 If you are signing this document on behalf of a person under a power of attorney or other authority please send a copy of the relevant power of attorney or authority when returning this document